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Materials presented at the board meeting may be viewed at:

<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrs%2fShared%20Documents%2fSCHOOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2016%2d17%2f11%2003%202016&FolderCTID=&View=%7b8B0F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

**Regular Board Meeting
November 3, 2016
7:30PM**

**Superintendent's Office
30 Greenough Road
Plaistow, NH**

Call to Order (00:00:28)

Chairman Bealo called this November 3, 2016 Timberlane Regional School Board meeting to order at 7:32pm with the roll call followed by the Pledge of Allegiance led by Angelo Fantasia.

Board Members Present

Peter Bealo, Rob Collins (7:50pm), Stefanie Dube (7:35pm), Donna Green (8:03pm), Dan Guide, Jack Sapia, Gregory Spero, Susan Sherman, and Kelly Ward.

Seated at the Board's Table

Dr. Earl Metzler, Superintendent of Schools
George Stokinger, Business Administrator
Deb Armfield, Exec Director of Curriculum,
Assessment and Professional Learning
Christi Michaud, Director of Data, Assessment and
Accountability
Niko Nifakos, Student Representative

Other Administrators Present

Kathie Dayotis, Principal, Atkinson Academy
Tony DiBartolomeo, Director of Performing Arts
Angelo Fantasia, Director of Athletics
Mark Pedersen, Academic Dean of Science
Scott Strainge, Senior Academic Dean
Donald Woodworth, Principal, TRHS

Union Representation

Jennifer Toth, Vice President TTA

DELEGATES AND INDIVIDUALS (00:00:28)

Student representative Niko Nifakos updated the board on high school events (Cleaner Greener, sports, mock elections, and college application process) as well as other elementary school events. Mrs. Dube entered the meeting at 7:35pm.

CURRENT BUSINESS

PUBLIC HEARING ON DONATION (00:02:16)

Chairman Bealo opened the public hearing on a donation in excess of \$5,000 at 7:38pm. Mrs. Dayotis, Mr. David Hammond and Mrs. Kathryn Consalvo presented a \$15,000 donation to Atkinson Academy to be used towards the purchase of new playground equipment. Total funds for the entire project will come from additional fundraising efforts and district budgets (2017-18 and 2018-19) if approved.

MOTION: Mr. Sapia motioned to accept the donation of \$15,000 with gratitude; seconded by Mr. Ward.

Discussion: Commendations were given on the community's efforts (Night Owls, PTA, business sponsors, and others). There were no questions or comments from the public.

VOTE: The motion to accept the donation passed 7-0-0.

Chairman Bealo closed the public hearing at 7:45pm.

NEW BALANCE DONATION (00:13:35)

Mark Pedersen presented a \$4000 donation from New Balance to be used to support the Robotics Club. He reviewed a list of items to be purchased.

MOTION: Mr. Ward motioned to accept the \$4,000 donation from New Balance; seconded by Mr. Sapia.

Discussion: Commendations were extended to the Robotics program and New Balance's community support endeavors.

VOTE: The motion to accept the donation passed 7-0-0.

Mr. Collins entered the meeting at 7:50pm. Mr. Pedersen announced an upcoming tech event designed to inspire 8th and 9th grade girls to go into the STEM field. Registration for this event begins on Monday, November 7th.

HAWAII STUDENT EXCHANGE PROGRAM (00:20:16)

Scott Strainge presented a student exchange opportunity to Hawaii from February 24-March 4, 2017. He reviewed the purpose, proposed agenda, costs, lodging, safety and organization measures. Students would miss one day of classes on February 24th.

MOTION: Mr. Ward motioned to approve the trip to Hawaii and excuse students from school on February 24, 2017; seconded by Mrs. Sherman.

Discussion ensued on the different types of trips the board is authorized to the approve (Policy IJOA) and commendations were given to Mr. Strainge for providing students with this cultural exchange opportunity. Board members asked that students report back to the board on the trip. Mrs. Green entered the meeting at 8:03pm.

VOTE: The motion to approve the trip as presented passed 8-0-1 (Mrs. Green abstained).

FRENCH CULTURAL EXCHANGE PROGRAM (00:31:53)

Beth Runnells presented a student exchange opportunity to France from April 19-May 2, 2018. She reviewed the agenda for French students to visit at Timberlane and Timberlane students to visit France, a general itinerary, rationale for the dates of travel, purpose and costs. Students would miss four days of classes April 19-20 and May 1-2.

MOTION: Mr. Collins motioned to approve the trip to France and excuse students from school for four days; seconded by Mr. Spero.

Discussion ensued on American history sites in France.

VOTE: The motion to approve the trip as presented passed 8-1-0 (Mrs. Green opposed).

GROUNDS RFQ FOLLOW UP (00:41:39)

A motion relative to a request for quote for the maintenance and care of the district fields was made at the October 6th board meeting. The vote on the motion was tabled to a subsequent meeting. Mr. Sapia presented his concern for the care and maintenance of district fields and shared information on Texas A&M's sports field maintenance plan as well as a sample ball field maintenance schedule.

MOTION FROM OCTOBER 6TH MEETING: Mr. Sapia motioned the board put out an RFQ for the maintenance and care of the grounds that includes mowing, spring and fall field prep, fertilization, by individual campuses and to advertise in at least 5 places; Mrs. Sherman seconded.

For clarification purposes, the motion was to include: bids to cut the grass, prep the fields in the spring (thatching, aerating, etc.), prep the fields in the fall (slit seeding, top dressing, etc.), fertilization schedule, an allowance of

hourly rate for additional work to be done or by square footage, individual quotes by campus and advertised in at least five places. Lengthy discussion ensued on current conditions, maintenance schedules, manpower, and expertise.

MOTION: Mrs. Green motioned to amend the motion to reflect only the middle and high school campuses. Mr. Sapia seconded. There being no discussion, the motion to amend passed 6-3-0 (Mr. Collins, Chairman Bealo and Mr. Ward opposed).

VOTE: The motion as amended to put out an RFQ for maintenance and care of grounds at the middle and high school campuses passed 6-3-0 (Mr. Collins, Chairman Bealo and Mr. Ward opposed).

MOTION: Mrs. Green motioned the board be provided with the current maintenance schedule for both the middle and high school grounds along with associated costs including in-house labor; Mrs. Dube seconded.

Discussion ensued on the parameters of the board’s authority as it relates to the day-to-day operations of the district as well as the difficulty involved in extrapolating the information from departments as in-house labor is tasked with multiple facility responsibilities. Concern is that the costs would not be accurate and therefore not a fair comparison when comparing costs from an outside vendor.

VOTE: The motion to provide the board with the schedule and costs passed 6-3-0 (Mr. Collins, Chairman Bealo and Mr. Ward opposed).

POLICIES (01:24:19)

Chairman Bealo presented policies ACAA Harassment and Sexual Harassment of Students, ACAB Harassment and Sexual Harassment of Students, GBEBB Staff-Student Relations, GBEC Drug-Free Workplace, JICFA Hazing, JIH Student Interrogations and Searches, KNAJ Student Interrogations and Searches and DID Fixed Assets (Inventories) for second read.

MOTION: Mrs. Green motioned to approve policies ACAA, ACAB, GBEBB and GBEC for second read; seconded by Mr. Collins.

MOTION: Mrs. Green motioned to amend the motion by inserting “unless necessary to serve an educational or health-related purpose” to the end of the first paragraph of policy GBEBB; seconded by Mrs. Dube. The motion failed 2-6-1 (Mrs. Green and Mrs. Dube in favor and Mr. Sapia abstained).

VOTE: The motion to approve the four policies for second read passed 8-1-0 (Mrs. Green opposed).

MOTION: Mrs. Green motioned to approve policy JICFA for second read; seconded by Mr. Collins.

Discussion ensued on the constitutional rights of students. Mrs. Sherman was excused from the meeting at 9:12pm.

VOTE: The motion to approve policy JICFA for second read passed 5-1-1 (Mrs. Green opposed, Mrs. Dube abstained and Mr. Spero was not present in the room to vote).

MOTION: Mrs. Green motioned to approve policies JIH and KNAJ for second read; seconded by Mr. Guide.
MOTION: Mr. Collins motioned to amend the motion by including policy DID as well; seconded by Mr. Guide. Discussion ensued. The motion to amend passed 6-1-1 (Mrs. Green opposed and Mrs. Dube abstained).

Discussion ensued policy DID regarding the list of capital assets.

MOTION: Mr. Collins motioned to amend policy DID by adding, "but not limited to:" the capital assets list; seconded by Mr. Guide. Discussion ensued. The motion to amend passed 8-0-0.

Further discussion ensued on the language of the policy and members requested the policy be reviewed by the auditor.

MOTION: Mr. Guide motioned to amend the motion by removing policy DID from consideration and sending it out for auditor review and then back to the Policy Committee; seconded by Mr. Spero. The motion to amend passed 8-0-0.

VOTE: The newly amended motion to accept policies JIH and KNAJ for second read and send DID back for review passed 8-0-0.

Chairman Bealo called for a short recess (9:23-9:28pm).

ACTION PLANS PART III (01:51:55)

Angelo Fantasia provided a review of the Athletic Department's 2015-16 action plan goals that included reducing the number of injuries, increasing student participation, and ensuring student academic benchmarks to participate. He then presented goals for 2016-17 which included re-establishing a Hall of Fame committee and program, improve coaching practices through trainings and workshops, and develop comprehensive plan to address the needs of the fields and gymnasiums. Board members requested an injury breakdown report for the 2015-16 school year and posed questions about training opportunities for coaches and the process for facilities recommendations.

Tony DiBartolomeo presented the 2016-17 goals for the Performing Arts Department that included exploring changes in offerings, increase professional development for staff and defining the role of the Performing Arts Advisory Council. Board members commended Mr. DiBartolomeo on his leadership and accomplishments in the department.

BUDGET UPDATE (02:28:40)

Mr. Stokinger and Mr. Collins presented on the status of the development of the budget (last group to present department budgets scheduled for next week, requests for information about supporting the opiate issues, and guidance from the School Board not needed at this time). Warrant article discussion is scheduled for board discussion and review at the next meeting.

MOTION: Mrs. Green motioned the board request the NESDEC enrollment forecast; seconded by Mrs. Dube.

Discussion ensued on the practice of using the District's own (actual) numbers when determining staffing needs; NESDEC numbers are typically not accurate.

VOTE: The motion failed 2-6-0 (Mrs. Green and Mrs. Dube in favor).

Dr. Metzler informed the board of the request for a Sandown family to enroll their child in the full day kindergarten program; however, the class is already one student over limit (approved by board). An additional teacher is needed to accommodate the request and provide a better student/teacher ratio for that program.

MOTION: Mr. Guide motioned to add another teacher to the full day kindergarten in Sandown; seconded by Mr. Collins.

Discussion ensued on the many overburdened taxpayers, full day kindergarten being optional not mandated, the need to have an equitable kindergarten program district-wide, and the philosophy that no child should be denied an education.

VOTE: The motion passed 6-2-0 (Mrs. Green and Mrs. Dube opposed).

NONPUBLIC SESSION (03:03:08)

MOTION: Mr. Collins motioned the board go into nonpublic session under RSA 91-A:3, paragraph (c), matters which if discussed in public, would likely affect adversely the reputation of any person; seconded by Mr. Ward.

The board was polled:

Bealo – yes	Guide – yes
Collins – yes	Sapia – yes
Dube – yes	Spero – yes
Green – yes	Ward – yes

The board entered nonpublic session at 10:36pm.

MOTION: Mr. Collins motioned the board exit nonpublic session; seconded by Mr. Ward.

The board was polled:

Bealo – yes	Guide – yes
Collins – yes	Sapia – yes
Dube – yes	Spero – yes
Green – yes	Ward – yes

The board entered public session at 10:44pm.

ADMINISTRATOR'S REPORT (03:03:55)

Dr. Metzler informed the board that procedure EI-R Insurance Management Procedures was updated by SLT, the Mexico trip was cancelled, and they have received the irrigation report regarding the middle and high school fields. Board members requested a copy of the report.

PERSONNEL REPORT (03:07:46)

Dr. Metzler reported on the receipt of intent to retire from Doug Rolph, Doug Madsen and Wilhemina Vanderhoof effective June 30, 2017.

MOTION: Mr. Ward motioned to accept with regret the retirements of Mr. Rolph, Mr. Madsen and Mrs. Vanderhoof; Mr. Collins seconded. The motion passed 8-0-0.

Mrs. Green’s motion to not hire a principal for Sandown Central was not accepted by the Chair.

MOTION: Mrs. Dube motioned to continue the board meeting past the fast stop of 10:30pm; Mr. Sapia seconded. The motion failed 3-5-0 (Mrs. Green, Mrs. Dube and Mr. Sapia in favor).

Chairman Bealo adjourned the meeting at 10:46pm.

Respectfully submitted,



Catherine Belcher

Recording Clerk

Approved by the School Board November 17, 2016.