

NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion and action. Details of this meeting may be viewed by accessing the online Vimeo at: <https://vimeo.com/album/255898/video/192482462>

Materials presented at the board meeting may be viewed at:

<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrsb%2fShared%20Documents%2fSCH%20OOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2016%2d17%2f11%2017%202016&FolderCTID=&View=%7b8B0F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Board Meeting
November 17, 2016
7:30PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order (00:00:07)

Chairman Bealo called this November 17, 2016 Timberlane Regional School Board meeting to order at 7:39pm with the roll call followed by the Pledge of Allegiance led by Don Woodworth.

Board Members Present

Peter Bealo, Rob Collins, Stefanie Dube (7:52pm), Dan Guide, Jack Sapia, Susan Sherman, Gregory Spero, and Kelly Ward. Absent: Donna Green

Seated at the Board's Table

Dr. Roxanne Wilson, Assistant Superintendent
George Stokinger, Business Administrator
Deb Armfield, Exec Director of Curriculum,
Assessment and Professional Learning

Other Administrators Present

Michelle Auger, Principal, Pollard School
Doug Blay, Asst Principal, Pollard School
Kathie Dayotis, Principal, Atkinson Academy
Angelo Fantasia, Director of Athletics

Other Administrators Present (con't)

Ken Henderson, Director of Technology
Mike Hogan, Principal, TRMS
Patrice Liff, Asst Principal, Atkinson Academy
Susan Rasicot, Director of Student Services
Heather Roy, Asst Principal, TRHS
Brian Shawley, Asst Principal, Pollard School
Scott Strainge, Senior Academic Dean
Donald Woodworth, Principal, TRHS

Union Representation

Ryan Richman, President TTA

DELEGATES AND INDIVIDUALS (00:02:10)

None

CURRENT BUSINESS

FIELD HOCKEY TEAM RECOGNITION (00:02:25)

Angelo Fantasia announced the girls' Varsity Field Hockey team won the NHIAA Division I Championship. He commended the team for their success and noted the entire team maintained academic honors distinction or higher. Team members were presented with a certificate of achievement as were their coaches.

ESSAY CONTEST WINNERS (00:07:35)

Deb Armfield presented the 2016 American Education Week essay contest winners whose essays were related to celebrating diversity. Winners read their essays aloud to the board. Winners were Emily Murphy (grade 2), Isabella Raiti (grade 5), Taylor Dionne (grade 7) and Nya Barnette (grade 10).

Mrs. Dube entered the meeting at 7:52pm.

APPROVAL OF MINUTES (00:19:15)

Board members reviewed a backlog of seven sets of minutes spanning from September to November.

MOTION: Mr. Sapia motioned to approve public minutes dated September 15, 2016; seconded by Mr. Guide. There being no discussion, the motion passed 7-0-1 (Mrs. Sherman abstained).

MOTION: Mr. Ward motioned to approve public minutes dated October 6, 2016; seconded by Mr. Guide. After the notation of one correction, the motion passed 8-0-0.

MOTION: Mr. Ward motioned to approve nonpublic minutes dated October 6, 2016; seconded by Mrs. Dube. There being no discussion, the motion passed 8-0-0.

MOTION: Mr. Ward motioned to approve public minutes dated October 20, 2016; seconded by Mr. Guide. There being no discussion, the motion passed 7-0-1 (Mrs. Dube abstained).

MOTION: Mr. Sapia motioned to approve public minutes dated November 3, 2016; seconded by Mr. Guide. There being no discussion, the motion passed 8-0-0.

MOTION: Mr. Guide motioned to approve nonpublic minutes dated November 3, 2016; seconded by Mr. Spero. There being no discussion, the motion passed 7-0-1 (Mrs. Sherman abstained).

MOTION: Mr. Collins motioned to approve nonpublic and sealed minutes dated September 15, 2016; seconded by Mr. Guide. There being no discussion, the motion passed 7-0-1 (Mrs. Sherman abstained).

POLICIES (00:28:17)

Chairman Bealo presented policies BEDH Participation at School Board Meetings, JL Student Gifts and Solicitations, KH Solicitations in the Schools, JIB Student Involvement in Decision Making, and KF Use of School Buildings and Facilities for first read.

MOTION: Mr. Collins motioned to approve policies BEDH, JL, KH, JIB, and KF for first read; seconded by Mr. Ward.

Discussion ensued on policy BEDH whereby board members opined on the amount of time members of the public should be able to address the board as well as during which parts of the meeting.

MOTION: Mr. Spero motioned to amend the motion by sending policy BEDH back to the Policy Committee for further review; seconded by Mr. Collins. After lengthy discussion the motion to amend passed 7-1-0 (Chairman Bealo opposed).

Board members reviewed the remaining policies.

VOTE: The motion as amended to approve four policies for first read and remand policy BEDH back to the Policy Committee passed 8-0-0.

COMMUNICATIONS STRATEGIC PLAN (00:52:06)

Ken Henderson presented on the district's communication plan which was developed as a result of information collected via a TPAF meeting and an internal examination of communication practices. He identified eight areas of weakness, listed the current communication tools and methods in use, and reported on nine goals to improve the overall communication. These goals included implementing individual school Facebook pages, improve websites, deliver consistent school messaging at the secondary level, develop protocols for timely updates and newsletters from each SAU department, implement a single email system, post STAR and SBAC testing results, provide similar athletic scheduling at the middle school as done at the high school, and install large screen display TV's at the entry of each school. He then fielded questions from board members concerning email, Twitter, Facebook, team level communications, and the possibility of implementing a consistent sports team messaging system. Members then commended Mr. Henderson on the progress and initiatives he has taken on since his hire in July.

CLEANER GREENER TIMBERLANE (01:15:50)

Scott Strainge presented on the October 29th Cleaner Greener Timberlane event in which all seven district schools participated in cleaning up and beautifying each of the school’s yards. Volunteers raked, pruned, and planted around the buildings and local business owner and Timberlane graduate Andrew Borisko donated daffodil and tulip bulbs for planting. A second event is scheduled for May 2017.

BUDGET UPDATE (01:26:57)

Mr. Stokinger presented a preliminary first draft of the proposed 2017-18 budget noting it had not been thoroughly reviewed but was being presented at the bequest of the board. He reviewed the budget drivers and noted this first pass of the budget reflected a 4.75% increase and a bottom line of \$73,527,608. He insisted further review was necessary as it appears there was some overlap related to staffing costs and other categories. He then fielded multiple questions from board members.

Discussion then ensued on the expectations of the upcoming School Board and Budget Committee joint meeting. Noting the board was not prepared to discuss the prioritization of facilities items or determine a consensus on “untouchable” budget items, the board would use the time with the Budget Committee to discuss potential warrant articles and provide budgeting guidance should the Budget Committee request they do so. Mr. Collins will relay School Board preferences and input as needed.

2015-16 AUDIT UPDATE (02:30:40)

Mr. Stokinger reported the auditors have completed the additional fieldwork necessary to audit federal grants and the consultant hired to generate a fixed asset report is almost done. He expects to have a draft of the complete audit by next month. The fixed asset report is new this year and was quite an undertaking as assets were traced back 50 years.

WARRANT ARTICLES (02:40:18)

Board members discussed potential warrant articles for the 2017 warrant. Ideas included changes to the Articles of Agreement as it relates to elementary students being placed outside their resident schools as a means to reduce costs, HVAC updates to the athletic wing at the high school, changing the Trustees of the Trust Fund, and building four new tennis courts.

MOTION: Mr. Sapia motioned to place \$180k to build four new tennis courts on the warrant; seconded by Mr. Ward. The motion passed 8-0-0.

ADMINISTRATOR'S REPORT (03:20:30)

Dr. Wilson updated the board on the revision of two district procedures EH-R and GBK-R and on an upcoming senior citizen’s tea to be held at the middle school.

PERSONNEL REPORT (03:23:05)

None

COMMITTEE REPORTS (03:23:09)

Board members provided committee reports for Curriculum and Assessment, CIP, Facilities, Budge Committee, Strategic Planning, and Community Relations.

MOTION: Mr. Sapia motioned to move the threshold for CIP projects to \$10k; seconded by Mrs. Dube.

Discussion ensued on the CIP and Facilities committees’ recommendation on the matter as well as the need for further discussion.

MOTION: Mr. Guide motioned to table the item and vote; seconded by Mr. Collins. The motion passed 6-2-0 (Mr. Sapia and Mrs. Sherman opposed).

SCHOOL BOARD REPORTS (03:34:22)

Updates were provided on Trustees of the Trust Fund, DRA submissions and deadlines, adding two CIP members to the Strategic Planning Committee (to be added to a future agenda), district events, Boy Scouts achievements, and the recent women’s STEM event.

CORRESPONDENCE FOLDER

The folder was circulated around the table for member viewing.

VENDOR AND PAYROLL REGISTERS

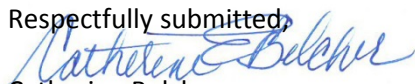
Reviewed and signed by members.

OTHER BUSINESS (03:52:31)

Items brought up under other business to be placed on a future agenda include the Board correspondence process, establishment of an additional monthly meeting for donations, field trips and student recognitions, and decibel levels at the PAC. Also noted was the recognition of veterans as relates to the Normandy site in France and a request for a work session to discuss meeting agendas.

Chairman Bealo adjourned the meeting at 11:42pm.

Respectfully submitted,


Catherine Belcher
Recording Clerk

Approved by the School Board December 1, 2016.