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Materials presented at the board meeting may be viewed at:
<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrsb%2fShared%20Documents%2fSCH%20OOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2016%2d17%2f03%2009%202017&FolderCTID=&View=%7b8B0F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>*

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Board Meeting
March 9, 2017
7:30PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order (00:00:14)

Chairman Bealo called this March 9, 2017 Timberlane Regional School Board meeting to order at 7:30pm with the roll call followed by the Pledge of Allegiance.

Board Members Present

Peter Bealo, Rob Collins, Stefanie Dube, Donna Green, Dan Guide, Jack Sapia, Susan Sherman, Gregory Spero, and Kelly Ward.

Seated at the Board's Table

Dr. Earl Metzler, Superintendent of Schools

Union Representation

Ryan Richman, President TTA

Student Representative Report

No report.

Other Administrator's Present

Ken Henderson, Technology Director

Jim Hughes, Facilities Director

Rodney Mills, District Facilities Supervisor

Don Woodworth, TRHS Principal

CURRENT BUSINESS

Student Trip to London (00:01:24)

Eric Constantineau presented a request for a student trip to London, England for the summer of 2018. He provided an overview of the purpose of the trip as well as the proposed itinerary, safety and organizational measures to be undertaken, the tour company, and estimated costs.

MOTION: Mr. Ward motioned to approve the trip to London; seconded by Mr. Collins.

Discussion included positive comments on the full itinerary and appreciation for the early prep time.

VOTE: The motion to approve the trip passed 9-0-0.

MOTION: Mrs. Dube motioned to change the agenda by moving delegates and individuals back to the beginning of the meeting; seconded by Mrs. Green. The motion failed 3-5-1 (Mrs. Dube, Mrs. Green, and Mr. Sapia in favor, and Mrs. Sherman abstained).

MOTION: Mrs. Green motioned the board remove Mr. Bealo as chairman; seconded by Mr. Sapia.

Discussion ensued on the rationale behind the motion.

VOTE: The motion to remove Mr. Bealo as chairman failed 3-5-1 (Mrs. Dube, Mrs. Green, and Mr. Sapia in favor, and Mrs. Sherman abstained).

SANDOWN IMPACT FEE DATA REQUEST (00:14:36)

Dr. Metzler informed the board of a DRA form (PA-28) that could be used by the Town of Sandown to ascertain

the student data information needed for their impact fee study in lieu of the data spreadsheet.

MOTION: Mrs. Green motioned the district provide the necessary student data to the Town of Sandown; seconded by Mrs. Dube.

Discussion ensued on the form, concern about releasing student data, and cost associated with the undertaking of populating the spreadsheet.

MOTION: Mr. Ward motioned to amend the motion by postponing this item to the next board meeting; seconded by Mrs. Sherman.

Discussion ensued on the expectations of contacting the consultant to see if the PA-28 form will satisfy the data requirement needed for the impact fee study and reporting back to the board for further action on the request.

VOTE: The motion to amend the motion passed 8-1-0 (Mrs. Green opposed).

VOTE: The motion as amended to postpone to the next meeting passed 8-1-0 (Mrs. Green opposed).

BATTING CAGES UPDATE (00:26:45)

Mr. Ward recused himself from board table citing a personal interest in the matter as his company (Ward Fabrication) has been contracted to provide professional services to rebuild the batting cages. Mr. Hughes, Mr. Ward and Mr. Mills provided an update on the batting cages that were constructed through volunteer efforts and then removed due to safety concerns. Proposals to construct new cages were presented as were concerns about equity of athletic equipment for both male and female athletes as well as structure locations.

MOTION: Mr. Collins motioned to accept option number 1 as presented; seconded by Mr. Guide.

Discussion ensued on the number of players utilizing the cages, risk management's involvement in the matter, grade of steel and materials used, less expensive options, and design.

MOTION: Mr. Collins motioned to amend the motion to approve option number 1 inclusive of four batting cages; seconded by Mrs. Sherman.

Discussion ensued on location, equity, costs, involvement of the Athletic Director in the decision making, and the timeframe to construct the new cages.

Chairman Bealo recessed the meeting from 8:46-8:53pm.

Discussion continued on batting cage design, conducting a site walk for placement determination, conflict of interest, installing turf inside the cages, and moving the project forward.

VOTE: The motion to amend the motion passed 8-0-0.

VOTE: The motion as amended inclusive of four batting cages passed 7-1-0 (Mrs. Green opposed).

Board members asked Mr. Hughes and Mr. Mills to report back to the board on the project's progress. Clarification was made that the project as approved could cost upwards of \$30k.

MOTION: Mrs. Green motioned to the project not exceed \$30k without approval of the board; seconded by Mrs. Dube.

Discussion ensued on the timeframe to complete the project.

VOTE: The motion not to exceed \$30k failed 2-5-1 (Mrs. Green and Mrs. Dube in favor and Mr. Sapia abstained).

Mr. Ward returned to the board table.

PICKUP PATROL (01:25:21)

Mr. Henderson presented Pickup Patrol, an online (cloud-based) tool to assist schools in managing and tracking student dismissals. He reviewed the implementation plan and costs should the district wish to pursue the app once the free trial expires in June. The cost to cover grades K-8 in 2017-18 is \$3,300 for the year.

MOTION: Mr. Guide motioned the board approve the free trial of Pickup Patrol; seconded by Mr. Collins.

Discussion ensued on high school and athletic program usage (not included in the free trial), customization options for each site, FERPA compliancy, forgery prevention, and zero hardware costs, as well as the possibility of a joint purchase with the Hampstead School District.

VOTE: The motion to approve the free trial passed 9-0-0.

SCHOOL BOARD EVALUATION (01:55:37)

Board members reviewed the board evaluation that included the results of an online board self-evaluation survey and a 360 survey conducted by district administrators. Discussion ensued on the exclusion of one board member's evaluation which was completed outside the scope and process.

MOTION: Mrs. Green motioned her evaluation be attached to the comment section of the evaluation summary; seconded by Mrs. Dube. The motion failed 3-5-1 (Mrs. Green, Mrs. Dube and Mr. Sapia in favor, and Mrs. Sherman abstained).

Board members were instructed to review, reflect and use the data to assist in drafting board goals for the 2017-18 school year. Discussion ensued on the comments included in the 360 portion.

ADMINISTRATOR'S REPORT (02:22:20)

Dr. Metzler announced he was in receipt of an anonymous donation of \$1,000 for the Youth and Government program.

MOTION: Mr. Sapia motion the board accept the anonymous donation for the Youth and Government program; seconded by Mr. Ward. The motion passed 6-1-1 (Mrs. Green opposed, Mrs. Dube abstained and Mr. Spero was not in the room at the time of the vote).

Dr. Metzler reported a copy of the sound study conducted on the PAC was in board packets.

MOTION: Mr. Collins motioned the board put the project out to bid specific to the recommendations in the study; seconded by Mr. Guide.

Discussion ensued on the process of obtaining estimates for each of the recommendations so the board can move forward with addressing the noise levels, as well as inviting the sound engineer to the meeting to further explain the recommendations.

VOTE: The motion to put the sound study recommendations out to bid passed 9-0-0.

Dr. Metzler updated the board on the campus wells RFQ, noting the best option is to dredge the fire pond; however, this would require obtaining a wetlands permit which could be very expensive and could take up to six months to obtain.

MOTION: Mr. Collins motioned to begin the permitting process immediately; seconded by Mr. Guide.

Upon further discussion Mr. Collins withdrew his motion and Mr. Guide his second with the expectation that an estimate for the cost of the permit process be presented to the board at their next meeting.

Dr. Metzler reported on the campus grounds maintenance bid noting bids were received in the amounts of \$69,800 to \$429,200; however, more work is necessary to determine the breakdown of services. Details will be presented at the next board meeting.

PERSONNEL REPORT (02:55:44)

Dr. Metzler requested the board approved the professional retirement requests of Mary Beth Sharp and Kathleen Weise.

MOTION: Mr. Collins motioned to approve the retirement requests; seconded by Mr. Spero. The motion passed 9-0-0.

Dr. Metzler requested the board approved the support retirement request of Deborah Stokinger.

MOTION: Mr. Guide motioned to approve the retirement request; seconded by Mrs. Sherman. The motion passed 9-0-0.

Dr. Metzler requested the board approved the resignation of Stephanie Glazier effective March 3, 2017.

MOTION: Mr. Collins motioned to approve the retirement requests; seconded by Mr. Spero.

MOTION: Mr. Bealo motioned the board go into nonpublic session under RSA 91-A:3, paragraph (c), matters which, if discussed in public, would likely affect adversely the reputation of any person; seconded by Mr. Collins.

The board was polled: Bealo – yes Green – yes Sherman – yes
 Collins – yes Guide – yes Spero – yes
 Dube – yes Sapia – yes Ward – yes

The board entered nonpublic session at 10:37pm.

MOTION: Mr. Guide motioned the board exit nonpublic session; seconded by Mr. Ward.

The board was polled: Bealo – yes Green – yes Sherman – yes
 Collins – yes Guide – yes Spero – yes
 Dube – yes Sapia – yes Ward – yes

The board entered public session at 10:44pm.

VOTE: The motion to approve the resignation passed 8-0-0 (Mr. Collins was not in the room during the vote).

COMMITTEE REPORTS (02:59:30)

Board members provided committee updates on the Policy, Curriculum and Assessment, Wellness, Capital

Improvement Plan, and Strategic Plan committees.

SCHOOL BOARD REPORTS (03:11:49)

Members reported on the district activities (50th TRSD anniversary, Youth Summit on Opioid Awareness, Atkinson Academy Lip Sync), the annual report, Mr. Collins’ service on the board, the 2016 audit, and a NHSBA training opportunity.

MOTION: Mr. Sapia motion to approve sending board members to the NHSBA training session on personnel actions; seconded by Mr. Guide. The motion passed 8-1-0 (Mr. Collins opposed).

APPROVAL OF MINUTES (03:15:46)

Board members reviewed the February 10th and 16th, 2017 public meeting minutes.

MOTION: Mr. Ward motioned to approve the February 10th and 16th, 2017 public meeting minutes seconded by Mr. Guide. The motion to approve with changes passed 9-0-0.

CORRESPONDENCE FOLDER

Correspondence was circulated amongst board members; Mr. Bealo will review incoming board emails and add to the folder for the next meeting.

VENDOR AND PAYROLL REGISTERS

Reviewed and signed by members.

DELEGATES AND INDIVIDUALS (03:15:46)

Kathy Slade of Plaistow spoke on the matter of the delegates and individuals agenda item’s move to the end of the meeting as it relates to the public’s ability to speak at school board meetings. Chairman Bealo cited a federal court case relative to elected officials and their rights to speak as individuals.

OTHER BUSINESS (03:20:35)

Mrs. Dube read from her cell phone letters she received from parents. Mr. Spero spoke on the low board climate ratings in the school board’s evaluation. Mr. Collins spoke on the agenda development process. Mr. Sapia spoke on the agenda changes, and mutual respect of board members. Mrs. Sherman and Mr. Guide thanked Mrs. Slade for speaking during delegates and individuals.

Chairman Bealo requested the board go into nonpublic session to review and approve the sealed, nonpublic minutes of February 16th.

MOTION: Mr. Ward motioned the board go into nonpublic session under RSA 91-A:3, paragraph (c), matters which, if discussed in public, would likely affect adversely the reputation of any person; seconded by Mr. Guide.

The board was polled: Bealo – yes Green – yes Sherman – yes
Collins – yes Guide – yes Spero – yes
Dube – yes Sapia – yes Ward – yes

The board entered nonpublic session at 11:21pm.

MOTION: Mr. Ward motioned the board exit nonpublic session; seconded by Mr. Guide.

The board was polled: Bealo – yes Green – yes Sherman – yes
Collins – yes Guide – yes Spero – yes
Dube – yes Sapia – yes Ward – yes

The board entered public session at 11:26pm.

Chairman Bealo announced the board approved the February 16th sealed nonpublic minutes in nonpublic session by vote of 9-0-0.

With no other business before the board, Chairman Bealo adjourned the meeting at 11:27pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Catherine Belcher". The signature is written in a cursive style with a large, stylized initial "C".

Catherine Belcher
Recording Secretary

Approved by the Board on April 6, 2017.