

TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
June 19, 2014
7:54 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

Call to Order

Madam Chair Steenson called this June 19, 2014 public meeting of the Timberlane Regional School Board to order at 7:54 PM. Roll call was taken. It is noted that members of the school board conducted a site visit of the High School athletic department locker rooms prior to this meeting. No action by the board was taken during that visit.

Board Members Present

Mr. Bealo, Mr. Blair, Mr. Collins, Mrs. Delfino, Mrs. Green, Mr. Mascola, Mrs. Sherman, Mrs. Steenson, and Mr. Ward

Administrators Present

Dr. Metzler, Superintendent of Schools
Dr. Wilson, Assistant Superintendent
Mr. Stokinger, Business Administrator
Mrs. Armfield, Director of Professional Development
Mr. Strainge, Director of Secondary Education
Mrs. Killen, Director of Elementary Education
Mrs. Gaydos, Principal of Pollard Elementary School
Mr. Holland, Director of Technology
Mrs. Rasicot, Director of Student Services
Mrs. Rincon, Director of Special Education
Mrs. McKechnie, Director of PreSchool
Mr. Hughes, Director of Facilities
Mr. Fantasia, Director of Athletics

Pledge of Allegiance

Boy Scout Ben Flyzik led the assembly in the Pledge of Allegiance.

Motion: Mrs. Green motioned to change the agenda by reversing the order of items “d” and “e.” The motion did not receive a second.

Minutes

The board reviewed and approved with changes the public minutes of the June 5, 2014 meeting of the Timberlane Regional School Board. **The minutes were approved by general consent of the board.**

Delegates and Individuals

Madam Chair Steenson congratulated Dr. Metzler on his receipt of the Presidential Alumni Research Dissemination Award from Walden University. He received this award in recognition of his exceptional research publication on student drop-out prevention.

Current Business

Eagle Scout Project (00:06:19)

Ben Flyzik presented proposed plans to repair the dugouts and two baseball diamonds at Pollard Elementary School. Mr. Hughes, Director of Facilities confirmed the district will maintain the fields once the repairs are

completed by Ben Flyzik.

Motion: Mr. Collins motioned to approve the proposed plans presented for the Pollard Elementary School baseball fields as well as any donations that come with this project. Mrs. Delfino seconded. With no further discussion, the motion passed by unanimous vote (9-0-0).

Student Representative to the School Board (00:12:17)

Lucas Appleton of Danville introduced himself to the board as the newly voted student representative to the school board for the 2014-15 school year. Board members welcomed Lucas to the position.

Motion: Mr. Collins motioned to accept Lucas Appleton as the 2014-15 school board student representative. Mr. Blair seconded. With no further discussion, the motion passed by unanimous vote (9-0-0).

Timberlane Regional and Norwood High Schools Collaborative Engineering Project (00:13:37)

Mr. Holland, Director of Technology presented a video of TRHS engineering students working together with Norwood High School engineering student designing and programming VEX robotics. This year's collaborations included a fabrication project that utilized Timberlane's 3D printer. The project demonstrated the program's success with student engagement, as well as the many 21st Century skills that were covered as a result.

High School Athletic Facilities (01:20:26)

Mr. Fantasia and Mr. Hughes presented a short term plan to address the deficiencies in the high school athletic wing. **Motion: Mr. Collins motioned to approve up to \$160,000 for improvements to repair and maintain the high school athletic wing. Mrs. Sherman seconded. With no further discussion, the motion passed by a vote of 8-1-0 (Mrs. Green opposed).**

The board noted long term athletic facilities needs would be addressed by the Facilities Committee.

Mr. Stokinger reviewed the current financial major variances and expenditures for the 2013-2014 school year. Estimates provided for this project included movable/reusable materials. Discussion ensued regarding the project and bidding time frames.

Motion: Mr. Collins motioned to waive policy DJE - Bidding Requirements for the athletic wing improvements/repair/maintenance project. Mr. Ward seconded. With no further discussion, the motion passed by a vote of 8-1-0 (Mrs. Green opposed). The board noted the importance of obtaining quotes for this project .

Fund Retention Option (00:38:50)

Mr. Stokinger presented projected end of the year figures and provided the Board the opportunity to consider the fund retention (surplus) option adopted at the 2013 annual meeting.

Motion: Mrs. Green motioned to authorize the fund retention balance at zero. Mr. Collins seconded.

A discussion ensued regarding the fund balance.

Motion to amend: Mr. Bealo motioned to amend the motion to authorize retaining any amount that exceeds \$1.9m of surplus. Mr. Blair seconded. With no further discussion, the motion to amend the motion passed by a vote of 8-1-0 (Mrs. Green opposed). With no further discussion the newly amended motion passed by a vote of 8-1-0 (Mrs. Green opposed).

Eagle Scout Project (01:39:32)

Nick Bealo presented a PowerPoint presentation on his completed Eagle Scout Timberlane Observatory project. He reviewed how the project progressed to completion, the costs incurred and the observatory's possible uses. The board congratulated Nick Bealo for his accomplishments.

Guided Reading Libraries (01:47:22)

Mrs. Armfield presented on the reading curriculum that was recently purchased to address a top literacy need identified by district elementary principals.

District Action Plans (01:58:09)

Dr. Wilson presented the District action plan. This presentation concludes this year's action plan updates.

Driver's Education Update (02:12:23)

Mr. Straunge provided an update of the Driver's Education plan to offer driver education services to students through private vendors.

Business Partnerships (02:32:14)

Mr. Straunge outlined the plan and timeline for creating business partnerships. Dr. Metzler explained the opportunities these partnerships would create for students.

Tuition Requests (02:39:33)

Dr. Metzler presented tuition requests for the 2014-15 school year for approval as well board's approval to act on all other tuition requests that come thereafter.

Motion: Mr. Collins motioned to approve the 2014-2015 tuition requests as presented and authorize Dr. Metzler to approve 2014-2015 tuition requests thereafter. Mr. Mascola seconded. With no further discussion, the motion passed by unanimous vote (9-0-0).

Administrators Report (02:44:40)

Dr. Metzler commended all that had a hand in planning and executing the high school graduation. He recognized the superb work by Mrs. Mangini in accomplishing this event. As part of the EDies award a \$2,000 donation in recognition of the high school winning the Secondary School of Excellence award has been presented to the district.

Motion: Mr. Blair motioned to authorize the acceptance of the \$2,000 donation for the Secondary School of Excellence award. Mr. Ward seconded. With no further discussion, the motion passed by unanimous vote (9-0-0).

Dr. Metzler continued his report by congratulating the custodial staff at the high school, especially Donald Renkas for their efforts in resolving a situation that occurred at the high school involving erroneously discarding student locker materials and the custodial staff's commitment to retrieve the materials from the dumpster. He continued to outline the needs for the summer hiring process.

Motion: Mr. Mascola motioned to waive policy GCFA and authorize Madam Chair Steenson to act on personnel matters as presented during the summer months. Mr. Ward seconded. With no further discussion, the motion passed by a vote of 8-1-0 (Mrs. Green opposed).

Dr. Metzler continued his report by updating the board on Sandown Centrals cross walk maintenance, full day kindergarten enrollment numbers, and food service business plans noting that if food service self-op is considered there is a need for Sandown Central kitchen renovations.

Personnel (02:56:24)

Dr. Metzler recommended accepting the resignation of

- Renzo Binaghi TRHS evening Division/Continuing Education
- Allison Astarita Pollard Speech Language Pathologist
- Bistra Botcheva TRHS Special Education LD
- Kristen Dalphond Pollard Enrichment
- Jeannie Luther TRHS Mathematics
- Meghin Marley TRHS Science

Motion: Mr. Mascola motioned to accept the resignation of

- **Renzo Binaghi TRHS evening Division/Continuing Education**
- **Allison Astarita Pollard Speech Language Pathologist**
- **Bistra Botcheva TRHS Special Education LD**
- **Kristen Dalphond Pollard Enrichment**

- Jeannie Luther TRHS Mathematics
- Meghan Marley TRHS Science

Mrs. Sherman seconded. With no further discussion the motion passed by unanimous vote (9-0-0).

Dr. Metzler recommended accepting the nomination of

- Julie Bartula TRMS Science
- Sherry Bollhorst Sandown North Grade 1
- Christine Simmons TRHS Business

Motion: Mr. Collins motioned to approve the nominations of

- Julie Bartula TRMS Science
- Sherry Bollhorst Sandown North Grade 1
- Christine Simmons TRHS Business

Mrs. Delfino seconded. With no further discussion the motion passed by a vote of 8-0-1 (Mrs. Green abstained).

Dr. Metzler recommended accepting the 2014-2015 TRSD Administrators nominations.

- Sandra Allaire Academic Dean Humanities TRHS
- Debra Armfield Executive Director of Curriculum, Assessment and Professional Learning
- Nancy Barcelos Principal Danville Elementary school
- Lorin Caffelle Special Education Department Head TRMS
- Barry Chooljian Guidance Department Head TRHS
- Kathleen Dayotis Principal Atkinson Academy
- Anthony Di Bartolomeo Director of Music TRSD
- Angelo Fantasia Director of Athletics TRSD
- Michael Flynn Assistant Principal TRMS
- Michelle Gaydos Principal Pollard Elementary School
- Jo-Ann Georgian Principal Sandown North
- Michael Hogan Principal TRMS
- Marilyn Hutnick Assistant Principal TRMS
- Kelli Killen Director of Middle School Alternative/Continuing Education & Enrichment
- Susan Lavrich Special Education Department Head - TRHS
- Patrice Liff Assistant Principal Sandown North
- Kathleen McKechnie Preschool Coordinator TRSD
- William Mealey Academic Dean Attendance TRHS
- Carol Mrowka Assistant Principal TRMS
- Brian O'Connell Assistant Principal TRHS
- Mark Pedersen Academic Dean STEM TRHS
- Kristen Pereira Professional Learning Specialist TRSD
- William Pimley Assistant Principal Danville Elementary School
- Susan Rasicot Director of Student Services - TRSD
- Elizabeth Rincon Director of Special Education - TRSD
- Douglas Rolph Principal Sandown Central
- Heather Roy Assistant Principal - TRHS
- Scott Strainge Director of High School alternative/continuing Education & Enrichment
- Michele Vance Assistant Principal Pollard Elementary School
- Mary Widman Assistant Principal TRHS
- Donald Woodworth Principal TRHS

Motion: Mr. Mascola motioned to accept the nomination of the following Administrators.

- Sandra Allaire Academic Dean Humanities TRHS

- Debra Armfield Executive Director of Curriculum, Assessment and Professional Learning
- Nancy Barcelos Principal Danville Elementary school
- Lorin Caffelle Special Education Department Head TRMS
- Barry Chooljian Guidance Department Head TRHS
- Kathleen Dayotis Principal Atkinson Academy
- Anthony De Bartolomeo Director of Music TRSD
- Angelo Fantasia Director of Athletics TRSD
- Michael Flynn Assistant Principal TRMS
- Michelle Gaydos Principal Pollard Elementary School
- Jo-Ann Georgian Principal Sandown North
- Michael Hogan Principal TRMS
- Marilyn Hutnick Assistant Principal TRMS
- Kelli Killen Director of Middle School Alternative/Continuing Education & Enrichment
- Susan Lavrich Special Education Department Head - TRHS
- Patrice Liff Assistant Principal Sandown North
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- William Mealey Academic Dean Attendance TRHS
- Carol Mrowka Assistant Principal TRMS
- Brian O'Connell Assistant Principal TRHS
- Mark Pedersen Academic Dean STEM TRHS
- Kristen Pereira Professional Learning Specialist TRSD
- William Pimley Assistant Principal Danville Elementary School
- Susan Rasicot Director of Student Services - TRSD
- Elizabeth Rincon Director of Special Education - TRSD
- Douglas Rolph Principal Sandown Central
- Heather Roy Assistant Principal - TRHS
- Scott Strainge Director of High School Alternative/Continuing Education & Enrichment
- Michele Vance Assistant Principal Pollard Elementary School
- Mary Widman Assistant Principal TRHS
- Donald Woodworth Principal TRHS

Mr. Collins seconded. With no further discussion the motion passed by a vote of 8-0-1 (Mrs. Green abstained).

Reports of the School Board(03:01:52)

Mr. Collins reported on the Community Relations Committee and their request for approval from the board to send out the "School Board Notes."

Motion: Mrs. Delfino motioned to approve the "School Board Notes" and authorize up to \$2,100 for mailing costs. Mr. Mascola seconded.

A discussion ensued regarding the wording of the Advancement Placement courses at Timberlane High School.

Motion to amend: Mr. Bealo motioned to amend the motion to approve the "School Board Notes" with changes. Mr. Mascola seconded. With no further discussion, the motion to amend passed by a vote of 9-0-0. With no further discussion the newly amended motion passed by unanimous vote of 9-0-0.

Mr. Collins then requested the board approve the recently updated district report card.

Motion: Mr. Mascola motioned to approve the update of this year's information for the district report card.

Mr. Ward seconded. With no further discussion, the motion passed by a unanimous vote of 9-0-0.

Correspondence (03:28:08)

All board members were presented the correspondence received since the last board meeting.

Vendor and Payroll (03:28:09)

Vendor and payroll registers were signed by the board.

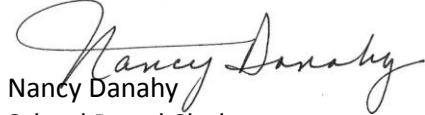
Other

Motion: Mrs. Green motioned to have a discussion on teacher tenure. The motion did not receive a second.

Mrs. Green requested all information be provided 48 hours prior to a school board meeting. A discussion ensued regarding the importance of receiving up-to-date information (specifically financials which change on a daily basis) versus information provided 48 hours before a meeting to board members. Dr. Metzler stated the most update information is provided and will continue to be provided to the board at all times.

Having no further business before the board Madam Chair Steenson adjourned the meeting at 11:25 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nancy Danahy".

Nancy Danahy
School Board Clerk