



**Urban Academy Charter School  
School Board Meeting  
February 23, 2026  
Saint Paul, Minnesota**

**MINUTES**

Meeting Called to Order by Melissa Jensen, Board Chair (Time) 4:32 PM.

Roll Call Ms. Chao Yang:

Board Members	Ex-Officio Members	Advisory	Guest
<input checked="" type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena	Joe Thompson – UA
<input checked="" type="checkbox"/> Fong Lor		<input checked="" type="checkbox"/> Ralph Elliott	Harold Lang – UA
<input checked="" type="checkbox"/> Caley Long		<input checked="" type="checkbox"/> Ronsoie Xiong	Brooklyn Earle - UA
<input checked="" type="checkbox"/> Yuyin Liao		<input checked="" type="checkbox"/> Nancy Smith	
<input checked="" type="checkbox"/> Chao Yang			
<input checked="" type="checkbox"/> Jasmyne Catino			

**Acceptance of Agenda**

Corrections made: none

Board Motion: Approve the agenda

Board Member motioning to approve agenda:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input checked="" type="checkbox"/> Long	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang
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Board Member seconding the motion:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input checked="" type="checkbox"/> Liao	<input checked="" type="checkbox"/> Yang
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Discussion: none

Unanimously approved

**Conflict of Interest**

- None to report

**1/26/2026 Minutes**

Board Motion: approving the Minutes

Board Member motioning to approve Minutes:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input checked="" type="checkbox"/> Yang
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Board Member seconding the motion:

<input type="checkbox"/> Jensen	<input checked="" type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang
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Discussion: none

Unanimously approved

## **Reports/Presentation:**

- Academic Progress Report by Thompson (UA Principal), Lang (Academic Director) and Earle (Academic/Literacy Director)
  - Student progress – data and curriculum assessments
  - Teacher progress – teacher support and observations
  - How do we know what we know? What changes will come about into the future?

## **Board Member Reports/Ex-Officio Member Presentations:**

### **Board Chair – Melissa Jensen (Board Chair)**

- None

### **Financial Management overview by Caley Long**

As of **January 31, 2026**, General Fund revenues total **\$3,856,599 (55% of budget)** and expenditures total **\$4,079,685 (54% of budget)**, resulting in a year-to-date deficit of **(\$223,086)**.

Food Service Fund revenues total **\$226,510 (40% of budget)** with expenditures of **\$338,094 (60% of budget)**, reflecting a year-to-date deficit of **(\$111,584)**.

Community Service Fund revenues total **\$16,500 (37% of budget)** and expenditures total **\$19,895 (44% of budget)**, resulting in a year-to-date deficit of **(\$3,395)**.

Total cash on hand as of January 31, 2026, was **\$1,077,670**, with **\$141,999 in current liabilities**. The School's audited fund balance as of June 30, 2025 totaled **\$2,252,269**, including **\$1,089,972 invested in fixed assets and long-term debt**.

The financial statement(s) reflect the adopted budget of 440 ADM / 449 (including PreK 24 ADM). State aid is currently being paid on 448 ADM.

### **Major January Cash Outflows**

- Lumen Christi (Lease): **\$62,500**
- Monarch Bus Service: **\$64,365.99**
- CKC Good Food (Food Service): **\$32,088 / \$26,558 / \$16,960**
- IRS Payroll Taxes: **\$33,509.62**
- PERA Contributions: multiple payments totaling over \$16,000

**Bank Total for January:** \$505,640.61

### **Superintendent – Dr. Mongsher Ly**

## **OPERATIONS:**

### **General:**

- NEO Formal Annual Site visit – Thursday, February 12<sup>th</sup> from 9-12.
- ICE situation with families and political perspective. (Online Learning to Hybrid Learning)

- Knowing what private property is (anything with a lock or needs card access) vs. public property (open to the public walk-in).
- January 9 – 23: Online Learning
- 1/26-2/13: Hybrid Learning
- 2/17 – In-person Learning
- STAR report – FY26 STAR NO VIOLATION CONFIRMATION

**Staffing Needs FY26:**

- Needs: EL Teacher (1)
- Resignation: Ms. Gina (SpEd teacher) implies health conditions.

**Facility:**

- Lease Fixtures with Lumen Christi in figuring out what their expense vs. UA’s expense is.

**COVID19/HEALTH REPORTS:**

- No new news!! STAY SAFE....
  - Get vaccinated for the Flu and COVID
  - Monitor masking and distance learning as needed with cough and cold symptoms.
- Health Inspection 1.28.26 – Passed (NO FINDINGS)

**School Calendar/Events:**

- Holiday Meal – December 18<sup>th</sup> (5-7) – Planning?
- Winter Break – December 22 – January 2
- Spring Break – April 6 – 10
- Last Day of School – June 9
- Summer School – June 22-25, 29-7/2, 7/6-7/9, and 7/13-7/16
- **Staff Orientation (proposed dates) – August 26 (New Staff Orientation), August 27, 28, 31, 1, 2 (Staff Development) ~ August 2 (OPEN HOUSE 3 PM -7 PM)**

**ACADEMICS:**

- Updates by both Academic Leads.
  - Student progress – data and curriculum assessments
  - Teacher progress – teacher support and observations
  - How do we know what we know? What changes will come about into the future?

**BUDGET/FINANCE DISCUSSIONS:**

- Federal budget cuts are still to be determined by the Administration.
- FY26 – Urban student population for Free and Reduced is at 99.47%. By law, any district over 50% qualifies for the additional funding.
- Funding 04 – Prek program under the “Pathway funding grant” by the state (\$45,000.00).

- Currently the fund balance is at 27%, est at the end of the year 35%? This is “IF” all the funds are restored by Cyber insurance. **Worst scenario for the fund balance will be 20% if no funds are restored.**
- Cyber Attack and realized it on 11/3/25 from Designs regarding funds (email was compromised).  
Current Process:
  - Continue to work with SDC investigation and accounting services to recover all the information.

**COMMUNITY OUTREACH/DONATIONS:**

- On-going Clothes Drive
- On-going Food Shelf Drive for families
- House supplies drive and donations of \$1500 by teachers
- Donor of \$1000 with a Matching Donor of \$1000

**CHARTER SCHOOL LEGISLATION NEWS:**

- Sending MACS updates to the UA board to read the current news.

**BOARD BUSINESS:**

- See Board Election Timeline
- Board Election/Nomination (UA Teacher positions).
  - Ms. Chao
  - Ms. Liao

**Board Member/Ex-Officio Member Reports**

Board Motion: to approve the Board Member/Ex-Officio Member Reports

Board Member motioning to approve Reports:

<input type="checkbox"/> Jensen	<input checked="" type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang
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Board Member seconding the motion:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input checked="" type="checkbox"/> Long	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang
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Discussion: none

Unanimously approved

**Consent Board Agenda**

- Finance Report & Revised Budget:
- Policy/Bylaws Reviews:

Board Motion: approving the Consent Board Agenda

Board Member motioning to approve the Consent Agenda:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input checked="" type="checkbox"/> Yang
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Discussion: none

Unanimously approved

**Old Business:**

- None

**New Business:**

- Board Elections

**Open Public Comments (Limited to 2 minutes)**

- None

**Adjournment**

Board Motion: to adjourn meeting

Board Member motioning to adjourn:

<input type="checkbox"/> Melissa	<input checked="" type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang
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Board Member seconding the motion:

<input type="checkbox"/> Melissa	<input type="checkbox"/> Lor	<input checked="" type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang
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Discussion: none

Unanimously approved

Adjourned at (time): 5:15pm

**NEXT MEETING: March 23, 2026 @ 4:30 PM**