

Use of Artificial Intelligence Policy

In all its policies, Marymount International School Rome seeks to act according to the ethos of the School as rooted in our school Mission and the Mission of the Religious of the Sacred Heart of Mary 'That all may have life and live it to the full'. Our commitment to this ethos and to being a Catholic school requires that we always strive primarily for diversity, equity, and inclusion within our community and in our interactions with the wider world. We consider these goals moral imperatives that go beyond legal requirements. In addition, the School undertakes a continual process of review to ensure that policies remain both effective and consistent with our ethos.

Policy Statement

Marymount International School Rome is committed to cultivating an educational environment that prepares students to engage thoughtfully, ethically, and creatively with emerging technologies. This policy provides guidance on the appropriate use of Artificial Intelligence (AI) tools and resources within the school community, ensuring alignment with Marymount's mission, values, and safeguarding responsibilities, in accordance with Regulation (EU) 2024/1689 of the European Parliament and of the Council of 13 June 2024 (the AI Act), as well as with the Italian guidelines on the introduction of artificial intelligence in educational institutions, issued by the Ministry of Education and Merit on 29 August 2025.

Scope

This policy applies to all members of the Marymount community, including:

- Students (ECC - Grade 12)
- Faculty and staff
- Parents and guardians engaging with school-provided digital platforms
- Contractors and partners with access to school systems

It covers the use of AI tools, platforms, and applications, whether provided by the school or accessed independently.

Principles

The following principles guide the school's approach to AI:

Human-Centered Learning: AI must support and not replace human creativity, judgment, and relationships.

Equity and Access: AI must foster inclusive education, ensuring all students benefit fairly and without discrimination

Transparency: Users should understand when and how AI is being employed.

Ethics and Integrity: AI use must align with academic honesty, respect for privacy, Catholic social teaching, and EU values.

Sustainability: AI must be environmentally, socially, and economically sustainable.

Safety and Wellbeing: AI systems must never compromise student safety, dignity, or emotional wellbeing.

Innovation Ethics: AI should promote ethical innovation, ensuring responsible and explainable use in education.

Risk Classification of AI Systems

AI systems are classified into high-risk tools (e.g., for admissions, grading, or monitoring) requiring DPIA, human oversight, and Data Controller, Systems Administrator, and DPO approval; limited-risk tools (e.g., chatbots) that demand transparency; and minimal-risk tools (e.g., productivity applications) that may be used freely in line with responsible school practices.

Acceptable Uses

AI tools may be used for:

Learning Support: personalized feedback, translation, differentiated instruction);

Teaching Enhancement: curriculum design, resource creation, administrative efficiency);

- Research and Creativity (idea generation, problem-solving, exploration across disciplines);
- Community Engagement (improving communication and participation across languages and cultures).

Prohibited Uses

AI must not be used for:

- Biometric categorization (race, religion, orientation, etc.).
- Emotion recognition in students (except medical/safety contexts).
- Social scoring systems.
- Grading or evaluating student work.
- Manipulative, deceptive, or subliminal techniques.
- Academic dishonesty (e.g., submitting AI-generated work as one's own);
- Circumventing learning (e.g., avoiding critical thinking tasks);
- Harmful or biased outputs that perpetuate discrimination or stereotypes;
- Collection, storage, or sharing of personal data without consent;
- Bypassing school filters or misusing AI for harmful online behavior.

Roles & Responsibilities

Data Controller and Systems Administrator: Approves AI tools, ensures alignment with school mission and legal compliance.

Data Protection Officer (DPO): Must be consulted before any AI deployment; oversees DPIA processes.

IT & Data Protection Officer: Vet platforms, ensure compliance, provide training, monitor risks.

Teachers: Model ethical AI use; ensure students critically engage with AI outputs; provide human oversight in evaluations.

Students: Use AI responsibly; acknowledge and cite AI contributions in academic work.

Parents: Support school guidance at home; remain informed about AI's impact.

Vendors (Fornitori): Must comply with AI Act obligations, including data governance and transparency.

Implementation & Training

The school will organize annual AI literacy workshops for staff and students to ensure a shared understanding of both the opportunities and risks of AI. Clear guidance will be provided on the correct ways to acknowledge and cite AI use in academic work, fostering transparency and academic honesty. The school will also undertake a regular review and mapping of AI tools, ensuring all technologies in use are documented, assessed, and, where necessary, reported to the Ministry in line with national requirements. Furthermore, structured communication with parents and guardians will be established through forums and newsletters, allowing families to remain engaged and informed. Teachers will receive continuous training to recognize bias, mitigate risks, and ensure equitable use of AI so that students' learning experiences remain inclusive, safe, and fair.

Monitoring & Review

The policy will undergo an annual review. A [dynamic list](#) of AI in use in the school is appended, and will be shared with all stakeholders.

Related Policies

[Addendum - Teachers' Guide: Responsible Use of Student Data in AI](#)
[Acceptable Use of Technology Policy](#);
[Academic Honesty Policy](#);
[Safeguarding Policy](#).

Approval

Approved by the School Board of Regents October 2025.