

TIMBERLANE REGIONAL SCHOOL BOARD

*Atkinson, Danville, Plaistow, Sandown
New Hampshire*

**Regular Meeting
December 19, 2013
7:30 PM**

**Superintendent's Office
30 Greenough Road
Plaistow, NH**

Call to Order

Chairman Collins called this December 19, 2013 meeting of the Timberlane Regional School Board to order at 7:30 pm.

Board Members Present

Mr. Bealo, Chairman Collins, Mrs. Delfino, Mr. Mascola, Mrs. Sherman, Mrs. Steenson, Mr. Ward and Ben Militello

Not in attendance:

Mr. Blair

Administrators Present

Dr. Metzler, Superintendent of Schools

Dr. Wilson, Assistant Superintendent

Mr. Stokinger, Business Administrator

Mrs. Armfield, Director of Professional Learning

Mrs. Killen, Director of Elementary Education

Mr. Strainge, Director of Secondary Education

Mrs. Rincon, Director of Special Education

Mrs. Rasicot, Director of Student Services

Mr. Holland, Director of Technology

Mr. DiBartolomeo, Director of Music

Mr. Flynn, Academic Dean of Business Information, Computer and Technology

Mrs. Barcelos, Principal of Danville Elementary

Mrs. Dayotis, Principal of Atkinson Academy

Mrs. Gaydos, Principal of Pollard School

Mrs. Georgian, Principal of Sandown North

Mrs. McKechnie, Preschool Special Education Administrator

Pledge of Allegiance

Chairman Collins led the assembly in the Pledge of Allegiance. The students who attended the All State competition sang the National Anthem.

Minutes

*The board reviewed and approved the December 5, 2013 public meeting minutes of the Timberlane Regional School Board. **The minutes were approved by general consent of the board.***

Delegations and Individuals

None

CURRENT BUSINESS (00:04:03)

All State Recognition

Chairman Collin introduced Mr. Di Bartolomeo the Director of Music for the Timberlane School District who then welcomed the students who auditioned for and earned placement in the All State Competition. He then explained the importance of their achievements in the prestigious competition. A total of eighty-seven Timberlane Students competed in the New Hampshire Music Educator all State Music Festival auditions and over fifty placed. Each of the fifty students was then announced, greeted by each school board member and Dr. Metzler, and presented with a personalized certificate of appreciation for their accomplishments. Once all the students were congratulated Chairman Collins thanked the students for their dedication and overwhelming achievements.

Chairman Collins requested a five minute recess for students and parents at 7:41 pm. The meeting resumed at 7:49 pm

Trip Requests (00:14:10)

*Ms. Meaghan Guanci requested the board's approval of a trip for high school Student Council members to Chicago, Il to attend the LEAD (Leadership, Experience and Development) conference. They would like to leave early on Thursday morning, February 13, 2013, returning on Sunday evening on February 16, 2014. **Motion: Mrs. Delfino motioned to approve the LEAD conference trip. Mr. Ward seconded. With no further discussion the motion passed by***

unanimous vote of (7-0-0).

Mr. Josh Silveira requested permission from the board for American Studies students to attend a field trip to Washington, DC. This three day field trip will allow students to experience real life learning of what is presented in the classroom, awaken their sense of travel and intellectual curiosity as well as provide an opportunity to visit historical sites, informational museums and the nation's capital. The trip would begin early in the morning on Friday, March 21, 2014 with the students returning home late on Sunday, March 23, 2014.

Motion: Mrs. Delfino motioned to approve Washington D.C. trip and excuse students from class on Friday March 21, 2014. Mr. Mascola seconded. With no further discussion the motion passed by unanimous vote of (7-0-0).

All Day Kindergarten (00:20:47)

Dr. Metzler explained the budget and revenue impact regarding the proposed full day renaissance kindergarten. Mrs. Gaydos, Mrs. LaRosa and Mrs. Mezquita presented a PowerPoint presentation on full day kindergarten. They introduced their well rounded committee members and stated their goal. They reviewed the reasoning and current research supporting full day kindergarten and outlined what would be included in a full day schedule. They compared this against a half day schedule. They summarized the advantages of social and behavioral components to a full day as well as the budget implications and space requirements. They reviewed the proposed cost for parents and the current cost of the surrounding communities for full day kindergarten/tuition.

Motion: Mrs. Sherman motioned support full day kindergarten beginning in the 2014-2015 school year. Mr. Ward seconded. After a brief discussion the motion passed by a unanimous vote of 7-0-0.

District Action Plan (00:56:30)

Dr. Wilson presented an update of the district's action plans. She reviewed the focus on student learning and prioritized the needs of the district. She introduced each committee spokesperson who outlined the goals of each committee. Mrs. Rincon presented the goals for the Response to Instruction Committee. Mr. Stokinger presented goals for Facilities and Grounds Committee, Mrs. McKechnie outlined the goals for Communication and Climate Committee and Mrs. Armfield stated the goals for Assessment and Data Committee.

Program of Studies (01:20:30)

Mrs. Steenson presented an update of the Program of Studies that will be presented on January 2, 2014 for a first reading and hopefully will be presented on January 16th for the second reading. It will be presented first to the Superintendent's Leadership Team on December 20, 2013.

Blizzard bags (01:27:40)

Dr. Wilson and Mr. Holland provided an updated on the Blizzard Bag program noting the team continues to work on the lesson content, website and "Frequently Asked Questions" (FAQ) for parents and students. Teacher training has begun at the high school level, with the completed lessons to be due within 48 hours of the declared Blizzard Bag day. Mr. Holland outlined the different platforms for elementary, middle and high schools with kindergarten students will be provided a "hands-on" project. A discussion ensued.

Policies (01:49:09)

Mr. Mascola reviewed the policies presented to the board for a second reading and adoption.

- EEA Student Transportation Services
- IHBH Extended learning Opportunities
- IHBI Alternative Learning Plans
- IHCD Advanced College Placement
- IKA A Interdisciplinary Credit
- IKE Placement, Promotion and Retention of Students
- IKF High School Graduation
- IKFA Early Graduation
- IHCA Summer Learning

A discussion ensued regarding the pros and cons of policy IHCA (Summer Learning).

Motion: Chairman Collins motioned to revise policy IHCA by adding after the successful completion of eighth grade. Mrs. Sherman seconded. After a brief discussion the motion failed by a vote of 2-4-1 (Mrs. Steenson and Mr. Ward in favor and Mrs. Sherman abstaining).

The discussion continued.

Motion: Chairman Collins motioned to revise policy IHCA by changing "seek" to "obtain" and "building principal" to "high school principal." Mr. Mascola seconded. After a brief discussion the motion passed by a unanimous vote of 7-0-0.

Motion: Mr. Bealo motion to accept the following policies for a second reading and adoption with amendments to policy IHCA.

- EEA Student Transportation Services
- IHBH Extended learning Opportunities
- IHBI Alternative Learning Plans
- IHCD Advanced College Placement
- ICAA Interdisciplinary Credit
- IKE Placement, Promotion and Retention of Students
- IKF High School Graduation
- IKFA Early Graduation
- IHCA Summer Learning

Mrs. Steenson seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.

Motion: Mr. Mascola motion to accept the following policies for a first reading as written. Mrs. Steenson seconded.

- DO Food Service Meal Account Balances
- EFA Food Service Meal Account Balances
- JLCA Physical Examination of Students
- DKA Payroll Procedures
- JH Student Absences and Excuses
- IMBC Alternative Credit Options for High School Graduation

Motion: Chairman Collins motioned to amend the motion on the floor to include a change to policy IMBC by revising "building principal" to "high school principal." Mr. Bealo seconded. After a brief discussion the motion to amend passed by a unanimous vote of 6-0-1 (Mrs. Sherman abstained).

With no further discussion the amended motion passed by a unanimous vote of 7-0-0.

Budget/Warrant Articles (02:14:17)

Mr. Stokinger reviewed the proposed 2014-2015 budget, outlining the five drafts and reviewing cuts and additions that were made each time the budget was adjusted. He reviewed the major budget factors. He updated the board on the Health Trust refund of premiums that occurred over the past school year.

He reviewed the default budget as opposed to the proposed budget then reported thoughts for the kitchen renovation budget for Sandown Central School. He then reviewed the entire proposed 2014 district warrant. He reviewed full day kindergarten calculations for the 2014-2015 school year with respect to proposed revenue minus estimated cost with difference going back to the district. Mr. Stokinger then reviewed the town tax calculation comparison and how the local assessment is actually calculated.

Administrator's Report (02:46:39)

Dr. Metzler reported all the schools were in good condition after the first snow and updated the board on the successful repairs performed on the Sandown North boiler. He updated the board on the Officer Ryan Garvey (the new School Resource Officer) at the high school. He informed the board that he is scheduled to work 3 days a week at this time.

Dr. Metzler then addressed Project Lead the Way (PLTW). He talked about his concerns regarding hidden costs and restrictions in the contract provided by PLTW. He will forward this contract to our legal team before any consideration is given to signing the contract.

Personnel (02:50:35)

Dr. Metzler recommended accepting the retirement requests of:

- Jose Chaves TRHS Spanish Teacher (7 years with the district)
- Elizabeth Ferreira TRHS Special Education (25 years with the district)

Motion: Mr. Mascola motioned for accept the retirement requests for:

- Jose Chaves TRHS Spanish Teacher (7 years with the district)
- Elizabeth Ferreira TRHS Special Education (25 years with the district)

Mrs. Sherman seconded. With no further discussion the motion passed by a unanimous vote of 7-0-0.

Reports of the School Board (02:51:53)

The board members reported on activities and programs they attended. Mr. Ward noted he attended the Energy Committee meeting, Mrs. Steenson attended the Curriculum Committee and Chairman Collins attended the Budget Committee meeting where the committee finalized their work on the proposed 2014-2015 budget. He noted the Personnel Committee continues with negotiations with the Timberlane Support Staff Union.

Correspondence

None

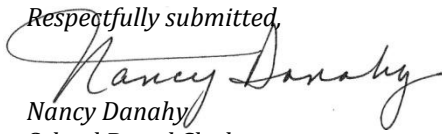
Vendor and Payroll Check Registers

Vendor and payroll registers have been signed by the board.

Other Business

Having no further business before the board Chairman Collins adjourned the meeting at 10:30 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nancy Danahy". The signature is written in black ink and is positioned above the printed name and title.

Nancy Danahy
School Board Clerk