

**LITCHFIELD COMMUNITY SCHOOLS
BOARD OF EDUCATION
Regular Meeting Minutes
March 24, 2026
6:15 p.m.**

**Mike Miller, President
Tammy Dow, Vice President
Jason Eichler, Secretary
Lauren Skelly, Treasurer
Maurice Parks, Trustee
Travis Baker, Trustee
Kristen Chapman, Trustee**

Cristina Eyre, Superintendent/ K-12 Principal

- 1. Call to Order- 6:16PM Miller**
- 2. Pledge of Allegiance**
- 3. Mission Statement – Litchfield Community Schools is dedicated to the success of all students. We will: Partner with students, parents, staff, community, and local industry; Provide a safe facility and nurturing environment; Educate students to become empowered self-sustaining life-long learners.**
- 4. Roll Call Present:** Miller, Dow, Eichler, Skelly, Baker, Chapman(arrived at 6:20PM)
Absent: Parks

5. Public Participation

- | | |
|--|---------------|
| 6. Consent Agenda | Action |
| • Organizational & Regular Board meeting, February 24, 2026 | |
| • General Funds | |
| • School Lunch Funds | |
| • Sinking Fund | |
| • Agency Funds | |
| • Vendor Check Report | |

Motion to accept by Dow; Seconded by Skelly. Motion carried.

7. Reports

- | | |
|---|--------------------|
| ➤ Superintendent/ Principal Report | Information |
| Alumni Association is planning on raising \$12,000 for the next 2 years for K-12 Math curriculum. About \$5,500 for the Sidney Bills' Memorial Scholarship in memory of Judy Bills. | |
| ➤ Athletic Director's Report | Information |

We will have a young softball team this year. First time having a team in 2 years.

➤ **Food Service Report**

Information

➤ **Transportation & Maintenance Report**

Information

8. Wellness Policy Overview

Action

Presented to the staff last staff meeting. The staff is more understanding of these new possible policies. This will not change the birthday treat policies. One of the other big concerns was that recess is not taken away as a punishment. It would like us to have lunch before recess time instead of the other way around.

Motion to approve the Wellness Policy by Dow; Seconded by Eichler.

Are the teachers encouraged to have a 2nd recess? We haven't had much encouragement but definitely no discouragement.

Motion carried.

9. Millage Language

Action

This is for the general sinking fund renewal. We have 3 options. We will have this next month. We will have the correct information then.

10. Kitchen Audit

Information

We have not received this information yet.

11. School Calendar update

Action

We have 3 possible calendars that we would like you to vote on to cover all the options when we need to add days due to cancellation. We have applied for 3 days to be forgiven but we haven't heard anything yet. We would have the normal half days scheduled in one as half day the other is changing them as full days. Then if we don't get these days forgiven having to make more at the end of the day. We would prefer the 2nd option.

Motion to approve all 3 by Chapman; Seconded by Dow. Motion carried.

12. Top 5 Portrait

Information

2 years ago we really had to look at the top 5 to make sure that the students earn the right to be top 5. We had a large range of GPAs in some years. We are looking at to make it's a honor for standards of grade and also behavior.

13. Accept the Resignation of Laura Johnson

As Full-time Custodian

Action

Motion to accept by Dow; Seconded by Chapman. Motion carried.

14. Approve the hire of Gerry Adams

as Sub Custodian

Action

Motion to approve by Chapman; Seconded by Eichler. He retired from here a couple years.

Motion carried

15. Approve the hire of Julia Chamberlain

as Sub Custodian

Action

Motion to approve by Dow; Seconded by Eichler. She is a Litchfield Graduate that is attending school to be a teacher. She could possibly become full-time. Motion carried.

16. Communications – Outgoing & Incoming

Our first edition of the Signal. We are printing hard copies to pass out to students families. Then we will have it sit out at local businesses. The next edition we will print to the whole district in June.

Robotics Competition- Our students competed this last weekend in Berrien Springs. We won the outstanding rookie award. We won some matches and lost some. It was a great experience. They have another competition this weekend in Battle Creek.

Middle School team grew a little too fast for us to handle. We did reduce the team members for this year. We could have more in the fall with more adults.

17. GOOD NEWS FROM OUR SCHOOL

18. Other Matter by the Administration

Action

We have an audit coming up on April 6th, 7th and 8th. Eyre is working on a presentation for this audit for about positive things about our school.

Dow- Our staff put a lot of time and dedication to the students. Chapman- We spend lots of time working on literacy with our students. Miller- We take care of our kids and don't let them fall through the cracks. Staff and administrators go out of our way to help with success.

19. Other Matter by the Board

Action

20. Adjourn-7:06PM Miller

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item five (5)."