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<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrsb%2fShared%20Documents%2fSCH%20OOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2015%2d16%2f06%2016%202016&FolderCTID=&View=%7b880F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>

Materials presented at the board meeting may be viewed at: <https://vimeo.com/album/255898/video/171134299>

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Board Meeting
June 16, 2016
7:30PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order (00:00:08)

Chairman Bealo called this June 16, 2016 Timberlane Regional School Board meeting to order at 7:33pm with the roll call followed by the Pledge of Allegiance led by Bill Mealey.

Board Members Present

Peter Bealo, Rob Collins, Stefanie Dube, Donna Green, Dan Guide, Jack Sapia, Susan Sherman, Gregory Spero and Kelly Ward.

Seated at the Board's Table

Dr. Earl Metzler, Superintendent of Schools
George Stokinger, Business Administrator
Deb Armfield, Executive Director of Curriculum,
Assessment and Professional Learning
Jordan DiTore, Student Representative (2015-16)
Nikos Nifakos, Student Representative (2016-17)

Other Administrators Present

Sandra Allaire, Dean of Arts and Humanities
Rebecca Carlson, Dean of Math, Business and ICT

Other Administrators Present (Continued)

Jo-Ann Georgian, Principal, Sandown North
Kathy McKechnie, Director of Preschool
Bill Mealey, Dean of Attendance
Mark Pedersen, Dean of STEM
Susan Rasicot, Director of Student Services
Beth Rincon, Director of Special Education
Doug Rolph, Principal of TLC at Sandown Central
Brian Shawley, Assistant Principal, Danville Elem
Nancy Stafford, Assistant Principal, Sandown North
Mary Widman, Assistant Principal of Academics

CURRENT BUSINESS

PUBLIC HEARING ON DONATION (00:02:40)

Chairman Bealo opened the public hearing at 7:34pm for a donation in excess of \$5k as required under the provisions of policy KCD and RSA 198:20-b. Beth Rincon and Kathy McKechnie presented an anonymous donation in the amount of \$10k for the purpose of enriching the TLC program at Sandown Central with the expressed expectation the use of the monies would be overseen by the special education program administrators.

MOTION: Mr. Collins motioned to accept the donation of \$10,000 as presented; seconded by Mr. Ward.

Discussion: One board member expressed her reservation in accepting an anonymous donation citing a potential conflict of interest. Other board members disagreed and offered their supporting remarks to the donor(s) citing the donation is reflective of community generosity and support. Chairman Bealo apologized to the viewers at home for the inference of conspiracy and potential malice expressed by the dissenting board member and noted donations to the school district are most welcomed; there is no quid pro quo here.

On a call to move the question, Chairman Bealo called the vote: the motion passed 7-1-1 (Mrs. Green opposed and Mrs. Dube abstained).

Chairman Bealo again expressed gratitude to the donors and trustees for the donation. He then closed the public hearing at 7:45pm.

DELEGATES AND INDIVIDUALS (00:10:07)

Student representative Jordan DiTore reported on end of the year high school activities and highlighted the accomplishments of junior Cam Magner who will spend the first half of his senior year as a page in the US Senate in Washington, DC. He thanked the board for their support of him (DiTore) as a student representative to the school board and introduced incoming student representative Niko Nifakos who will serve for the 2016-17 school year. Board members welcomed Niko and expressed their gratitude to Jordan for serving.

SANDOWN NORTH TRANSITION COMMITTEE UPDATE (00:16:30)

Presenters Nancy Stafford, Laura McLaughlin, Amy Difeo and Jan Gilman presented a final report of the Transition Committee whose charge was to oversee the transition piece of the consolidation of the two Sandown schools. Concerns addressed included cubbie heights, staff room mailboxes, arrival/dismissal times, and lunch and recess schedules. These items have all been successfully addressed. Items still needing attention (to be addressed at the building level) are the need for additional storage, breakout rooms and adult bathrooms. The committee then provided a list of successes that included upcoming plans to improve playground and green space as well as an easy transition for 4th graders, supporting staff members, the Star Quest Diner, arts night in two sessions, a school store, Safety Patrol program, student counsel addition of 3rd graders, and excellent end of year activities. New traditions included 5th graders hosting the Monday Morning Meetings, Reading Buddies, mentoring of the younger students, kindergarten visits, Girls on the Run, Bridges, homework club, band, chorus and ski club. The committee concluded their presentation fielding questions from board members relative to the Star Quest Diner, lunch schedules and parking.

WORLD LANGUAGE CURRICULUM (00:36:26)

Sandy Allaire presented the second read on the World Language Curriculum with a quick recap of the standards being aligned to the new World Language Readiness Standards, and it being proficiency-based with targeting proficiency levels after each stage.

MOTION: Mr. Ward motioned to approve the World Language Curriculum for second read; seconded by Mr. Collins.
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Discussion: Upon board inquiry, Mrs. Allaire stated the APPL assessment results are coming in now (80%) and once the data is reviewed and analyzed, it will be presented to the board (tentatively scheduled for August board meeting).

With no further discussion the motion passed 9-0-0.
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THEATRE CURRICULUM (00:40:15)

Mary Widman presented the second read on the Theatre Curriculum with a quick recap of the standards being aligned to the National Core Arts Standards and presented for first read two meetings ago.

MOTION: Mr. Collins motioned to approve the Theatre Curriculum for second read; seconded by Mr. Guide.
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Discussion: Commendations were offered in relation to the engaging and readable curriculum; credit was given to Mr. Constantineau.

With no further discussion the motion passed 9-0-0.
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HEALTH CURRICULUM (00:41:49)

Mr. Pedersen presented the second read on K-12 health curriculum noting it is aligned for students in K-12 with standards from the National Health Education Standards which incorporates the contributions from other national health organizations. Credit was given to Katie Murphy and other health and PE teachers.

MOTION: Mr. Collins motioned to approve the K-12 Health curriculum for second read; seconded by Mr. Ward.

Discussion: Mr. Pedersen fielded questions relating to incorporating the theory of disease into the curriculum, as well as a perception that students might be taught to judge others as it relates to life choices. He responded the theory of disease is taught through the personal hygiene segments. Board members opined in opposition to the perception comment and stating the curriculum allows for children to have a safe place to discuss their feelings and concerns about others who choose to make unhealthy choices.

With no further discussion the motion passed 8-1-0 (Mrs. Green opposed).

ICT CURRICULUM (00:49:49)

Rebecca Carlson presented the second reading on the ICT curriculum noting the standards, unit organization, digital safety, citizenship and technology integration.

MOTION: Mr. Ward motioned to approve the ICT curriculum for second read; seconded by Mr. Collins.

Discussion: Mrs. Green stated she will abstain from the vote as she did not read the curriculum. Others commended the organization and work of the curriculum writers.

With no further discussion the motion passed 8-0-1 (Mrs. Green abstained).

ATTENDANCE REPORT (00:51:50)

Bill Mealey presented a PowerPoint on attendance statistics, trends, and the ongoing work of the attendance program. He began with outlining the 3-year data trend for students in grades k-8 noting no significant differences with the exception of Sandown Central due to the consolidation and relocation of the preschool program. Attendance issues at the high school have decreased dramatically due to program initiatives (tying attendance expectations to earning credit, addressing attendance at an earlier stage, ongoing monitoring, and family communications). Attendance is taken eight times a day at the high school and entered into PowerSchool. This reporting still needs to be reconciled with state reporting (TRSD has a higher standard for tracking attendance). The Dean of Attendance also serves as the district court liaison with court commitments with the Derry, Salem and Rockingham district courts. He concluded his report highlighting areas of focus in moving forward: discouraging family vacations during school time, aligning reporting with the state (previously noted), identifying triggers for intervention and possibly modifying district policy to motivate students. Board members commended the work of the Dean as represented in the data. The PowerSchool feature allows parents to be alerted when their child has missed a class. The high school leadership team will review the attendance policy and make recommendation to the SLT for any revisions consistent with increasing student accountability. TPAF will also look at this topic when discussing high school schedules at their September meeting.

FOOTBALL BOOSTERS (01:32:16)

Heather David and Angelo Fantasia requested the board accept the donations of a battery-operated passing machine valued at \$3,404 and a headset valued at \$607 towards the football program as well as consider a 2-year approval for the Boosters sponsorship program. Mrs. David provided an overview of the sponsorship program for the 2015-16 school year as well as other Boosters' supported endeavors (scholarships, letterman coats).

MOTION: Mr. Sapia motioned to accept the donations of a headset and passing machine as well as approve the sponsorship program for two years (2016-17 and 2017-18 school year); seconded by Mrs. Sherman.

Discussion: Board members commended Mrs. David for her volunteer efforts to improve the football program experience at Timberlane noting her intentions to step down as boosters' president. Fielding questions about the donations Mrs. David stated the passing machine battery is rechargeable and serviceable; the boosters contribute also to the service and maintenance of the items they donate. Other boosters' successes were noted regarding the business partnerships associated with the concessions as well as the numerous individuals who

work together to support the school district.

With no further discussion the motion passed 9-0-0.

At the direction of the Chair, the board recessed from 9:27pm-9:36pm.

TRMS FACILITIES SUMMER WORK UPDATE (01:52:40)

Mr. Stokinger reviewed the status of quotes for specific summer work projects: banner replacement (to be coordinated through the middle school with 2015-16 budget money), ceiling tiles replacement (quote received today for \$85k) and middle school gym painting (quote for \$14k).

Ceiling tiles replacement: It was noted that at the last board meeting board members requested a quote to have the remaining ceiling tiles at the TRMS replaced as one job vs. the current practice of replacing them piecemeal and in-house. Specifics of the quote were discussed (24 classrooms plus rooms 1405 and 1406, demolition included with insulation removed, dumpster not included with a total cost of \$85k).

MOTION: Mr. Sapia motioned to move forward with this quote provided all the remaining classrooms are included; seconded by Mr. Collins.

Discussion: pros and cons for completing the work in-house were noted (cost less in-house, but timeline to do so not satisfactory as board members want the job completed in time for the new school year. Concerns about future lighting projects were noted as were the number of bids sought/received and conducting reference check on the contractor. Capital budget surplus balance (2015-16) was noted (\$350k) as was the rationale as to why dumpster services might not be included in the original quote. Noting other capital projects on the agenda, the board agreed to table the vote on this motion until later in the meeting.

Repointing of TRHS gymnasium wall above the roofline: Board members questioned the significant variance in the amounts of two quotes for this project. An earlier quote estimated the cost of repair at \$370k; the current quote estimates the cost at \$70k (by different companies). Specifics about the project could not be addressed as the Facilities Director was not able to attend the meeting; however, board members did opine that district infrastructure needs attention, repointing is the best remedy to address the leaking wall and that more information is needed to take action on this project.

MOTION: Mrs. Dube motioned to hold one more board meeting with Mr. Hughes in attendance to discuss the issues on the repointing of the gym wall; seconded by Mr. Spero.

Discussion: Mr. Stokinger provided an overview of the bidding process for difficult bids as well as the quote history on this project. Board members opined they wanted more information on the specifics of the project and how it will be completed.

MOTION: Mr. Collins motioned to amend the motion to require the contractor to accompany Mr. Hughes to the special board meeting to discuss the project; seconded by Mr. Spero. (Mr. Spero then withdrew his second noting the board cannot compel an individual to attend a board meeting.) Mrs. Green then seconded the motion.

Discussion: Concern for the variance between the two quotes was noted again.

With no further discussion the motion passed 7-2-0 (Mrs. Sherman and Mr. Ward opposed).

With no further discussion the motion as amended to hold a special meeting with Jim Hughes and require the contractor to attend failed 4-5-0 Mrs. Green, Mrs. Dube, Mr. Bealo and Mr. Sapia in favor).

MOTION: Mr. Guide motioned to hold one more board meeting with Mr. Hughes; seconded by Mrs. Sherman.

Discussion: Board opined the contractor should be invited but not required to attend. It was noted that contractors hire subcontractors all the time to get projects completed; this particular contractor does all types of construction, not just painting.

MOTION: Mr. Spero motioned to amend the motion to invite the contractor to accompany Mr. Hughes to the special board meeting; seconded by Mr. Collins. With no further discussion the motion to amend passed 7-2-0 (Mrs. Sherman and Mr. Ward opposed).

With no further the discussion, the motion as amended to hold a special meeting with Mr. Hughes and invite the contractor passed 8-0-1 (Mr. Ward abstained).

Chairman Bealo announced that the board will be polled on dates of availability for this special meeting and said notice will go out to the public.

MOTION: Mr. Guide motioned the board meeting continue beyond the fast stop of 10:30pm; seconded by Mrs. Sherman. With no further discussion the motion passed 8-1-0 (Mr. Collins opposed).

The board then returned to the tabled motion regarding moving forward with the TRMS ceiling tile replacement quote (see page 4).

Noting the timeline to secure a contract before the end of the school year, Mr. Collins motioned to amend the motion to use monies from the 2016-17 budget. The motion failed for lack of second.

MOTION: Mr. Bealo motioned to amend the motion to not exceed a total cost of \$100k; seconded by Mr. Sapia. With no further discussion the motion to amend passed 8-1-0 (Mr. Collins opposed).

Mrs. Green stated she would not be voting in favor of the newly amended motion as she feels rushed into making a decision and because the district has only received one quote on the project.

With no further the discussion, the motion as amended to move forward with the quote to replace the ceiling tiles at TRMS provided all the remaining classrooms are included and not to exceed a total cost of \$100k passed 7-2-0 (Mrs. Dube and Mrs. Green opposed).

ADMINISTRATOR'S REPORT (03:12:00)

Dr. Metzler informed the board on numerous items: the school district is looking into partnering with the Plaistow YMCA for its before and aftercare programs, he met with a Sandown North abutter regarding concerns on the playground expansion to which they worked out a reasonable solution, goal setting and action plans will be presented in the fall, Cleaner Greener Timberlane planning is underway, the septic vent line at one of the middle school fields has been relocated, social media bullying incident regarding a Timberlane athlete and the efforts to be taken to address with the other school district, and the athletic Hall of Fame is to be redone and rededicated in the fall.

PERSONNEL REPORT (03:17:38)

Dr. Metzler recommended the board accept the resignations and release from contracts of Heather Chang, Susan Peters, and Deborah White.

MOTION: Mr. Guide motioned the board approve the release of contracts as presented; Mr. Collins seconded. With no further discussion the motion passed 9-0-0.

Dr. Metzler recommended the board renominate Rachel Proulx to the position of elementary teacher at Danville Elementary.

MOTION: Mr. Collins motioned the board renominate Rachel Proulx as presented; Mr. Ward seconded. With no further discussion the motion passed 9-0-0.

Dr. Metzler recommended the board nominate beginning the 2016-17 school year Eric Carelli – TRHS special ed teacher, Samantha Hickey – SN guidance counselor, Amanda Huyler – TRMS guidance counselor, Kira LaCoss – TRHS science teacher, Sarah Mill – TRHS English teacher, Ben Morse – TRHS science teacher, Monica Rogers – TRHS science teacher and Janet Silva – TRHS Spanish teacher.

MOTION: Mr. Sapia motion to approve the nomination list as presented; Mr. Ward seconded.

Discussion: Questions were fielded about qualifications and work history.

With no further the discussion the motion passed 8-1-0 (Mrs. Green opposed).

COMMITTEE REPORTS (03:25:10)

Mr. Spero reported the Community Relations Committee met prior to the school board meeting tonight to finalize a few items for board consideration. 1) The committee received its final school board newsletter generated by the PR consultant and wishes to move forward and publish once it receives final review by committee members. It was noted the board had already authorized the committee to publish newsletters as drafted. 2) The committee also wishes to release the 2016 District Report Card, a publication researched and developed by board member Rob Collins. A couple recommendations regarding data titles and disclaimers were offered.

Mrs. Green motioned to approve the report with changes. The motion failed for lack of second.

MOTION: Mr. Guide motioned to approve the District Report Card as presented; Mr. Sapia seconded. With no further discussion the motion passed 8-1-0 (Mrs. Green opposed).

MINUTES (03:34:55)

The board reviewed the minutes from the June 2, 2016 school board meeting: one set of public session.

MOTION: Mrs. Sherman motioned to approve the June 2, 2016 meeting minutes as presented; seconded by Mr. Guide. With no further discussion the motion passed 8-0-1 (Mrs. Green abstained).

With no further business before the board the meeting adjourned at 11:17pm.

Respectfully submitted,


Catherine Belcher
Recording Clerk

Approved by the School Board September 15, 2016.