

NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion and action. Details of this meeting may be viewed by accessing the online Vimeo at: <https://vimeo.com/album/255898/video/181273554>

Materials presented at the board meeting may be viewed at:

<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrsb%2fShared%20Documents%2fSCH%20OOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2016%2d17%2f09%2001%202016&FolderCTID=&View=%7b8B0F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Board Meeting
September 1, 2016
7:30PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order (00:00:09)

Chairman Bealo called this September 1, 2016 Timberlane Regional School Board meeting to order at 7:31pm with the roll call followed by the Pledge of Allegiance led by Sandown North first graders Lyla Conte and Emma Devine.

Board Members Present

Peter Bealo, Rob Collins, Stefanie Dube, Donna Green, Dan Guide, Jack Sapia, Susan Sherman, and Kelly Ward.
Absent: Gregory Spero

Seated at the Board's Table

Dr. Earl Metzler, Superintendent of Schools
George Stokinger, Business Administrator
Deb Armfield, Executive Director of Curriculum,
Assessment and Professional Learning
Christi Michaud, Director of Data, Assessment and
Accountability
Nikos Nifakos, Student Representative

Other Administrators Present

Barry Chooljian, Director of Guidance
Kathleen Dayotis, Principal, Atkinson Academy
Tony DiBartolomeo, Director of Performing Arts
Angelo Fantasia, Athletic Director
James Hughes, Facilities Director
Kathy McKechnie, Director of Preschool
Beth Rincon, Director of Special Education
Donald Woodworth, Principal, TRHS

DELEGATES AND INDIVIDUALS (00:03:00)

Student representative Nikos Nifakos updated the board high school events. TRHS student Cam Magner reported he had been selected to serve as a page in the US Senate Page Program in Washington, DC and was scheduled to leave for the five-month program the following day.

CURRENT BUSINESS

DONATIONS (00:11:15)

Mr. Chooljian and Mr. Woodworth presented a \$1,000 donation from Southern New Hampshire University to be used towards the upcoming college fair scheduled for September 12th and 13th.

MOTION: Mr. Collins motioned to accept the donation of \$1,000 as presented; seconded by Mr. Ward. Discussion ensued. The motion passed 8-0-0.

Mr. Fantasia presented a \$1,175 donation from the Life of an Athlete program to be used to promote the Life of an Owl program. He and Mrs. McKechnie presented on the Life of the Owl program.

MOTION: Mr. Collins motioned to accept the donation of \$1,175 as presented; seconded by Mrs. Sherman. Discussion ensued. The motion passed 8-0-0.

RATIFY SUMMER HIRING (00:23:14)

Dr. Metzler presented an overview of the summer hiring report noting that administrators spent their summers interviewing qualified applicants to fill numerous vacancies.

MOTION: Mr. Ward motioned to ratify the summer hiring report as presented; seconded by Mr. Sapia. Discussion ensued. The motion passed 7-1-0 (Mrs. Green opposed).

PAC EVENT SCHEDULE (00:32:55)

Mr. DiBartolomeo presented the 2016-17 Performing Arts Center event schedule and informed the board of the upcoming Timberlane Music Association's Florida trip to Disney and the All State events in the spring.

MOTION: Chairman Bealo motioned to excuse qualifying All State students from classes on February 3rd and March 31st; seconded by Mr. Collins. There being no discussion the motion passed 8-0-0.

MOTION: Mr. Collins motioned to approve the trip to Florida and the PAC schedule as presented; seconded by Mr. Guide. Discussion ensued. The motion passed 8-0-0.

FUND BALANCE RETENTION (00:47:09)

Mr. Stokinger requested board members apply their signature to the MS-25 circulating the board table with the understanding that the final report would reflect the board's final decision regarding retaining funds and surplus; the video recording of the meeting would serve as evidence of the board's directive on the matter. He reported a surplus of \$3,099,045 and a current fund retention balance of \$700,000.

MOTION: Mrs. Green motioned to set the fund retention balance at \$200,000 (remaining funds to surplus); seconded by Mr. Collins. Discussion ensued. The motion passed 6-2-0 (Chairman Bealo and Mr. Guide opposed).

SUMMER PROJECTS UPDATE (01:11:01)

Mr. Hughes presented both a spreadsheet of summer projects reflecting project, location, budget and quoted amounts, contract assigned to the project and status as well as a PowerPoint of numerous projects in different stages of completion.

OPENING OF SCHOOL REPORT (01:33:16)

Dr. Metzler reported on the first day of school. He assured the board that the district would work to get the word out that school is back in session and he will convey transportation concerns to the Transportation Advisory Committee as well as reach out to community members.

AUDITOR'S REPORT (01:39:33)

Mr. Stokinger presented the auditor's report for year ending 2015 noting areas of new compliance and the plan to establish historical fixed assets.

MOTION: Mrs. Green motioned to have the auditors present the auditor's report to the board on an annual basis; seconded by Mrs. Dube. Discussion ensued. The motion failed 2-6-0 (Mrs. Green and Mrs. Dube in favor).

MOTION: Mrs. Green motioned to have all the auditor's reports in electronic format be posted on the public pages of the district website; seconded by Mrs. Dube.

MOTION: Mr. Guide motioned to amend the motion to reflect only the current audit be posted on the public pages of the district website; seconded by Mr. Sapia. Discussion ensued. The motion to amend passed 5-3-0 (Mrs. Green, Mrs. Dube, and Chairman Bealo opposed).

There being no discussion the motion as amended (to post only the current auditor's report to the public pages of the district website) passed 8-0-0.

HAMPSTEAD SCHOOLS ISSUE (02:05:15)

Chairman Bealo reported on an issue related to a Timberlane School Board member involving herself into matters of the Hampstead School District and read aloud correspondence from the Hampstead School Board Chairman and Chairman Bealo's written response.

SUPERINTENDENT'S GOALS (02:11:56)

Dr. Metzler presented his goals for the 2016-17 school year and fielded questions and comments.

MOTION: Mr. Collins motioned to approve and support the Superintendent's goals as presented; seconded by Mrs. Sherman. With there being no discussion, the motion passed 7-1-0 (Mrs. Green opposed).

NHSBA RESOLUTIONS (02:41:19)

Chairman Bealo announced the call for resolutions and asked board member to bring their suggested/proposed resolutions to the next board meeting.

ADMINISTRATOR'S REPORT (02:42:22)

Dr. Metzler informed the board on the new School Campus Resource Officer and requested the board waive policy IIB relative to kindergarten class size to increase the class size by one student.

MOTION: Mr. Sapia motioned to waive policy IIB to allow one more student in the full day Kindergarten program at the TLC at Sandown Central; seconded by Mr. Guide. Discussion ensued. The motion passed 8-0-0.

Dr. Metzler further informed on updates to procedure ACAB-R, the athletic Hall of Fame, and the receipt of donations from the Plaistow Lions Club, Shaw's Supermarket, and the Atkinson Women's Civic Club.

PERSONNEL REPORT (02:52:57)

Dr. Metzler recommended the board nominate Jennifer Hazelton as TRHS Spanish and ESOL teacher and accept the retirements of Jeffrey Hill and Maria Buckley.

MOTION: Mr. Ward motioned the board approve the nominations and retirements as presented; Mr. Guide seconded. With there being no discussion, the motion passed 8-0-0.

At the request of the Superintendent,

MOTION: Mr. Collins motioned the board go into nonpublic session under RSA 91-A:3, paragraph (c), matters which, if discussed in public, would likely affect adversely the reputation of any person (student matter); seconded by Mr. Guide.

The board was polled:	Bealo – yes	Guide – yes
	Collins – yes	Sapia – yes
	Dube – yes	Sherman – yes
	Green – yes	Ward – yes

The board entered nonpublic session at 10:29pm.

MOTION: Mr. Guide motioned the board exit nonpublic session; seconded by Mr. Collins.

The board was polled:	Bealo – yes	Guide – yes
	Collins – yes	Sapia – yes
	Dube – yes	Sherman – yes
	Green – yes	Ward – yes

The board entered public session at 10:44pm.

MOTION: Mr. Guide motioned to seal the nonpublic minutes as the divulgence of information likely would affect adversely the reputation of any person other than a member of the public body itself; seconded by Mr. Sapia. There being no discussion, the motion passed 8-0-0.

COMMITTEE REPORTS (02:56:15)

Board members reported out on their respective committees (Policy, CIP, Budget Committee and Facilities).

Chairman Bealo adjourned the meeting at 10:47pm.

Respectfully submitted,



Catherine Belcher

Recording Clerk

Approved by the School Board September 15, 2016.