

*NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion and action. Details of this meeting may be viewed by accessing the online Vimeo at: <https://vimeo.com/album/255898/video/162151588>
Materials presented at the board meeting may be viewed at:
<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrs%2fShared%20Documents%2fSCHOOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2015%2d16%2f04%2007%202016&FolderCTID=&View=%7b8B0F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>*

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Board Meeting
April 7, 2016
7:30 PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order (00:00:10)

Chairman Bealo called this April 7, 2016 Timberlane Regional School Board meeting to order at 7:31pm with the roll call followed by the Pledge of Allegiance led by Dean Zanello.

Board Members Present

Peter Bealo, Rob Collins (7:34pm), Stefanie Dube, Donna Green, Dan Guide, Jack Sapia, Susan Sherman, Gregory Spero, and Kelly Ward.

Seated at the Board's Table

Dr. Earl Metzler, Superintendent of Schools
George Stokinger, Business Administrator
Deb Armfield, Executive Director of Curriculum,
Assessment & Professional Learning
Christi Michaud, Director of Data, Assessment and
Accountability

Other Administrators Present

Mike Hogan, TRMS Principal
Don Woodworth, TRHS Principal

Other District Personnel Present

Lou Broad, President of the Timberlane Teachers Association

Delegates and Individuals (00:02:00)

Chairman Bealo provided an update on high school activities on behalf of student representative Jordan DiTore who was not able to attend the meeting. Activities included Honor Society application deadlines, Career Day, One Act Plays, and a reminder that parking protocols are now being strictly enforced at the Timberlane campus. Dr. Metzler announced the Model UN team won 2016 Model UN Delegate of the Year as well as numerous individual awards. Student recognition will be scheduled for a future board meeting.

CURRENT BUSINESS

WINTER ALL-STAR RECOGNITIONS (00:06:01)

Principal Don Woodworth presented the winter All-Star student athletes for recognition of accomplishment in the sports of girls' basketball, boys' basketball, skiing, indoor track and swimming. Board member commended the students and each was awarded a certificate of recognition.

INTRODUCTION OF NEW DEANS (00:10:45)

Dr. Metzler introduced new deans for the 2016-17 school year: Academic Dean of English and English Language Arts – Jennifer Puchlopek; Academic Dean of Enrichment, RTI, Reading and Freshman Academy – Jennifer Clark; and Academic Dean of Family and Consumer Science, Health, PE and ICT – Mitch Mencis noting the deans will work with grades 6-12. He also noted the positions were approved by the board in December 2015 and that the provisions of policy GCK Professional Staff – Assignments and Transfers allow him to re-assign these teachers to the dean positions, which were created to continue the efforts to support district teachers. A concern was raised regarding the authority of the Superintendent to assign staff to these positions as well as on the existing

organization chart. Other Board members commended the newly appointed deans and noted their support for the work ahead.

MOTION: Mr. Sapia motioned to appoint Jennifer Puchlopek to the position of Academic Dean of English and English Language Arts; Jennifer Clark to the position of Academic Dean of Enrichment, RTI, Reading and Freshman Academy; and Mitch Mencis to the position Academic Dean of Family and Consumer Science, Health, PE and ICT for the 2016-17 school year; seconded by Mrs. Sherman.

Discussion: Board members once again voiced their congratulations and support of the appointments. A concern was raised over the placement of the positions in relation to the existing organizational chart as well as the position the board should have greater input on the filling of these positions.

Mr. Collins called the question. With no further discussion allowed the motion passed 7-2-0 (Mrs. Green and Mrs. Dube opposed).

RENOMINATIONS (00:27:05)

Dr. Metzler presented the renomination list of professional staff for the 2016-17 school year. For the purpose of educating new board members, he provided an overview of the terms *continuing contract*, *to continuing contract*, and *non-continuing contract* citing tenure requirements as defined by law. Chairman Bealo further explained that like a board of directors for a corporation, the school board hires a superintendent to hire district personnel; the school board is not directly involved in the hiring process.

MOTION: Mr. Ward motioned to approve the renomination of professional staff as presented; seconded by Mr. Collins.

Discussion: Mrs. Green inquired of the number of staff being renominated and stated that based on her calculations there should be no more than 280 teachers on the renomination list. Board members countered this position stating the budget has been approved by the budget committee, the school board and the voters and that the superintendent is qualified to determine the appropriate number of staff members necessary to properly educate the student population.

Mrs. Green motioned to amend the motion to approve the teacher renominations to no more than 297 teachers. The motion failed for lack of a second.

With no further discussion the motion to approve the renominations as presented passed 7-1-1 (Mrs. Green opposed and Mrs. Dube abstained).

For the record the following renominations were approved and resignations and retirements acknowledged:

HQT	NAME	ASSIGNMENT	District yrs completed 06/30/16	Out of District exp 5+ yrs
SPECIAL EDUCATION / STUDENT SERVICES				
<i><u>Continuing Contract</u></i>				
HQT	Angle, Alison L	SPEC ED General - Danville Elementary	8	
HQT	Bastien, Meredith	SPEC ED IN - Atkinson Academy	9	
N/A	Binette, Kelley B	Guidance/SAP - Middle School	11	
HQT	Blanchard, Helen M	SPEC ED General - Middle School	11	
N/A	Blutstein, Marcia B	Guidance - Pollard School	8	
HQT	Caswell, Charlene	SPEC ED EH - Middle School	12	

HQT	NAME	ASSIGNMENT	District yrs completed 06/30/16	Out of District exp 5+ yrs
HQT	Crocker, Christine M	PreK - Sandown Central	6	
HQT	Crotts, Kathleen A.	SPEC ED IN - Middle School	13	
HQT	Daigle, Gay E	Literacy Specialist - Middle School	12	
HQT	Dailey, Amy K.	SPEC ED ASD - Pollard School	15	
HQT	Demaine, Terri L.	SPEC ED EH - High School	16	
N/A	Derby, Cheryl L.	Guidance/SAC - High School	15	
HQT	Desmond, William Scott	SPEC ED General - Middle School	15	
N/A	Fanning, Patricia E.	Guidance - Middle School	28	
HQT	Felder, Elizabeth	PreK - Sandown Central	9	
HQT	Ficek, Robyn L	SPEC ED EH - Middle School	10	
HQT	Finigan, Danielle E	SPEC ED LD - High School	4	*
N/A	Fish, Anthony J.	Guidance - High School	20	
HQT	Fisher, Peter R JR	SPEC ED General - High School	4	*
HQT	Galle, Leslie S.	SPEC ED General - Middle School	14	
HQT	Gingras, Maureen	SPEC ED ASD - High School	9	
HQT	Hendershot, Elizabeth A.	SPEC ED General - Middle School	14	
HQT	Kellaway, Teresa M	Literacy Specialist - Sandown North	10	
HQT	LaMonica, Brooke T.	SPEC ED LD - Middle School	16	
HQT	Lane, Priscilla G.	SPEC ED General - Danville Elementary	20	
HQT	Leveille, Nathan C	SPEC ED General - High School	8	
HQT	Lonergan, Cathleen M	SPEC ED EH - High School	11	
HQT	Lovering, Karen L	SPEC ED General - Danville Elementary	13	
HQT	Luker, Anne	SPEC ED General - Danville Elementary	30	
N/A	Maher, Maura C.	Guidance - High School	14	
N/A	Mahoney, Robyn L.	Guidance - High School	10	
N/A	Manzi, Lahlayne S.	Guidance/SAC - High School	16	
HQT	Markavitch, Joanne K.	SPEC ED EH - High School	17	
HQT	McCarthy, Nicole M	SPEC ED ASD - Middle School	10	
N/A	McTague, Shana A.	Psychologist - Middle School	16	
HQT	Mealey, Toni	Literacy Specialist - High School	17	
HQT	Milone, Karen A	SPEC ED LD - Middle School	6	
HQT	Monteiro, Tereza E	ESOL/World Languages Spanish - High School	12	
HQT	Nee, Marcie A	SPEC ED General - Pollard School	10	
HQT	Nulk, Darlene L	SPEC ED ASD - High School	9	
HQT	Oakley, Melissa I.	SPEC ED General - Atkinson Academy	16	
<u>Continuing Contract</u>				
HQT	Phillips, Graham E	SPEC ED General - High School	7	
HQT	Polito, Paula L.	SPEC ED IHP - Atkinson Academy	7	
HQT	Quinn, Margaret J.	SPEC ED General - Atkinson Academy	17	
N/A	Richman, Sammy	Psychologist - High School	13	
HQT	Ryan, Cathleen E	PreK - Sandown Central	7	
N/A	Salemi, Elissa	Guidance - Danville Elementary	8	
N/A	Secor, John W.	Psychologist - Sandown North	14	
HQT	Spear, Terri L.	SPEC ED General - Pollard School	13	

HQT	NAME	ASSIGNMENT	District yrs completed 06/30/16	Out of District exp 5+ yrs
HQT	Tantaro, Anna R	SPEC ED IN - High School	6	
HQT	White, Carol A.	SPEC ED General - Sandown North	29	
HQT	White, Deborah K	SPEC ED LD - High School	9	
HQT	Zepf, Alyce J	SPEC ED General - Middle School	9	
<u>TO Continuing Contract</u>				
HQT	Loughlin, Catherine M	SPEC ED General - Sandown North	5	
N/A	Petry, Lisa M	Guidance - High School	3	*
<u>NON-Continuing Contract</u>				
HQT	Beaudet, Jacqueline	SPEC ED General - High School	3	
HQT	Beyrent, Christine F	SPEC ED EH - Middle School	2	
HQT	Bisbing, Elizabeth A	PreK/Special Education General - Atkinson Academy	3	
HQT	Buckley, Gia	SPEC ED General - Pollard School	4	
HQT	Cashman, Sean W	SPEC ED LD - High School	2	
N/A	Champion, Zachary	Guidance - Middle School	2	
HQT	Chauvette, Brigette L	SPEC ED IN - Sandown North	3	
HQT	Eaton, Stacey D	PreK - Sandown Central	3	
HQT	Ferullo, Susan A	SPEC ED General - Pollard School	1	
N/A	Gallant, Barbara C.	Guidance - Atkinson Academy	1	*
HQT	Gantz, Susanne	SPEC ED ASD - Danville Elementary	4	
N/A	Henderson Pasquini, Leslie A	Guidance/SAC - Middle School	2	
HQT	Laplante, Karen	SPEC ED LD - Sandown North	2	
HQT	Morrison, Danielle L	SPEC ED General - Middle School	2	
HQT	Radjavitch, Karen W	PreK - Pollard School	2	
N/A	Roberson, Dawn M	SPEC ED Out of District Case Mgr - Middle School	1	
HQT	Russell, Kimberley E	SPEC ED General - Pollard School	3	
N/A	Seymour, Kristen L	Psychologist - Pollard School	1	
N/A	Shea, Catherine M	Guidance - Sandown North	3	
HQT	Widener, Alicia M	SPEC ED EH - High School	2	
N/A	Woodworth, Daniel S.	Guidance - High School	1	

ATKINSON ACADEMY

Continuing Contract

HQT	Bailey, Nicole L	Elem 1-5	10	
HQT	Bell, Deborah A	Kindergarten	12	
HQT	Camire, Erin C.	Elem 1-5	16	
HQT	Dolan-Alexander, Pamela	Art	21	
HQT	Dulong, Pamela K.	Enrichment	20	
HQT	Feneberg, Jill B.	Literacy Specialist	17	
N/A	Goddard, Jeffrey A.	PE/HEALTH	20	
N/A	Lizier, Anna B.	Tech Ed/Computer	20	
HQT	Lozowski, Erin P	Elem 1-5	10	
HQT	Ouellette, Lynne M.	Elem 1-5	28	
HQT	Perron, Leanne	Elem 1-5	16	
HQT	Riley, Catherine W.	Elem 1-5	25	

HQT	NAME	ASSIGNMENT	District yrs completed 06/30/16	Out of District exp 5+ yrs
HQT	Schultheis, Suzanne K.	Elem 1-5	26	
HQT	Shawley, Nicole	Elem 1-5	11	
HQT	Small, Katherine E	Elem 1-5	6	
HQT	Spires, Jennifer O	Elem 1-5	8	
N/A	Toth, Jennifer M.	Media Specialist	14	
<u>NON-Continuing Contract</u>				
HQT	Bresnahan, Karen J	Elem 1-5	2	
HQT	Diskin, Stefanie L	FLES	1	
HQT	Donnelly, Susan	Kindergarten	3	
HQT	Guillermo, Lindsie M	Elem 1-5	3	
HQT	Habib, Nicole Ann	Elem 1-5	4	
HQT	Michaud, Shelley M	Interventionist	2	
HQT	Pellegrino, Gail J	Music	2	
DANVILLE ELEMENTARY				
<u>Continuing Contract</u>				
HQT	Antonakos, Charlene	Elem 1-5	14	
HQT	Cook, Kimberly E	Music	12	
HQT	Decost, Sally	Elem 1-5	32	
HQT	DeSantis, Nicole A.	Elem 1-5	16	
HQT	Furman, Lisa A.	Elem 1-5	9	
N/A	Kisiel, Beth M	Media Specialist	8	
HQT	Mezquita, Stephanie A.	Kindergarten	20	
HQT	Newman, Jaime L	Elem 1-5	9	
HQT	Newman, Laurie A.	Kindergarten	17	
HQT	Pearson, Meghan B	Elem 1-5	10	
HQT	Perreault, Jennifer	Elem 1-5	14	
HQT	Rice, Jennifer L	Art	11	
HQT	Robinson, Jennifer M.	Elem 1-5	12	
HQT	Rockwell, Vivian	Literacy Specialist	23	
HQT	Ronco, Emily M	Elem 1-5	11	
HQT	Wood, Cindy L.	Enrichment	27	
<u>TO Continuing Contract</u>				
N/A	Doughty, William J	Tech Ed/Computer	5	
<u>NON-Continuing Contract</u>				
HQT	Helie, Jessica L	Music	3	
HQT	Hughes, Laura R	FLES	2	
HQT	Lennon, Kelly A	Elem 1-5	2	
HQT	Menczywor, Maria A	Elem 1-5	2	
HQT	Merrill, Elise	Elem 1-5	2	
HQT	Therrien, Renee	PreK	4	
POLLARD SCHOOL				
<u>Continuing Contract</u>				
HQT	Bell, Sherry	Elem 1-5	14	
HQT	Bellmore, Kimberly G	Elem 1-5	6	
HQT	Bloom, Kara M.	Elem 1-5	21	

HQT	NAME	ASSIGNMENT	District yrs completed 06/30/16	Out of District exp 5+ yrs
N/A	Collins, Patricia	Media Specialist	29	
HQT	Coyle-Quirk, Dolores	Elem 1-5	10	
HQT	Ferrante, Colleen	Elem 1-5	15	
HQT	Gallagher, Rosemary	Elem 1-5	34	
HQT	Hazelton, Julie I.	Elem 1-5	11	
HQT	Kane, Barbara	Elem 1-5	31	
HQT	Kennedy, Lisa A.	Elem 1-5	17	
HQT	Larosa, Elizabeth A.	Kindergarten	13	
HQT	Laudani, Leslie A.	Elem 1-5	14	
HQT	Mainella, John	Music	36	
HQT	Pelletier, James P	Enrichment	7	
HQT	Robichaud, Jo-Ann	Elem 1-5	17	
HQT	Rodriguez, Dayna	Elem 1-5	9	
HQT	Santy-McFarlin, Joel-Ann	Elem 1-5	26	
HQT	Shute, Laura E	Elem 1-5	10	
N/A	Silva, Kim M	PE/HEALTH	12	
HQT	Tozier, Susan	Literacy Specialist	29	
HQT	Vengren, Alexis L.	Elem 1-5	12	
HQT	Ward, Sandra J.	Elem 1-5	23	
HQT	Winter, Jessica	Elem 1-5	8	
<u>NON-Continuing Contract</u>				
HQT	Hood, Jessica M	Kindergarten	2	
HQT	Lightizer, Rebecca S	Art	4	
HQT	MacDonald, Olivia Hope	Elem 1-5	2	
HQT	Masera, Crystal	PreK	1	
HQT	McMeniman, Amanda L	Elem 1-5	2	
HQT	Memmelaar, Jenna M	FLES	1	
HQT	O'Neill-Cipriano, Katherine	Elem 1-5	2	
HQT	Wolfe, Melissa L	Kindergarten	3	
SANDOWN CENTRAL				
<u>Continuing Contract</u>				
HQT	Brown, Maura A.	Kindergarten	17	
HQT	Miller, Lee Anne	Kindergarten	7	
SANDOWN NORTH				
<u>Continuing Contract</u>				
N/A	Bentley-Melle, Justin T.	Tech Ed/Computer	19	
HQT	Blay, Douglas C.	Elem 1-5	15	
HQT	Bruce, Kathryn A	Elem 1-5	12	
HQT	Chauvette, Diane I.	Literacy Specialist	18	
HQT	Ciarla, David A.	Enrichment	19	
N/A	Decristofaro, Kimberly A.	PE/HEALTH	23	
HQT	DiBenedetto, Melissa	Elem 1-5	7	
HQT	Difeo, Amy L.	Elem 1-5	20	
HQT	Douglas, Kami L.	Elem 1-5	17	
HQT	Gilman, Jan	Elem 1-5	36	

HQT	NAME	ASSIGNMENT	District yrs completed 06/30/16	Out of District exp 5+ yrs
HQT	Janvrin, Linda J.	Elem 1-5	15	
HQT	Lenihan, Allison B	Art	9	
HQT	Low, Kathryn	Elem 1-5	38	
HQT	Magee, Nancy E.	Elem 1-5	30	
HQT	McDonough, Jennifer M	Elem 1-5	8	
HQT	Paladino, Lisa C.	Elem 1-5	21	
N/A	Ross, Laura M	Media Specialist	12	
HQT	St. Hilaire, Denise	Elem 1-5	18	
HQT	Stone, Stanley	Elem 1-5	23	
HQT	Vanderhoof, Wilhelmina M.	Elem 1-5	26	
HQT	Warwick, Jessica	Elem 1-5	9	
<u>TO Continuing Contract</u>				
HQT	Conte, Elizabeth	Elem 1-5	5	
<u>NON-Continuing Contract</u>				
HQT	Bollhorst, Sherry R	Elem 1-5	4	
HQT	David, Alexandra W	FLES	1	
HQT	Yankowskas, Alison B	Music	3	

TIMBERLANE REGIONAL HIGH SCHOOL

<u>Continuing Contract</u>				
N/A	Albert, Jo-Ann M	Tech Ed/Computer	5	*
HQT	Allen, Sherri L	World Lang/Spanish	10	
HQT	Barkanic, Stefanie	Science	9	
HQT	Basso, Suzanne	Social Studies	16	
HQT	Baumann, Jeffrey R	Mathematics	13	
N/A	Bibeau, Wendy G	Tech ED/Business	8	
HQT	Broad, Louis L.	Science	22	
N/A	Cerne, Lisa B	Tech Ed/Fam & Cons Science	8	
HQT	Cerniglia, Mark C	Science	11	
HQT	Clark, Kenneth	Music	24	
HQT	Constantineau, Eric	English	29	
HQT	Currier, Kristina L	Art	8	
HQT	Czyz, Meaghan E	English	7	
HQT	Daneau, Lee F.	Mathematics	17	
HQT	Delcambre, Stephen M	Science	10	
HQT	Deveney, Brian M.	English	17	
HQT	Deyermond, Patricia J	English	8	
HQT	Dicicco, Michael J.	Art	19	
N/A	Donovan, Daniel	PE/HEALTH	8	
HQT	Dube, John B.	Social Studies	28	
HQT	Dutton, Julie E	English	12	
N/A	Fitzgerald, Kevin B.	PE	20	
HQT	Fraser, James D	Science	10	
N/A	Green, Nancy D	Media Specialist	9	
HQT	Guanci, Meaghan L.	English	10	
HQT	Harrington, Robert J.	Music	16	

HQT	NAME	ASSIGNMENT	District yrs completed 06/30/16	Out of District exp 5+ yrs
HQT	Hill, Jeffery	Mathematics	29	
HQT	Joyce, Daniel	Social Studies	15	
HQT	Kelly, James M	Social Studies	7	
HQT	Landry, Dessa E	Art	12	
HQT	LeFebvre, Kristin L	Social Studies	7	
N/A	Lena, Timothy G.	Stdnt Assist Prog	19	
HQT	Libby-Barth, Jennifer T.	Social Studies	14	
HQT	Madsen, Douglas M.	World Lang/German	22	
HQT	Mascioli, Lorainne J.	Mathematics	22	
HQT	Migliori, Dorette J	Mathematics	8	
N/A	Monti, Michele S	Tech Ed/Fam & Cons Science	8	
HQT	Moore, Patricia A	Social Studies	11	
HQT	Moore, Raymond R.	Social Studies	16	
HQT	Morse, Carolyn	World Lang/Spanish	12	
N/A	Murphy, Katie M	PE/HEALTH	7	
	<u>Continuing Contract</u>			
HQT	Pajak, Louise	Music	37	
HQT	Parise, Stacey B	Mathematics	6	
N/A	Pasquini, Mark L	PE/HEALTH	13	
HQT	Pellerin, Jenifer J.	English	15	
HQT	Peters, Sean	Science	14	
HQT	Richman, Ryan N	Social Studies	13	
HQT	Rugoletti, Steven J.	Science	26	
HQT	Runnells, Beth J	World Lang/French	12	
N/A	Ryan, Melinda A.	PE	16	
HQT	Scanlon, Stephen F.	EXCEL	22	
N/A	Schoenenberger, Eric J	Tech Ed/Industrial	4	*
HQT	Shaw, Jeffrey D	English	8	
HQT	Silveira, Joshua P.	Social Studies/Hist	18	
HQT	Sinibaldi, Stacy L.	Science	23	
HQT	Smith, Michael J.	English	16	
N/A	Takesian, Susan M.	Tech ED/Business	28	
HQT	Thomas, Timothy B	Science	8	
HQT	Woodworth, Michael	English	12	
HQT	Zevos, John	Music	18	
	<u>TO Continuing Contract</u>			
HQT	Hunter, Matthew M	Social Studies	5	
	<u>NON-Continuing Contract</u>			
HQT	Blaszka, Kenneth J	Art	2	
HQT	Boucher, Steven F	Mathematics	4	
N/A	Brown, Timothy M	PE	4	
HQT	Cook, Lindsey J	World Lang/Spanish	1	
HQT	Dandurand, Elizabeth D	World Lang/French	3	
HQT	D'Angelo, Michael L	World Lang/Latin	1	
N/A	DeSisto, Antoinette A	Tech ED/Business	1	

HQT	NAME	ASSIGNMENT	District yrs completed 06/30/16	Out of District exp 5+ yrs
HQT	Donnelly, Erin K	Mathematics	2	
HQT	Galvin, Keith M	English	3	
HQT	Goscinski, Marilyn L	World Lang/Spanish	3	
N/A	Grimm, Michelle M	Tech Ed/Industrial	2	
HQT	Kennard, Johanna M	Mathematics	3	
HQT	Mancinelli, Joseph J	Science	2	*
HQT	McPherson, Lauren M	Science	2	
HQT	Powers, Christa L	Mathematics	4	
HQT	Ruback, Kelly	Science	0	
HQT	Shivell, James J	Mathematics	1	
HQT	Smith, Kathleen S	Mathematics	2	
HQT	Van Brunt, Tracee L	World Lang/Spanish	2	
HQT	Weiss, Bethany G	Science	2	

TIMBERLANE REGIONAL MIDDLE SCHOOL

Continuing Contract

HQT	Anderson, Julie M	English Lang Arts	8	
HQT	Berrigan, Jane E	English Lang Arts	28	
HQT	Binette, Elaine C	English Lang Arts	13	
HQT	Boretti, Donna L	English Lang Arts	10	
HQT	Boyle-Steed, Patricia A.	English Lang Arts	17	
HQT	Brewitt, Erin Y	Social Studies	7	
HQT	Cantelli, Jennifer M.	English Lang Arts	16	
HQT	Casey, Sally A.	Mathematics	15	
HQT	Cole, Patricia E.	World Lang/Spanish	9	
HQT	Costa, Terri Lynn	Science	14	
HQT	Desmond, Michelle M	Art	12	
HQT	Dodge, Sheridan L.	Science	14	
N/A	Dresser, Kathleen L.	PE	28	
HQT	Fram, Mary Jo	Science	23	
HQT	Freligh, Nicole A	Mathematics	8	
HQT	Froment, Jennie L	Science	6	
HQT	Gagnon, Diane	Mathematics	32	
HQT	Gervino, Nancy H.	Science	11	
HQT	Graichen, Judith A	Mathematics	10	
HQT	Hampe, Coral L	World Lang/Spanish	10	
HQT	Harb, Kathleen L.	Art	12	
HQT	Henderson, Paul M.	Social Studies	10	
HQT	Herman, Danielle J	Science	4	*
HQT	Hoellrich, Jeffrey R	Social Studies	7	
N/A	Hogan, Myra	PE	35	
HQT	Howard, Susan Kay	Music	14	
HQT	Inzenga, Susan	English Lang Arts	31	
N/A	Johnson, Bruce J.	PE/HEALTH	19	
HQT	Kirouac, Paul R.	Science	14	
HQT	Koelker, Maegan L	English Lang Arts	10	

HQT	NAME	ASSIGNMENT	District yrs completed 06/30/16	Out of District exp 5+ yrs
HQT	Lacourse, Christine A	World Lang/French	11	
HQT	Leonard, Stacey M	Mathematics	10	
HQT	Leveille, Thomas	Mathematics	30	
HQT	Licciardello, Anne	English Lang Arts	33	
N/A	Liss, Carol	Tech Ed/Computer	8	
HQT	Lombard, Vincent D.	Social Studies	16	
HQT	McCabe, Matthew R	Social Studies	7	
HQT	McCarthy, Sarah E	Science	11	
HQT	McCluskey, Erica S.	Science	10	
HQT	McCluskey, Ryan C	English Lang Arts	10	
HQT	McGuirk, Kathleen	Mathematics	12	
HQT	Middlekauff, Lee A.	Art	10	
N/A	Mulhall, Stacey J.	Tech Ed/Fam & Cons Science	17	
<u>Continuing Contract</u>				
HQT	Ogenorth, Julie M	Mathematics	5	*
N/A	O'Sullivan, Mary Louise	PE/HEALTH	27	
HQT	Oswald, Amanda S	English Lang Arts	8	
HQT	Paradis, Christine M.	Social Studies	20	
N/A	Petry, Jeffrey A.	PE	15	
N/A	Richards, Gena E	Tech Ed/Computer	12	
HQT	Schmidt, Darlene R	Social Studies	10	
HQT	Scruton, Gretchen V.	Math Enrichment	14	
HQT	Sherman, Dianne C.	Mathematics	15	
HQT	Solloway, Elise A	English Lang Arts	4	*
HQT	Wade, Andrew W	Social Studies	10	
N/A	Walsh, Linda J.	Tech Ed/Fam & Cons Science	39	
HQT	Welch, Barbra-Jean	Mathematics	14	
HQT	Yorston, William	Science	30	
HQT	Youngblood, Mary E.	Literacy Specialist	20	
<u>TO Continuing Contract</u>				
HQT	Schweiss, Kurt J	Music	3	*
HQT	Terrile, Heather D	English Lang Arts	3	*
N/A	Weiner, Heather	Media Specialist	5	
<u>NON-Continuing Contract</u>				
N/A	Sgroi, James A Jr	Tech Ed/Computer	1	
HQT	Sullivan, Ford	Science	1	
DISTRICT-WIDE				
<u>Continuing Contract</u>				
N/A	Ard, Patrick A.	PE/HEALTH - Danville/High School	10	
N/A	Hubley, Christina L.	Tech Integ Spec - TRSD	19	
HQT	Metevier, William H	Music - Middle School/High School	9	
<u>NON-Continuing Contract</u>				
HQT	Gamvas, Mary E	World Lang/Spanish - Middle School/High School	1	
N/A	Weise, Kathleen	Tech Integ Spec - TRSD	1	*

HQT	NAME	ASSIGNMENT	District yrs completed 06/30/16	Out of District exp 5+ yrs
RETIRING				
N/A	Anderson, Joanne	Guidance - Middle School	30	
HQT	Blais, Dale E.	Elem 1-5 - Danville Elementary	28	
HQT	Blood, Lucille	SPEC ED General - Middle School	15	
HQT	Caron, Gloria	SPEC ED General - Middle School	24	
HQT	Charmanski, Kathleen A.	Elem 1-5	12	
HQT	Donnellan, Daniel	Social Studies - High School	30	
HQT	Fenderson, Elizabeth E.	SPEC ED General - Atkinson	26	
N/A	Fogarty, Patricia M	Tech Ed/Computer - Pollard School	10	
N/A	Hay, Cheryl A.	Tech Ed/Fam & Cons Science - Middle School	17	
HQT	Kotlyarenko, Dina Y.	ESOL - Pollard School	16	
HQT	Lindquist, Nancy B	Elem 1-5 - Pollard School	42	
HQT	MacDougall, Nadine A.	Elem 1-5 - Atkinson Academy	29	
N/A	Murphy, Henry F.	Psychologist - Middle School	15	
HQT	Soraghan, Gretchen B.	Music - Pollard School	27	
RESIGNED				
HQT	Champion, Amy	Social Studies	2	
HQT	Donahue, Christina	Elem 1-5	6	

POLICIES (00:37:34)

Chairman Bealo presented six policies for second reading (FEB Selection of an Architect, FEE Site Acquisition Procedure, FF Naming New Facilities, GA Personnel Policies Goals, KDC Website Publishing, and ILD Educational Questionnaires, Surveys and Research).

MOTION: Mrs. Green motioned to approve policy FEB Selection of an Architect for second reading; seconded by Mr. Sapia. With no further discussion the motion passed 9-0-0.

MOTION: Mrs. Green motioned to approve policy FEE Site Acquisition Procedure for second reading; seconded by Mr. Sapia. With no further discussion the motion passed 9-0-0.

MOTION: Mr. Collins motioned to approve policies FF Naming of New Facilities, GA Personnel Policies Goals, and KDC Website Publishing for second reading; seconded by Mr. Sapia.

Discussion: Board members discussed taking action on individual policies versus in groups and noted specific concerns about each of the three policies in the motion: 1) the process and qualifications for naming facilities should be up to constituents to decide; 2) the mentoring provision in policy GA should not be required by policy; and 3) the commercial business piece referenced in policy KDC should be restricted to business partners only.

Mr. Collins called the question. With no further discussion allowed the motion passed 7-2-0 (Mrs. Green and Mrs. Dube opposed).

Chairman Bealo announced that since the public was solicited to provide feedback, he recommends policy ILD Educational Questionnaires, Surveys and Research be sent back to the Policy Committee for additional work.

MOTION: Mr. Ward motioned to send policy ILD Educational Questionnaires, Surveys and Research back to the Policy Committee; seconded by Mr. Collins.

Discussion: Chairman Bealo asked board members to forward their correspondence from constituents to the TRSB email account so that the suggestions will end up in the correspondence folder.

With no further discussion the motion passed 9-0-0.

COMMITTEE ASSIGNMENTS (00:57:38)

Chairman Bealo noted he solicited input from board members regarding committee assignments and presented the assignment list for the 2016-17 school year.

MOTION: Mr. Collins motioned to adopt the committee assignment list as presented; seconded by Mr. Spero.

Discussion: Mrs. Green inquired why she was not assigned to all the committees she requested to which Mr. Bealo responded he did not see the need to expose committee and school board members to repeated debates.

MOTION: Mrs. Green motioned to amend the motion by including Donna Green on the Facilities Committee; seconded by Mrs. Sherman.

Discussion: Board members noted the need to be mindful of quorum requirements as meetings with five or more board members constitutes a school board meeting. A concern was raised over the number of district administrators serving on board committees as was the fact that school board members shall be the ones to made recommendation to the rest of the board for any board action.

With no further discussion the motion as amended failed 3-5-1 (Mrs. Green, Mrs. Sherman, Mrs. Dube in favor and Mr. Sapia abstained).

MOTION: Mrs. Sherman motioned to amend the motion by including Donna Green on the Wellness Committee; seconded by Mr. Sapia. With no further discussion the motion passed 8-0-1 (Mrs. Green abstained).

With no further discussion the motion to amend to approve the committee list with the addition of Mrs. Green to the Wellness Committee passed 8-0-1 (Mrs. Green abstained).

The board recessed from 8:42-8:52pm.

COMMITTEE MEETING RULE OF 2 (01:13:12)

Chairman Bealo opened discussion on the matter of how best to address the need to improve board member participation/attendance at SLT/Board committee meetings. Policy BDE was referenced noting that a minimum of two SLT and two board members must be present to hold an SLT/Board committee meeting. Debate over the requirement to cancel scheduled meetings transpired. Options to address the issue included reducing the number of SLT/board committees, re-arranging committee meeting times, modifying the policy regarding the minimum number of board attendees, and instituting a requirement that committee chairs contact board members in advance of each committee meeting to assure attendance. In cases of an emergency, committees may allow a board member to participate via electronic communications. Chairman Bealo directed this item be placed on the next meeting's agenda for further discussion.

MOTION: Mrs. Green motioned to send policy BDE back to the Policy Committee to investigate whether the Wellness Committee should be listed as a board committee; seconded by Mr. Bealo. With no further discussion the motion passed 8-1-0 (Mr. Collins opposed).

SCHOOL BOARD GOALS (01:41:35)

Chairman Bealo announced the need to update the school board goals for the 2016-17 school year and asked board members to send him their ideas and suggestions for review at the next board meeting. Some suggestions included updating the annual report and forming a relationship with the auditors.

SCHOOL BOARD TRAINING (01:44:01)

Chairman Bealo announced options for annual school board training which included onsite training at Timberlane with NHSBA staff or district legal and training at the NHSBA center in Concord.

MOTION: Mrs. Green motioned to ask NHSBA to present the Annual New School Board Orientation and Board Chair Workshop at Timberlane and to invite the Hampstead School Board to attend and share the cost; seconded by Mr. Ward.

Discussion: Board members requested the cost for each of the options be presented before they decide on an option.

MOTION: Mr. Sapia motioned to amend the motion by adding at a cost up to the sum of \$1,500; seconded by Mrs. Green.

Discussion: Members inquired on the school board budget balance, appropriating a sum when they do not know how much the training will actually cost and the need to know dates and times to plan such training.

With no further discussion on the matter the amended motion to add up to \$1,500 failed 4-5-0 (Mrs. Green, Mr. Spero, Mrs. Sherman and Mr. Sapia in favor).

With no further discussion the original motion to have NHSBA provide onsite training at TRSD and invite HSB passed 5-3-1 (Mr. Collins, Mr. Guide, Chairman Bealo opposed and Mr. Sapia abstained).

Further discussion on the matter resulted in a reconsideration of the vote.

MOTION: Mr. Ward motioned the board reconsider the vote to have NHSBA provide onsite training at TRSD and invite the Hampstead School Board; seconded by Mrs. Dube. With no further discussion the motion passed 8-1-0 (Mrs. Sherman opposed).

MOTION: Mr. Collins motioned the board attend the May 3rd NHSBA Annual New School Board Orientation and Board Chair Workshop; seconded by Mr. Ward. With no further discussion the motion passed 9-0-0.

Board members were directed to notify Cathy Belcher by April 20th of their intent to attend and she would verify available space for all nine members.

ADMINISTRATOR'S REPORT (02:04:19)

Dr. Metzler provided an update on the criteria and protocol when calling for a delayed opening or school cancellation. Factors may include consultation with the bus yard, other out-of-district administrators, local emergency departments and local weather forecasts. Although he prefers to call a school cancellation on the night before, this is not always an option; it is impossible to make the correct call 100% of the time.

PERSONNEL REPORT (02:19:35)

Dr. Metzler recommended the board accept the retirement letter of support staff member Kathy Elliott (20 years with the district/SAU).

MOTION: Mr. Ward motioned the board grant the retirement of Kathy Elliott; seconded by Mr. Spero. With no further discussion, the motion carried 9-0-0.

Dr. Metzler recommended the board accept the resignations of William Mealey, Michele Vance, and Amy Champion.

MOTION: Mr. Sapia motioned the board accept the resignations Bill Mealey, Michele Vance and Amy Champion; seconded by Mr. Spero. With no further discussion, the motion carried 9-0-0.

Dr. Metzler recommended the board approve a one-year leave of absence for Laura Hughes.

MOTION: Mr. Collins motioned the board approve a one-year leave of absence for Laura Hughes; seconded by Mr. Sapia.

Discussion: It was noted there is no limit to the number of leaves of absence the board may approve a year.

With no further discussion, the motion carried 9-0-0.

COMMITTEE REPORTS (02:21:57)

Mrs. Sherman reported the *Wellness Committee* met earlier in the day to debrief the wellness fair. There were 67 vendors and over 495 patrons/visitors; they have already begun the planning of next year's event. Chairman Bealo recommended they change the hours of the fair to accommodate working individuals. Mrs. Sherman will bring that suggestion to the committee for consideration. She also announced the *CIP Committee* will meet on May 11th.

Mr. Collins reported the *Budget Committee* held their organizational meeting to which Lee Dube was appointed Chair and Kate Delfino was appointed Vice Chair. They are meeting next week to discuss expectations as it relates to the upcoming budget season.

SCHOOL BOARD REPORTS (02:25:19)

Mr. Ward attended Career Day earlier in the day and noted over 40 students expressed interest in his trade and being self-employed.

Mrs. Sherman attended the 2nd grade musical and announced the upcoming road race (Run of the Savages) in memory of Plaistow Police Chief Steve Savage. They currently had over 300 runners registered. Proceeds from the race will be donated to the Jimmy Fund.

Mr. Sapia continues to work on the substance abuse prevention forum which will be held on May 16th in the recital hall at the PAC. He then suggested the district consider holding a family fun day event to raise funds for district initiatives.

Mr. Collins reported two teams from the middle school competed at the Destination Imagination tournament in Nashua. Both teams place in 3rd, just missing the qualifications for the globals.

Mr. Spero, along with other board members and administrators, attended the YMCA campaign kickoff. He noted the center provides many benefits to the community.

Mrs. Green has registered for the NHMA workshop for local officials. She inquired about an auditor's survey for board members and was glad to hear the investment policy will be on a future agenda.

MOTION: Mrs. Green motioned the board discuss the answers to the auditor's questionnaire and vote on each answer prior to submittal; seconded by Mrs. Dube.

Discussion: Members discussed the practicality of submitting a voting tally of responses to each of the questions as well as the authority of the school board chair to sign the document on behalf of the board.

With no further discussion the motion failed 2-7-0 (Mrs. Green and Mrs. Dube in favor).

Chairman Bealo informed the board he would send a copy of the questionnaire to board members when available.

MOTION: Mrs. Green motioned to see the last ten years of completed auditor’s questionnaires; seconded by Mrs. Dube.

Discussion: It was noted that no one in the central office has seen these completed questionnaires as they are sent directly to the auditor. When asked why Mrs. Green wishes to see them she responded she wants to see who has been signing them.

With no further discussion, the motion failed 2-7-0 (Mrs. Green and Mrs. Dube in favor).

Mr. Collins motioned to go into nonpublic session. The motion failed for lack of a second.

OTHER BUSINESS (02:51:35)

Chairman Bealo verified the correspondence folder has been viewed by board members. Mrs. Green questioned why her emails to the TRSB account were not included in the folder. Chairman Bealo stated he would recheck his email and put them in the next board meeting’s correspondence folder.

Mrs. Dube expressed concern over the process for reviewing board correspondence noting the current practice of trying to review it during the business meeting was both distracting to herself and disrespectful to the authors. Board members discussed options as well as the justification for the current setup of the TRSB email account. Chairman Bealo will discuss with administration (for logistical purposes) the option of having correspondence ready for review prior to board meetings.

NONPUBLIC SESSION (03:15:19)

At the request of the Superintendent:

MOTION: Mr. Collins motioned the board go into nonpublic session under RSA 91-A:3, paragraph (c), matters which, if discussed in public, would likely affect adversely the reputation of any person and (i) consideration of matters relating to the preparation for and the carrying out of emergency preparations to prevent widespread injury or loss of life (security); seconded by Mr. Sapia.

The board was polled: Bealo – yes Sapia – yes
 Collins – yes Sherman – yes
 Dube – yes Spero – yes
 Green – yes Ward – yes
 Guide – yes

The board entered nonpublic session at 10:56pm.

MOTION: Mr. Collins motioned the board exit nonpublic session; seconded by Mr. Ward.

The board was polled: Bealo – yes Sapia – yes
 Collins – yes Sherman – yes
 Dube – yes Spero – yes

Green – yes
Guide – yes

Ward – yes

The board entered public session at 12:00am.

Action taken during nonpublic session was announced:

MOTION: Mr. Sapia motioned that the Timberlane Regional School District accept the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$67,367.87 for the purchase of electronic door locks, security glass, cameras and intercom systems and related ancillary items. And to furthermore acknowledge that the total cost of this project will be \$67,367.87, in which the District will be responsible for a 50% match not to exceed \$24,000; seconded by Mr. Ward. With no further discussion the motion passed 8-1-0 (Mrs. Green opposed).

MOTION: Mr. Collins motioned to adjourn the meeting; seconded by Mr. Spero. With no further discussion the meeting adjourned at 12:01 pm.

Respectfully submitted,



Catherine Belcher
Recording Clerk

Approved by the School Board May 5, 2106.