

# LIVONIA PUBLIC SCHOOLS

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## Human Resources Department

### **PLEASE DISTRIBUTE TO ALL STAFF**

Through email or hard copy, and post in staff lounges and school offices

Please note: All programs are pending Board of Education approval

DATE: March 24, 2026  
TO: Building Administrators/Staff  
FROM: Lawrence Grezak, Director of Human Resources  
SUBJECT: **High School Summer Credit Recovery Teaching Employment Opportunities for 2026 (April 24, 2026 deadline)**

**\*\*\* All classes begin June 15, 2026 and end July 16, 2026 \*\*\***

Classes run 2.5 hours each / two classes per day at the following schedule:

Two class sessions per day: 9:00 am–11:30 am and 12:00 pm–2:30 pm

**Weeks 1-5:** Monday - Thursday

Teacher workday begins at 8:30 am and ends at 3:00 pm

◆ **HYBRID / BLENDED LEARNING FORMAT:**

- Teachers must report in-person daily to their assigned lab from 8:30 am – 3:00 pm.
- Teachers are expected to monitor student progress of online learning through the APEX Program. Teachers will meet virtually on asynchronous days and in person on lab days to take attendance and assist as needed during scheduled class hours.
- Classes will meet two days per week in a computer lab at one of the three high schools, and two days per week asynchronously from home.

◆ **CLASSROOM / TRADITIONAL LEARNING FORMAT:**

- All classes will meet at Churchill High School and run four days per week as scheduled.
- Teachers are required to assist with monitoring halls during non-scheduled class time.

**Application Deadline for Summer employment opportunities is April 24, 2026, or until filled.**

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# SUMMER EMPLOYMENT OPPORTUNITIES

Teachers must have a valid Michigan teaching certificate and be qualified to teach in the subject area for which they are applying. LEA members will be given the first opportunity for employment. LEA members requesting full-time opportunities will be given preference over those requesting less than full-time. **Do not apply if you will not be available for all workdays and entire time period for summer school.**

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## **Conditions of Employment**

The selection of teachers under contract with Livonia Public Schools will be determined by certification and experience. Notice of tentative teaching assignments will be made as early as possible. All final assignments will be dependent on sufficient enrollments.

LEA members will be paid at the instructional rate of \$40.00 per hour when teaching in their area of certification.

## **Selection of LPS Personnel for Teaching Opportunities through Human Resources**

Provided individuals are qualified, LPS applicants will be selected first for the various teaching opportunities offered through the Human Resources Department according to the following criteria:

Factors which must be considered in the selection of personnel for the summer programs would include teacher aptitude, unique qualifications and competencies needed for these specific programs. Experience in particular areas, training to teach in these areas, tenure in Livonia, a method of rotation among qualified personnel and seniority in the Livonia Public Schools are also factors to be considered.

If there are not an adequate number of qualified LPS candidates that have applied for these teaching positions, Non-LPS staff will be considered and will be paid at the EduStaff substitute rate. Retirees (LPS/Non-LPS) will be paid at their regular sub rate.

Applications will be considered as received. Positions will be filled as quickly as possible.

# HIGH SCHOOL SUMMER SCHOOL

**Teacher Workdays:** Friday, June 12, 2026 from 9:00 am – 3:00 pm, and  
Thursday, July 16, 2026 from 2:30 pm –5:00 pm.

**Student Dates:** Monday, June 15, 2026 through Thursday, July 16, 2026

**Classes Run:** **Weeks 1-5:** Monday-Thursday

## **SOCIAL STUDIES**

- ◆ American Government
- ◆ U.S. History 1 & 2
- ◆ World History  
(1<sup>st</sup> sem & 2<sup>nd</sup> sem)
- ◆ Economics
- ◆ Social Science  
Electives (*Online  
instruction only*)

## **LANGUAGE ARTS**

- ◆ Composition
- ◆ ELA 9  
(1<sup>st</sup> sem & 2<sup>nd</sup> sem)
- ◆ ELA 10  
(1<sup>st</sup> sem & 2<sup>nd</sup> sem)
- ◆ ELA 11  
(1<sup>st</sup> sem & 2<sup>nd</sup> sem)
- ◆ ELA 12  
(1<sup>st</sup> sem & 2<sup>nd</sup> sem)

## **MATH**

- ◆ Algebra I  
(1<sup>st</sup> sem & 2<sup>nd</sup> sem)
- ◆ Algebra 2  
(1<sup>st</sup> sem & 2<sup>nd</sup> sem)
- ◆ Geometry  
(1<sup>st</sup> sem & 2<sup>nd</sup> sem)

## **SCIENCE**

- ◆ Biology  
(1<sup>st</sup> sem & 2<sup>nd</sup> sem)
- ◆ Chemistry  
(1<sup>st</sup> sem & 2<sup>nd</sup> sem)
- ◆ Physical Science  
(1<sup>st</sup> sem & 2<sup>nd</sup> sem)

## **PHYSICAL EDUCATION**

- ◆ Health  
(1<sup>st</sup> sem)
- ◆ Personal Fitness I  
(1<sup>st</sup> sem)

Application Deadline  
April 24, 2026

**LIVONIA PUBLIC SCHOOLS – HUMAN RESOURCES  
APPLICATION FOR SUMMER POSITIONS – 2026**

Application Deadline  
April 24, 2026

**I am applying for the following position in the High School Summer School Program:**

**Online/Hybrid Teacher**

**In Person Classroom Teacher**

**Teacher Leader**

**Secretary**

**Parapro**

Name \_\_\_\_\_ Date \_\_\_\_\_

Street Address \_\_\_\_\_ Soc. Sec # (Non-LPS Only) \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Work Phone (5 digit if LPS) \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Email \_\_\_\_\_

Cell Phone \_\_\_\_\_ Home Email \_\_\_\_\_

Current Location/Grade \_\_\_\_\_ Years in this Position \_\_\_\_\_

Present Position and Assignment \_\_\_\_\_

# Years Employed as a Certified Teacher: In LPS \_\_\_\_\_ In Other District(s) \_\_\_\_\_ Tenured?  YES  NO

Endorsements \_\_\_\_\_ Major \_\_\_\_\_ Minor \_\_\_\_\_

Additional professional experience to be considered \_\_\_\_\_

**HIGH SCHOOL PROGRAM**

**Your preference for teaching assignments (enter only those areas for which you have endorsements):**

**NOTE: Assignments are based on student need.**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Check appropriate box (the following applies only to LPS H.S. Credit Recovery Program):**

- I have worked at summer school only one of the last two years.
- I have not worked at summer school in the last two years.
- I have worked at summer school both of the last two years.

**NON-LPS EMPLOYEES MUST ATTACH A LIST OF THREE REFERENCES (Relatives are not to be used)  
Please include the name, address and phone number for your three references.**

Applications for summer school positions are due by **April 24, 2026**. Submit to Karen Ling, Supervisor of Adult Education and Shared Time, 34633 Munger, Livonia, MI 48154 or email to Jackie Lloyd at [jlloyd@livoniapublicschools.org](mailto:jlloyd@livoniapublicschools.org).

If you email your application, you will receive an email confirmation once your application is received. If you do not receive confirmation within two days of sending it, please call the office at (734) 744-2607. We are not responsible for lost applications.

**EQUAL OPPORTUNITY EMPLOYER**

The Livonia Public Schools School District prohibits unlawful discrimination on the basis of race, color, religion, sex, national origin, age, height, weight, marital status, handicap, or disability in any of its educational programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:  
Director of Human Resources, 15125 Farmington Road, Livonia, MI 48154 (734) 744-2501.