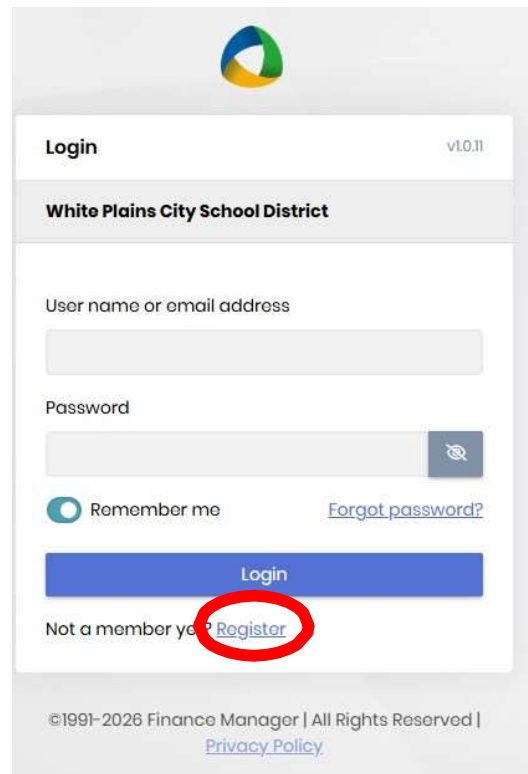


Register for nVision Web

To register for nVision Web:

1. Go to <https://wpcsd.nvisiononline.net/>
Click **Register**



White Plains City School District

User name or email address

Password

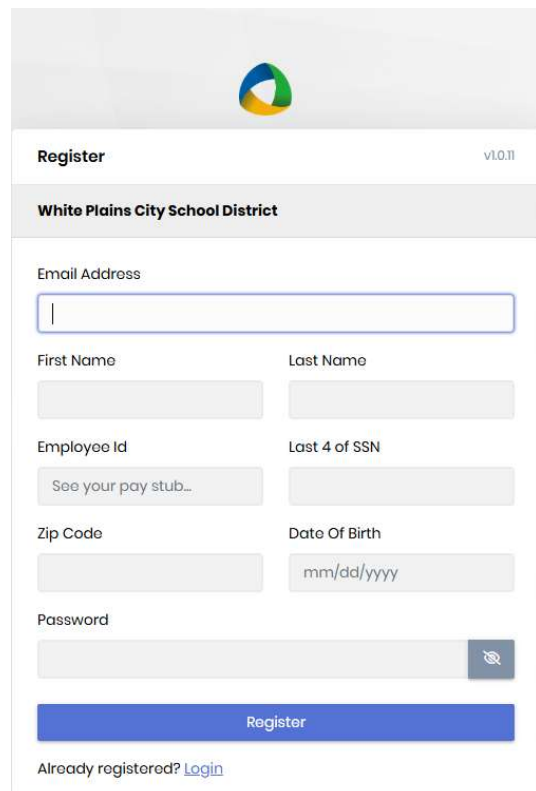
☐ Remember me [Forgot password?](#)

Login

Not a member yet? [Register](#)

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2. Complete all fields. Click **Register** when completed.
 - **NOTE:** Your name must match your name listed on your paychecks. Do not use nicknames unless that's what is listed on your paycheck.



White Plains City School District

Email Address

First Name Last Name

Employee Id Last 4 of SSN

See your pay stub...

Zip Code Date Of Birth

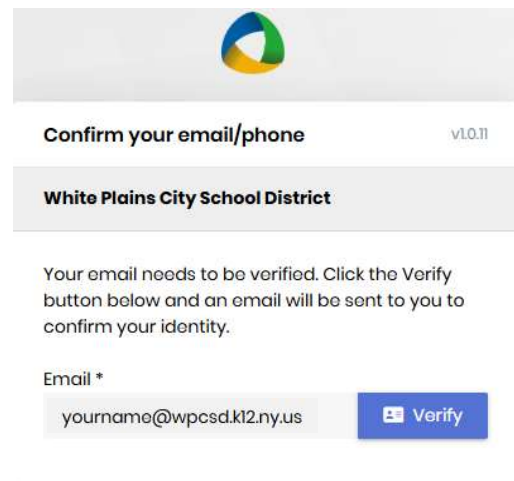
mm/dd/yyyy

Password

Register

Already registered? [Login](#)

3. Verify your email by entering your full district email address, if not already listed. Click **Verify**.





Confirm your email/phone v1.0.11

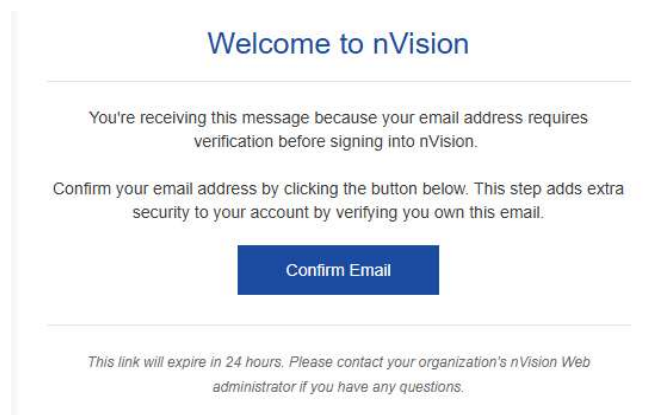
White Plains City School District

Your email needs to be verified. Click the Verify button below and an email will be sent to you to confirm your identity.

Email *

[Verify](#)

4. Check your email for a message from nVision Web. Click **Confirm Email**.



Welcome to nVision

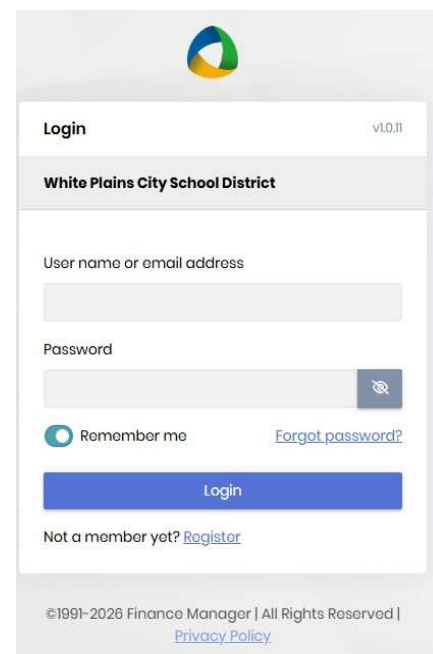
You're receiving this message because your email address requires verification before signing into nVision.

Confirm your email address by clicking the button below. This step adds extra security to your account by verifying you own this email.

[Confirm Email](#)

This link will expire in 24 hours. Please contact your organization's nVision Web administrator if you have any questions.

5. Return to the login screen. Enter your district email address and newly created password. Click **Login**.





Login v1.0.11

White Plains City School District

User name or email address

Password



☒ Remember me [Forgot password?](#)

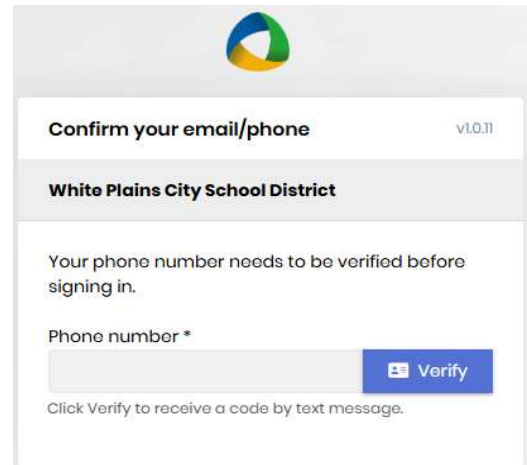
[Login](#)

Not a member yet? [Register](#)

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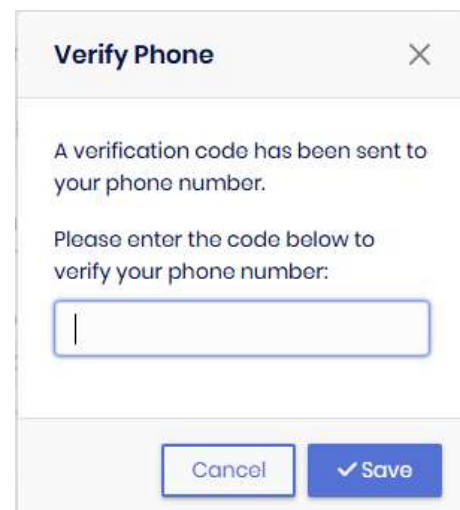
****INITIAL SETUP ONLY****

6. nVision Web requires Two Factor Authentication to login. Please enter a phone number (or email address, if not entered when registered). Click **Verify**.



The screenshot shows a web interface for 'White Plains City School District'. At the top is a logo with a blue, green, and yellow circle. Below it is a header 'Confirm your email/phone' with a version number 'v1.0.11' on the right. The district name is displayed in a grey bar. The main content area states: 'Your phone number needs to be verified before signing in.' Below this is a label 'Phone number *' followed by a text input field. To the right of the input field is a blue button with a white envelope icon and the text 'Verify'. At the bottom, a note says 'Click Verify to receive a code by text message.'

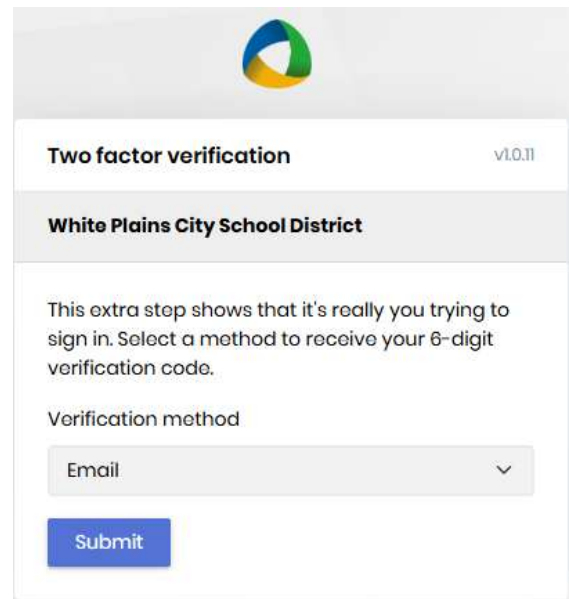
7. Enter the verification code that was sent to your phone or email. Click **Save**.



The screenshot shows a 'Verify Phone' dialog box with a close button (X) in the top right corner. The text inside reads: 'A verification code has been sent to your phone number.' followed by 'Please enter the code below to verify your phone number:'. Below this text is a text input field with a vertical cursor. At the bottom of the dialog are two buttons: 'Cancel' and 'Save' (which has a checkmark icon).

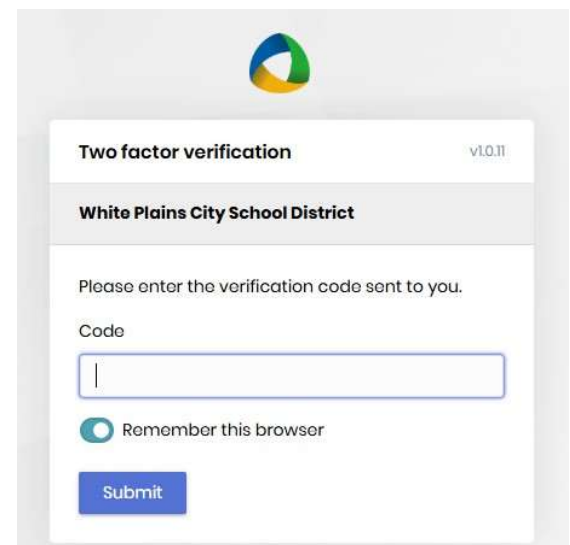
****AFTER INITIAL SETUP****

1. Login with your email address and password. Click **Login**.
2. Choose your form of Two Factor Authentication. Click **Submit**.



The screenshot shows a web interface for two-factor verification. At the top is a logo with three overlapping circles in blue, green, and yellow. Below the logo, the text "Two factor verification" is displayed in a bold font, with "v1.0.11" in a smaller font to the right. Underneath, the text "White Plains City School District" is shown in a bold font. A paragraph of text reads: "This extra step shows that it's really you trying to sign in. Select a method to receive your 6-digit verification code." Below this, there is a label "Verification method" and a dropdown menu with "Email" selected. A blue "Submit" button is located at the bottom of the form.

3. Enter the verification code sent to your email or phone. Click **Submit**.



The screenshot shows the same web interface as the previous one, but now it is asking for the verification code. The text "Please enter the verification code sent to you." is displayed. Below this, there is a label "Code" and a text input field. A checkbox labeled "Remember this browser" is also present. A blue "Submit" button is located at the bottom of the form.