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Materials presented at the board meeting may be viewed at:  
<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrsb%2fShared%20Documents%2fSCH%20OOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2015%2d16%2f03%2003%202016&FolderCTID=&View=%7b8B0F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>*

## TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

**Regular Board Meeting**  
**March 3, 2016**  
**7:30 PM**

**Superintendent's Office**  
**30 Greenough Road**  
**Plaistow, NH**

### **Call to Order (00:00:12)**

Madam Chair Steenson called this March 3, 2016 Timberlane Regional School Board meeting to order at 7:31pm with the roll call followed by the Pledge of Allegiance.

### **Board Members Present**

Peter Bealo, Rob Collins (7:36pm), Jack Sapia, Susan Sherman, Gregory Spero, Nancy Steenson and Kelly Ward.  
Absent: Rick Blair and Donna Green.

### **Seated at the Board's Table**

Dr. Earl Metzler, Superintendent of Schools  
Deb Armfield, Executive Director of Curriculum,  
Assessment & Professional Learning  
Christi Michaud, Director of Data, Assessment and  
Accountability  
Jordan DiTore, Student Representative

### **Other Administrators Present**

Angelo Fantasia, Director of Athletics  
Kathleen McKechnie, Director of Preschool  
Beth Rincon, Director of Special Education

### **Other District Personnel Present**

Lou Broad, President of the Timberlane Teachers Association  
Ryan Richman, Vice President of the Timberlane Teachers Association

### **Delegates and Individuals (00:01:49)**

Student representative Jordan DiTore reported on the recent production of the Little Mermaid and the Project Hope Strut for A Cure event noting Mr. Rugoletti ran the technology for both events simultaneously. He reminded Timberlane seniors of the scholarship application deadline of March 10<sup>th</sup>, then spoke to the upcoming parent-teacher conferences, the SATs and the Harvard Model Congress trip. He recognized high school student Cameron Magner for winning an honorable mention award at the National Governor's Conference. He finished his report by thanking the school board for their support in the Harvard Model Congress and National Governor's Conference trips.

## **CURRENT BUSINESS**

### **OVERNIGHT STUDENT TRIP (00:03:54)**

Director of Athletics Angelo Fantasia presented a proposal for an overnight trip for two staff members and six students to attend the New Hampshire Athletic Director's Associations Student Athlete Leadership Conference March 17-18, 2016 in Concord, NH. The trip will be paid for through the student activities account.

**MOTION:** Mr. Ward motioned to approve overnight student trip as presented; seconded by Mr. Collins. With no further discussion the motion passed 6-0-1 (Mrs. Sherman abstained).

### **POLICIES (00:05:30)**

Mr. Bealo presented one policy for first read (BGF Waiving, Suspending and Revoking Policies).

**MOTION: Mr. Collins motioned to approve policy BGF for first read; seconded by Mr. Ward. With no further discussion the motion passed 7-0-0.**

**TIMBERLANE LEARNING CENTER AT SANDOWN CENTRAL UPDATE (00:06:20)**

Preschool Director Kathleen McKechnie presented a PowerPoint presentation on the activities, successes and future initiatives of the preschool and kindergarten program located at Sandown Central School. She shared on the impressive partnership between herself, Principal Rolph and staff members as well as the accomplishments and activities to date that include: Peer Partnership Program, transportation schedules, consolidation of building committee, SEE Change, SEEPT teams, joint PLC pre-k and kindergarten literacy work, fire safety, YMCA before care partnership, PBIS, Statewide Systems Improvement Plan, RTI, Tripod Survey for kindergarteners, family engagement training, Child Find Clinic, and library initiatives specific to non and early readers. Upcoming initiatives include rolling out a Family Resource and Welcome Center, holding transition meetings for three years olds transitioning to the four year old programs located in other district elementary schools, social thinking training and initiatives to encourage the enrollment of more typical preschoolers. Mrs. McKechnie expounded on the enrollment of more typical preschoolers with a formal invite to parents of preschoolers to consider enrolling their children in the preschool program as the TLC is a regular preschool program with core curriculum that also offers support for children with disabilities. Questions were then fielded about enrollment capacity noting those numbers are predicated on the number of students they have with special needs as well as the Owl Leadership program where high school students participate in the preschool program as role models for the students.

**SUBSTANCE ABUSE ROUNDTABLE FORUM (00:38:49)**

Dr. Metzler presented suggestions related to the discussion from the last board meeting regarding the school board's initiative, led by Mr. Sapia, to hold a substance abuse roundtable forum that would include representatives from regional, state and local agencies. After further discussion with the SLT, he suggested the board work more closely with district personnel to ascertain where the district is in this effort, what resources and protocols are already in place, and what initiatives are in the pipeline. Once this information is collected, the district team can reach out to other agencies to collaborate on their efforts as well as how to partner in getting important information out to students, staff and community members. He proposed a timeline of: a joint meeting with Mr. Sapia and key district personnel in March, a district presentation from in-house experts by the second board meeting in April, and then a roundtable forum with other agencies and community members on May 16<sup>th</sup>. Board members agreed with the plan and noted the Wellness Committee should be involved as well as other stakeholders who deal with substance abuse issues. It was also suggested the school board, district and superintendent could develop goals moving forward based on the findings from this forum.

**ADMINISTRATOR'S REPORT (00:54:48)**

Dr. Metzler informed the board that Pollard School was granted a waiver by the NH Department of Education for the lost day of school on February 16<sup>th</sup> due to the burst water pipe. Additionally, the Online Blizzard Bag Day implemented the following day was successful in that the school met a benchmark of 96% participation. He also noted that the SLT updated procedure DI-R Fiscal Accounting and Reporting Requirements.

**PERSONNEL REPORT (00:56:00)**

Dr. Metzler recommended the board accept the retirement letter of support staff member Cynthia Simard (24 years with the district).

**MOTION: Mrs. Sherman motioned the board humbly accept with gratitude the retirement of Cynthia Simard; seconded by Mr. Ward. With no further discussion, the motion carried 7-0-0.**

Dr. Metzler asked the board to accept his recommendation to hire Kelly Ruback as a high school biology teacher to replace the teacher who resigned last month.

**MOTION: Mr. Ward motioned to nominate Kelly Ruback as TRHS biology teacher; seconded by Mr. Collins. With no further discussion, the motion carried 7-0-0.**

**COMMITTEE REPORTS (00:56:55)**

Mrs. Sherman reported the *CIP Committee* is on a roll and will be meeting again in May. She then announced the *Wellness Committee* will be sponsoring the annual Wellness Fair at the high school on March 16<sup>th</sup> from 3-5pm with 62 vendors on display.

Mr. Bealo noted the Policy Committee met that evening and reviewed and updated nine policies which will be presented to the board at their next meeting.

**SCHOOL BOARD REPORTS (00:59:45)**

Mr. Ward announced that he was both humbled and honored to live in a community of supporters (Sandown) in light of the recent activities in his town (withdrawal efforts).

Mr. Sapia reported the batting cages are under construction (on time and on budget) and then took the opportunity to solicit more volunteers to help with improving the district.

Mrs. Sherman recognized Rick Blair for his service on the school board, noting he would not be seeking re-election. Board member commended his efforts with a standing ovation.

Mr. Bealo announced that two Plaistow candidates are vying for Mr. Blair's seat (Sarah Machamer and Dan Guide) who have been attending board meetings to get caught up on board business. Board members expressed their appreciation in their interest in serving and wished them well in the upcoming election.

Mr. Bealo also announced he would be attending the Engineering Day at the high school.

**APPROVAL OF MINUTES (01:03:51)**

The board reviewed February 18, 2016 public and nonpublic minutes.

**MOTION: Mr. Bealo motioned to approve the February 18<sup>th</sup> minutes as presented; seconded by Mr. Ward.**

Madam Chair Steenson then announced that on behalf of the school board, the district will send out a press release encouraging the public to approve the tentative agreement between the district and the TTA on the district ballot (warrant article 4).

With no more business before the board, Madam Chair Steenson adjourned the meeting at 8:37 pm.

Respectfully submitted,



Catherine Belcher  
Recording Clerk

Approved by the School Board on March 17, 2016.