

TIMBERLANE REGIONAL SCHOOL BOARD

Atkinson, Danville, Plaistow, Sandown

New Hampshire

Regular Meeting

April 17, 2014

7:30 PM

SAU No 55

30 Greenough Road

Plaistow, NH

Call to Order

Madam Chair Steenson called this April 17, 2014 meeting of the Timberlane Regional School Board to order at 7:35 pm.

Board Members Present

Mr. Bealo, Mr. Blair, Mr. Collins (8:00pm), Mrs. Green, Mr. Mascola, Mrs. Sherman, Madam Chair Steenson and Mr. Ward

Board member not in attendance

Mrs. Delfino

Administrators Present

Dr. Metzler, Superintendent of Schools

Mr. Stokinger, Business Administrator

Mrs. Armfield, Director of Professional Learning

Mr. Strainge, Director of Secondary Education

Mr. Woodworth, Principal THRS

Mrs. Gaydos, Principal of Pollard Elementary School

Mr. Rolph, Principal of Sandown Central Elementary School

Mr. Fantasia, Director of Athletics

Mr. Hughes, Director of Facilities

Pledge of Allegiance

Eagle Scout Jake Chaput led the assembly in the Pledge of Allegiance.

Minutes (00:01:37)

The board reviewed and approved the April 3, 2014 meeting minutes of the Timberlane Regional School Board.

Mrs. Green motioned to amend the minutes to include an editorial note, no second was received the motion failed. Mrs. Green motioned to amend them minutes to include additional wording in the recap of the Administrator's Report. No second was received the motion failed.

Mrs. Green motioned to amend the minutes to be approved by vote of the board, seconded by Mr. Bealo's. With no further discussion the motion failed by a vote of (2-5-0) Mr. Bealo and Mrs. Green voted in favor.

The minutes were approved with changes by general consent of the board; Mrs. Green did not approve the minutes.

Delegations and Individuals (00:15:09)

Mrs. Sheryl Roy, Driver's Education Instructor at the Timberlane Regional High School would like to present ideas to improve the current Driver's Education Program at the high school. Madam Chair Steenson reviewed the recent board discussion regarding the Driver's Education Program where the board requested Dr. Metzler review options for the Driver's Education Program that has been operating at loss for the past three years. Dr. Metzler added the results of his review of the program will be presented at the May 8, 2014 public school board meeting

CURRENT BUSINESS

Eagle Scout Project (00:24:18)

Eagle Scout Jake Chaput from Sandown presented his Eagle Scout project to replace the current message sign at the Sandown Central School. Mr. Hughes will provide oversight of this project if approved.

Motion: Mrs. Green motioned to accept the gift of a message sign at Sandown Central Elementary School as proposed by Eagle Scout Jake Chaput. Mr. Bealo seconded the motion. With no further discussion the motion passed by a unanimous vote of (8-0-0).

Football Boosters (00:32:42)

Mrs. Heather David, President of the Timberlane Regional High School Football Boosters presented a sponsorship fundraiser program for the board's approval.

Motion: Mr. Collins motioned to approve the sponsorship program fundraiser as presented for the TRHS Football

Boosters. Mr. Blair seconded the motion. With no further discussion the motion passed by a vote of (7-0-1 Mr. Ward abstained).

Athletic Contract Review (00:40:16)

Mr. Fantasia presented his recommendation and rationalization for renewing the Athletic Trainer Services contract for the 2014-2015 school year.

Motion: Mrs. Green motioned to waive policy DJE, to not go out to bid for the 2014-2015 school year for the Access Sports contract. Mr. Mascola seconded the motion. With no further discussion the motion passed by a unanimous vote of (6-0-2). Mrs. Sherman and Mr. Mascola abstained

Motion: Mr. Collins motioned to approve the Access Sports Medicine contract for the 2014-2015 school year for Athletic Training Services. Mrs. Sherman seconded the motion. With no further discussion the motion passed by a unanimous vote of (8-0-0).

NHIAA Donation (00:51:05)

Mr. Fantasia presented a \$2,424 donation from NHIAA (New Hampshire Interscholastic Athletic Association) for the purpose of supporting the Life of an Athletic program.

Motion: Mr. Collins motioned to accept the donation of \$2,424 from the NHIAA to support the Life of an Athletic program. Mr. Ward seconded the motion. With no further discussion the motion passed by unanimous vote of (8-0-0).

Safe Route to School (00:58:23)

Town Planner Leigh Komornick and Pollard School Principal Michelle Gaydos presented a plan, funded by grant money, to encourage and provide safe travel to and from school for pedestrians and bike riders.

Motion: Mr. Collins motioned to accept and support the Safe Routes to School project. Mr. Blair seconded the motion. With no further discussion the motion passed by a unanimous vote of (8-0-0).

Tripod Survey (01:20:42)

Director of Professional Learning, Mrs. Armfield presented the results of the Tripod survey (student survey on the teaching at TRSD) and how these results will be used.

AP US History Text Book (01:43:57)

Director of Secondary Education Mr. Strainge along with teachers Mrs. Guanci, Mrs. Puchlopek and Mr. Silviera presented recommendations of the Curriculum and assessment Committee to adopt the AP US History textbook.

Motion: Mr. Ward motioned to adopt the AP US History text book presented. Mr. Bealo seconded the motion. With no further discussion the motion passed by a unanimous vote of (8-0-0).

Policies (02:14:09)

Mr. Mascola presented the following policies for a first reading

- IIA Grouping for instruction
- DFA Investment
- JECF Student withdrawal from school
- JEA Compulsory attendance age
- JLCEA Use of automated external defibrillators
- DJ Purchasing
- DJAA Vendor selection criteria
- DJG Vendor Relations
- DJB Bidding requirement
- DJE Bidding requirements
- DKB Summer Payment of bills
- GBI Staff participating in political activities

Motion: Mr. Collins motioned to accept following policies for a first reading.

- IIA Grouping for instruction
- DFA Investment
- JECF Student withdrawal from school
- JEA Compulsory attendance age
- JLCEA Use of automated external defibrillators
- DJ Purchasing
- DJAA Vendor selection criteria
- DJG Vendor Relations
- DJB Purchasing procedures

- DJE Bidding requirements
- DKB Summer Payment of bills
- GBI Staff participating in political activates

Mrs. Sherman seconded.

Mrs. Green made a motion to amend policy DJ-Purchasing by adding in paragraph two the wording "best value" and in paragraph three changing the final approval from the Superintendent to the School Board. Mr. Ward second. With no further discussion the motion fail by a vote of (1-7-0) Mrs. Green voted in favor of the motion.

Mrs. Green made a motion to amend policy DJE-Bidding requirements by adding the wording for maximum three year annual review by the school board. No second, the motion failed.

With no further discussion the motion passed by unanimous vote of (8-0-0).

School Board Goals (02:32:02)

The board discussed writing and adopting school board goals for the 2014-15 school year as well as the timeframe.

School Board Training (02:42:27)

Madam Chair Steenson reviewed the proposed training sessions on May 12th for the school boards. Hampstead School Board will have training from 6 to 7 pm with the SAU Board scheduled from 7 to 8 pm finishing with the Timberlane Regional School Board from 8 to 9 pm. Topics to be discussed during these sessions include School board roles and responsibilities, running effective meetings, non-public sessions, community engagement, Right-To-Know Law, strategic planning, Superintendent's evaluation and policy making.

Administrator's Report (02:45:57)

Dr. Metzler reported on legal advice received on School Board rule number five, outlining the three options suggested.

Motion: Mr. Collins motioned to have all the TRSB email be sent to the board chair only to which the chair will respond to the email with copies of said response made part of the correspondence record and provided at the next board meeting. Mrs. Sherman seconded the motion. With no further discussion the motion passed by a unanimous vote of (7-1-0) Mrs. Green voted against the motion.

Dr. Metzler reported on the legislator's forum and informed the board the Driver's Education program will be on the May 8, 2014 agenda for action as well as an update on the Project Lead the Way contract.

Personnel (03:11:49)

Dr. Metzler recommended accepting the retirement request of Deb St. Germain TRHS Art Teacher who has been with the district for 15 years as well as the resignation of Melissa Kamyck, Sandown North elementary Teacher who has been with the district for 6 years. **On a motion by Mrs. Sherman to accept the retirement request of Deb St. Germain, a resignation of Melissa Kamyck. Seconded by Mr. Blair seconded the motion. With no further discussion the motion passes by a unanimous vote of (8-0-0)**

Reports of the School Board (03:13:03)

The board members reported on activities and programs they attended, Mr. Blair attended the budget committee meeting, Mr. Mascola, Mr. Bealo and Mr. Collins attended the policy committee meeting. Mr. Bealo and Mrs. Steenson attended the curriculum and assessment committee meeting.

Correspondence (03:23:31)

No items were placed into the correspondence folder.

Vendor and Payroll Check Registers (03:28:27)

Vendor and payroll registers have been signed by the board.

Other Business (03:28:30)

Mrs. Green requested additional legal advice regarding the TRSB email process.

Motion: Mrs. Green motioned to add to the May 8, 2014 school board agenda items the tax impact calculations for the default budget projected for all four towns in percentages. The motion was seconded by Mr. Mascola. With no further discussion the motion failed by a vote of 1 in favor, Mrs. Green.

Motion: Mr. Bealo motioned to enter into a non-public session under RSA 91-A: 3, II[a] the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges

against him or her. **Mr. Blair seconded. The board was polled at 11:10 pm:**

- **Bealo** Yes
- **Blair** Yes
- **Collins** Yes
- **Delfino** Yes
- **Green** Yes
- **Mascola** Yes
- **Sherman** Yes
- **Steenson** Yes
- **Ward** Yes

Dr. Metzler updated the board on an investigation of a staff member and a termination of another.

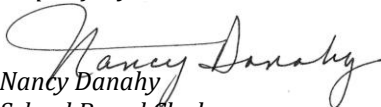
Motion: Mr. Mascola motioned to exit the non-public session; seconded by Mr. Collins the board was polled:

- **Bealo** Yes
- **Blair** Yes
- **Collins** Yes
- **Delfino** Yes
- **Green** Yes
- **Mascola** Yes
- **Sherman** Yes
- **Steenson** Yes
- **Ward** Yes

The board exited the non-public session at 11:15 pm. No action was taken in non-public session.

Having no further business before the board Madam Chair Steenson adjourned the meeting at 11:151 pm.

Respectfully submitted,


Nancy Danahy
School Board Clerk