

LIVONIA PUBLIC SCHOOLS

Human Resources Department

PLEASE DISTRIBUTE TO ALL STAFF

Through email or hard copy, and post in staff lounges and school offices

Please note: All programs are pending Board of Education approval

DATE: March 24, 2026
TO: Building Administrators/Staff
FROM: Lawrence Grezak, Director of Human Resources
SUBJECT: **High School Summer Credit Recovery Parapro Employment Opportunities for 2026 (April 24, 2026 deadline)**

***** All classes begin June 15, 2026 and end July 16, 2026 *****

Classes run 2.5 hours each / two classes per day at the following schedule:

Two class sessions per day: 9:00 am – 11:30 am and 12:00 pm – 2:30 pm
Weeks 1-5: Monday-Thursday

◆ **HYBRID / BLENDED LEARNING FORMAT:**

- Classes will meet in-person two days per week in a computer lab at one of the three high schools, and work two days per week asynchronously from home.

◆ **CLASSROOM / TRADITIONAL LEARNING FORMAT:**

- All classes will meet at Churchill High School and run a four day per week schedule.

Parapros are needed to assist teachers for traditional and hybrid instruction as needed from 8:30 am – 3:00 pm. for the required timeframe.

All Summer School Staff will be responsible for monitoring student behavior and transition before, after and between classes.

Application Deadline for Summer employment opportunities is April 24, 2026, or until filled.

SUMMER EMPLOYMENT OPPORTUNITIES

High School

For high school, the following positions will be filled:

- ◆ **Parapros**

Conditions of Employment

The selection of staff under contract with Livonia Public Schools will be determined by skills and experience. Notice of tentative assignments will be made as early as possible. All final assignments will be dependent on sufficient enrollments.

Current LPS staff will be paid at their hourly rate. Non-LPS staff will be paid at the EduStaff rate.

Selection of Personnel for Parapro Opportunities through the Human Resources Department.

Provided individuals are qualified, LPS applicants will be selected first for the various opportunities offered through the Employment Services Department according to the following criteria:

Factors which must be considered in the selection of personnel for the summer programs would include teacher aptitude, unique qualifications and competencies needed for these specific programs. Experience in particular areas, training to teach in these areas, tenure in Livonia, a method of rotation among qualified personnel and seniority in the Livonia Public Schools are also factors to be considered.

Applications will be considered as received. Positions will be filled as quickly as possible.

Application Deadline
April 24, 2026

**LIVONIA PUBLIC SCHOOLS – HUMAN RESOURCES
APPLICATION FOR SUMMER POSITIONS – 2026**

Application Deadline
April 24, 2026

I am applying for the following position in the High School Summer School Program:

Online/Hybrid Teacher

In Person Classroom Teacher

Teacher Leader

~~Secretary~~

Parapro

Name _____ Date _____

Street Address _____ Soc. Sec # (Non-LPS Only) _____

City _____ Zip _____ Work Phone (5 digit if LPS) _____

Home Phone _____ Work Email _____

Cell Phone _____ Home Email _____

Current Location/Grade _____ Years in this Position _____

Present Position and Assignment _____

Years Employed as a Certified Teacher: In LPS _____ In Other District(s) _____ Tenured? YES NO

Endorsements _____ Major _____ Minor _____

Additional professional experience to be considered _____

HIGH SCHOOL PROGRAM

Your preference for teaching assignments (enter only those areas for which you have endorsements):

NOTE: Assignments are based on student need.

1. _____ 2. _____ 3. _____

Check appropriate box (the following applies only to LPS H.S. Credit Recovery Program):

- I have worked at summer school only one of the last two years.
- I have not worked at summer school in the last two years.
- I have worked at summer school both of the last two years.

**NON-LPS EMPLOYEES MUST ATTACH A LIST OF THREE REFERENCES (Relatives are not to be used)
Please include the name, address and phone number for your three references.**

Applications for summer school positions are due by **April 24, 2026**. Submit to Karen Ling, Supervisor of Adult Education and Shared Time, 34633 Munger, Livonia, MI 48154 or email to Jackie Lloyd at jlloyd@livoniapublicschools.org.

If you email your application, you will receive an email confirmation once your application is received. If you do not receive confirmation within two days of sending it, please call the office at (734) 744-2607. We are not responsible for lost applications.

EQUAL OPPORTUNITY EMPLOYER

The Livonia Public Schools School District prohibits unlawful discrimination on the basis of race, color, religion, sex, national origin, age, height, weight, marital status, handicap, or disability in any of its educational programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:
Director of Human Resources, 15125 Farmington Road, Livonia, MI 48154 (734) 744-2501.