

*NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion and action. Details of this meeting may be viewed by accessing the online Vimeo at: <https://vimeo.com/album/255898/video/151152298>
Materials presented at the board meeting may be viewed at:
<https://public.timberlane.net/saw/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrsb%2fShared%20Documents%2fSCH%20OOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2015%2d16%2f01%2007%202016&FolderCTID=&View=%7b8B0F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>*

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Board Meeting
January 7, 2016
7:30 PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order (00:00:03)

Madam Chair Steenson called this January 7, 2016 Timberlane Regional School Board meeting to order at 7:32pm with the roll call followed by the Pledge of Allegiance.

Board Members Present

Peter Bealo, Rob Collins (8:15pm), Donna Green, Susan Sherman, Gregory Spero (8:20), Nancy Steenson, and Kelly Ward. Absent: Rick Blair, Jack Sapia and student representative Jordan DiTore.

Seated at the Board's Table

Dr. Earl Metzler, Superintendent of Schools (8:10pm)
George Stokinger, Business Administrator
Deb Armfield, Executive Director of Curriculum,
Assessment & Professional Learning
Christi Michaud, Director of Data, Assessment and
Accountability
Atty. Geoff Dowd, Business Operations Coordinator
(8:45pm)

Other Administrators Present

Brian O'Connell, TRHS Assistant Principal
Don Woodworth, TRHS Principal

Delegates and Individuals (00:01:27)

None.

CURRENT BUSINESS

MEALEY'S MEALS & PROJECT HOPE DONATIONS (00:01:35)

Mr. Connell presented two donations received at the high school. The first was a \$3,000 donation from the Doris and Vivian Horton Fund managed by the NH Charitable Foundation to support the Mealey's Meal project run by the Students of Service organization at the high school. Over \$11,000 was raised this past holiday season in which those funds were used to purchase winter apparel and gift cards for those in need.

The second donation was from a company called LOCO Running who held the Atkinson Jingle All the Way half marathon in December. Project Hope students ran three stations during this marathon and received a \$900 donation. Project Hope is another student organization that helps those affected by cancer. The project's signature event, the Strut For A Cure Fashion Show, will be held on Saturday, January 20th at the high school.

MOTION: Mr. Ward motioned to accept the donations as presented; seconded by Mrs. Sherman. With no further discussion the motion passed 5-0-0.

POLICIES (00:04:57)

Mr. Bealo presented four policies for second read noting that one (EI Risk Management) will be removed from consideration at this time due to the potential for additional updates. The remaining three policies are slated to move forward (BHE School Board Use of Electronics, IHCD Advanced College Placement, GCRD Tutoring For Pay).

MOTION: Mr. Ward motioned to approve the second read of policies BHE, IHCD and GCRD; seconded by Mrs. Sherman.

Discussion: Inquiries were made as to what changes would be made to the policy to which Mr. Stokinger indicated he forwarded the policy to Primex for review and received information that may need to be addressed in the policy. Mr. Bealo, as Policy Committee Chair, noted he was inclined to amend the policy in one step. The policy will be resubmitted to SLT and the Policy Committee for re-review.

With no further discussion the motion passed 5-0-0.

PRESCHOOL CURRICULUM (00:08:55)

Ms. Armfield presented the preschool curriculum noting that the district has re-written the curriculum in all content areas in grades K-12. Although the NH DOE does not have standards for preschool curriculum, the C&A Committee wanted curriculum that would align with the upper grades. Kristen Pereira led the team who developed the standards which align with the state's College and Career Readiness Standards. Curriculum was written in the areas of math, science, language and reading – basic, general foundations for learning.

MOTION: Mr. Bealo motioned to approve the first read of the preschool curriculum; seconded by Mrs. Sherman.

Discussion: Questions were fielded about the preschool program as well as previous methods of teaching. Presented this evening is stage one of the curriculum; stage two will consist of evidence (assessment) and stage three will be integration.

With no further discussion the motion passed 5-0-0.

PROGRAM OF STUDIES (00:15:30)

Mr. Bealo noted that at the last meeting the board approved the Program of Studies but failed to waive first reading, thus the item is back on the agenda this evening to hold a second read as required by policy.

Brian O'Connell provided an overview of the courses added (10) and eliminated (1) and then explained that despite the number of new courses, no new staff would be required as adjustments and modifications to course offerings and the scheduling of courses would be undertaken; this is an ongoing process. The purpose of adding so many new courses was to meet new state requirements and provide more exciting learning opportunities for students. Furthermore, the addition of three deans to the 2016-17 school year will free up department coordinators to teach more classes.

MOTION: Mr. Ward motioned to approve the proposed 2016-17 Program of Studies as a second read; seconded by Mr. Bealo. With no further discussion the motion passed 5-0-0.

Mr. Ward and others commended and thanked the high school team for the incredible amount of work that it took to improve course offerings. Mr. O'Connell credited the teachers and deans for the work.

ANNUAL REPORT ARTICLE (00:28:47)

Madam Chair Steenson announced that each year the school board chair is tasked with submitting an article for the district's annual report and offered to share the responsibility with fellow board members. Suggestions for content and style were solicited. Board members are to submit suggestions to her via email. A draft of the article will be placed on the January 21st agenda.

BUDGET/WARRANT UPDATE (00:31:40)

Board members reviewed a draft of the public hearing PowerPoint presentation on the 2016-17 budget and

2016 warrant. Accompanying the presentation was a presentation guide that identified which board member would present which slide. It was agreed that informational slides would be added to articles 6 (Danville Fire Suppression Sprinkler System) and 4 (Union Contract).

Dr. Metzler entered the meeting (8:10pm) followed shortly by Mr. Collins (8:15pm), and Mr. Spero (8:20pm).

Discussion and review of Article 7 transpired that included new information about the number of rooms at the middle school without natural lighting.

MOTION: Mr. Bealo motioned to change all the references to 19 classrooms on Article 7 to 21 classrooms; seconded by Mr. Ward. With no further discussion the motion passed 7-0-0.
--

Board members requested a guide sheet be drafted to assist the moderator at Deliberative Session on which board member will make motions on the articles. Review of Article 3 (Capital Reserve Fund) ensued noting language referencing the Articles of Agreement as it relates to the formula used for appropriating capital expenses was included in the article. It was also noted this language was pending DRA review.

ADMINISTRATOR'S REPORT (00:53:44)

None.

PERSONNEL REPORT (00:53:48)

Dr. Metzler recommended the board accept the retirement letters of Patricia Fogarty (20 years with the district), Cheryl Hay (17 years), Nancy Lindquist (42 years), Gretchen Soraghan (27 years) and Eileen O'Connor (20 years). He commended them for their service to the school district.

MOTION: Mrs. Sherman motioned the board accept with great appreciation the retirements of all five staff members; seconded by Mr. Ward. With no further discussion, the motion carried 7-0-0.
--

COMMITTEE REPORTS (00:55:22)

Mr. Collins presented goals for the Community Relations Committee that will be posted to the district website. He also reported a newsletter is in the development stages that will include a three-year impact statement. Mr. Ward presented Energy Committee plans to take the Town of Plaistow up on its offer to conduct, free of charge, a study on the outdoor lighting at the Plaistow schools. Dr. Metzler publically thanked Town Manager Sean Fitzgerald, Board members Peter Bealo and Kelly Ward, as well as the Plaistow Board of Selectmen for this effort and opportunity. Madam Chair Steenson, speaking as Curriculum and Assessment Committee chair, reported that most of the curriculum work has come before the board. She again commended the work completed with the Program of Studies and reported the committee also approved a new novel.

REPORTS OF THE SCHOOL BOARD (01:01:30)

Mrs. Green thanked the administration for providing the board with copies of the A12B staffing report noting she previously requested this information under the right-to-know law. She then reported on two bills at the state level that will impact significantly the process for withdrawing from a cooperative school district. Mr. Collins acknowledged these bills and offered to draft a response for the committee hearing stage. It was agreed these bills HB 1303 and HB 1201 would be place on the January 21st agenda. Mrs. Sherman reported on two events – a retirement luncheon and the middle school Student Senate's 12th year cookie swap with patrons of the Vic Geary Center.

MINUTES (01:11:15)

Board members reviewed six sets of minutes: November 19th work session and regular meeting, December 3rd regular meeting, December 14th work session, December 17th regular and nonpublic sessions.

MOTION: Mr. Ward motioned to approve the December 17, 2015 public and nonpublic minutes as presented; seconded by Mr. Bealo. With no further discussion, the motion carried 7-0-0.

MOTION: Mr. Collins motioned to approve the November 19, 2015 work session and regular meeting, December 3, 2015 regular meeting, and the December 14, 2015 work session minutes as presented; seconded by Mrs. Sherman. With no further discussion, the motion carried 5-0-2 (Bealo and Green abstained).

With no further business before the board, Madam Chair Steenson adjourned the meeting at 9:00 pm.

Respectfully submitted,



Catherine Belcher
Recording Clerk

Approved by the School Board on January 21, 2016.