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305 POLICY IMPLEMENTATION

I. PURPOSE

The purpose of this policy is to clarify the responsibility of the school administration for implementation of school district policy.

II. GENERAL STATEMENT OF POLICY

- A. It shall be the responsibility of the superintendent to implement school district policy and to recommend additions or modifications thereto. The administration is authorized to develop procedures, guidelines, and directives to effectuate the implementation of school district policies, consistent with said policies. At least annually, these written procedures, guidelines and directives shall be presented to the school board for review.
- B. Employee and student handbooks shall be subject to annual review by the school board.
- C. School principals and other administrators who have handbook responsibilities shall propose recommended changes necessary to reflect new or modified policies. Substantive changes to handbooks shall be reviewed by the superintendent to assure compliance with school district policy.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: CHSD Policy 208 (Development, Adoption, and Implementation of Policies)