

# Urban Academy

Policy and Procedure:

## BOARD POLICY DEVELOPMENT

Policy No.: 07.01

Originate: November 2007

Revised: December 2021

Adopted: 11/19/07

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### I. PURPOSE

- A. This policy is to set forth the position of the Urban Academy school board to ensure and oversee the development of the Policy and Procedures, which governs the Urban Academy Charter School.

### II. GENERAL STATEMENT

- A. The school board is a governing board, which is to ensure that the Urban Academy is governed by the rules and regulations of the Federal Government, Minnesota Department of Education, and to ensure the safety, security and the academic goals of the Urban Academy.

### III. RESPONSIBILITIES

- A. The Director of Urban Academy is responsible for proposing a policy to the school board as deemed appropriate to safety, security and the academic goals of the Urban Academy. The school board also has the responsibility to recommend a policy to be developed for an area in which a policy has not been developed or if a new law is implemented by the Minnesota State Department or Federal Regulations.
- B. The Board President of the Urban Academy will assemble a policy committee, which is made up of the school board members to develop the policy or policies. They will meet prior to a scheduled date of a board meeting for review and discussion of the policy or policies being proposed.
- C. The policy committee will introduce the policy or policies at a scheduled board meeting to review and discuss the policy or policies with the school board. Upon approval of the school board the policy or policies will be adopted into the policy and procedure handbook.
- D. If a policy or policies become questionable or needs legal assistance to review the Director of the Urban Academy will request this assistance and or the board may request the assistance to have a legal firm or representative review the policy or policies for legal compliance.