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TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
September 3, 2015
7:30 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

Call to Order

Madam Chair Steenson called this September 3, 2015 public meeting of the Timberlane Regional School Board to order at 7:30 PM. Roll call was taken.

Board Members Present: Mr. Bealo, Mr. Blair, Mr. Collins, Mrs. Green, Mr. Sapia, Mrs. Sherman, Mr. Spero, Mrs. Steenson, Mr. Ward and student representative Jordon DiTore.

Administrators Present

Dr. Metzler, Superintendent of Schools

Mr. Stokinger, Business Administrator

Ms. Armfield, Executive Director of Curriculum, Assessment and Professional Learning

Mrs. Michaud, Director of Data, Assessment and Accountability

Pledge of Allegiance

Madam Chair Steenson led the assembly in the Pledge of Allegiance.

Madam Chair Steenson informed the board that due to cable connectivity issues we will not be viewed live this evening on the cable station; however, the Vimeo will be uploaded to the District website by Tuesday, September 8, 2015. She also announced a non-meeting will be held at 9:30 pm this evening and the regular board meeting will resume after that session.

Motion: Mr. Collins motioned to move the approval of the meeting minutes to the end of the meeting permanently. Mr. Bealo seconded. Mr. Collins reasoned that it is inconsiderate to have the presenters wait while the minutes are approved. **With no further discussion the motion passed by a unanimous vote of 7-1-0 (Mrs. Green opposed).**

Delegates and Individuals (00:05:51)

Jordon DiTore reported on the positive climate at high school and noted the Student Voice is looking for members.

Dr. Kim Farah, Selectwoman from Danville and representative to the Sandown Withdrawal Feasibility Study Committee (SWFSC), believes a request to approve funds to have an independent study completed will be presented this evening and as such she asked that the board consider that the report from the SWFSC is due by the middle of November. She informed the board that the Town of Danville is not in favor of spending money for this study. She also noted that, on behalf of the Danville Board of Selectmen, she wished to inform the board that the Town of Danville no longer requires student information as requested earlier to complete their impact study. Discussion arose on how the study was completed and where the information was ascertained. Dr. Farah indicated she would provide Madam Chair Steenson that information the next day as she did not have it at hand.

Current Business (00:15:00)

Surplus

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Mr. Stokinger reviewed the larger than expected surplus and outlined three reason for using the fund balance retention:

1. Short fall in revenue
2. Off set anticipated tax increases
3. With the Department of Education approval, unexpected expenses

Discussion ensued.

Motion: Mr. Collins motioned to approve adding an additional \$650,000 to the Fund Balance Retention. Mrs. Sherman seconded. Mr. Stokinger outlined for the board the percentage cap of 2.5% of the local assessment. Rational by board members was presented for and against this motion.

Motion to Amend: Mr. Sapia motion to amend the motion on the floor by changing the additional amount from \$650,000 to \$350,000. Mr. Ward seconded the motion. Mr. Stokinger again verified amounts, processes, rules and regulations regarding surplus and Fund Balance Retention. Board members presented their reasoning for or against this amendment. **With no further discussion the motion to amend failed by a tie vote of 4-4-0 (Madam Chair Steenson, Mr. Bealo, Mr. Sapia and Mr. Collins voted in favor, Mrs. Green, Mrs. Sherman, Mr. Blair and Mr. Ward opposed).**

Motion to Reconsider: Mr. Blair motioned to reconsider the amendment; Mr. Bealo seconded the motion.

At 8:15 pm a recess was called to verify the process of reconsideration of an amendment within Roberts Rules. The meeting resumed at 8:30 PM.

With no further discussion the motion for reconsideration passed by a unanimous vote of 9-0-0.

The motion to amend the motion to change the dollar amount from \$650,000 to \$350,000 was restated and passed by a vote of 6-2-0 (Mr. Collins and Mrs. Sherman opposed).

Mrs. Green motioned to challenge the decision of the Chair to no longer yield the floor to Mrs. Green due to point of order. No second was received and the motion failed. At 8:32 PM the meeting recessed to verify Robert Rules on appealing a ruling by Madam Chair Steenson. The meeting resumed at 8:38 PM. Dr. Metzler reviewed Robert's Rules for appealing a ruling by the Chair.

With no further discussion on the amended motion to approve adding an additional \$350,000 to the Fund Balance Retention passed by a vote of 6-2-0 (Mrs. Green and Mr. Blair opposed).

Superintendent's Goal (00:56:00)

Dr. Metzler reviewed his proposed goals for the 2015-16 school year and provided the rational for each. Mr. Bealo, Mr. Blair, Mr. Collins, Mr. Sapia, Mrs. Sherman, Mr. Spero, Mrs. Steenson, and Mr. Ward provided positive feedback and commended the Superintendent on his goals. Mrs. Green opined she could support only one.

Motion: Mr. Collins motioned to approve the Superintendent's Goals as presented. Mrs. Sherman seconded. With no further discussion the motion passed by a vote of 8-1-0 (Mrs. Green opposed).

Danville Impact Fees Waiver Request (01:23:06)

This item was not discussed whereas Dr. Farah informed the board the Town of Danville has withdrawn their request for student information.

Policies (01:23:09)

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Mr. Bealo presented the following policies for a first reading;

- BID Bid Payment for Services Rendered By The School District Officers
- BIE Board Member Insurance
- BK School Board Memberships
- CM School District Annual Report

Motion: Mr. Collins motioned to approve the following policies for a first reading.

- BID Bid Payment for Services Rendered By The School District Officers
- BIE Board Member Insurance
- BK School Board Memberships
- CM School District Annual Report

Mr. Sapia seconded. With no further discussion the motion passed by a vote of 8-1-0 Mrs. Green opposed

Mr. Bealo presented the following policies for a second reading;

- JKAA Use of Child Restraint and Seclusion
- ILBA Assessments
- GBEC Staff Gifts and Solicitations
- KHA Staff gifts and Solicitations
- ILD Educational Questionnaires, Surveys and Research

Motion by Mrs. Green to approve sending policy ILD Educational Questionnaires, Surveys and Research back to the policy committee for review. Mr. Collins seconded the motion. With no further discussion the motion passed by a vote of 8-0-1 (Mrs. Sherman abstained).

Motion: Mr. Collins motioned to approve the following policies for a second reading and adoption.

- JKAA Use of Child Restraint and Seclusion
- ILBA Assessments
- GBEC Staff Gifts and Solicitations
- KHA Staff gifts and Solicitations

Mr. Bealo seconded. With no further discussion the motion passed by a unanimous vote of 9-0-0.

NHSBA Resolutions (01:37:17)

The board requested last year to place this item on the agenda in September to allow more time to consider drafting resolutions for the NHSBA's Delegate Assembly in January. Madam Chair Steenson asked board members to send her their ideas by September 28, 2015.

Motion: Mr. Collins motioned to go into a non-public session under 91-A:3, Paragraph II (a) The dismissal, promotion or compensation or disciplining of any public employee. Mr. Ward seconded. With no further discussion the board was polled:

- Mr. Bealo Yes
- Mr. Blair Yes
- Mr. Collins Yes
- Mrs. Green Yes
- Mr. Sapia Yes
- Mrs. Sherman Yes
- Mr. Spero Yes
- Mrs. Steenson Yes
- Mr. Ward Yes

The board entered into a non-public session at 9:24 PM.

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The board was polled to exit the non-public session at 9:30 PM:

- Mr. Bealo Yes
- Mr. Blair Yes
- Mr. Collins Yes
- Mrs. Green Yes
- Mr. Sapia Yes
- Mrs. Sherman Yes
- Mr. Spero Yes
- Mrs. Steenson Yes
- Mr. Ward Yes

Action taken during the non-public session was to approve the reimbursement of a staff member's service credit.

A non-meeting occurred at 9:30 PM and concluded at 9:56 pm when the public meeting resumed.

Star Assessment Update (01:40:12)

Mrs. Christi Michaud presented assessment benchmarks and an overview of the universal screening device.

Committee Reports (02:51:21)

Mrs. Sherman attended the Wellness Committee and Mr. Collins attended the Capital Improvement Plan Committee and the SWFSC. Mr. Collins reported the committee requested a third party independent resource to be hired to determine the withdrawal costs dating back to 1965 that the Town of Sandown would be responsible for if they were to withdraw from the district.

Motion: Mr. Collins motioned to approve up to \$30,000 to hire a third party resource to assist the SWFSC in determining the buy-out figure for the committee. Mrs. Sherman seconded. Board members voiced their opinion on this motion. With no further discussion the motion passed by a vote of 7-2-0 (Mrs. Green and Mr. Blair opposed).

Motion: Mr. Sapia motioned to approve extending the meeting to 11:00 PM. Mrs. Sherman seconded.

Motion to Amend: Mr. Blair motioned to amend the motion by including "to have the meeting minutes reviewed no later than 10:50 PM." Mrs. Green seconded. With no further discussion the motion to amend failed by a vote of 3-6-0 (Mr. Bealo, Mr. Collins, Mr. Sapia, Mrs. Sherman, Mrs. Steenson and Mr. Ward opposed).

With no changes to the motion and no further discussion, the motion passed by a vote of 5-3-1 (Mr. Collins, Mr. Blair and Mr. Spero opposed, Mrs. Green abstained).

Mr. Ward will attend the Safety Committee meeting next week, Mr. Bealo, Mrs. Green and Mr. Sapia attended the Policies Committee meeting. Madam Chair Steenson attended the Curriculum and Assessment Committee meeting.

Correspondence

None

Vendor and Payroll

Vendor and payroll registers were signed by the board.

Other

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Mr. Collins motioned to allow Madam Chair Steenson to work with the district's attorney relative to an incompatibility issue. Mr. Ward seconded the motion. With no further discussion the motion passed by a vote of 8-1-0 (Mrs. Green opposed).

Mr. Sapia noted concern regarding the athletic area of the high school and the warmer weather. Mrs. Green would like to know the date of the instructional audit and when the Timberlane Teachers Association negotiations will begin. She also suggested that the board eliminate the summer hiatus and continue board meetings all summer.

Minutes (02:40:00)

Mrs. Green motioned to change have the non-public meeting minutes to read as follows: A discussion ensued regarding the possibility of launching legal action against an individual as it relates to a incompatibility issue. Mrs. Sherman seconded. With no further discussion the motion failed 1-7-1 (Mr. Bealo, Mr. Collins, Mr. Sapia, Mrs. Sherman, Mr. Spero, Mrs. Steenson, Mr. Ward opposed and Mr. Blair abstained).

The minutes for the August 27, 2015 regular and non-public meetings were approved by general consent as written.

Reports of the School Board

Due to the late hour no reports of the School Board were provided.

With no further business Madam Chair Steenson adjourned the meeting at 11:06 pm.

Respectfully submitted,


Nancy Louiselle
School Board Clerk