



Meeting Minutes

Roswell North Elementary School Governance Council

Date / time 09/23/2025 | 7:15am | *Location* Conference Room

SGC Members

Dr. Lydia Conway, Principal | Ms. Sara Denison, Teacher | Ms. Erin Hammond, Teacher | Ms. Jamie Lou Lowe, Teacher | Ms. Megan Flaherty, Teacher | Ms. Kim Long, Parent | Ms. Lauren Roszak, Parent | Ms. Elizabeth Westbrook, Parent | Mr. Bill Hoban, Community Member | Mr. Mike Thomas, Community Member

Time	Item	Owner
7:18am	Call to Order	Chair
7:19am	Action Item: Approve Agenda	Chair
	Motion to approve—Bill Hoban	
	Second—Jamie Lou Lowe	
	All in Favor	
7:19am	Action Item: Approve April and August Meeting Minutes	Chair
	Motion to approve—Kim Long	
	Second—Jamie Lou Lowe	
	All in Favor	
7:20am	Action Item: Finalize Council Staffing	Chair/ All Members
	Motion to approve—Mike Thomas	
	Second—Bill Hoban	
	All in Favor	

Time	Item	Owner
7:22am	Discussion Item: SGC Council Development Opportunities In-Person Officer Training and Cross Council Opportunities discussed	Chair/ All Members
7:23am	Discussion Item: Determine/ Review SY25-26 Council Norms Silence Phones, Be Respectful of Other's Opinions, Work for the Good of All Students	Chair/All Members
7:24am	Discussion Item: Reviewed SGC Website for Compliance - Need to update members/ dates/ committees - Conway/ Westbrook to send Meeting Minutes and Summaries of Action to Ms. Simon to post - Need to get Agenda posted to website a week in advance - Need SY24-25 Agendas, Minutes and Summary of Action docs posted as well - Internal audit coming in Oct of SGC websites	All Members
7:30am	Discussion Item: Reviewed 2024 Council Self-Assessment, Create Initiatives and Reviewed Survey Results for Coffee Chat with Conway Topics 19 people have responded to Coffee Chat with Conway topics survey so far. - Parent interest predominately surrounding student's social/ emotional development and regulation, followed by safety and security, as well as understanding iReady & GMAS and study skills. - Survey will be resent to families by Dr. Conway and Classroom Liaisons for greater participation. - Conway noted that historically, attendance has better in the AM, compared with evenings. - All members agreed that iReady is to be the first "Coffee Chat with Conway" topic, 1st semester. - No dates have been set yet. Aiming to hold 2x/ semester.	All Members
7:44 am	Action Item: Reviewed & Approved Strategic Plan	All Members

Time	Item	Owner
	Conway noted in reference to goal of decreasing office referrals, that staff working to establish “zone of regulation” to create a common language for kids to talk about emotional dysregulation/ etc Motion to approve— Elizabeth Westbrook Second—Megan Flaherty All approved	
7:49am	Informational Item: Principal Update - Transitions went very smoothly when one Kindergarten class had to collapse and one 3rd grade class was added. - RNE Fun Run on Friday, 9/26 (Conway noted that Boosterthon has done an excellent job of building community within classrooms/ grade levels).	Principal
8:00am	Discussion Item: Charter Dollar Expenditure Proposals - Conway educated Council about Swivl – technology that records teachers’ lessons with a wearable microphone and a stand for ipad that “swivels” to record teacher even as he/she moves about the room - Swivl can be used as a reflection tool, to give feedback to teachers and well as record lessons to potentially share with students who are absent, etc. - Conway proposed that SGC use charter dollars to purchase (2) for our Math and Literacy Coaches - Swivl cost \$1980 per unit (total of about \$3960) - Other Fulton Co. schools are using them, with good report.	All Members/Principal
8:10am	Action Item: Charter Dollar Expenditure (Swivl) Motion to approve— Bill Hoban Second— Jamie Lou Lowe	Chair/All Members

Time	Item	Owner
	All in favor	
8:12am	Discussion Item: Draft Next Meeting Agenda Meeting ideas considerations: • Compare RNE's Safety/ Security to other Schools deemed "Best In Class" for Safety and Security • Revisit Topics for "Coffee Chats with Conway" and determine a topic for the second 1st semester event (possibly digital citizenship, internet safety/BARK or Roswell Police)	All Members
8:15am	Action Item: Meeting Adjournment Motion to approve: Jamie Lou Lowe Second: Lauren Roszak All in Favor	Chair

Meeting Norms

(Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students)