# 2025-2026 Cordova Optional Elementary Family Engagement Plan

Cordova's administrators, faculty, and staff endorse the concept that parental involvement is essential in improving the quality of education for all entrusted to our care. The Family Engagement Plan at Cordova Optional Elementary is developed jointly with our parents. It is our policy to treat parents, extended family, and other community stakeholders with high levels of respect and inclusiveness. Our goal is to prepare parents to be knowledgeable of the skills and information needed to help their children to be successful in school.

**PARENTAL COMMITMENT: Parents will act as partners, resource persons, and coordinators in the following ways:**

- Supporting our school's efforts to maintain a safe and respectful environment (CUBS Code).
- Consistently assisting their child with homework and special projects.
- Respectfully expressing ideas, concerns, and suggestions to teachers and school administrators, and responding to surveys and questionnaires expressing their ideas and/or concerns.
- Maintaining ongoing communication and feedback, including attending parent/teacher conferences, and responding to teacher phone calls and messages.
- Maintaining updated contact information by providing current phone number and email address to the office and classroom teacher.
- Actively participating in CES Partners in Education (P.I.E.) and other parent/school committees and trainings.

**FEDERAL PROGRAMS COMMITMENT: Cordova Optional Elementary parents, administrators, staff, and community stakeholders work together to plan for and ensure high quality academic programs in the following ways:**

- Making parents and community members aware of Cordova's participation in state and federal programs and providing timely information to families about programs and policies administered under federal programs.
- Providing parents with ongoing, current student information and progress reports.
- Soliciting ongoing feedback and suggestions from parents on decisions relating to the education of their children.
- Providing parents with copies of the Family Engagement Plan and Home/School Compact.
- Assisting parents in understanding state academic achievement standards, MSCS curriculum, and state and district assessments used to measure progress and the expected proficiency levels.
- Assisting parents on how to monitor their child's progress, and providing material and training to help parents collaborate with the schools to improve their child's achievement.

**SCHOOL COMMITMENT: Cordova Optional Elementary will encourage families to become meaningfully involved in their child's development and promote the capacity for strong parental involvement in the following ways:**

- Inviting all parents to annual meetings to inform them of federal programs and Title I requirements, the school's participation in Title I, and the rights of parents to be involved in the school.
- Conducting regular and flexible parent meetings to keep parents informed of current events and issues, timely reports, parent/teacher conferences and additional meetings per parent request.
- Involving parents in future revisions of the School Improvement Plan, Family Engagement Plan, Home/School Compact, and other documents relating to their child's academic instruction.
- Eliminating language barriers for limited English proficiency parents by providing written and verbal communication in their primary language.
- Jointly developing, acquiring appropriate signatures, and distributing Parent/Student Handbooks, Family Engagement Plans, and Home/School Compacts.
- Providing appropriate resources to support school learning and supplying information, training opportunities, and family services to improve parents' ability to help with their child's education.
- Educating staff in the value of working with and communicating with parents to implement and coordinate parent programs.
- Listening to those we serve, our parents and our students, to help gain insight into the hearts, minds, and cultures of our families and use this information to develop and administer programs and policies that positively affect our student's school experience.