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Materials presented at the board meeting may be viewed at:

<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrsb%2fShared%20Documents%2fSCH%20OOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2016%2d17%2f10%2006%202016&FolderCTID=&View=%7b8B0F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Board Meeting
October 6, 2016
7:30PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order (00:03:25)

Chairman Bealo called this October 6, 2016 Timberlane Regional School Board meeting to order at 7:34pm with the roll call followed by the Pledge of Allegiance led by Officer Jennifer Haas.

Board Members Present

Peter Bealo, Rob Collins (9:00pm), Stefanie Dube (7:39pm), Donna Green, Dan Guide, Jack Sapia, Susan Sherman, Gregory Spero, and Kelly Ward.

Seated at the Board's Table

Dr. Earl Metzler, Superintendent of Schools
Deb Armfield, Exec Director of Curriculum,
Assessment and Professional Learning
Christi Michaud, Director of Data, Assessment and
Accountability
Niko Nifakos, Student Representative

Other Administrators Present (cont)

Mike Hogan, Principal, TRMS
Mitch Mencis Academic Dean of Business, FACS,
ICT, Health and PE
Jen Michitson, Academic Dean of Enrichment,
Freshman Academy, Reading and RTI
Brian O'Connell, Asst. Principal, TRHS
Heather Roy, Assts Principal, TRHS
Brian Shawley, Asst. Principal, Pollard School
Scott Strainge, Senior Academic Dean and Director
of Alt/Continuing Ed & Enrichment
Mary Widman, Asst. Principal, TRHS
Donald Woodworth, Principal, TRHS

Other Administrators Present

Michelle Auger, Principal, Pollard School
Doug Blay, Asst. Principal, Pollard School
Jo-Ann Georgian, Principal, Sandown North

DELEGATES AND INDIVIDUALS (00:04:54)

Student representative Niko Nifakos updated the board on high school events (History Book Club/English Honors, Math Team, Spirit Week, Stand Up to Cancer event, and parent conferences). (Mrs. Dube entered the meeting.) Donna Green spoke about a bus stop issue in Sandown and requested the board place the item on a future agenda.

CURRENT BUSINESS

PUBLIC HEARING ON DONATION (00:15:00)

Chairman Bealo opened the public hearing on a donation per policy KCD and RSA 198:20-b at 7:46pm. Michelle Auger, Doug Blay, Kate Sherman-DeRoche and Brian Shawley presented on a donation received from the Pollard PTA in the amount of \$15,383.58 to be used to purchase playground equipment.

MOTION: Mrs. Dube motioned to accept the donation for Pollard as presented; seconded by Mrs. Sherman. Discussion ensued on fundraising efforts and volunteer installation plans. The motion passed 8-0-0.

There being no public comment Chairman Bealo closed the public hearing at 7:57pm.

SANDOWN NORTH DONATION (00:22:10)

Jo-Ann Georgian, Sue LaFleur, Kim DeCristofaro presented on a grant/donation totaling \$3,920 from the Fuel Up to Play 60 program sponsored by the New England Dairy and Food Council in partnership with the NFL. Money to be used to purchase a commercial smoothie machine and supplies with remaining funds to go towards the purchase of a climbing wall. Additional funds will be raised to purchase the wall.

MOTION: Mr. Sapia motioned to accept the donation of \$3,920 and to raise \$2,100 to allow the school to buy the climbing wall; seconded by Mrs. Dube. Discussion ensued on playground funding equality.

MOTION: Mrs. Sherman motioned to amend the motion to accept the donation of \$3,920 and to raise \$1,100 to allow the school to buy the climbing wall; seconded by Mr. Guide. Discussion ensued. The motion to amend the motion passed 6-2-0 (Mrs. Green and Mrs. Dube opposed).

VOTE: The motion as amended to accept the donation and raise \$1,100 passed 6-2-0 (Mrs. Green and Mrs. Dube opposed).

Dr. Metzler then presented an anonymous donation in the amount of \$600 to be used towards the 7th grade STEAM program.

MOTION: Mrs. Sherman motioned to accept the donation of \$600 as presented; seconded by Mr. Sapia. Discussion ensued on how the funds will be spent as well as the donation being anonymous. The motion carried 7-0-1 (Mr. Bealo abstained).

SCHOOL CAMPUS RESOURCE OFFICER (00:45:10)

Don Woodworth, Mike Hogan and Police Captain Morgan introduced School Campus Resource Officer Jennifer Haas to the board and provided an overview of her credentials.

POLICIES (00:49:450)

Chairman Bealo presented policies JICK, GBGBA, GBGAA and KCD for second read.

MOTION: Mr. Guide motioned to approve the policies for second read; seconded by Mr. Ward. Discussion ensued on each of the policies.

MOTION: Mrs. Green motioned to amend the motion by adding language to policy KCD restricting anonymous donations; seconded by Mrs. Dube. Discussion ensued. The motion to amend failed 1-6-1 (Mrs. Green in favor and Mrs. Dube abstained).

VOTE: The original motion to approve the policies for second read passed 7-1-0 (Mrs. Green opposed).

CIP REPORT (01:04:16)

Sue Sherman, John Sherman and Dennis Heffernan presented a PowerPoint of the proposed CIP and provided an overview of the CIP development process, the management summary, year one spreadsheet, and years 1-6 spreadsheet. (Mr. Collins entered the meeting at 9:00pm.)

MOTION: Mr. Sapia motioned to adopt the CIP plan (document only); seconded by Mr. Guide. Discussion ensued on the vetting of requests, the \$10k threshold, and the process as it relates to the Facilities Committee, School Board and Budget Committee. The motion passed 8-1-0 (Mr. Collins opposed).

The board reviewed the year one spreadsheet. Presenters asserted the projects listed have not been endorsed

by the CIP committee as that is outside the scope of their authority; projects still need to go through the formal vetting process. They are looking for the board to accept the work of the committee by accepting the year one spreadsheet.

MOTION: Mr. Ward motioned to accept the year one spreadsheet; seconded by Mr. Guide. Discussion ensued on the vetting of requests, a lack of a Strategic Plan, and the process moving forward. The motion passed 9-0-0.

The meeting recessed from 9:55-9:59pm.

ACTION PLANS/STAR DATA II (02:22:50)

Secondary principals Hogan and Woodworth, assistant principals O'Connell, Roy, and Widman, and academic deans Mencis, Michitson, and Strainge presented a PowerPoint of the middle school, high school and Alternative and Continuing Ed 2015-16 action plan goals and status, Star Data results, action steps, and 2016-17 action plan goals. A motion was made but not seconded for a more robust presentation of the Star data results.

MOTION: Mr. Ward motioned to extend the meeting past the fast stop of 10:30pm; seconded by Mrs. Dube. Discussion ensued on conducting more efficient meetings by way of reducing agenda topics, keeping discussion on topic, and starting meeting earlier – Chairman Bealo agree to conduct a board survey on the matter. The motion passed 8-1-0 (Mr. Collins opposed).

FULL DAY KINDERGARTEN DISCUSSION (03:01:40)

Board members were provided a snapshot of full day kindergarten stats, costs, and anticipated enrollment. Discussion ensued on staffing, lost revenue, the need for more information including a district-wide Strategic Plan, testing data, philosophical and public interest survey and legal opinion on modifying the Articles of Agreement.

MOTION: Mr. Collins motioned to direct the Superintendent to reconvene the Kindergarten Committee; seconded by Mr. Sapia. Discussion ensued on the need to collect the information as cited earlier to make a determination as to whether or not to support proposing a tuition free full day kindergarten program. The motion passed 7-2-0 (Mrs. Green and Mrs. Dube opposed).

NHSBA RESOLUTIONS (03:30:44)

Mr. Collins presented a PowerPoint presentation on the rationale for a proposed resolution to be submitted to the NHSBA regarding state education funding. Factors associated with inadequate funding include SWEPT, NHRS costs, and aid.

MOTION: Mrs. Dube motioned to move forward with the proposal as presented; seconded by Mrs. Sherman. Discussion ensued on the controlling of spending and skyrocketing NHRS costs (burden has been shifted from the state to the employer). The motion passed 8-1-0 (Mrs. Green opposed).

NSBA CONFERENCE (03:49:10)

Chairman Bealo reviewed information regarding the upcoming NSBA conference in Colorado and requested the board take action on the possibility of sending up to three board members to the conference in March 2017.

MOTION: Mr. Sapia motioned to send two board members to the conference at a cost not to exceed \$5,500; seconded by Mr. Collins. Discussion ensued on networking, a preference for team building opportunities, and costs. The motion passed 7-2-0 (Mrs. Green and Mrs. Dube opposed).

BUDGET PROCESS OVERVIEW – TABLED TO NEXT MEETING ADMINISTRATOR'S REPORT (04:04:09)

Dr. Metzler informed the board on the updating of three procedures (ACAA-R, JIH-R and GBEC-R, updates to the

PAC schedule, October 1 enrollment numbers, and the recognition of the Industrial Art class's participation in the designing and building of a sign for the Town of Danville.

PERSONNEL REPORT (04:06:02)

Dr. Metzler recommended the board nominate Anne Epperson as TRHS Reading Specialist.

MOTION: Mr. Sapia motioned the board approve the nomination of Anne Epperson as Reading Specialist at the high school; Mr. Ward seconded. The motion passed 8-0-1 (Mrs. Green abstained).

Discussion ensued on correspondence and NHRS anticipated rate increases.

NONPUBLIC SESSION (04:10:09)

Noting the time, Chairman Bealo tabled the remaining school board agenda items and called for a nonpublic session.

MOTION: Mr. Collins motioned the board go into nonpublic session under RSA 91-A:3, paragraph (c), matters which if discussed in public, would likely affect adversely the reputation of any person; seconded by Mr. Ward.

The board was polled: Bealo – yes Sapia – yes
 Collins – yes Sherman – yes
 Dube – yes Spero – yes
 Green – yes Ward – yes
 Guide – yes

The board entered nonpublic session at 11:46pm.

MOTION: Mr. Collins motioned the board exit nonpublic session; seconded by Mr. Spero.

The board was polled: Bealo – yes Sapia – yes
 Collins – yes Sherman – yes
 Dube – yes Spero – yes
 Green – yes Ward – yes
 Guide – yes

The board entered public session at 12:09am.

No action was taken in nonpublic session.

OTHER BUSINESS

MOTION: Mr. Sapia motioned the board put out an RFQ for the maintenance and care of the grounds that includes mowing, spring and fall field prep, fertilization, by individual campuses and to advertise in at least 5 places; Mrs. Sherman seconded. Discussion ensued on the need for improvement as well as the process for vetting the district needs and soliciting quotes.

MOTION: Mrs. Dube motioned to amend the motion by deferring the vote to a subsequent meeting; seconded by Mr. Spero. Discussion ensued to clarify action to be taken within next two board meetings. The motion to amend passed 6-3-0 (Mrs. Green, Mrs. Sherman and Mr. Sapia opposed).

VOTE: The motion as amended to defer action on an RFQ for maintenance and care of grounds passed 8-0-1 (Mr. Sapia opposed).

MOTION: Mr. Sapia motioned the board put out an RFQ for two wells and a cistern for irrigation at the middle and high schools with work to be completed in 2016 with said RFQ to be advertised in at least 5 places including the Eagle Tribune and Union Leader; Mr. Guide seconded.

MOTION: Mr. Collins motioned to amend the motion to hire a consultant to address the water and irrigation issues at the campus; Mrs. Dube seconded. Discussion ensued on spending money for a well and irrigation system without researching best options. The motion to amend passed 8-0-1 (Mr. Sapia abstained).

MOTION: Mrs. Dube motioned to amend the amended motion to have RFQ's for wells to adequately provide water to the campus fields; Mr. Bealo seconded. The motion to amend the amended motion passed 5-4-0 (Mr. Guide, Mr. Collins, Mr. Spero and Mr. Ward opposed).

VOTE: The motion as newly amended to have RFQ's for wells to adequately provide water to the campus fields passed 5-4-0 (Mr. Guide, Mr. Collins, Mr. Spero and Mr. Ward opposed).

Chairman Bealo adjourned the meeting at 12:58am.

Respectfully submitted,



Catherine Belcher

Recording Clerk

Approved by the School Board November 17, 2016.