

LIVONIA PUBLIC SCHOOLS

Human Resources Department

PLEASE DISTRIBUTE TO ALL STAFF

Through email or hard copy, and post in staff lounges and school offices

Please note: All programs are pending Board of Education approval

DATE: March 26, 2026
TO: Building Administrators/Staff
FROM: Lawrence Grezak, Director of Human Resources
SUBJECT: **High School Summer Credit Recovery Teacher Leader Employment Opportunities for 2026 (April 24, 2026 deadline)**

***** All classes begin June 15, 2026 – July 16, 2026 *****

**Teacher Leaders (2) for the Summer Credit Recovery Program
are needed as follows:**

◆ **HYBRID / BLENDED LEARNING FORMAT:**

Two class sessions per day: 9:00 am – 11:30 am and 12:00 am – 2:30 pm
Teacher Leader workday begins at 8:30 am and ends at 3:00 pm.

- Classes will meet in the Churchill, Franklin and Stevenson high school computer labs. Class lab schedules will be assigned. Teacher Leader is expected to work from a school computer lab daily, rotating between high schools to monitor and assist.
- Teacher Leader is expected to monitor teacher and student progress of online learning through the APEX Program, as well as attendance and grade maintenance in the MiStar Program.
- Teacher Leader will coordinate and meet with teachers and staff prior to the start of classes. This will include a three-hour training session and review of the APEX System.
- Teacher Leader will oversee the maintenance, communication and processing of all student attendance, academic progress and behavior.
- Teacher Leader will report to Summer School Supervisor, including a detailed summary report of summer school credit recovery results and findings by July 22, 2026.

◆ **CLASSROOM / TRADITIONAL LEARNING FORMAT:**

Two class sessions per day: 9:00 am – 11:30 am and 12:00 pm – 2:30 pm
Teacher Leader workday begins at 8:30 am and ends at 3:00 pm.

- All classes will meet at Churchill High School and run as scheduled.
- Teacher Leader is expected to monitor teacher instructional practice, as well as student academic progress.
- Teacher Leader is responsible for student attendance and grade maintenance daily within the MiStar Program.
- Teacher Leader will coordinate and meet with teachers and staff prior to the start of classes.
- Teacher Leader will oversee the maintenance, communication and processing of all student attendance, academic progress and behavior.
- Teacher Leader is responsible for distribution, collection and inventory of summer school teaching resources and supplies.
- Teacher Leader will report to Summer School Supervisor, including a detailed summary report of summer school credit recovery results and findings by July 22, 2026

Application Deadline for Summer employment opportunities is April 24, 2026, or until filled.

SUMMER EMPLOYMENT OPPORTUNITIES

Teachers must have a valid Michigan teaching certificate and be qualified to teach in the subject area for which they are applying. LEA members will be given the first opportunity for employment. LEA members requesting full-time opportunities will be given preference over those requesting less than full-time. **Do not apply if you will not be available for all workdays and entire time period for summer school.**

Conditions of Employment

The selection of teachers under contract with Livonia Public Schools will be determined by certification and experience. Notice of tentative teaching assignments will be made as early as possible. All final assignments will be dependent on sufficient enrollments.

LEA members will be paid at the instructional rate of \$45.00 per hour when teaching in their area of certification.

Selection of LPS Personnel for Teaching Opportunities through the Human Resources Department

Provided individuals are qualified, LPS applicants will be selected first for the various teaching opportunities offered through the Human Resources Department according to the following criteria:

Factors which must be considered in the selection of personnel for the summer programs would include teacher aptitude, unique qualifications and competencies needed for these specific programs. Experience in particular areas, training to teach in these areas, tenure in Livonia, a method of rotation among qualified personnel and seniority in the Livonia Public Schools are also factors to be considered.

NON-LPS Staff will be paid at the EduStaff substitute rate.

Applications will be considered as received. Positions will be filled as quickly as possible.

HIGH SCHOOL SUMMER SCHOOL

Leader Workdays: Friday, June 12, 2026 from 9:00 am – 3:00 pm, and
Thursday, July 16, 2026 from 2:30 pm – 5:00 pm.

Student Dates: Monday, June 16, 2026 through Thursday, July 17, 2026

Classes Run: **Weeks 1-5:** Monday-Thursday

SOCIAL STUDIES

- ◆ American Government
- ◆ U.S. History 1 & 2
- ◆ World History
(1st sem & 2nd sem)
- ◆ Economics
- ◆ Social Science
Electives (*Online
instruction only*)

LANGUAGE ARTS

- ◆ Composition
- ◆ ELA 9
(1st sem & 2nd sem)
- ◆ ELA 10
(1st sem & 2nd sem)
- ◆ ELA 11
(1st sem & 2nd sem)
- ◆ ELA 12
(1st sem & 2nd sem)

MATH

- ◆ Algebra I
(1st sem & 2nd sem)
- ◆ Algebra 2
(1st sem & 2nd sem)
- ◆ Geometry
(1st sem & 2nd sem)

SCIENCE

- ◆ Biology
(1st sem & 2nd sem)
- ◆ Chemistry
(1st sem & 2nd sem)
- ◆ Physical Science
(1st sem & 2nd sem)

PHYSICAL EDUCATION

- ◆ Health
(1st sem)
- ◆ Personal Fitness I
(1st sem)

Application Deadline
April 24, 2026

**LIVONIA PUBLIC SCHOOLS – HUMAN RESOURCES
APPLICATION FOR SUMMER POSITIONS – 2026**

Application Deadline
April 24, 2026

I am applying for the following position in the High School Summer School Program:

Online/Hybrid Teacher

In Person Classroom Teacher

Teacher Leader

Secretary

Parapro

Name _____ Date _____

Street Address _____ Soc. Sec # (Non-LPS Only) _____

City _____ Zip _____ Work Phone (5 digit if LPS) _____

Home Phone _____ Work Email _____

Cell Phone _____ Home Email _____

Current Location/Grade _____ Years in this Position _____

Present Position and Assignment _____

Years Employed as a Certified Teacher: In LPS _____ In Other District(s) _____ Tenured? YES NO

Endorsements _____ Major _____ Minor _____

Additional professional experience to be considered _____

HIGH SCHOOL PROGRAM

Your preference for teaching assignments (enter only those areas for which you have endorsements):

NOTE: Assignments are based on student need.

1. _____ 2. _____ 3. _____

Check appropriate box (the following applies only to LPS H.S. Credit Recovery Program):

- I have worked at summer school only one of the last two years.
- I have not worked at summer school in the last two years.
- I have worked at summer school both of the last two years.

**NON-LPS EMPLOYEES MUST ATTACH A LIST OF THREE REFERENCES (Relatives are not to be used)
Please include the name, address and phone number for your three references.**

Applications for summer school positions are due by **April 24, 2026**. Submit to Karen Ling, Supervisor of Adult Education and Shared Time, 34633 Munger, Livonia, MI 48154 or email to Jackie Lloyd at jlloyd@livoniapublicschools.org.

If you email your application, you will receive an email confirmation once your application is received. If you do not receive confirmation within two days of sending it, please call the office at (734) 744-2607. We are not responsible for lost applications.

EQUAL OPPORTUNITY EMPLOYER

The Livonia Public Schools School District prohibits unlawful discrimination on the basis of race, color, religion, sex, national origin, age, height, weight, marital status, handicap, or disability in any of its educational programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:
Director of Human Resources, 15125 Farmington Road, Livonia, MI 48154 (734) 744-2501.