

SCHOOL BOARD MEETING

Tuesday, February 24, 2026 at 6:00pm

MINUTES

- I. REGULAR MEETING CALLED TO ORDER at 6:00pm – Roll Call, Flag Salute
All regular and special meetings of the board at which a final action is taken or formal public testimony is accepted, except executive sessions or emergency meetings, will be audio recorded.

Attendance: Michelle Matheson, Mike Reynolds, Summer Ventura, Mary Fickett, Rhonda Burell and non-voting Secretary to the Board: Superintendent Patricia Beathard

II. AUDIENCE PARTICIPATION

The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board's responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.

Donna Steinburgge spoke in support of Superintendent Beathard.

Tom Bringham spoke against the restroom configuration.

Casey Bringham spoke against the restroom configuration.

Trey Beathard spoke for the private bathroom configuration. He also applauded the school and staff in passing the Levy.

Kara Boone spoke against the restroom configuration. She also applauded the good things the school has accomplished.

APPROVAL OF AGENDA (H000)

Mary Fickett made a motion to approve the agenda as presented. Michelle Matheson seconded the motion. Motion carried.

III. APPROVAL OF MINUTES

- I. December 3, 2026 Special Meeting Levy Resolution (H000.1)
- II. December 16, 2025 Budget Workshop Minutes (H000.2)
- III. January 27, 2026 Regular Meeting Minutes (H000.3)
- IV. January 27, 2026 Budget Workshop Minutes (H000.4)

H000.2

Mary Fickett made a motion to approve the minutes as presented. Michelle Matheson seconded the motion. Motion carried.

IV. FINANCIAL REPORT

- I. Budget Status Report - Cash Basis (H001)
- II. Cash Flow Spreadsheet (H002)
- III. AP Invoice Spreadsheet (H003)
- IV. Enrollment (H004)

Debi Johnson gave the financial report.

V. CONSENT AGENDA

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment.

- I. Approve Payroll: January 2026, Final: \$116,069.13

January 2026 Final Payroll		\$116,069.13
Employee Warrants	N/A	
Vendor Warrants	4650667-4650671	\$35,013.08
4th Qtr P/R Payment Warrants	4650665-4650666	\$3,290.83
February 2026 Preliminary Payroll		\$123,766.25

Mary Fickett made a motion to accept the consent agenda on V. I. as presented. Michelle Matheson seconded the motion. Motion carried.

II. Approve Accounts Payable Vouchers:

GF AP Warrants	4602667 - 4602671	\$7,078.45
GF AP ACH	9000001718- 9000001720	\$7,078.51
GF AP Warrants	4602672-4602684	\$6,390.24
		\$20,547.20
CPF Warrants	4698089	\$145,500.00

Mary Fickett made a motion to accept the consent agenda on V. II. With the exception of CPF Warrants for \$145,500.00, as presented. Michelle Matheson seconded the motion. Motion carried.

Mary Fickett made a motion to approve the CPF Warrants for \$145,500.00 as presented. Michelle Matheson seconded the motion. Mike Reynolds and Rhonda Burell wanted to know what this money is for. If it is for the new bathrooms, they vote no. The CPF Warrants for

\$145,500.00 was payment for water heaters placed in September 2025. Mike Reynolds and Rhonda Burell voted nay. Motion carried.

III. Pre-approve for release before next Board meeting:

General Fund: General Fund early AP Vouchers for next month: phones, utilities, copier lease, Amazon Capital, credit card, F2S-produce & delivery fees, ACH reimbursements & payments (including OESD, est. 5,000)

Mary Fickett made a motion to accept the consent agenda III. Pre-approve for release before next board meeting. Michelle Matheson seconded the motion. Motion carried.

IV. Accept/Approve DES Agreements – 6 documents sent for Modernization #2

Moved V. IV. to the end of the meeting.

VI. ACTIONS ITEM WITH DISCUSSION

- I. Approve Policy 6022 with a fund balance of _____ for the _____ school year(s) (H01)
 - i. State Auditor's Office looks for 60-days of expenditures (for Brinnon \$320,000 in 24-25 school year (\$316,467))
 - ii. A more standard 10% is approximately \$200,000 (\$189,880)
 - iii. Approve required fund balance

Rhonda Burell made a motion to approve Policy 6022 with a fund balance of \$200,000.00 for the 2025-2026 and 2026-2027 school years. Mary Fickett seconded the motion. Motion carried.

- II. Approve 1- or 3-Year quote from Right Systems! Fortinet renewal to pay in April. (H02a and H02b)

Mary Fickett made a motion to approve 1-year quote from Right Systems! Fortinet renewal. Rhonda Burell seconded the motion. Motion carried.

VII. STATUS OF THE SCHOOL – SUPERINTENDENT'S REPORT

- I. Not Awarded - Healthy Kids, Healthy Kids Grant application submitted 1/7/26
 - i. Convert basketball court to a sports court
- II. Beathard – recent community talks
 - i. Feb. 5 – Brinnon Senior Group
 - ii. Feb. 9 – Brinnon Community Church Women's Bible Study
- III. Special Education – State Auditor's Report (H03)
- IV. First Read Policies
 - i. 4040 – Public Access to District Records
 1. Currently on website (H04)

2. WSSDA current policy (H05)
- V. Required Annual Review of Policy 3205 Sexual Harassment of Students Prohibited – adopted April 2025 (H06)
- VI. New Board Photo – group and individual
 - i. Board photo on website updates
- VII. Researching initiation of E-Rate application for Wi-Fi infrastructure (H07)
 - i. Not financially obligated to proceed
- VIII. Upcoming Dates
 - i. March – Right Response Training provided by Jacob Rember for selected staff (required for some)
 1. Purchased training would cost \$1,558-\$2,399/person
 - ii. March 6 8:30am Adventures in Music Assembly
 - iii. March 20 6:00pm Spring Fling Talent Showcase
 - iv. March 25 at noon Beathard speaks at Kiwanis meeting
 - v. March 30 - April 3 SmileMobile

Superintendent Beathard gave the status of the school.

VIII. BOARD MEMBERS REPORTS

- I. Rhonda Burell is part of the Master Gardener Club and is applying for a \$1000 scholarship for rhododendrons in front of the old portable.
- IX. REVISIT CONSENT AGENDA V. IV. Accept/Approve DES Agreements – 6 documents sent for Modernization #2

Mary Fickett made a motion to approve DES Agreements for Modernization #2. Michelle Matheson seconded the motion. Mike Reynolds and Rhonda Burell voted nay. Motion carried.

X. ADJOURNMENT

Mary Fickett made a motion to adjourn the meeting at 7:19pm. Rhonda Burell seconded the motion. Motion carried.

Next regular meeting to be held Tuesday, March 24, 2026 at 6:00pm in the Library, with a budget workshop to be held at 5:00pm.

Approval: _____ Date: 3/24/26
Summer Ventura, School Board President

Approval: _____ Date: 3/24/26
Patricia Beathard, Secretary to the Board