

Minutes for DLS Parent Association Meeting
Recording Minutes – Patricia Pon
January 12, 2026

Spencer Shively, Vice President for Mission and Student Life, called the meeting to order at 7:00 p.m.

7:01pm - Opening prayer: Valerie Wright

Welcome and Introductions: Spencer Shively, Vice President for Mission and Student Life

15 Minute Speaker: Mrs. Lindsay Melaas, Director of Student Support Services

Mr. Shively introduced Mrs. Melaas, highlighting her 13 year tenure at De La Salle, and her student support team of counselors, academic counselors, college counselors, a learning center coordinator, a learning needs coordinator, and a Bishop Cummings coordinator..He shared that the primary focus of Mrs. Melaas' presentation was Registration, as it is registration season for all our rising sophomores, juniors, and seniors.

Mrs. Melaas began her presentation, expressing gratitude for the team effort and the opportunity to speak to the Parent Association, acknowledging the presence of various parent groups, and inviting parents of current seniors to share their wisdom.

Registration Process Overview

- Mrs. Melaas outlined the registration calendar, starting with sophomore presentations, then freshmen presentations, and ending with junior presentations..
- She explained advisement week, where students can ask questions about subjects and courses.
- The registration process involves one-on-one meetings with students to finalize their course selections.
- Mrs. Melaas emphasized the importance of reading the information sent via email and checking the website for course registration details.

Course Selection and Prerequisists

- Mrs. Melaas discussed the importance of reading course descriptions and understanding prerequisites for advanced courses.
- She explains the appeal process for students who do not meet the prerequisites but believe they are ready for advanced courses.
- Mrs. Melaas reassured parents that the school ensures students meet college admissions requirements and encourages individualized course selection based on students' interests and abilities.

College Preparation and Advanced Placement Courses

- Mrs Melaas addressed concerns about the number of AP courses students can take and the impact on college applications.

- She explained that the school does not restrict the number of AP courses students can take if they meet the prerequisites.
- Mrs. Melaas highlighted the support from college counselors and the school's efforts to ensure students are prepared for college.

Spartan Updates: Spencer Shively, Vice President of Mission and Student Life

- MLK Community Prayer - 1/16
- Kairos 160 - 1/16-18
- MLK Holiday and MLK Classic - 1/19
- Senior Class Parent Meeting - 1/21
- Company Presents Melancholy Play 1/22-1/24
- DLS Crab Feed - 1/24
- Spring Musical Auditions - 1/26
- Junior Parents College and Academic Advisement Night (Zoom) - 1/27
- Course Registration Fair -1/28
- Winton Games - 1/30
- Ski Club Trip - 1/31

The Senior Class parent meeting and the Company 'Melancholy Play' are highlighted as important events for senior parents.

The success of giving week and the upgrades to the theater sound system are celebrated.

President of the Parent Association: Michelle Anderson

Parent Association Board – Chair Reports

Expense Report: Jennifer Accardo, Parent Association Expense Administrator. A reminder to everyone to turn requests for reimbursements with receipts within 30 days of the event. If anyone needs any forms, Jennifer has some. Thanks to everyone who has been submitting their reimbursements timely!

Volunteer Coordinators: Yesenia Feustel & Lisa Borba - No updates.

Frosh Parent Reps: Janet Wright, Khatera Tamplen, Tanja Fabel, Tavoria Wilson-Morton – Freshman Football was undefeated for the season!

Sophomore Parent Reps: Ariana Marbley, Tara Preston, Jemisse Hurd – No updates.

Junior Parent Reps: Betzy Lesser, Lolo O’Keefe, Winn Acle, Patricia Pon – Senior Mom & Son Brunch is Sunday March 1st. The signup link for Senior class parents is on the Campus Ministry page and senior parents can still sign up.

Senior Parent Reps: Michelle Anderson, Jen Accardo – Successfully held the Junior Ring Unity Mass & Ring Ceremony - thanks to all for their support of the event.

Carondelet High School Representative: Gwenn Ertz - Carondelet’s Visions of Christmas and ParTea were successful. Next Parents Guild meeting is January 21.

Hospitality: Winn Acle, Joni Dupont, Jody Muñoz, Patricia Pon, Jill Steele, Jemisse Hurd, Ariana Marbley – The next event is the Freshman Welcome Night, and the volunteer sign up genius will be sent out soon.

Special Events: Noel Hughes, Angelica Nathan, Patricia Pon, Lolo O’Keefe, Valerie Wright, Shirley Valero, Rena Cota, Anna Febiana – The Thanksgiving Pies for the staff was a huge success, with leftover funds available to be used for 140 Loaves of Love in February for the staff.

Community Outreach: Angelica Nathan, Ariana Marbley, Tara Preston, Jemisse Hurd – No updates.

Crab Feed: Patricia Pon, Betzy Lesser, Tavoria Wilson-Morton – Event is January 24, and volunteer status is green (full) for many of the teams. Thanks to everyone who has signed up! There are still opportunities to volunteer - especially for Registration and Cleanup. There is a team lead meeting on Thursday 1/15 at 7pm via Google Meet to review the timeline and volunteer status. The event chair, Patricia, will send out an email to all the volunteers reminding them about their shifts since some people have been signed up since October, and to obtain phone numbers for those volunteers who have only provided an email address. Looking forward to the event, and we are in good shape! Doors open at 5:30pm and dinner service begins at 6:30pm.

Dad’s Club: Alex Esparza, Michael Nathan, David Brumley, Nic Anca, Larry Morton Jr, Jesse Tamplen – No updates.

Reminders:

- Next PA meeting is Monday, February 2, 2026, with guest speaker Jon Norfolk, Learning Center Coordinator and NHS moderator)

Closing Prayer: Valerie Wright

The meeting was adjourned at 7:43 p.m.