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Invitation to Bid

Mini Excavator

Emanuel County Schools
Swainsboro, Georgia

Emanuel County Schools is soliciting sealed bids for the purchase of **one (1) new compact hydraulic mini excavator** for use by the Maintenance Department. Funding for this purchase may be from ESPLOST or FY26 maintenance fund equipment allocations.

Equipment shall be new, unused, and a current or prior year production model. Used equipment will not be considered.

The mini excavator will be used for school system maintenance including trenching, drainage repairs, utility work, light grading, and general construction support.

General Requirements

Bidder shall provide:

- Manufacturer and model
- Complete specifications
- Warranty information
- Delivery timeline
- Service dealer location
- Total delivered price

Equipment shall be delivered FOB:

Emanuel County Schools Maintenance Department
115 Tiger Trail
Swainsboro, Georgia 30401

Delivery shall include all freight and setup charges.

The manufacturer must have an authorized service dealer located within approximately 100 miles of Swainsboro, Georgia.

Emanuel County Schools reserves the right to accept or reject any and all bids and to award the bid in the best interest of the school system.

Machine Specifications

The compact hydraulic mini excavator shall meet or exceed the following minimum specifications:

Size Classification

Machine shall be in the 3–4 ton compact excavator class suitable for school maintenance operations.

Operating Weight

- Minimum: 7,500 lbs
- Maximum: 10,000 lbs

Engine

- Diesel engine
- Minimum 20 horsepower
- EPA compliant

Performance

- Minimum digging depth: 9 feet
- Two-speed travel required
- Auxiliary hydraulics required
- Zero tail swing or minimal tail swing preferred

Undercarriage Requirements

Machine shall include:

- Rubber tracks
- Backfill blade

- Stable undercarriage design suitable for operation on school grounds and paved areas

Operator Station

Machine shall include:

- Fully enclosed cab
- Factory-installed heat and air conditioning
- Adjustable suspension seat
- Seat belt
- ROPS/FOPS certified operator protection
- Instrument display panel
- Exterior work lights

Hydraulic Equipment (Required)

Machine shall be equipped at time of delivery with:

Hydraulic Thumb

- Factory or dealer-installed hydraulic thumb
- Fully compatible with machine hydraulics

Quick Coupler

- Hydraulic or mechanical quick coupler
- Compatible with supplied buckets

Auxiliary Hydraulics

- Auxiliary hydraulic lines installed to boom
- Controls located at operator station

Hydraulic thumb and quick coupler are required components and shall be included in the base bid price.

Buckets and Attachments

Machine shall include at minimum:

- One trench bucket approximately 12–18 inches wide

Equivalent bucket sizes acceptable.

Bucket shall be compatible with supplied quick coupler.

Warranty Requirements

Minimum warranty:

- Minimum 24 months and/or minimum 2,000 hours machine warranty, whichever occurs first.

Bidder shall include:

- Warranty coverage details
- Local service contact information
- Parts availability information

Extended warranty pricing shall be listed as an option.

Delivery and Training

Vendor shall provide:

- Delivery to Emanuel County Schools Maintenance Department
- Pre-delivery inspection and setup
- Basic operator orientation at time of delivery

Orientation shall include:

- Machine operation
- Safety procedures
- Daily maintenance requirements

Optional Equipment (Price Separately)

Provide pricing for:

- Angle blade
- Additional buckets
- Extended warranty options
- Equipment trailer suitable for transporting the excavator

Evaluation Criteria

Award may be based on:

- Price
- Compliance with specifications
- Availability of local service
- Delivery timeline
- Warranty coverage
- Suitability for school maintenance operations

Emanuel County Schools reserves the right to determine the lowest responsive and responsible bidder.