Policy Committee Meeting Minutes
Tuesday, February 3, 2026
T/E Administrative Offices, Room 200
7:00 p.m.

Board Committee Members: Rachel Weil, Chair; Dr. Roberta Hotinski, Dr. Julie K. Mesaros, Henry Zink
Other Board Members: Sue Tiede, Maryann Piccioni

T/E School District Representatives: Dr. Richard Gusick, Mark Cataldi, Art McDonnell, Ken Roos

Attendees: Two student reporters from The Spoke

Review of Minutes
The minutes of the January 6, 2026 meeting were reviewed and recommended for approval at the next Board meeting.

Public Comment on Agenda Items
None

Review of Policies for 2nd Reading
Policy and Regulation 1340: Weapons Possession and Use (General Public)
Policy and Regulation 5410: Weapons Possession and Use (Students)
The Policies were revised to comply with required notification for a weapons violation. The Policies will be sent to the Board of School Directors for a second reading at their meeting on February 23, 2026 with a non-substantive change from the first reading made to Policy 1340. New Regulations were drafted that provide additional details about incidents involving a weapon and subsequent notification. The Regulations went into effect after the January 6, 2026 meeting.

Information
None

Follow Up from Previous Policy Committee Meeting
None

Policies and Regulations for Review and Discussion
Policy and Regulation 3241: Fees Collected from Students
The Policy was revised as credit systems are permitted. The Policy will be sent to the Board of School Directors for a first reading at their meeting on February 23, 2026. The Regulation was revised to include approved activity fees and a statement about fee adjustments or waivers for qualified students.

Policy and Regulation 3293: Designation of Depositories
The Policy and Regulation were revised as it is not necessary to issue a request for repositories every 3 years. The Policy will be sent to the Board of School Directors for a first reading at their meeting on February 23, 2026. The order of the two subsections in the Regulation regarding Timing of Board Resignation and Solicitation were reversed for clarity, and the updated title of Assistant Business Manager was inserted.

Regulation 3380: Travel Reimbursement

The Regulation was revised to update the current mileage rate reimbursement.

Policy 4031: Voluntary Separations from District (Resignations from Employment)
The Policy was revised to allow an employee's resignation to be accepted by the Superintendent and placed on the consent agenda in a regular Board meeting within a reasonable time. The Policy will be sent to the Board of School Directors for a first reading at their meeting on February 23, 2026.

The following Policies had non-substantive revisions for clarification. They will be marked as revised and go into effect immediately along with the revisions to the accompanying Regulation.
Policy and Regulation 3350: Receiving and Approving Payment for Goods and Services
Policy 3365: Payrolls

The following Policies had no revisions. They will be marked as reviewed and go into effect immediately along with any revisions to their accompanying Regulations.
Policy and Regulation 3294: Trust Funds
Policy and Regulation 3323: Procurement
Policy and Regulation 3324: Procurement Cards
Policy and Regulation 3340: Purchase Orders
Policy and Regulation 3370: Capital Assets
Policy 3390: Travel Reimbursement - Federal Grant Requests

Public Comment on Non-Agenda Items
None.

Future Meetings
Future Policy Committee meetings for the 2025-2026 school year are scheduled for March 3, April 7, and May 5. Unless advertised otherwise, all meetings are held at the Tredyffrin/Easttown Administration Offices, 940 West Valley Road, Suite 1700, in Room 200 at 7:00 p.m.

Adjournment
The meeting was adjourned at 7:46 p.m.