

NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion and action. Details of this meeting may be viewed by accessing the online Vimeo at: <https://vimeo.com/album/255898/video/196023603>

Materials presented at the board meeting may be viewed at:

<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrsb%2fShared%20Documents%2fSCH OOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2016%2d17%2f12%2015%202016&FolderCTID=&View=%7b8B0F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Board Meeting
December 15, 2016
7:30PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order (00:00:10)

Chairman Bealo called this December 15, 2016 Timberlane Regional School Board meeting to order at 7:52pm with the roll call followed by the Pledge of Allegiance.

Board Members Present

Peter Bealo, Rob Collins, Stefanie Dube, Donna Green, Dan Guide, Jack Sapia, Susan Sherman, Gregory Spero, and Kelly Ward.

Seated at the Board's Table

Dr. Earl Metzler, Superintendent of Schools
George Stokinger, Business Administrator
Deb Armfield, Exec Director of Curriculum,
Assessment and Professional Learning
Christi Michaud, Director of Data, Assessment and
Accountability
Nancy Louiselle, Director of Human Resources
Niko Nifakos, Student Representative

Other Administrators Present (con't)

Rebecca Carlson, Dean of Math
Brian O'Connell, Assistant Principal, TRHS
Mark Pedersen, Academic Dean of Science
Jennifer Puchlopek, Academic Dean of English and
Language Arts
Scott Strainge, Senior Academic Dean of Social
Studies and Director of Alt and Continuing Ed
and Enrichment
Donald Woodworth, Principal, TRHS

Other Administrators Present

Sandra Allaire, Academic Dean of World Languages

Union Representation

Ryan Richman, President TTA

Chairman Bealo announced the meeting would go into nonpublic session prior to attending the business of the board.

MOTION: Mr. Bealo motioned the board go into nonpublic session under RSA 91-A:3, paragraph (a), the dismissal, promotion or compensation or disciplining of any public employee; seconded by Mr. Ward.

The board was polled:	Bealo – yes	Sapia – yes
	Collins – yes	Sherman – yes
	Dube – yes	Spero – yes
	Green – no	Ward – yes
	Guide – yes	

The board entered nonpublic session at 7:52pm.

MOTION: Mr. Ward motioned the board exit nonpublic session; seconded by Mr. Guide.

The board was polled:	Bealo – yes	Sapia – yes
	Collins – yes	Sherman – yes
	Dube – yes	Spero – yes

Green – yes
Guide – yes

Ward – yes

The board entered public session at 8:07pm.

Dr. Metzler and Ms. Louiselle left the meeting.

DELEGATES AND INDIVIDUALS (00:03:45)

Student Representative Niko Nifakos provided an update on high school activities (sports, Mealey's Meals, and the Blizzard Bag Day). Mrs. Donna Green submitted a citizen's petition for the 2017 warrant regarding a requirement to change auditors every four years or fewer. Mrs. Stefanie Dube spoke of her concern on budgeting \$100k for the use of Achieve3000 at the elementary level. Mr. Arthur Green spoke on his concerns regarding the process of developing the default budget.

MOTION: Mr. Ward motioned to seal the nonpublic minutes [from the nonpublic session] until the matter is resolved as the divulgence of information would likely render the proposed action ineffective; seconded by Mr. Collins. There being no discussion, the motion passed 8-1-0 (Mrs. Green opposed).

CURRENT BUSINESS

RATIFICATION OF TSSU TENTATIVE AGREEMENT (00:17:52)

As a side note, the board met earlier in the evening to review the terms of the proposed tentative agreement between the Timberlane Regional School Board and the Timberlane Support Staff Union.

MOTION: Mr. Collins motioned to ratify the tentative agreement; seconded by Mr. Ward.

Discussion ensued on the health plans and the related costs for union members and the district.

VOTE: The motion to ratify the agreement passed 8-1-0 (Mrs. Green opposed).

PROGRAM OF STUDIES (00:22:05)

Chairman Bealo prefaced the presentation by informing the board they need only approve new courses and discontinued courses and that the motion on this item should reflect this. Brian O'Connell reviewed the proposed 2017-18 Program of Studies noting new and discontinued courses. He indicated the document will continue to be updated with CTE courses and the online version shall serve as the official version. (Dr. Metzler re-entered the meeting at 8:30pm.) Mr. O'Connell along with Mr. Pedersen presented specifics regarding block schedule integration for the sciences and Mrs. Carlson spoke about math courses. The document is scheduled to go to print December 23rd and that printed copies are useful to parents when mapping out their student's high school courses in preparation for college.

MOTION: Mr. Collins motioned to approve the Program of Studies, specifically the new and eliminated courses as presented; seconded by Mr. Ward.

Discussion ensued on diploma options, math courses, college credit, elective styles, non-level courses, AP courses and dual enrollment. Administration explained the difference between instructional tools, curriculum, and assessments.

VOTE: On a motion to call the question, the motion to approve the Program of Studies passed 9-0-0.

CURRICULUM – BEHAVIORAL PSYCHOLOGY, MATH, LITERACY MOVEMENTS, MIDDLE SCHOOL STEM, 6TH GRADE WORLD LANGUAGE – FIRST READ (01:09:07)

Sandra Allaire, Mark Pedersen, Jennifer Puchlopek, Rebecca Carlson, and Scott Strainge presented first readings on this curriculum. Rationale was provided for each as was the notation that each had been vetted by the Curriculum and Assessment Committee. Second readings are scheduled for January 19th.

MOTION: Mr. Collins motioned to approve the curriculum for first read as presented; seconded by Mr. Sapia. There being no discussion, the motion passed 9-0-0.

POLICIES (01:37:12)

Chairman Bealo presented policies JL Student Gifts and Solicitations, KH Solicitations in the Schools, JIB Student Involvement in Decision Making, and KF Use of School Buildings and Facilities for second read.

MOTION: Mr. Collins motioned to approve policies JL, KH, JIB, and KF for second read and adoption; seconded by Mr. Ward. The motion passed 8-0-1 (Mrs. Green abstained).

WARRANT ARTICLES (01:38:56)

Board members reviewed the draft warrant specifically Article 6 regarding the construction of four new tennis courts.

MOTION: Mrs. Sherman motioned to remove this article from the warrant; seconded by Mr. Guide.

Discussion ensued on this project going back to CIP (agreed by consensus), the tax impact on the proposed budget, and the resurfacing of the existing tennis courts. Mrs. Sherman and Mrs. Green left the meeting at 9:56pm.

VOTE: The motion to remove the tennis courts article from the warrant passed 7-0-0.

It was noted that all facilities projects are to be vetted by administration (SAU office) prior to CIP review to ensure projects align with the district's vision and goals. Also noted was the need to coordinate the efforts of the CIP, Facilities and Strategic Planning committees.

The board then engaged in discussion on a capital reserve fund warrant article.

MOTION: Mr. Collins motioned to add a \$250k capital reserve fund article to the warrant; seconded by Mr. Sapia.

Discussion ensued on how the fund is used and inquiry was made about the current fund balance.

MOTION: Mr. Bealo motioned to table the vote on the capital reserve fund article until later in the evening; seconded by Mr. Guide. The vote passed 7-0-0.

BUDGET UPDATE (01:58:59)

Mr. Stokinger informed the board that at the December 6th special board meeting, \$40k was erroneously removed from the proposed default budget when the moneys should have been removed from the 2017-18 proposed operating budget.

MOTION: Mr. Collins motioned to change the default budget to reflect a total of \$71,559,011; seconded by Mr. Ward.

The board recessed from 10:07pm-10:14pm (Mrs. Green re-entered the meeting at 10:11pm).

Discussion ensued on the default budget, 2017 budget expenditures, surplus, and the PAC sound study.

MOTION: Mrs. Green motioned to amend the motion by tabling the motion on the default budget; seconded by Mrs. Dube.

Discussion ensued regarding concerns of accuracy on the development of the default budget.

VOTE: The motion to table the default budget failed 2-5-1 (Mrs. Green and Mrs. Dube in favor and Mr. Sapia abstained).

VOTE: The original motion to amend the default budget to \$71,559,011 passed 5-2-1 (Mrs. Green and Mrs. Dube opposed and Mr. Sapia abstained).

WARRANT ARTICLES – Continued (02:13:56)

Mr. Stokinger reported a current capital reserve fund balance of \$1,116,000. Adding \$250k would bring a new total of \$1,366,000. Discussion ensued on how the funds can be used (by vote of legislative body only) and then an historical account was provided on how the funds were used in the past.

VOTE: The motion to add a \$250k capital reserve fund article to the warrant passed 7-1-0 (Mrs. Green opposed).

The meeting recessed from 10:32pm-10:35pm.

ADMINISTRATOR'S REPORT (02:20:30)

Dr. Metzler publically thanked Jeanmarie Ward for her donation of coding games and kits to the middle school and Atkinson Academy. He asked for board input on a request for tagging as a fundraiser for a student trip. Consensus was that the board would support this event as tagging is currently practiced by athletic boosters; philosophical review can be addressed at a future board meeting or through the Policy Committee. Dr. Metzler reported he received a request from the Town of Sandown to provide student addresses for an impact fee study.

MOTION: Mrs. Green motioned to waive policy JRA to allow for student address information to be provided to the Town of Sandown; seconded by Mr. Guide.

Discussion ensued on past practice when similar requests are received, student safety, data security, and the ability for towns to ascertain this information on their own.

VOTE: The motion failed 2-6-0 (Mrs. Green and Mrs. Dube in favor).

MOTION: Mr. Ward motioned the same options as offered to the Town of Danville be offered to the Town of Sandown (ask parents to provide info to town or District could conduct cross reference); seconded by Mr. Collins.

Discussion ensued on providing private addresses of students without parental permission.

VOTE: The motion passed 6-1-1 (Mrs. Green opposed and Mr. Sapia abstained).

Dr. Metzler continued to report that all fire inspections have been completed as required by law and the Sandown Police Department will be conducting a similar drill at Sandown Central as done at Sandown North. He announced the cancellation of the Holiday Radio Show due to inclement weather, the district's financial needs statement has been sent to district towns, and that the RFQ for the playfields and grounds care has been posted as directed. In-house playfield and grounds maintenance costs have grown from \$150k to \$222k over the past

five years.

PERSONNEL REPORT (02:50:54)

Dr. Metzler recommended the board accept the retirement of Kathryn Low, 40 years with the district.

MOTION: Mr. Collins motioned to accept the retirement of Kathryn Low; seconded by Mr. Ward. The motion passed 8-0-0.

COMMITTEE REPORTS (02:51:43)

Board members provided committee reports for the Budget Committee (approved proposed budget of \$71,528,092, now preparing for public hearing), Facilities Committee (re-organization of committee with core group meeting monthly and full committee meeting quarterly – approved by board consensus), and Strategic Planning (to meet to discuss initiatives , goals and progress).

APPROVAL OF MINUTES (03:07:25)

Board members reviewed the December 1, 2016 and the December 6, 2016 public meeting minutes. The December 1st sealed, non-public are still being drafted by the Board Chair.

MOTION: Mr. Collins motioned to approve the December 1st and 6th public minutes; seconded by Mr. Spero. The minutes were approved with changes by general consent.

SCHOOL BOARD REPORTS (03:09:50)

Board member reports were provided on 1) the NHSBA Resolutions. Mr. Collins will attend the delegate assembly in January and present on Timberlane’s resolution. 2) Attendance to district performances; and 3) a wellness center proposal.

MOTION: Mrs. Green motioned to add the wellness center proposal to the next board agenda; seconded by Mr. Sapia.

Discussion ensued on the scope of the proposal which included storage issues, trainer’s office, new addition, and HVAC issues. The agenda item would be designated informational.

VOTE: The motion passed 6-2-0 (Mr. Collins and Mr. Bealo opposed).

MOTION: Mrs. Green motioned the board receive the default budget in function/object code detail seconded by Mrs. Dube.

Discussion ensued on the necessity of the report as the default budget had already been set, providing board members with items they request, and requests of the board as a whole as opposed to individual requests.

VOTE: The motion failed 2-4-1 (Mrs. Green and Mrs. Dube in favor, Mr. Sapia abstained. Mr. Ward was not in the room during the vote).

Chairman Bealo adjourned the meeting at 12:07am.

Respectfully submitted,


Catherine Belcher, Recording Secretary

Approved by the Board on January 5, 2017.