



Job Description

POSITION TITLE: Sky Mountain Licensed Vocational Nurse (Temporary) **JD#4087**
STEM, Workforce Development & Innovation
Educational Services

SALARY PLACEMENT: Classified Temporary Hourly Salary Schedule
Range 35

SUMMARY OF POSITION:

Under the direct supervision of the contracted physician and the STEAM camp supervisors for Student Engagement and the Arts and the Sky Mountain Outdoor Education Center assist in the nursing/health care and education of children attending STEAM camp at the Sky Mountain Outdoor Education Center. Assist with parent issues as directed by the contracted physician. Room and board will be provided for the duration of the STEAM camp.

MINIMUM QUALIFICATIONS - EDUCATION AND/OR TRAINING:

Possess a valid California Licensed Vocational Nurse registration (or higher nursing license) and current C.P.R. certification.

DESIRABLE QUALIFICATIONS:

Experience in working with children with various needs, home health nursing in pediatrics, or pediatric nursing within the hospital setting, clinic, or pediatric physician's office. Experience working as a camp nurse.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

- preventive measures regarding exposure to blood and other body fluids, potential contact with blood-borne and communicable diseases, and chemicals, including antiseptics and disinfectants
- current nursing practices and techniques

Ability to:

- work cooperatively and effectively with students, staff, parents, and personnel from other agencies and community
- assist in determining the extent of illness or injury of a child, and the disposition of the ill or injured child

Possess:

- a valid California Driver's License and proof of liability insurance coverage in the minimum amount required by SJCOE policy; insurable by the SJCOE carrier. Must furnish own transportation as required to fulfill job duties

ESSENTIAL FUNCTIONS:

Essential functions may include, but are not limited to:

1. Review camper medication forms prior to camp
2. Consult with parents about medications
3. Collect medications, properly store and monitor at camp
4. Oversee administration of medication, log and turn in log at the end of camp
5. Administer medication during breakfast, lunch, dinner, bedtime and as directed by the physician's order.
6. Will provide basic first aid
7. Perform specialized physical health care procedures according to established standards of practice such as catheterization, gastrostomy tube feedings, ostomy care, tracheotomy care, suctioning, etc.

8. Maintain health records for campers and perform related duties as assigned.
9. Will care for injured students in an emergency
10. Work independently.
11. Prioritize and schedule work.
12. Will work with camp staff in the event of an emergency to offer assistance and assist with evacuation if necessary.
13. Maintain confidentiality.
14. Ability to be flexible and receptive to change.
15. Collaborate with staff, camp counselors, and other youth leaders to best support campers' medical needs.
16. Clean, maintain and ensure proper use of camp facilities and equipment.
17. Complete and submit a timesheet for days worked.
18. Perform other related duties as required.

PHYSICAL REQUIREMENTS:

Employees in this position must have the ability to:

1. Sit for extended periods of time.
2. Stand for extended periods of time.
3. Be able to walk over uneven terrain for up to 5 miles per day.
4. Enter data into a computer terminal, operate standard office equipment, and use a telephone.
5. See and read a computer screen and printed matter with or without vision aids.
6. Hear and understand speech at normal levels and on the telephone.
7. Speak so that others may understand at normal levels and on the telephone.
8. Stand, walk, and bend over, reach overhead, grasp, push, pull and move, lift and/or carry up to 25 pounds to waist height.

WORK ENVIRONMENT:

Employees in this position will be required to work outdoors and in a standard work environment located in the Sierra Nevada Mountains. Employees may come in direct contact with students, parents, SJCOE and school district staff, outside agency staff, and the public.

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