Melissa Bassanelli
Superintendent of Schools

Business Support Services
Purchasing Department

RFP 26-114

Pest Control Services

Repost

RFPs must be submitted by
April 17, 2026

Submit Responses to

SAN JUAN UNIFIED SCHOOL DISTRICT
Business Support Services
Attn: Laura Fry, Manager
5133 Engle Road
Carmichael, CA 95608

Phone: (916) 971-5340

ADDRESS
5133 Engle Road
Carmichael, CA 95608
PHONE
(916) 971-5340
WEBSITE
www.sanjuan.edu

Table of Contents

Notice to Responders 4
Questions 4
Due Date 4
Compliance with Laws 5
Submittal Response 5
About the District 6
RFP Schedule 6
SPECIAL INSTRUCTIONS and SCOPE OF WORK 7
PROPOSED FEE SCHEDULE 8
ADDITIONAL SERVICES PROPOSAL: 9
BUSINESS AND OPERATIONAL INFORMATION: 10
References 12
Evaluation Criteria 12
CONTRACT 13
Award 13
Negotiation 13
Format 13
TERMS AND CONDITIONS 13
Compliance with Laws 13
Board of Trustees Approval 13
Governing Law and Venue 14
Attorney Fees 14
RFP Acceptance or Rejection 14
RFP Protest 14
Multiple Proposals 14
Insurance Requirements 14
Indemnification 15
Term/Extension 15
Board Contact 15

Amendments 15
News Release 16
Termination of Contracts/Purchase Orders 16
Failure to Fulfill Contract 16
Right to Acquire Services 16
Proprietary Information 16
Conflict of Interest 16
Contract 16
Proposal Negotiations 17
Taxes 17
Invoicing 17
Disputed Charges/Billing 17
Anti-Discrimination 17
Prevailing Wages 17
Assignment 18
Debarment, Suspension, and Other Responsibility Matters 18
Hazardous Materials Compliance 18
RFP Form 20
Fingerprint Certification 21
Statement of Non-Conflict of Interest 22
Equal Opportunity Employment 23
Responder's Certification Regarding Drug-Free Workplace 24
Contractor's Certificate Regarding Alcoholic Beverages and Tobacco-Free Campus Policy 25
Responder's Certificate Regarding Workers Compensation 26
Insurance Acknowledgement 27
Bidder Contact Information 29
Non-Collusion Declaration 30
Certification Regarding Russian Sanctions 31
Appendix A – Site Locations 32

Notice to Responders

NOTICE IS HEREBY GIVEN that SAN JUAN UNIFIED SCHOOL DISTRICT, acting by and through its Board of Education, hereinafter referred to as the District will receive up to, but no later than **April 17, 2026, 2:00 p.m**. sealed RFPs from qualified Responders for the award of contracts for the following:

RFP 26-114

Pest Control Services

Questions

All questions regarding this RFP are due on or before **April 08, 2026 at 2:00 p.m**. via email to: RFP 26-114@sanjuan.edu with the subject line of "RFP 26-114 questions". Only questions submitted through this process will be accepted. All responses to questions regarding this RFP will be posted on our website on **April 10, 2026, or before 2:00 p.m**. The District may find it necessary to revise the RFP, or to provide clarification or additional information after it is released. Any addenda or responses to questions will be posted on the District website at www.sanjuan.edu/RFPs. It is the responsibility of the prospective Responder to check the website for updates or addenda.

Due Date

RFPs are due at the Business Support Services Department for time and date stamping at or before 2:00 p.m., April 17, 2026. One original proposal, two copies, and one digital copy (PDF format: flash drive preferred) of the RFP must be submitted in a sealed envelope, clearly marked **RFP 26-114 Pest Control Services to San Juan Unified School District, Business Support Services Department, 5133 Engle Road, Carmichael, CA 95608.** Please allow at least 2 days for delivery of USPS Priority and Express Mail. All RFPs must be received, time and date stamped in the Business Support Services - **Purchasing Office** by the above due date and time. Sole responsibility rests with the Responder to see that their RFPs are received on time at the stated location. Any RFPs received after due date and time will be returned unopened to the Responder. No exceptions will be allowed. Faxed or emailed RFPs will not be accepted.

Compliance with Laws

The successful firm(s) shall comply with all applicable federal, state, and local statutes, rules, regulations and codes.

Submittal Response

The following documentation is required in the RFP Submittal:

1. RFP FORM
2. FEE SCHEDULE AND SERVICES PROPOSAL
3. NON-COLLUSION DECLARATION
4. BIDDER CONTACT INFORMATION
5. RUSSIAN SANCTIONS CERTIFICATION
6. FINGERPRINT CERTIFICATION
7. CONFLICT OF INTEREST
8. REFERENCES
9. ALCOHOLIC BEVERAGE AND TABACCO-FREE POLICY
10. W9 FORM
11. EQUAL OPPORTUNITY EMPLOYMENT
12. CERTIFICATE OF WORKERS COMPENSATION
13. INSURANCE ACKNOWLEDGEMENT

All responses shall be firm offers subject to acceptance by the District. Proposals become the property of the District. Once awarded all proposal responses may be considered a public record and will be disclosed with a public records act request; only financial documents included to demonstrate the firm's fiscal stability will be protected from such a request.

Proposals may be withdrawn by the proposer prior to the submittal due date and time, but may not be withdrawn for a period of 30 calendar days following that date. Responses may not be amended after the due date except by the consent of the District. The successful proposer shall not be relieved of the proposal submitted without the District's consent or proposer's recourse to Public Contract Code Sections 5100, et seq.

The District reserves the right to reject any and all proposals for any reason. The District may waive informalities or irregularities in proposals received where such is merely a matter of form and not substance, and the correction or waiver of which is not prejudicial to other proposals. The issuance of this RFP and receipt of responses does not commit the District to award a contract. The District expressly reserves the right to postpone response opening for its own convenience, to accept or reject any or all responses (in whole or portions) received to this RFP, to negotiate with more than one Responder concurrently, or to cancel all or part of this RFP. Decisions to award the contract(s) as a result of this RFP are final and without appeal. San Juan Unified School District reserves the right, in its sole discretion, to determine the criteria and process whereby proposals are evaluated and awarded.

About the District

The San Juan Unified School District (SJUSD), located in the northeast portion of Sacramento County, California, was established in 1960. SJUSD is one of the largest in California and serves over 40,000 students in programs from preschool to adult education at nearly 70 sites. Additional detailed information may be found at www.sanjuan.edu.

RFP Schedule

Proposing Institutions ("Proposer") who participate in this RFP shall meet the following schedule requirements. All times referred to in this RFP are Pacific Time (PDT).

EVENT	DATE and TIME
Release of RFP - Repost	March 25, 2026
Deadline for Questions	April 08, 2026, 2:00 p.m.
Responses to Questions Posted	April 10, 2026, 2:00 p.m.
Submittal Due Date	April 17, 2026, 2:00 p.m.
Recommendation of Award to Board of Education	May 12, 2026
Contract Start Date	July 01, 2026

Note: The dates and times above are subject to change at the option of the district. Modifications will be published on the district website.

Publish Dates: March 25, 2026, and April 01, 2026

SPECIAL INSTRUCTIONS and SCOPE OF WORK

Proposal submittals shall include a list of all persons that will be performing the work outlined in the contract.

Monthly Integrated Pest Management

The San Juan Unified School District is seeking a comprehensive pest management program to control pests and reduce infestations practicing effective methods that apply the least toxic manner. This program will include inspection and treatment services at every district facility on a monthly schedule.

General Requirements:

1. Logbook to be kept and maintained at each site to include SDS, labels, posting notices, and chemical notices.
2. A structural and perimeter inspection will be performed on each regular service visit.
3. Rodent control will be performed using tamper-resistant bait stations at exterior locations that are inaccessible to children on as needed basis.
4. Residuals pesticides will only be applied after all postings and notifications are complete.
5. This program should include no additional charges for return visits or live trapping.

All treatments and techniques must be in complete compliance with the Healthy Schools Act of 2000, including lawful updates as directed by the California Department of Pesticide Regulation.

RFP 26-114: Pest Control Services

Name of Proposer_____

BASE PROPOSAL:

The undersigned, having carefully examined the information for Proposers, Contract Forms, General Conditions and Drawings, if applicable, prepared by the San Juan Unified School District, 3738 Walnut Ave, Carmichael CA 95608 for contract of Pest Control Services, hereby submit to listed pricing for the specified services. Vendor guarantees that all services meet the specifications listed, unless otherwise stated herein. In order to establish an equitable framework from which to base a comparison of all proposals submitted, the proposers shall submit their costs for such Pest Control Services on the lines below. Any changes to the formula proposed will be negotiated with the District prior to award of a contract or only with the District's approval after the award.

PROPOSED FEE SCHEDULE

Please provide information and fee amounts:

Description	Information and Fee Amount
Monthly Service Only (all facilities)	$
Monthly Service w/trapping (all facilities)	$
Trapping Service (as needed, per call)	$
Termites (per foot up to 48" high)	$
Respond within 2 hours	Yes/No
Respond on Weekends Included	Yes/No
Respond on Weekends - Extra Charge	Yes/No If yes, hourly/service rate: $
Years in Service (Total)	Years:
Years of Service with School Districts?	List Years and Districts
Service provider within 10 miles of district boundaries	Yes/No

ADDITIONAL SERVICES PROPOSAL:
Please provide a description of your service plan, including pricing, for the following:

Scenario #1: Teachers and students are reporting flea bites while in their classroom. Your team has confirmed fleas are present.

Treatment Plan (from beginning to end):

Pricing Structure:

Scenario #2: We have reported multiple gopher holes at the Varsity Softball and Baseball Field complex. The home opener is 2-months out.

Treatment Plan (from beginning to end):

Pricing Structure:

Scenario #3: Squirrels have taken over the quad, creating a mess with dirt mounds, while also creating a safety hazard with several squirrel holes.

Treatment Plan (from beginning to end):

Pricing Structure:

Scenario #4: How do you handle the following (including any costs associated with the service)?

Bees:

Bed Bugs:

Skunks:

BUSINESS AND OPERATIONAL INFORMATION:

Work Order Structure
Describe your work order system, process of communicating work orders, and your work order personnel structure.

Treatment and Management Personnel
Describe how you would staff San Juan Unified School District to ensure all facilities are taken care when immediate needs are requested, while also committing to the once-a-month regular service. Be as detailed as possible, providing years of experience of assigned technicians, the office staff supporting the process, and any other staff that would play an important role in helping serve San Juan Unified.

Healthy Schools Act of 2000
San Juan Unified School District prioritizes student and community safety. Please describe the role you will play to ensure that the Healthy Schools Act of 2000 is followed. What layers of protection do you put in place to make sure regulations are followed?

Additional Notes/Comments:

References

List three school districts or companies for which you have performed similar comprehensive pest management programs that we may contact for references.

Name	Phone
Name	Phone
Name	Phone

Evaluation Criteria

The San Juan Unified School District reserves the right to select the firm that best meets the needs of the District, based on the criteria set forth herein. The District reserves the right to waive minor irregularities in the RFP and in the proposals submitted in response to the RFP. The District may or may not conduct interviews as part of the selection process. If interviews are held, the chairperson shall notify representatives of selected firms as to date, time and location. The District reserves the right to reject any and all proposals. After rejecting the proposals, the District reserves that right to negotiate the terms and conditions of the contract for the procurement of said services. The selection process for the Responder(s) will include the following evaluation:

Experience of company, project managers, and field techs with similar kind of work; particularly with school districts	20 Points
Demonstrated understanding of desired level of service and issues raised in RFP	25 Points
Understanding of the District and ability to meet District requirements	20 Points
Cost Proposal & Financial Responsibility	25 Points

Award for unique attributes of the RFP to enhance the work and benefit the District	10 Points
TOTAL POINTS	100 Points

CONTRACT

The term of this Agreement shall begin on or about **July 01, 2026**, through **June 30, 2027**, and may be renewed annually at the discretion of the District, if mutually agreed upon, with a total contract period not to exceed five (5) years.

The district has multiple facilities. The number of sites may change during the term of the agreement. The district reserves the right to add or remove locations without invalidating awarded pricing.

Award

It is the intent of the District to award one contract as the result of this RFP, after creating a short list of Responders to provide services. However, the District reserves the right to apportion the requirements of this RFP among multiple Responders if this is determined to be in the District's best interests. No minimum amount of work is guaranteed.

Negotiation

Following completion of the ranking process, the District Staff will commence fee negotiations with the top-ranked Responder. The goal of contract negotiation is to agree on a final contract that delivers to the District the services and products required at a fair and reasonable cost. If the District fails to reach an agreement with the top-ranked Responder, a new negotiation will commence with the next highest ranked Responder. If the new negotiation fails, the process is repeated until a contract is negotiated successfully. The School Board reserves the right to award a negotiated contract, reject the proposal or suggest a modification to the negotiated agreement.

Format

It is mutually agreed by and between District and Responder that the District's acceptance of Responder's RFP, and upon approval by the Governing Board, shall create a contract between the parties thereto. District and Responder with whom District chooses to contract, if any, shall execute a Contract Signature Page based on this RFP, the response and any written amendments. The Contract will, by default, incorporate all requirements, terms and conditions contained in this RFP. In the event of any conflict between this RFP and the Contract Signature Page, the terms of this RFP will take precedence, unless otherwise specifically stated in a written amendment. District will not enter into any separate Contract or Agreement with Responder except as specifically stated herein.

TERMS AND CONDITIONS

Compliance with Laws

This contract shall be in accordance with the laws in the State of California. All RFPs and proposals shall comply with the current federal, state, local and other laws relative thereto.

Board of Trustees Approval

Award is subject to the acceptance by the San Juan Unified School District Board of Education.

Governing Law and Venue

In the event of litigation, the RFP and proposal documents and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in Sacramento County.

Attorney Fees

In the event a suit or action is instituted in connection with any controversy arising out of this contract, the prevailing party shall be entitled to receive, in addition to its costs, such sum as the court may adjudge reasonable as to attorney's fees and costs.

RFP Acceptance or Rejection

This RFP does not commit the San Juan Unified School District to award a contract, to pay any cost incurred in the preparation of this RFP or to procure contract for services or supplies. The District reserves the right to accept or reject any or all proposals received in response to this request, to negotiate terms that will be in the best interest of the District, or cancel in whole or in part this RFP. All submitted proposals and information included therein shall become public records upon delivery to the San Juan Unified School District.

RFP Protest

A Responder may file a protest against the award of the Contract to any other Responder by following the District bid protest procedures. The protest must be in writing, filed within three (3) business days after RFP award notification, and must set forth all grounds for the protest. These requirements are to be strictly construed. Untimely protests and/or grounds not set forth in the protest will not be considered. Further, the failure to comply with these protest requirements will constitute a waiver of the right to challenge and forever bar the Responder from challenging, whether before the District or any administrative or judicial tribunal, any particular RFP(s), the RFP process or any ground not set forth in the protest. The District will provide a written response within 30 working days to any timely RFP protest.

Multiple Proposals

No person, firm, or corporation shall be allowed to make, or file, or be interested in more than one proposal for the same work unless special conditions indicate otherwise.

Insurance Requirements

Firms are to provide a letter from their insurance company indicating their ability to provide insurance. Insurance requirements include the following:

Commercial General Liability, with Products and Completed Operations Coverage	$2,000,000 per occurrence; $4,000,000 aggregate
Automobile Liability, Any Auto, Combined Single Limit	$2,000,000 per occurrence; $2,000,000 aggregate
Workers Compensation	Statutory limits pursuant to State law
Employers' Liability	$1,000,000

All insurance policies shall provide that the insurance coverage shall not be canceled or reduced by the insurance carrier without ten (10) days prior written notice to the District. Consultant agrees that it will not cancel or reduce said insurance coverage. Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, District may either immediately terminate this agreement or, if insurance is available at a reasonable cost, District may take out necessary insurance and pay, at Institutions' expense, the premium thereon.

At all times during the term of this Agreement, Institution shall maintain on file with the District a certificate of insurance, showing that the aforesaid policies are in effect in the required amounts. The policies shall contain an endorsement naming the District as an additional insured

(except for the Workers' Compensation and professional liability policies), providing that the policies cannot be canceled or reduced, except on ten (10) days written notice to the District, and specifically stating that the coverage contained in the policies affords insurance pursuant to the terms and conditions set forth in this Agreement. Consultant shall promptly file with the District such certificate or certificates.

The insurance provided by Institution shall be primary to any coverage available to District. The insurance policies (other than Workers' Compensation) shall include provisions for waiver of subrogation.

Indemnification

Institution shall indemnify, pay for the defense of, and hold harmless District and its officers and employees of and from any and all liabilities, claims, debts, damages, demands, suits, actions and causes of actions of whatsoever kind, nature or sort which may be incurred by reason of Institutions' negligence, recklessness, or willful acts and/or omission in rendering any services hereunder. Institution shall assume full responsibility for payments of federal, state and local taxes or contributions imposed or required under the social security, Workers' Compensation or income tax law, or any disability or unemployment law, or retirement contribution of any sort whatever, concerning Institution or any employee and shall further indemnify, pay for the defense of, and hold harmless District of and from any such payment or liability arising out of or in any manner connected with Intuition's performance under this Agreement.

Term/Extension

Pursuant to Education Code, Sections 17596 and 81644, it is the intent of the District to award a single term contract for the specified service. If this is a multi-term contract and assuming funds are appropriated to support continuation of services for succeeding fiscal periods, the original contract may be renewed annually for a total time of contact not to exceed five (5) consecutive fiscal years.

Board Contact

No business entity, including any agent of such entity, shall directly or indirectly contact any Board member immediately before or during the RFP process of any project on which the business entity intends to or has submitted a proposal. Any Responder violating this policy shall be deemed disqualified from the RFP process. Should such contact come to light after the RFP is awarded and the entity was deemed the successful Responder, the Board reserves the right to cancel any contract awarded, in which case, the Responder shall be liable for any damage incurred by the District. The Board shall exercise its best judgment for the benefit of the District in making a decision whether to proceed or not, depending on all of the facts and circumstances.

Amendments

The terms and conditions contained in the Request for Proposals and Contract herein may be amended or modified only with the prior written approval of the District.

News Release

News releases pertaining to this RFP or the services, study, data, or project to which it relates will not be made without the prior written approval of the District. No results of the program are to be released without prior written approval of the District.

Termination of Contracts/Purchase Orders

The San Juan Unified School District reserves the right to terminate all purchase orders or contracts with due cause by giving a ten (10) calendar day written notice or may terminate without cause by giving a thirty (30) calendar day written notice. Due cause for termination of contract shall include, but not be limited to, failure to provide services required within a reasonable time period, and/or for reasons of unsatisfactory service. Purchase orders or contracts which extend into a subsequent fiscal year will automatically terminate if the San Juan Unified School District does not appropriate funds for the goods and/or services under the purchase order or contract.

Failure to Fulfill Contract

When any Responder shall fail to deliver any article or service or shall deliver any article or service which does not conform to the specifications, the District may, at its sole discretion, annul and set aside the contract entered into with said Responder, either in whole or in part, and make and enter into a new contract for the same items in such manner as seems to the Board of Education to be to the best advantage of the San Juan Unified School District. Any failure for furnishing such articles or services by reason of the failure of the Responder, as above stated, shall be a liability against such Responder and his sureties. The Board of Education reserves the right to cancel any articles or services which the successful Responder may be unable to furnish because of economic conditions, governmental regulations or other similar causes beyond the control of the Responder provided satisfactory proof is furnished to the Board or Education, if requested.

Right to Acquire Services

The provisions of the contract shall in no way prohibit the District from making purchases from another supplier for the same services as herein listed.

Proprietary Information

Once awarded all proposal responses may be considered a public record and will be disclosed with a public records act request; only financial documents included to demonstrate the firm's fiscal stability will be protected from such a request.

Conflict of Interest

The successful Responder shall affirm that, to the best of its knowledge, there exists no actual or potential conflict between family, business, or financial interest of the Responder and services under this Agreement. The successful Responder agrees to advise the Owner of any actual or potential conflicts of interest that may develop subsequent to the date of execution of this Agreement.

Contract

It is mutually agreed by and between District and Responder that the District's acceptance of Responder's proposal, and upon approval by the Governing Board, shall create a contract between the parties thereto. District and Responder with whom District chooses to contract, if any, shall execute a Contract Signature Page based on this RFP and the response. The Contract will, by default, incorporate all requirements, terms and conditions contained in this RFP. In the event of any conflict between this RFP and the Contract Signature Page, the terms of this RFP will take

precedence, unless otherwise specifically stated in a written amendment. District will not enter into any separate Contract or Agreement with Responder except as specifically stated herein.

Proposal Negotiations

A submittal containing terms such as “negotiable”, “will negotiate”, or similar, will be considered non-responsive. However, the District reserves the right to negotiate terms of the agreement with the selected Consultant.

Taxes

For the purposes of this RFP, any applicable taxes, fees or government surcharges shall be itemized separately in your fee sections. Federal excise taxes are not applicable to school districts.

Invoicing

Institution shall issue monthly invoices for services provided. For the District’s portion of the billable amount, invoices shall be submitted to:

San Juan Unified School District
Attention: Maintenance and Operations
6135 Sutter Avenue
Carmichael, CA 95608
(email: MandO@sanjuan.edu)

Disputed Charges/Billing

In the event that the District reasonably determines that there is a material discrepancy between the proposer’s invoiced charges and the District’s calculation of charges owed, the District shall be permitted to withhold the disputed amount; provided, however, that the District agrees to provide notice to the Institution, with supporting documentation illustrating the basis for bona fide dispute within their payment terms. If such billing disputes remain unresolved within sixty (60) days of submission to the Institution, both parties agree to arbitration by an impartial third party.

Anti-Discrimination

It is the policy of the District that, in connection with all the work performed, there will be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age, sexual orientation, or marital status. The Institution agrees to comply with applicable federal and California laws, including, but not limited to, California Fair Employment Practice Act, beginning with Labor Code Section 1410, and Labor Code Section 1735. In addition, the Proposer agrees to require like compliance by any subcontractors employed on the work.

Prevailing Wages

If contract is issued for $1,000.00 or more, the contractor, and any sub-contractor, shall not pay less than the general prevailing rate of per diem wages in the locality in which the work is to be performed. The California Director of Industrial Relations has determined the prevailing rate of wages for each craft, classification, or type of worker needed to execute the contract pursuant to Sections 1770 to 1780, inclusive of the California Labor Code. The prevailing rate of wages is on file with the Sacramento County Schools, Office of the Secretary of the Governing

Board, 9738 Lincoln Village Drive, Sacramento, CA 95827. Copies shall be made available to any interested party upon request from them. The contractor shall post a copy of such determination at each job site.

Assignment

The Institution shall not assign, convey, or transfer any rights, obligations, or interests hereunder without the prior written consent of the District.

Debarment, Suspension, and Other Responsibility Matters

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part, 85, Sections 85, 105 and 85.110—

The applicant certifies that it and its principles:

Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery bribery, falsification or destruction of records, making false statements or receiving stolen property;

Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of the certification; and

Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this.

Hazardous Materials Compliance

The awarded bidder shall comply with all applicable federal, state, and local regulations governing the transportation, handling, and delivery of hazardous materials, including but not limited to:

California Health & Safety Code Chapter 6.95

Title 19 CCR

DOT hazardous materials regulations

The bidder must:

Maintain an Emergency Response Plan for hazardous material spills or releases.

Ensure delivery personnel are trained in spill containment, reporting procedures, and safe handling practices.

Provide appropriate Safety Data Sheets (SDS) for all chemicals delivered. In the event of a spill or release during delivery, immediately implement emergency response actions and notify the District and appropriate authorities as required by law.

Comply with California Fire Code Chapter 60 and any local fire department requirements for hazardous material handling.

RFP Form

RFP 26-114

San Juan Unified School District
5133 Engle Road
Carmichael, California 95608

To: Superintendent and Members of the Board of Education

The undersigned, doing business under the full and complete legal Responder name as set forth below, having examined the Notice to Responders, RFP Instructions, Scope of Work & Requirements, General Conditions, Agreement and all other documents forming a part of the RFP package for the above-referenced RFP, hereby proposes to perform the Agreement, including all of its component parts, and to furnish all materials called by them for the entire order for the prices set forth in the documents contained in said RFP package. The entire RFP Package is submitted, together with this RFP Form.

Name of Company: _____

Legal Status (i.e., sole proprietorship, partnership, corporation): _____

Tax I.D. Number (Sole Proprietorship Only): _____

Address: _____

_____

_____

Authorized Representative: _____

Signature

_____

Name (Print or Type)

_____

Title

_____

Date

(_____)_____

Phone

(_____)_____

E-mail address _____

Fingerprint Certification

RFP 26-114

Responder Certification

I, _____, am an authorized representative of/doing business as (Name of Responder/consultant)_____, and hereby certify that, pursuant to Education Code Section 45125.1, this business entity has conducted the required criminal background check(s) of all its employees who may have contact with District pupils or unsupervised access to any District campus of the San Juan Unified School District on behalf of this business entity, and that none of those persons have been reported by the Department of Justice as having been convicted of a serious or violent felony as specified in Penal Code Sections 667.5(c) and/or 1192.7(c).

Failure to comply with these terms or permitting unsupervised access by an employee whose name has not been cleared by DOJ as certified by the Contractor shall constitute grounds for termination of this Agreement.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed this_____ day of _____, 20_____, in_____ County, California.

_____
Name of Responder/Consultant (please print)

_____
Name/Title of Authorized Representative (printed)

_____
(Signature)

Statement of Non-Conflict of Interest

RFP 26-114

The Responder hereby warrants that he or she has no business or financial interests that are in conflict with his or her obligations to the District and further agrees to disclose any such interest which may be acquired during the life of an agreement with the District. The Responder also certifies that it and its members are not, officers, agents, or employees of the District, nor have they been since January 1, 2001.

_____

Signature

_____

Printed Name

_____

Title

_____

Responder

_____

Date

Equal Opportunity Employment

RFP 26-114

Federal affirmative action regulations mandate that Federal responders include an Equal Opportunity (EO) clause in all contracts, subcontracts and purchase orders. The intent is to make the nondiscrimination and affirmative action provisions of Executive Order 11246, Section 503 of the Rehabilitation Act of 1973, the Vietnam Era Veterans' Readjustment Assistance Act, and the Jobs for Veterans act flow down to all tiers of responders

This responder and subresponder shall aRFPe by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime responders and subresponders take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.

CERTIFICATE

I/We hereby certify that the _____ (RFP 26-114 Pest Control Services) is an equal opportunity employer as defined in the Equal Opportunity Act.

DATE: _____ _____

Responder Name

By: _____

Responder's Certification Regarding Drug-Free Workplace

RFP 26-114

This Drug-Free Workplace Certification form is required from all successful Proposers pursuant to the requirements mandated by Government Code sections 8350 et. seq., the Drug-Free Workplace Act of 1990. The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract or grant for the procurement of any property or service from any State agency must certify that it will provide a drug-free workplace by performing certain specified acts. In addition, the Act provides that each contract or grant awarded by a State agency may be subject to suspension of payments or termination of the contract or grant, and the responder or grantee may be subject to debarment from future contracting, if the contracting agency determines that specified acts have occurred.

Pursuant to Government Code section 8355, every person or organization awarded a contract or grant from a State agency shall certify that it will provide a drug-free workplace by doing all of the following:

1) Publishing a statement, notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the person's or organization's workplace, and specifying actions which will be taken against employees for violations of the prohibition;

2) Establishing a drug-free awareness program to inform employees about all of the following:

   a) The dangers of drug abuse in the workplace;

   b) The person's or organization's policy of maintaining a drug-free workplace;

   c) The availability of drug counseling, rehabilitation and employee-assistance programs; and

   d) The penalties that may be imposed upon employees for drug abuse violations;

3) Requiring that each employee engaged in the performance of the contract or grant be given a copy of the statement required by subdivision (a) and that, as a condition of employment on the contract or grant, the employee agrees to aRFPe by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of Government Code section 8355 listed above and will (a) publish a statement notifying employees concerning the prohibition of controlled substance at the workplace, (b) establish a drug-free awareness program, and (c) require each employee engaged in the performance of the contact be given a copy of the statement required by section 8355(a) and require such employee agree to abide by the terms of that statement.

I also understand that if the DISTRICT determines that I have either (a) made a false certification herein, or (b) violated this certification by failing to carry out the requirements of section 8355, that the contract awarded herein is subject to termination, suspension of payments, or both. I further understand that, should I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of sections 8350 et. seq.

I acknowledge that I am aware of the provisions of Government Code sections 8350 et. seq. and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990.

DATE: _____ _____
Responder Name
By: _____Signature

Contractor's Certificate Regarding Alcoholic Beverages and Tobacco-Free Campus Policy

RFP 26-114

The CONTRACTOR agrees that it will abide by and implement the DISTRICT's

Alcoholic Beverage and Tobacco-Free Campus Policy, which prohibits the use of alcoholic beverages and tobacco products, at any times, on DISTRICT-owned or leased buildings, on DISTRICT property and in DISTRICT vehicles. The CONTRACTOR shall procure signs stating "ALCOHOLIC BEVERAGE AND TOBACCO USE IS PROHIBITED" and shall ensure that these signs are prominently displayed in all entrances to school property at all time

DATE:_____CONTRACTOR: _____

BY: _____

Signature: _____

Responder's Certificate Regarding Workers Compensation

RFP 26-114

(To be executed by responder and Submitted with Proposal)

Labor Code section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or More or the following ways:

(a) By being insured against liability to pay compensation in one or more insurers

Duly authorized to write compensation insurance in this State.

(b) By securing from the Director of Industrial Relations a certificate of consent to

Self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of work of this contract.

_____
Signature of Authorized Representative

_____
Type Name of Above

_____
Title of Authorized Representative

_____
Responder Name

(In accordance with article 5 (commencing at section 1860), chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under this contract.)

Insurance Acknowledgement

RFP 26-114

Notice to Bidders regarding Indemnity and Insurance Requirements

SUMMARY OF INDEMNITY AND INSURANCE REQUIREMENTS

1. These are the Indemnity and Insurance Requirements for Contractors providing services or supplies to San Juan Unified School District (Buyer). By agreeing to perform the work or submitting a proposal, you verify that you comply with and agree to be bound by these requirements. If any additional Contract documents are executed, the actual Indemnity language and Insurance Requirements may include additional provisions as deemed appropriate by Buyer.
2. You should check with your Insurance advisors to verify compliance and determine if additional coverage or limits may be needed to adequately insure your obligations under this agreement. These are the minimum required and do not in any way represent or imply that such coverage is sufficient to adequately cover the Contractor's liability under this agreement. The full coverage and limits afforded under Contractor's policies of Insurance shall be available to Buyer and these Insurance Requirements shall not in any way act to reduce coverage that is broader or includes higher limits than those required. The Insurance obligations under this agreement shall be: 1—all the Insurance coverage and limits carried by or available to the Contractor; or 2—the minimum Insurance requirements shown in this agreement, whichever is greater. Any insurance proceeds in excess of the specified minimum limits and coverage required, which are applicable to a given loss, shall be available to Buyer.
3. Contractor shall provide Buyer with Certificates of Insurance including all required endorsements and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to Buyer before work begins. Buyer reserves the right to require full-certified copies of all Insurance coverage and endorsements.

I. INDEMNIFICATION:

Consultant shall indemnify, pay for the defense of, and hold harmless District and its officers and employees of and from any and all liabilities, claims, debts, damages, demands, suits, actions and causes of actions of whatsoever kind, nature or sort which may be incurred by reason of Consultant's negligence, recklessness, or willful acts and/or omission in rendering any services hereunder. Consultant shall assume full responsibility for payments of federal, state and local taxes or contributions imposed or required under the social security, Workers' Compensation or income tax law, or any disability or unemployment law, or retirement contribution of any sort whatever, concerning Consultant or any employee and shall further indemnify, pay for the defense of, and hold harmless District of and from any such payment or liability arising out of or in any manner connected with Consultant's performance under this Agreement.

II. INSURANCE

Firms are to provide a letter from their insurance company indicating ability to provide insurance. Insurance requirements include the following: Consultant shall, at all times during the term of this Agreement, carry, maintain and keep in full force and effect, a policy or policies of Professional and Comprehensive General Liability Insurance, with minimum limits of $2,000,000 each occurrence and $4,000,000 aggregate, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by the Consultant. Said policy or policies shall be issued by an insurer rated in A. M. Best's Insurance Guide with a rating of at least A+. Consultant shall also provide comprehensive auto liability insurance covering

personal injury and property damage in the amount of a combined single limit of $2,000,000 covering "Any Auto" utilized by Consultant in performing its services hereunder.

Consultant agrees to maintain in force, at all times, during the performance of work under this Agreement, Workers' Compensation Insurance as required by law of the State of California.

All insurance policies shall provide that the insurance coverage shall not be canceled or reduced by the insurance carrier without ten (10) days prior written notice to the District. Consultant agrees that it will not cancel or reduce said insurance coverage.

Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, District may either immediately terminate this agreement or, if insurance is available at a reasonable cost, District may take out necessary insurance and pay, at consultant's expense, the premium thereon.

At all times during the term of this Agreement, Consultant shall maintain on file with the District a certificate of insurance, showing that the aforesaid policies are in effect in the required amounts. The policies shall contain an endorsement naming the District as an additional insured (except for the Workers' Compensation and professional liability policies), providing that the policies cannot be canceled or reduced, except on ten (10) days written notice to the District, and specifically stating that the coverage contained in the policies affords insurance pursuant to the terms and conditions set forth in this Agreement. Consultant shall promptly file with the District such certificate or certificates.

The insurance provided by Consultant shall be primary to any coverage available to District. The insurance policies (other than Workers' Compensation) shall include provisions for waiver of subrogation.

I have read and understand the above indemnification and insurance requirements and agree to be bound by them for any work performed for the Buyer.

_____

Signature

_____

Printed Name

_____

Title

_____

Responder

_____

Date

Bidder Contact Information

RFP 26-114

Responder Company Name: _____

Responder Name: _____

Responder Title: _____

Responder SPIN: _____

Responder Phone: _____

Responder Email: _____

Responder Address: _____

_____

Non-Collusion Declaration

RFP 26-114

STATE OF _____)

) ss.

County of _____)

I, _____, declare that I am _____of _____ the party making the foregoing bid, that the bid is not made in the interest of , or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid or to refrain from bidding; that the Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other Bidder. All statements contained in the bid are true. The Bidder has not, directly or indirectly, submitted its bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ (date) at _____ (city), California.

_____ _____

Signature of Bidder Date

_____

Print Name

Certification Regarding Russian Sanctions

RFP 26-114

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” hereunder refers to sanctions imposed by the United States government in response to Russia’s actions in Ukraine, as those sanctions may be updated from time to time, as well as any sanctions imposed under state law. By its signature below, the contractor represents that it is not a target of Economic Sanctions.

Should the District determine that the Bidder is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for rejection of the Contractor’s bid/proposal for lack of responsibility any time prior to contract execution, or, if determined after contract execution, shall be grounds for termination for default by the District. Should the District determine that any of the Bidder’s subcontractors listed in accordance with Public Contract Code section 4104 is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, then, at the District’s discretion, that shall be grounds for rejection of the Contractor’s bid/proposal (if prior to award) or for required substitution of the sanctioned subcontractor, subject to the requirements of Public Contract Code section 4107, with the Contractor to bear all costs of replacing the non-responsible subcontractor.

I, the official named below, declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this certification is executed on Date_____at City_____, California.

_____
Signature of Bidder

_____
Print Name

Appendix A – Site Locations

Total Locations Listed: 79

Site Name(s)	Street Address	City / State / ZIP
ARCADE	3500 Edison Ave	Sacramento, CA 95821
ARDEN	1640 Watt Ave	Sacramento, CA 95864
ARLINGTON HEIGHTS	6401 Trenton Way	Citrus Heights, CA 95821
BARRETT	4243 Barrett Rd	Carmichael, CA 95608
BELLA VISTA	8301 Madison Ave	Fair Oaks, CA 95628
CAMBRIDGE HEIGHTS	5555 Fleetwood Dr	Citrus Heights, CA 95621
CAMERON RANCH	4333 Hackberry Lane	Carmichael, CA 95608
CARMICHAEL	6141 Sutter Ave	Carmichael, CA 95608
CARNEGIE	5820 Illinois Ave	Orangevale, CA 95662
CARRIAGE	7519 Carriage Drive	Citrus Heights, CA 95621
CASA ROBLE	9151 Oak Ave	Orangevale, CA 95662
CENTRAL ENROLLMENT @ GARFIELD	3700 Garfield Ave	Carmichael, CA 95608
CHARLES PECK	6230 Rutland Dr	Carmichael, CA 95608
CHOICES @ BILLY MITCHELL	4425 Laurelwood Way	Sacramento, CA 95864
CHURCHILL	4900 Whitney Ave	Carmichael, CA 95608
COLEMAN-MONTESSORI	6545 Beech Ave	Orangevale, CA 95662
COTTAGE	2221 Morse Ave	Sacramento, CA 95825
COWAN	3350 Becerra Way	Sacramento, CA 95821
COYLE	6330 Coyle Ave	Carmichael, CA 95608
DEL CAMPO	4925 Dewey Drive	Fair Oaks, CA 95628
DEL DAYO	1301 McClaren Dr	Carmichael, CA 95608
DEL PASO MANOR	2700 Maryal Drive	Sacramento, CA 95821
DETERDING	6000 Stanley Ave	Carmichael, CA 95608
DEWEY	7025 Falcon Road	Fair Oaks, CA 95628
DISTRICT OFFICE/TECH/BSS	3738 Walnut Ave	Carmichael, CA 95608
DYER KELLY	3101 Bell Street	Sacramento, CA 95821
EDISON - (AKA Thomas Edison)	2950 Hurley Way	Sacramento, CA 95864
EL CAMINO	4300 EL Camino Ave	Sacramento, CA 95821
ENCINA	1400 Bell Street	Sacramento, CA 95821
FAIR OAKS	Fair Oaks Blvd	Fair Oaks, CA 10700
FILBERT - GOLDEN VALLEY CHARTER	6550 Filbert Ave	Orangevale, CA 95662
General Davie Jr. Primary Center	1500 Dom Way	Sacramento, CA 95864
GOLD RIVER	2200 Roaring Camp Dr	Gold River, CA 95670
GRAND OAKS	7901 Rosswood Drive	Orangevale, CA 95662
GREEN OAKS	7145 Filbert Ave	Orangevale, CA 95662
GREER	2301 Hurley Way	Sacramento, CA 95825
GUNN ROAD	2815 Gunn Road	Carmichael, CA 95608

HOLST/LA VISTA	4501 Bannister Rd	Fair Oaks, CA 95628
HOWE	2404 Howe Ave	Sacramento, CA 95825
KATHERINE JOHNSON	2641 Kent Drive	Sacramento, CA 95821
KENNETH	4825 Kenneth Ave	Carmichael, CA 95608
KINGSWOOD	5700 Primrose Dr	Citrus Heights, CA 95628
LA ENTRADA	5320 Hemlock St	Sacramento, CA 95841
LAUREL RUFF	5325 Garfield Ave	Sacramento, CA 95841
LEGETTE	4623 Kenneth Ave	Fair Oaks, CA 95628
LICHEN	8319 Lichen Dr	Citrus Heights, CA 95621
LITTLEJOHN (CA MONTESSORI)	6838 Kermit Lane	Fair Oaks, CA 95628
M&O	6135 Sutter Ave	Carmichael, CA 95608
MARIEMONT	1401 Corta Way	Sacramento, CA 95864
MARIPOSA	7940 Mariposa Ave	Citrus Heights, CA 95610
MARVIN MARSHALL	5309 Kenneth Ave	Carmichael, CA 95608
MESA VERDE	7501 Carriage Dr	Citrus Heights, CA 95621
MIRA LOMA	4000 Edison Ave	Sacramento, CA 95821
MISSION	2925 Mission Ave	Carmichael, CA 95608
NORTHRIDGE	5150 Cocoa Palm Way	Fair Oaks, CA 95628
OAKVIEW	7229 Beech Ave	Orangevale, CA 95662
ORANGE GROVE	4640 Orange Grove	Sacramento, CA 95841
ORANGEVALE ON ILLINOIS	5630 Illinois Ave	Fair Oaks, CA 95628
OTTOMON	9460 Ottomon Way	Orangevale, CA 95662
PALISADES - GOLDEN VALLEY CHARTER	9601 Lake Natoma Drive	Orangevale, CA 95662
PASADENA	4330 Pasadena Ave	Sacramento, CA 95821
PASTEUR	8935 Elm Ave	Orangevale, CA 95662
PERSHING	9010 Pershing Ave	Orangevale, CA 95662
RALPH RICHARDSON / STARR KING	4848 Cottage Way	Carmichael, CA 95608
RIO AMERICANO	4540 American River Dr	Sacramento, CA 95864
SAN JUAN	7551 Greenback Lane	Citrus Heights, CA 95610
SCHWEITZER	4350 Glenridge Dr	Carmichael, CA 95608
SIERRA OAKS	171 Mills Road	Sacramento, CA 95864
SKYCREST	5641 Mariposa Ave	Citrus Heights, CA 95610
SUNRISE	7322 Sunrise Blvd	Citrus Heights, CA 95610
SYLVAN	7137 Auburn Blvd	Citrus Heights, CA 95610
THOMAS KELLY	6301 Moraga Dr	Carmichael, CA 95608
TRAJAN	6601 Trajan Dr	Orangevale, CA 95662
TRANSPORTATION	3050 Orange Grove	Sacramento, CA 95821
TWIN LAKES	5515 Main Ave	Orangevale, CA 95662
WHITNEY	4248 Whitney Ave	Sacramento, CA 95821
WILL ROGERS	4924 Dewey Dr	Fair Oaks, CA 95628
WINTERSTEIN	900 Morse Ave	Sacramento, CA 95864
WOODSIDE	8248 Villa Oak Dr	Citrus Heights, CA 95610