

<b>Urban Academy</b>	
Policy and Procedure:  <b>SCHOOL MEALS</b>	
Policy No.:	01.16
Originate:	August 2003
	Revised/Reviewed: April 2025
Adopted:	Page 1 of 2

**I. PURPOSE**

Urban Academy participates in the Minnesota Free School Meals program as outlined in [Minnesota Statutes 2024, section 124D.111, subdivision 1](#). In addition, this policy is to ensure that school district employees, families and students have an understanding of the expectations regarding unpaid meal charges.

**II. GENERAL STATEMENT**

Urban Academy participates in the Minnesota Free School Meals Program, and therefore all enrolled students will be offered one breakfast and one lunch at no charge while at school regardless of an outstanding meal balance. Once a meal has been placed on a student’s tray or served, it will not be taken away by the cashier or any school official, regardless of the student’s meal account status. All reimbursable meals offered meet state and federal guidelines. We will not provide an alternate meal unless related to a dietary need.

All students will be treated respectfully and in accordance with [Minnesota Statute 2024, section 124D.111, subdivision 5](#).

**III. NONPROGRAM FOOD SALES (food or beverage sold outside of the reimbursable meal)**

To meet the non-program food revenue requirement, the nutrition program must charge and accrue revenue for items outside of the reimbursable breakfast and lunch it chooses to sell.

- a) *Urban Academy does not allow students to purchase food, beverage or second meals in addition to the reimbursable meal(s).*

**IV. UNPAID MEAL CHARGES**

The Minnesota Free Meals Program does not address debt incurred before the program’s implementation.

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- a) Once an unpaid meal account is determined to be uncollectable, Urban Academy does not use a collections agency to collect the funds.

## **V. COMMUNICATION POLICY**

This policy and any pertinent supporting information will be provided in writing (i.e. handbooks) and will be posted on the school district's website at [www.urbanacademymn.org](http://www.urbanacademymn.org).