

*NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion and action. Details of this meeting may be viewed by accessing the online Vimeo at: <https://vimeo.com/album/255898/video/198748405>
Materials presented at the board meeting may be viewed at:
<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrs%2fShared%20Documents%2fSCH%20OOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2016-17%2f01%2005%202017&FolderCTID=&View=%7b8B0F59BE-D93D-4E49-9509-A6F7531FCCAB%7d>*

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Board Meeting
January 5, 2017
7:30PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order (00:00:15)

Chairman Bealo called this January 5, 2017 Timberlane Regional School Board meeting to order at 7:31pm with the roll call followed by the Pledge of Allegiance led by Boy Scouts Jake Chaput and Brian Lavoie.

Board Members Present

Peter Bealo, Rob Collins (7:41pm), Stefanie Dube (9:06pm), Donna Green, Dan Guide, Jack Sapia, Susan Sherman, Gregory Spero, and Kelly Ward.

Seated at the Board's Table

Dr. Earl Metzler, Superintendent of Schools
George Stokinger, Business Administrator
Deb Armfield, Exec Director of Curriculum,
Assessment and Professional Learning
Christi Michaud, Director of Data, Assessment and
Accountability
Niko Nifakos, Student Representative

Other Administrators Present

Mark Pedersen, Academic Dean of Science
Scott Strainge, Senior Academic Dean of Social
Studies and Director of Alt and Continuing Ed
and Enrichment
Donald Woodworth, Principal, TRHS

Union Representation

Ryan Richman, President TTA

DELEGATES AND INDIVIDUALS (00:02:16)

Student Representative Niko Nifakos provided an update on high school activities (Achieve3000, wrestling team accomplishments, Mealey's Meals with over \$9k raised, What's Your Impact Art Project initiative, and upcoming midterms).

CURRENT BUSINESS

EXXONMOBIL DONATION (00:04:56)

Mark Pedersen presented a \$2,500 donation from the ExxonMobil Corporation to be used to purchase sustainability and water conservation materials. He noted ExxonMobil has been an excellent business partner to the District with this being their 5th year of donating.

MOTION: Mr. Ward motioned to accept the donation from ExxonMobil as presented; seconded by Mr. Sapia.

Discussion ensued on the past projects the donation has been earmarked for as well as that the fourth grade STEAM Camp is scheduled for April.

VOTE: The motion to accept the donation passed 7-0-0.

Mr. Pedersen also presented on a telescope donation from Lincoln Laboratories with a value of \$1,200 to be placed in the high school's observatory. Testimony on the value of the scope along with the estimated costs associated for full retrofit (\$200) was provided by business owner and district resident Tony Costanzo. It was noted the existing telescope in the observatory will be used as a portable scope. Mr. Collins entered the meeting at 7:41pm.

MOTION: Mr. Guide motioned to accept the donation of the telescope as presented; seconded by Mrs. Sherman. The motion passed 8-0-0

STUDENT TRIPS (00:12:42)

Ryan Richman and student Jake Chaput presented two overnight student trips for board consideration; the Harvard Model Congress Boston trip scheduled for February 23-26, 2017 and Youth and Government trip in Concord, NH scheduled for April 7-8, 2017. He provided an overview of each trip (program, itinerary, safety, number of students attending, and days needed out of the classroom – 2 days for HMC and 1 for Y&G).

MOTION: Mr. Ward motioned to approve the two trips as presented including excusing students from classes on February 23-24 and April 7; seconded by Mr. Collins. The motion passed 8-0-0.

Discussion ensued on the cost of the trips, the increased number of students attending and that the board has historically partially funded the trips.

MOTION: Mr. Sapia motioned to fund the trip in the amount of \$4,000; seconded by Mr. Ward.

Discussion ensued on the budget account (School Board miscellaneous line item), chaperone costs, and the estimated costs needed to provide students with individual beds vs. bunking with another student.

MOTION: Mr. Collins motioned to amend the motion by increasing the amount to \$5,350; seconded by Mrs. Sherman.

Discussion ensued on student sleeping arrangements, and the possibility of funding these trips via the high school operating budget moving forward as these activities have reached the threshold of approved academic programming. Mr. Stokinger provided an account balance (school board miscellaneous) of \$15,871.99.

VOTE: The motion to amend the funding amount passed 7-1-0 (Mrs. Green opposed).

VOTE: The motion as newly amended to fund the trips \$5,350 passed 7-1-0 (Mrs. Green opposed).

CURRICULUM – SOCIAL SCIENCE OF WELL BEING – FIRST READ (00:49:42)

Scott Strainge presented first readings on this curriculum noting it was clinical and researched-based, accelerated social studies elective for students interested in pursuing the psychology field.

MOTION: Mrs. Sherman motioned to approve the curriculum for first read as presented; seconded by Mr. Guide. The motion passed 7-0-0 (Mr. Collins was not in the room at the time of the vote).

Chairman Bealo recessed the meeting from 8:24pm-8:31pm.

POLICIES (00:53:40)

Chairman Bealo presented policies JIJ Student Protests and Demonstrations, DID Fixed Asset (Inventories), IJNDB Internet Access for Students, JICL Internet Access for Students, EGA School District Internet Access for Students, GBEF Internet Access for Staff, and GBK Staff Complaints and Grievances for first read.

MOTION: Mr. Collins motioned to approve policies JIJ, DID, IJNDB, JICL, EGA, GBEF and GBK for first read; seconded by Mr. Spero.

Discussion ensued on the rationale to the changes to JIJ, the procedure update process, the designee in DID as

well as the \$50k threshold for capital assets, and the term “Board of Education” in GBK.

VOTE: The motion to approve the policies for first read passed 8-0-0 with board consensus that the term “of Education” be stricken from GBK as part of this approval.

SAT/SBAC 2015-16 RESULTS (01:14:26)

Christi Michaud presented a comprehensive report on the SAT and SBAC testing results from the 2015-16 school year. This report included the purpose of the assessments, grades targeted, comparison data of local districts, comparable in size districts, and statewide as well as individual Timberlane schools by cohort. The presentation concluded with recognition of subgroups reflecting excellent improved scores as well as an outline of steps moving forward to address the root causes for transitional dips in scores. Mrs. Dube entered the meeting at 9:06pm.

Mrs. Michaud fielded questions and comments relating to 5th to 6th grade transitioning, testing times during the year and testing dates for 2016-17. It was noted that further review of the data will allow administration to review the allocation of resources to address district needs.

ANNUAL REPORT (01:49:38)

Chairman Bealo announced he is recommending the addition of the full auditors report and all of the latest District Report Card for inclusion into the annual report for year ending 2016. By consensus the audit report shall be included. Review of the District Report Card shall be placed on the next meeting’s agenda for consideration. There were no other recommendations for annual report inclusion.

WARRANT UPDATE (01:55:20)

Board members reviewed the draft warrant reflecting seven articles. It was noted that the citizen’s petition for changing auditing firms is advisory only and nonbinding per district counsel.

WELLNESS CENTER PROPOSAL (01:58:56)

Mr. Sapia presented a conceptual proposal to construct a wellness center at the high school campus that would provide services to students, faculty and members of the community as well as address storage and equipment needs, provide private and adequate trainer space, improve ventilation, support efforts in opioid addiction prevention, and support PE and health programming. He presented various construction options with total estimated cost to be determined by scope of center and construction materials. Funding options could be a combination of fundraising, capital reserve, and raising and appropriating via warrant article.

Consensus was reached that further exploration of the plan by way of Facilities Committee subcommittee with consideration of inclusion into the Strategic Plan and CIP was needed. As Facilities Committee chairman, Mr. Sapia will begin the process by meeting with the Facilities Committee small group and establishing a subcommittee.

ADMINISTRATOR'S REPORT (02:34:50)

Dr. Metzler reported on the closing of the second quarter (January 18th), midterm schedule (January 12 & 13th and 17th & 18th), PAC sound study (completed at cost of \$3,500), baseball field improvements, Cam Magner – Senate Page update, and Tripod Survey dates.

PERSONNEL REPORT (02:37:54)

Dr. Metzler recommended the board accept the resignation of Julie Dutton effective January 1, 2017.

MOTION: Mr. Ward motioned to accept the resignation of Julie Dutton; seconded by Mrs. Sherman. The motion passed 9-0-0.

Dr. Metzler recommended the board accept the retirements of Patricia Boyle-Steed (18 years with the District), Suzanne Schultheis (27 years), and Linda Walsh (40 years).

MOTION: Mrs. Sherman motioned to accept the retirements of these three dedicated professionals with thanks and appreciation for their service; seconded by Mr. Spero. The motion passed 9-0-0.

COMMITTEE REPORTS (02:39:50)

Board members provided committee schedules that included public hearing on the budget scheduled for January 12th at 7pm at the PAC, Facilities Committee meeting to be held in January after the public hearing, Wellness Committee to meet in February and the CIP Committee to meet in March.

SCHOOL BOARD REPORTS (02:41:48)

Board member reports were provided on the Wrestling Team’s recent win to North Andover (60-10) with commendations to coaches Brown and Champion, PTA Breakfast Fundraiser at Pollard, concerns raised about a hostile work environment and the recommendation the Board take action to make a declaration it does not endorse such behaviors.

MOTION: Mr. Collins motioned the board support a declaration that it does not support nor endorse any behaviors that create a hostile work environment; seconded by Mrs. Sherman.

Discussion ensued on a recent incident involving a board member and the Superintendent, the potential legal ramifications of a perceived hostile work environment, the restrictions placed on an elected official (employer) as opposed to an employee as it relates to the protections under the hostile work environment law, and the expectation there be mutual respect for all parties. Other views were that the declaration was unnecessary and unwarranted.

VOTE: The motion to support the declaration passed 7-2-0 (Mrs. Green and Mrs. Dube opposed).

APPROVAL OF MINUTES (02:51:15)

Board members reviewed the December 15th public and nonpublic minutes.

MOTION: Mr. Collins motioned to approve the December 15th public minutes; seconded by Mr. Guide. The minutes were approved by general consent.

MOTION: Mr. Guide motioned to approve the December 15th nonpublic minutes; seconded by Mr. Sapia. The motion passed 9-0-0.

CORRESPONDENCE FOLDER

The folder was circulated around the table for member viewing.

VENDOR AND PAYROLL REGISTERS

Reviewed and signed by members.

OTHER BUSINESS (02:53:52)

Mr. Sapia inquired of the timeframe for the foodservice contract to go out to bid and, in recognizing Senator and Astronaut John Glenn, spoke of his concern that American icons be recognized upon their passing by way of school or classroom activity.

Chairman Bealo motioned the board go into nonpublic session under RSA 91-A:3, paragraph (e) consideration or negotiations of pending claims or litigation with the condition Mrs. Green leave the room as the session would be discussing strategy for a litigation claim she has filed against the district. Mrs. Green refused to leave the

room. Chairman Bealo rescinded his motion for a nonpublic session.

Chairman Bealo adjourned the meeting at 10:36pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Catherine Belcher". The signature is written in a cursive, flowing style.

Catherine Belcher

Recording Secretary

Approved by the Board on January 19, 2017.