

*NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion and action. Details of this meeting may be viewed by accessing the online Vimeo at: <https://vimeo.com/album/255898/video/159660006>
Materials presented at the board meeting may be viewed at:
<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrs%2fShared%20Documents%2fSCH%20OOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2015%2d16%2f03%2017%202016&FolderCTID=&View=%7b8B0F59BE%2d93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>*

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Board Meeting
March 17, 2016
8:46 PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order (01:05:30)

Chairman Bealo called this March 17, 2016 Timberlane Regional School Board meeting to order at 8:46pm.

Board Members Present

Peter Bealo, Rob Collins, Stefani Dube, Donna Green, Dan Guide, Jack Sapia, Susan Sherman, Gregory Spero, and Kelly Ward.

Seated at the Board's Table

Dr. Earl Metzler, Superintendent of Schools
George Stokinger, Business Administrator
Jordan DiTore, Student Representative

Other Administrators Present

Don Woodworth, TRHS Principal

Other District Personnel Present

Lou Broad, President of the Timberlane Teachers Association
Sally Morris, TRMS Kitchen Manager

Delegates and Individuals (01:05:57)

Mark Sherwood of Sandown, speaking on behalf of the community group Citizens Against Withdrawal (CAW), presented an overview of the community group's mission and successes as it relates to the defeat of warrant article 13 on the Sandown ballot. Article 13 proposed the Town of Sandown continue its efforts to work towards withdrawing from the Timberlane Regional School District. In an overwhelming victory at the polls, the town has decided to stay with Timberlane. He thanked Jack Sapia, Rob Collins, Nancy Steenson, Jason Grosky and others for their support. He also thanked Sandown school board representative Kelly Ward for his steadfastness in representing his constituents and congratulated him for his recent re-election to the board. CAW will now focus on ways to support the school district which will begin with fundraising to improve the infrastructure at Sandown North.

Student representative Jordan DiTore reported on recent high school initiatives including parent night, the English Honor Society Comedy Show, numerous music events at the PAC in celebration of March Music Month, and awards/recognition to the Jazz band and the winter Cheer team. He concluded his report with a reminder to students that parking rules at the high school campus will be strictly enforced and that students needing to update their vehicle information or need a new parking hanger should contact the main office at the high school as soon as possible.

CURRENT BUSINESS

WRESTLING TEAM RECOGNITION (01:12:50)

Director of Athletics Angelo Fantasia presented the wrestling team's recent accomplishments (Division I State Champions, State Meet of Champions – Champions, the extension of their winning streak to 127 consecutive wins) as well as individual team player awards. Board members congratulated the players and presented them each with a certificate of recognition. Mr. Fantasia also noted that Coach Chooljian was once again named the NHIAA Wrestling Coach of the Year.

TIMBERLANE LOGO USE (01:21:45)

Plaistow Lions Club president Jay DeRoche met with the board to discuss the use of the Timberlane logo on Plaistow's Old Home Day road race t-shirts. He presented several t-shirt designs used over the years and stated this year they would like to incorporate Timberlane's 50th anniversary with themes throughout the Old Home Day event. Mrs. Sherman presented and donated an original Timberlane pennant to the Plaistow Lions Club. Darlene Peterson Behrens announced the establishment of a Timberlane Alumni Association that will offer an annual scholarship. Board members noted the logo was not copyrighted thus they could only offer support.

MOTION: Mr. Collins motioned to support the use of the District logo at the Old Home Day celebration as well as for use by the Timberlane Alumni Association; seconded by Mr. Guide.

Discussion: Plaistow Old Home Day chairman Ty Vitale expressed an interest in soliciting participation from the high school band as well. Mrs. Behrens provided highlights of plans to raise funds for the annual Timberlane Alumni Association scholarship which they will offer as early as 2017.

With no further discussion the motion carried 9-0-0.

Mr. DeRoches then took a moment to promote the PowerPack Program sponsored by the Plaistow Lions Club where the club partners with the elementary school to provide weekend meals to students in need. The Club also provides vision screenings and scholarships for Timberlane seniors. He acknowledged the Atkinson Lions Club for their help with vision screenings at the middle school.

BASEBALL BOOSTERS DONATION (01:33:35)

Baseball Boosters President Lisa Hall and Angelo Fantasia presented a donation proposal to the board that would fund the purchase of protective screens for spring training. Mrs. Hall elaborated by stating she met with Coach Fish as she does each year to ascertain the equipment needs of the baseball program. This year the need is protective screens. The boosters would like to donate \$1800 towards this purchase.

MOTION: Mr. Collins motioned to approve the donation of \$1800 as presented; seconded by Mr. Ward. With no further discussion the motion carried 9-0-0.

2016-17 SCHOOL CALENDAR (01:35:05)

Dr. Metzler requested the board approve the modification of the 2016-17 school calendar by extending the Christmas break by one day to allow for the federal observance of New Year's Day and adding an additional day at the end of the school year, thus making the last day of school June 16, 2017 (an early release day).

MOTION: Mr. Collins motioned to modify the 2016-17 school calendar as presented; seconded by Mr. Sapia. With no further discussion the motion carried 9-0-0.

2017-18 SCHOOL CALENDAR (01:36:41)

Dr. Metzler presented the 2017-18 proposed school calendar for board approval noting it was developed with the input of the teachers' union. TTA President Lou Broad stated the only concern the union has is how to address a professional development day cancellation due to inclement weather; a memorandum of understanding would need to be drafted. Dr. Metzler concurred noting professional development days are important to instructional staff and should not be shared with makeup days at the end of the school year.

MOTION: Mr. Collins motioned to approve the 2017-18 school calendar as presented; seconded by Mr. Ward. With no further discussion the motion carried 8-1-0 (Mrs. Sherman opposed).

Chairman Bealo took a moment to inform the new school board members that the school board participates in the high school graduation ceremony each year. Dr. Metzler stated the high school has a tentative date for this

year's graduation – June 11th. Mr. Woodworth added that June 11th provides the 175 days requirement for seniors and it allow students to focus on finals. Dr. Metzler noted the only issue with this date is that it conflicts with an important state track meet that involves seven student athletes. Discussion ensued on the possibility of changing the day to a Friday night or Sunday morning but noted travel, faith-based commitments, and afternoon heat made the best option a Saturday morning.

MOTION: Mr. Collins motioned to approve June 11, 2016 as the graduation day based on the recommendation of the high school; seconded by Mr. Ward.

Discussion: Board members discussed the possibility of getting the track meet date changed or waiting a few more weeks to make a decision.

With no further discussion the motion carried 8-0-1 (Mrs. Green abstained).

POLICIES (01:47:09)

Mr. Bealo presented one policy for second read (BGF Waiving, Suspending and Revoking Policies).

MOTION: Mr. Sapia motioned to approve policy BGF for second read; seconded by Mr. Ward.

Discussion: Mrs. Green noted that although she drafted the policy, she cannot support it due to amendments made by the Policy Committee. Members questioned if the NHSBA sample policy language was considered and further requested they have an opportunity to view it. Members then discussed the terms *waive* versus *suspend* noting waiving a policy refers to a one-time event while suspending a policy refers to a period of time. Also noted was the advance notice provision which was countered by the potential immediate need to waive a policy if needed (i.e. staff or scouting flyers).

With no further discussion the motion carried 5-2-2 (Mrs. Green and Mr. Collins opposed, Mr. Guide and Mrs. Dube abstained).

Mr. Bealo presented eight policies for first read (JICK Pupil Safety, Violence Protection and Anti-Bullying, FE Facilities Construction, FEB Selection of an Architect, FEE Site Acquisition Procedure, FF Naming New Facilities, GA Personnel Policies Goals, KDC Website Publishing and ILD Educational Questionnaires, Surveys and Research).

MOTION: Mr. Collins motioned to approve policies JICK, FE, FEB, FF, GA, KDC, and ILD for first read; seconded by Mr. Sapia.

Discussion: Mrs. Sherman noted that policy FE did not get vetted by the CIP committee as indicated.

MOTION: Mrs. Green motioned to amend the motion by sending policy FE back to the CIP and Policy committees for review; seconded by Mr. Spero. With no further discussion the motion carried 9-0-0.

Mrs. Green noted she does not approve the language in policy JICK as it relates to audio recordings inside of school buildings. Other board members concurred.

MOTION: Mrs. Green motioned to amend the newly amended motion by striking policy JICK and sending back to the Policy Committee for review; seconded by Mr. Collins. With no further discussion the motion carried 9-0-0.

Mrs. Green requested the board hold a discussion on policy ILD specifically on the term non-academic and the provision that the Superintendent will determine what constitutes a non-academic survey. Board members

opined the Superintendent is qualified to make that determination based on the policy which is intended to protect students from intrusive surveys. Dr. Metzler stated that unless a survey is specific to teaching and learning, it will not qualify as academic. He further stated the he personally put a stop to the district's at-risk surveys conducted at the state level, despite the pressure from the DOE to administer them; he is only interested in surveys that will improve the teaching and learning. Parent notification was discussed as was the upcoming TPAF meeting in early April to solicit input from parents about district and school communication. Board members requested they be able to contact their constituents prior to the second read to get feedback.

With no further discussion the motion as amended to accept only policies FEB, FEE, FF, GA, KDC and ILD for first read carried 8-1-0 (Mrs. Green opposed).

ADMINISTRATOR'S REPORT (02:34:11)

No report provided, although Mrs. Sherman made corrections to the schools' report by including the recognition of the Plaistow Lions Club in the middle school report and the April 7th high school sophomore's day event hours from 7:30-10:00 am.

PERSONNEL REPORT (02:35:58)

Dr. Metzler recommended the board accept the retirement letters of Dina Kotlyarenko (16 years with the district) and Leslie Harrington (14 years).

MOTION: Mr. Ward motioned to accept the retirements of Dina Kotlyarenko and Leslie Harrington; seconded by Mrs. Sherman. With no further discussion, the motion carried 9-0-0.

Dr. Metzler asked the board to accept the resignation of Christina Donahue (7 years with the district).

MOTION: Mr. Ward motioned to accept the resignation of Christina Donahue; seconded by Mr. Collins. With no further discussion, the motion carried 9-0-0.

Dr. Metzler asked the board to go into nonpublic session under personnel matters and litigation.

MOTION: Mr. Collins motioned the board go into nonpublic session under RSA 91-A:3, paragraph (c), matters which, if discussed in public, would likely affect adversely the reputation of any person and (e) consideration or negotiation of pending claims or litigation; seconded by Mrs. Sherman.

The board was polled:

Bealo – yes	Sapia – yes
Collins – yes	Sherman – yes
Dube – yes*	Spero – yes
Green – yes	Ward – yes
Guide – yes	

The board went into nonpublic session at 10:19pm.

MOTION: Mr. Collins motioned the board exit nonpublic session; seconded by Mr. Ward.

The board was polled:

Bealo – yes	Sapia – yes
Collins – yes	Sherman – yes
Dube – yes	Spero – yes
Green – yes	Ward – yes
Guide – yes	

The board entered public session at 10:55pm.

*During nonpublic session, Mrs. Dube requested to change her vote regarding entering into nonpublic session from no to yes citing a lack of understanding of the process. Members agreed thus the record will reflect a yes vote.

The following action was taken in nonpublic session:

MOTION: Mr. Sapia motioned to grant a one-year leave of absence for XXXXXX¹; seconded by Mr. Ward. With no further discussion the motion passed 5-4-0 (Mr. Collins, Mr. Spero, Mrs. Green and Mr. Guide opposed).

Dr. Metzler also announced Assistant Principal at Pollard Michele Vance has accepted a principalship in another school district (Concord) and is not on the personnel report as her administrator's contract expires June 30th. He will invite her to a future meeting to share her news with the board.

MOTION: Mrs. Sherman motioned wish Michele Vance the very best in her new position and thank her for her service to Timberlane; seconded by Mr. Collins. With no further discussion the motion passed 9-0-0.

COMMITTEE REPORTS (02:40:36)

Mr. Bealo reported the *Policy Committee* met earlier this month and reviewed and updated eight policies. The *Curriculum and Assessment Committee* reviewed PE curriculum, approved a book, and are undertaking a fact finding initiative on block scheduling.

Mr. Collins reported the *Community Relations Committee* meeting scheduled for this evening was cancelled due to lack of SLT representation and meeting notice requirements. Another edition of the school board newsletter is ready to go and he expects it to be approved at their next meeting. Discussion ensued on the school board members and SLT members rule of two for committee meetings. This item will be added to a future agenda.

Mrs. Sherman reported the *Wellness Committee* sponsored the annual Wellness Fair at the high school on March 16th with over 60 vendors on display. They also received an invitation from the local YMCA to attend a breakfast on March 31st from 7:30-9:00 am, tour the facility, and receive information about their offerings. The *CIP Committee* will be meeting in a couple weeks and will look at capital improvements over a 6-7 year span.

SCHOOL BOARD REPORTS (02:53:03)

Mr. Spero reported Atkinson Academy held a lip sync fundraiser at the PAC (sold out). He thanked the Atkinson Lions Club, Scully Motors and others for their support. He also congratulated Mr. Bealo and Mr. Ward for being elected chair and vice chair.

Mrs. Green asked Chairman Bealo to report out on the NSBA conference he is attending in April and then provided a list of outstanding request items: number of students per each individual class at the middle and high school, a review of the arrangements made for SAT testing, SAT results, and an update on the water damage at Pollard School. Mr. Broad and Student Representative Jordan DiTore provided an update on the arrangements of the SATs citing the test went very smoothly (well-organized) and that 200 hallway was blocked off to secure the testing area. Regarding the SAT results, Dr. Metzler indicated they would be presented to the board when received; however, due to the state's involvement with the assessment, he could not commit to a timeframe. Mrs. Green then offered to share a video she received from a Sandown citizen regarding full spectrum lighting. Mr. Guide reported that the middle school chorus event attracted so many spectators he had to park behind the

¹ Name redacted per vote of Board on May 5, 2016.

middle school. He was very impressed with the event.

Mrs. Sherman announced an upcoming pancake breakfast on March 26th from 8-10am at Pollard School sponsored by the PTA followed by an Easter egg hunt of over 8,000 eggs.

Mr. Collins congratulated the winners of the UNH Clark Terry Jazz Festival as well as the two middle school Destination Imagination teams who will be heading to state meets. He noted the NHBDA concert will be held in Manchester tomorrow.

Mr. Sapia stated he is looking forward to working with the new school board members. Batting cages are under construction (steel is in the ground) and everything is on time and on budget. Commendations were given to volunteers.

Mr. Ward remarked he is happy to serve on the school board for another term and is looking forward to a great year.

Chairman Bealo attended engineering day at the high school and was impressed on the number and quality of engineer parents and speakers that participated.

Mr. Collins stated he would like to establish a coalition, separate from the school board, to look at education funding in NH and how this funding affects the Articles of Agreement. He then asked that interested parties to contact him. Mr. Sapia stated he would be in favor of a simplified funding methodology.

CHECK REGISTERS (03:10:43)

Chairman Bealo asked board members to be sure to sign the check register making its way around the board table.

CORRESPONDENCE (03:10:50)

Correspondence noted: inquiry to the number of physical altercations at the high school and follow-up regarding the possibility of a business partnership with IBM. Chairman Bealo announced he would respond to school board correspondence personally and will include those responses in the correspondence folder. Discussion then ensued on the number of physical altercations at the high school and a request was made for bi-weekly school incident updates. The consensus of the board was that this information is under the purview of the Superintendent and not appropriate at the board level (or public) and that providing any information relative to such incidents could place the district in legal jeopardy due to student privacy laws.

Mr. Sapia was excused from the meeting at this time (11:35pm).

Questions were then raised about the disabilities program numbers reported on the MS-27. It was noted that not all school districts report information using the same line numbers, the information referenced is listed on different lines of the report.

Mrs. Green motioned to place replacing the auditor on the next meeting's agenda. The motion failed for lack of a second.

Mrs. Green motioned to have the number of students per class from preschool to grade 12 for the 2016-17 school year provided to the school board. The motion failed for lack of a second.

MOTION:	Mrs. Green motioned the board be provided with the total number of full-day kindergarteners and of those who receive tuition subsidies; seconded by Mrs. Sherman.
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Discussion: Mrs. Green stated she wanted to know the profitability of the program. It was noted that the costs

of the kindergarten program are incorporated into the cost of operating the elementary schools, thus costs are not broken down by grades.

With no further discussion the motion failed 2-7-0 (Mrs. Green and Mrs. Dube in favor).

APPROVAL OF MINUTES (03:32:05)

The board reviewed March 3, 2016 public meeting minutes.

MOTION: Mr. Ward motioned to approve the March 3, 2016 minutes as presented; seconded by Mr. Collins.

Chairman Bealo announced the minutes are approved by general consent.

With no more business before the board, Chair Bealo adjourned the meeting at 11:48 pm.

Respectfully submitted,



Catherine Belcher

Recording Clerk

Approved by the School Board May 5, 2016.