

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
February 26, 2026

Call to Order

Mr. Lalevee called the meeting to order at 5:00 p.m.

Roll Call of Members

Gregory Lalevee, President
Adam Beder, Vice President
Matthew Loper
Lily Wong
Roger Jinks, absent

Also Present:

Robert Presuto, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Michael Meyer, High School Principal
Elizabeth Graner, Somerset County Commissioner Liaison

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and notice was given to The Courier News on February 22, 2026.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Loper, seconded by Mr. Beder, the minutes of the Regular Meeting and Executive Session held on December 22, 2025 and Special Meeting held on January 14, 2026 were approved.

Presentations/Recognitions

Student of the Month

- Mecca Walden, Culinary Arts, Grade 11 (January)
- Desmond Ohlson, Mechanics & Repair, Grade 10 (February)

Presentation CTE Stellar Students – 2nd Quarter

CTE Program	Stellar Student	Grade
Academy for Health & Medical Sciences	Jade Zhou	10
Agricultural Science	Kimberly Navarrete	9
Auto Body	Andrew Montoya	10
Automotive Diesel Technology	Matthew Martinez	11
Biomedical	Sharon Javadala	9
Business Entrepreneurship & Management	Haley Garcia Valle	11
Carpentry	Ryan Phelan	10
Computer Science Technology	Alexis Onofre-Carmona	11
Cosmetology/Advanced	Diamond Dorsey	12
Cosmetology/Novice	Ava Del Rocco	10
Culinary Arts	Edward Ortiz	12
Dance	Hannah Demetriou	10
Electrical Construction	Luis Ceballo	12
Finance	Oscar Casas	11
Global Business Operations	Stephanie Garcia Martinez	9
Graphic Communications	Chloe Spellman	12
Health Occupations/Advanced	Valeria Reinoso	12
Health Occupations/Novice	Sadie Pivarnik	10
Heating, Ventilation, Air Conditioning/Refrigeration	Ivan Radzimski	11
Law & Public Safety	HannahJane Davies	9
Mechanics & Repair	Jon Ball	11
Mechatronics, Engineering, and Advanced Manufacturing	Dominik Lojek	12
Plumbing	Dushawn Dorsey	10
Theater Arts/Acting	Rebecca Coakley	12
Theater Arts/Vocal	Sarah Craft	9
Welding	Skyla Joswick	10

Announcement – SCVTHS' Governor's Educators of the Year

- Ms. Shannon Pisani (Teacher of the Year)
- Dr. Melissa Norrbom (Educational Services Professional of the Year)

Old or Unfinished Business

- None

Construction Projects

- Mr. Presuto read the Maintenance and Construction Report. He thanked the Buildings and Grounds Department and the County for their snow removal.

Committee Reports

- Board of School Estimate – Mr. Lalevee, Mr. Beder
- NJSBA (Delegate) – Ms. Wong
- SCESC (Representative) – Mr. Lalevee; (Alternate) – Mr. Loper
- SCJIF – (Commissioner) – Ms. Sipple; (Alternate) – Mr. Beder
- SSRHIF – (Commissioner) – Mr. Beder; (Alternate) – Ms. Sipple

School Communications Report

- Dr. Wallace presented the School Communication Report.

Open to the Public – Action Items Only

Individuals and/or groups are invited to present their comments regarding the following action items to the Board of Education at this time. In accordance with Board policy, members of the public are allotted one opportunity to address the Board for a maximum of three (3) minutes during this period of the meeting.

Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

- None

Superintendent's Report

On recommendation of Mr. Presuto and motion by Ms. Wong, seconded by Mr. Loper and on roll call vote, agenda items A through I as follows:

A. Retirement

The Board of Education accepted the resignation of Ms. Valerie Hart, for the purpose of retirement, effective April 30, 2026.

B. Partial Reduction in Force – 2025-26 School Year

The Board of Education put into effect a partial reduction in force effective immediately as follows:

POSITION

Lead Security/Attendance Officer - 12-month to 10-month

UPC#

GUA-HS-ATTEND-FL-01

C. Employment of Full-Time Personnel – 2025-26 School Year

The Board of Education appointed Mr. Raymond Rowlin, Jr. to the position of Lead Security/Attendance Officer (10-month) (UPC# GUA-HS-ATTEND-FL-01), at a salary of 60,197.59 (prorated), Step D13, retroactive to January 15, 2026. (11-000-266-100-002-000/11-000-211-100-004-000)

The Board of Education appointed Mr. Gregory Jablonski to the position of Temporary Social Studies Instructor (Leave Replacement), at a salary of \$68,455.00 (prorated), Step 1/C, retroactive to January 27, 2026 through the end of the school year. (11-140-100-101-003-000)

The Board of Education appointed Ms. Anita Haley to the position of Temporary Science Instructor (Leave Replacement), at a salary of \$68,455.00 (prorated), Step 1/C, effective March 2, 2026 through the end of the school year. (11-140-100-101-003-000)

D. Employment of Part-Time Personnel – 2025-26 School Year

The Board of Education approved the following part-time personnel for the 2025-26 school year:

Performing Arts – Dance

Walter Cupit

Technical Director (40 hrs)

\$ 45.35/hr (11-310-100-101-010-000)

FBLA - Chaperones

James Strickhart – State Competition - Atlantic City, NJ (*2 nights)

\$500.00 (11-401-100-100-003-000)

David Kettner – State Competition – Atlantic City, NJ (*2 nights)

\$500.00 (11-401-100-100-003-000)

Janet Cantore-Watson – State Competition – Atlantic City, NJ (*2 nights)

\$500.00 (11-401-100-100-003-000)

Randee Benaksas – State Competition – Atlantic City, NJ (*2 nights)

\$500.00 (11-401-100-100-003-000)

*Departing March 9 and returning March 11

E. Employment of Substitutes

The Board of Education approved employment of the following substitute at a rate of \$150.00/day for the 2025-26 school year:

Manjula Dollegowda Ramegowda

F. Extra-Curricular Appointments – 2025-26 School Year

The Board of Education approved the following for extra-curricular activities for the 2025-26 school year:

Susan Santiago	Scoreboard Operator (shared position)	\$ 50.00/game
	Adult Baseball Pitch Counter	\$ 50.00/game
Karen Morlock	Scoreboard Operator (shared position)	\$ 50.00/game

G. Provisional Teacher Program – 2025-26 School Year

The Board of Education approved the following mentor (pursuant to NJAC 6A:9B-8.4) for the district’s provisional teacher for the 2025-26 school year (payment amount is determined by the NJ Department of Education and satisfied by the mentee) as follows:

<u>Provisional Teacher</u>	<u>Route</u>	<u>Mentoring Fees</u>	<u>Mentor</u>
<u>Candidate (Mentee)</u>			
David Kettner	Traditional	\$550.00	Guillermo Reina

H. FMLA Request

The Board of Education approved an FMLA request for Ms. Meghan O’Reilly Welch beginning April 7, 2026 through the end of the school year.

I. School Business/Professional Development Travel

The Board of Education approved requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks	absent	

J. Field Trips

On recommendation of Mr. Presuto and motion by Mr. Loper, seconded by Ms. Wong and on roll call vote, the Board of Education approved field trips for high school students as they appear on Addendum #2.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks	absent	

K. Calendar – 2026-27 School Year

On recommendation of Mr. Presuto and motion by Mr. Beder, seconded by Mr. Loper and on roll call vote, the Board of Education adopted the 2026-27 school year calendar as it appears on Addendum #3.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks	absent	

L. Donations

On recommendation of Mr. Presuto and motion by Ms. Wong, seconded by Mr. Loper and on roll call vote, the Board of Education accepted the following donations:

<u>Items</u>	<u>Donor</u>
SFA Saniswift Pro Pump	Michael Cerna
Saniaccess 3 Pump	Saniflo 105 Newfield Avenue, Suite B Edison, NJ 08837
(2) AprilAire 620 humidifiers	George Laurito
(1) AprilAire 800 humidifier	AprilAire
(1) AprilAire 720 humidifier	54 Lincoln Avenue
(4) AprilAire 1410 air cleaners	Wood Ridge, NJ 07075

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks	absent	

M. Employee Assistance Program

On recommendation of Mr. Presuto and motion by Mr. Loper, seconded by Mr. Beder and on roll call vote, the Board of Education renewed its agreement with Charles Nechtem Associates, Inc. to provide short-term counseling services for the employees of Somerset County Vocational & Technical Schools, effective February 1, 2026 through January 30, 2027.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks	absent	

N. Resolution – Harassment, Intimidation or Bullying Decision – Case #2526-004

On recommendation of Mr. Presuto and motion by Mr. Loper, seconded by Mr. Beder and on roll call vote, the Board of Education approved the following:

Whereas, the Somerset County Vocational Board of Education has received and accepted the HIB Investigation Report (Case #2526-004) at its meeting held on December 22, 2025; and

Whereas, the HIB Investigation Report indicated each reported case of Harassment, Intimidation or Bullying and the results of the investigation known as the Superintendent’s decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent’s decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent’s decisions on reported cases of Harassment, Intimidation or Bullying;

Now, therefore be it resolved, that the Board of Education affirmed the Superintendent’s decision in the case (#2526-004) listed in the HIB Investigation Report previously accepted by the Board at its Board of Education meeting held on December 22, 2025.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Laveve	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks		absent

O. Resolution – Harassment, Intimidation or Bullying Decision – Case #2526-005

On recommendation of Mr. Presuto and motion by Mr. Loper, seconded by Ms. Wong and on roll call vote, the Board of Education approved the following:

Whereas, the Somerset County Vocational Board of Education has received and accepted the HIB Investigation Report (Case #2526-005) at its meeting held on December 22, 2025; and

Whereas, the HIB Investigation Report indicated each reported case of Harassment, Intimidation or Bullying and the results of the investigation known as the Superintendent’s decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent’s decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent’s decisions on reported cases of Harassment, Intimidation or Bullying;

Now, therefore be it resolved, that the Board of Education affirmed the Superintendent’s decision in the case (#2526-005) listed in the HIB Investigation Report previously accepted by the Board at its Board of Education meeting held on December 22, 2025.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks	absent	

On recommendation of Mr. Presuto and motion by Mr. Beder, seconded by Ms. Wong and on roll call vote, agenda items P through R as follows:

P. Abolish Board Policies and Regulations

The Board of Education abolished the following policies and regulations:

- 3362 – Sexual Harassment
- R3362 Sexual Harassment of Teaching Staff Members Complaint Procedure
- 4352 – Sexual Harassment
- R4352 – Sexual Harassment of Support Staff Members Complaint Procedure

Q. Revised Board Policies and Regulations

The Board of Education approved the following revised policies and regulations at this first reading as they appear on Addendum #4.

- 0142.1 – Nepotism
- 1220 – Employment of Chief School Administrator
- 2530/R2530 – Resource Materials
- 9130/R9130 – Public Complaints and Grievances

R. Board Policies and Regulations

The Board of Education approved the following policies and regulations at this first reading as they appear on Addendum #5.

- 1552/R1552 – Sexual Harassment – Staff
- 2535/R2535 – Library Material

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks	absent	

On recommendation of Mr. Presuto and motion by Mr. Beder, seconded by Ms. Wong and on roll call vote, agenda items S and T as follows:

S. Application for Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its February 23, 2026 meeting authorized application for funds for the following:

NJ Department of Education	Elevating High-Quality Work-Based Learning (Competitive) (4/1/26-6/30/27)	\$30,000.00
----------------------------	---	-------------

T. Acceptance of Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its February 23, 2026 meeting authorized acceptance of funds for the following:

NJ Department of Agriculture NJ Farm to School Implementation \$ 9,000.00
 and Staying Power Grant

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks	absent	

Superintendent’s Update

- HIB Report – New cases submitted for February review = 0; HIB cases submitted prior for Board decision = 2; Total YTD reports submitted for review = 5
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # Days	Suspension Dates	Reason
1220202619	12	Out	2	2/6/2026, 2/9/2026	Possession: Unknown Substance

- Student Enrollment Report

Enrollment Report - February 13, 2026	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	96	84	99	82	361
Shared-Time Students Enrolled	160	109	109	67	445
Totals	256	193	208	149	806

- SSDS (NJDOE Student Safety Data System) Report Period 1 (9/1/25 – 12/31/25) – M. Meyer

Incidents (Violence, Vandalism, Substances, Weapons and HIB Confirmed)	2
Other Incidents Leading to Removal	2
Restraint/Seclusion	0
HIB Alleged	4
HIB Trainings	6
HIB Programs	1

- National Career & Technical Education Month – February – R. Benaksas

Submission of Bills

On motion by Mr. Loper, seconded by Ms. Wong and on roll call vote, the Board of Education approved the bills list for January 26, 2026 and February 23, 2026, which was included in the Board packet and is attached to the regular meeting minutes.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks	absent	

Report of the School Business Administrator/Board Secretary

A. Board Secretary Report/Cash Report – December 2025 and January 2026

On motion by Mr. Loper, seconded by Mr. Beder and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary and the Cash Report for the month of December 2025 (Addendum #6) and January 2026 (Addendum #7), after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks	absent	

B. Budget Transfers – December 2025 and January 2026

On motion by Mr. Beder, seconded by Ms. Wong and on roll call vote, the Board of Education approved the December 2025 and January 2026 budget transfers for the 2025-26 school year as they appear on Addendum #8.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks	absent	

C. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2025-26 School Year

On motion by Mr. Beder, seconded by Ms. Wong and on roll call vote, the Board of Education awarded the following purchases in excess of the bid threshold for the 2025-26 school year which are year to date amounts and are in compliance with law.

CDW	\$241,513.00	Co-Op	District Wide Technology
F.W. Webb	\$ 89,892.00	Co-Op	HVAC & Plumbing Supplies
Magic Touch	\$162,616.00	Co-Op	District Wide Repairs
W. W. Grainger	\$214,136.00	Co-Op	Building & Grounds Supplies

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks	absent	

D. Change Orders – New CTE Building & Gymnasium

On motion by Mr. Loper, seconded by Mr. Beder and on roll call vote, the Board of Education approved the following change orders:

Change Order No. 13

The contractor shall provide all labor, materials and equipment necessary to make the following changes in the contract: ADA parking and walkway, MEAM lab cord drop relocation and Smart Board power, add 6 additional cord drops in MEAM lab, added equipment HVAC lab learning skid units, change IT receptacles circuit to 30A, P & PE fixture installation overtime differential cost, furnish and install outlet for copy machine room 207.

Current Contract Amount	\$22,404,652.02
Change Order No. 13 Amount	<u>\$ 77,313.02</u>
Revised Contract Amount	\$22,481,965.04

Change Order No. 14

The contractor shall provide all labor, materials and equipment necessary to make the following changes in the contract: Rev 1 bulletin #13 changes to HVAC lab, ERRS equipment and Allegiant wireless installation, striping for handicap parking, parking lot drainage and sub drainage stabilization, roof protection pad, ERRS installation equipment and cabling by owner, gym office window sills, relocate CCTV cameras in gym, relocate 3 EF switches in MEAM and HVAC, HVAC lab condenser and air handler changes.

Current Contract Amount	\$22,481,965.04
Change Order No. 13 Amount	<u>\$ 225,262.42</u>
Revised Contract Amount	\$22,707,227.46

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	X	
Ms. Wong	X	
Mr. Jinks		absent

New Business

- Ethics Disclosure Statements are due online no later than April 30, 2026.

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

March 23, 2026

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public - Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

- None

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to negotiations and potential litigation. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Loper, seconded by Ms. Wong and passed, the Board of Education went into closed session at 5:45 p.m.

Open Session

On motion by Ms. Wong, seconded by Mr. Loper and passed, the Board of Education went into open session at 6:19 p.m.

Adjournment

On motion by Ms. Wong, seconded by Mr. Loper and passed, the meeting adjourned at 6:19 p.m.

Raelene Sipple
Business Administrator/Board Secretary

School Business/Professional Development Travel
February 2026

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
February 25, 2026	Charles Shade	\$295.00	\$0	Powerful/Practical Strategies for Reaching I Don't Care Students	Online
March 2-6, 2026	Daniel Dalfonzo	\$3,175.00	\$374.00/meals \$467.75/lodging \$544.04/mileage \$4.00/tolls	Festo Fundamentals Hybrid Learning Track	Elizabethton, TN
Self-paced	Elaine Howe	\$249.99	\$0	Powerful Strategies to Create Transformative Change for Stressed, Anxious & Depressed Youth	Digital Seminar
June 2-5, 2026	Raelene Sipple	\$500.00	\$238.00/meals \$358.26/lodging \$110.45/mileage \$22.00/tolls/parking	NJASBO Annual Conference	Atlantic City, NJ

February 2026

FIELD TRIPS

<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
MEAM	LVMH Watches & Jewelry Springfield, NJ	\$0.00	District & Outside Agency/District
FFA	TCNJ Ewing, NJ	\$32.00/Student	District & Outside Agency/District
SkillsUSA	UTI Bloomfield, NJ	\$0.00	District & Outside Agency/District
FFA	Mercer County Community College West Windsor, NJ	\$101.00/ SA Ag. Sci & District	District
SkillsUSA	Essex County Donald Payne Sr. Tech Newark, NJ	\$0.00	District & Outside Agency/District
SkillsUSA	St. Clare's Hospital Denville, NJ	\$0.00	District & Outside Agency/District
Health Occupations	Senior Wellness Center Bridgewater, NJ	\$0.00	District
Student Ambassadors	Robert Morris Middle School South Bound Brook, NJ	\$0.00	District
SkillsUSA	Carpenters Training Center Edison, NJ	\$0.00	District
HVACR	Newark Airport HVAC Plant Newark, NJ	\$0.00	District
Automotive Technology	Mercedes-Benz Learning Performance Center Robbinsville Twp., NJ	\$0.00	District
SkillsUSA	Mercedes-Benz Learning Performance Center Robbinsville Twp., NJ	\$0.00	District
SkillsUSA	GCIT Sewell, NJ	\$0.00	District
SkillsUSA	Camden Tech Sicklerville, NJ	\$0.00	District
SkillsUSA	Gloucester Fire Academy Clarks Borough, NJ	\$0.00	District
SkillsUSA	Ironworkers 399 Hammonton, NJ	\$0.00	District
FFA	Rutgers SEBS & Douglass Campus New Brunswick, NJ	\$11.00/NJ FFA Program Affiliation	District
Health Occupations	Senior Wellness Center Bridgewater, NJ	\$0.00	District
Dance, Graphic Arts, Art Class	RVCC Branchburg, NJ	\$0.00	District
Health Occupations	Senior Wellness Center Bridgewater, NJ	\$0.00	District
Cosmetology	RVCC Branchburg, NJ	\$0.00	District
<u>CTE Program/Other</u>	<u>Date/Location</u>	<u>Cost Per Chaperone</u>	<u>Transportation Provided/Paid by</u>
FBLA Chaperones State Leadership Conference	3/9-11/2026 Atlantic City, NJ	Registration: \$110.00 Lodging: \$230.00 Meals: \$170.00	District

*Prior approval given by Superintendent

FIELD TRIPS

<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
Robotics Club	Rutgers/Busch Campus Piscataway, NJ	\$0.00	District
SkillsUSA	Cape May County Tech Cape May, NJ	\$0.00	District
Student Ambassadors	Branchburg Middle School Branchburg, NJ	\$0.00	District
Cosmetology	Jacob Javitz Center New York, NY	\$45.00/Student	District
Student Ambassadors	Hillsborough Middle School Hillsborough, NJ	\$0.00	District
Student Ambassadors	Bridgewater Middle School Bridgewater, NJ	\$0.00	District
Student Ambassadors	Warren Middle School Warren, NJ	\$0.00	District
YTTW Students	NJ Convention & EXPO Center Edison, NJ	\$0.00	District
History Students	Naval Weapons Station Earle Colts Neck, NJ	\$0.00	Outside Agency/Fundraiser



SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

P.O. Box 6350 • 14 Vogt Drive • Bridgewater, NJ 08807-0350 • (908) 526-8900 • www.scvths.org

2026-2027 SCHOOL CALENDAR

September 2026 17

M	T	W	T	F
	1	2	3	4 5
6	7	8	9	10 11 12
13	14	15	16	17 18 19
20	21	22	23	24 25 26
27	28	29	30	

October 2026 22

M	T	W	T	F
			1	2 3
4	5	6	7	8 9 10
11	12	13	14	15 16 17
18	19	20	21	22 23 24
25	26	27	28	29 30 31

November 2026 17

M	T	W	T	F
1	2	3	4	5 6 7
8	9	10	11	12 13 14
15	16	17	18	19 20 21
22	23	24	25	26 27 28
29	30			

December 2026 17

M	T	W	T	F
		1	2	3 4 5
6	7	8	9	10 11 12
13	14	15	16	17 18 19
20	21	22	23	24 25 26
27	28	29	30	31

January 2027 19

M	T	W	T	F
				1 2
3	4	5	6	7 8 9
10	11	12	13	14 15 16
17	18	19	20	21 22 23
24	25	26	27	28 29 30
31				

September 2026

- 2-3 CLOSED.....Staff In-Service
- 4 OPEN.....First Day of School
- 7 CLOSED.....Labor Day
- 15 PARENT BACK TO SCHOOL NIGHT
- 16 10 AM DELAYED OPENING
- 21 CLOSED.....Yom Kippur

October 2026

- 17 OPEN HOUSE.....Staff Present

November 2026

- 5-6 CLOSED.....NJEA Convention
- 25 12 NOON DISMISSAL.....Thanksgiving
- 26-27 CLOSED.....Thanksgiving

December 2026

- 23 12 NOON DISMISSAL.....Holiday Recess
- 24-31 CLOSED.....Holiday Recess

January 2027

- 1 CLOSED.....Holiday Recess
- 18 CLOSED.....Martin Luther King, Jr. Day

February 2027

- 10 12 NOON DISMISSAL.....Staff In-Service
- 11-15 CLOSED.....Mid-Winter Recess
- 16 10 AM DELAYED OPENING.....Staff In-Service

March 2027

- 19 12 NOON DISMISSAL.....Spring Recess
- 22-29 CLOSED.....Spring Recess

May 2027

- 31 CLOSED.....Memorial Day

June 2027

- 18 LAST DAY OF SCHOOL/GRADUATION

182 School Days
187 Staff (186 Staff Present + 1 Virtual Learning Moodle Day)

Approved:

NOTE: IN THE EVENT OF EMERGENCY CLOSING AND SCHOOL IS CLOSED IN EXCESS OF TWO DAYS, ADDITIONAL MAKE-UP DAYS WILL BE MARCH 29th, MARCH 22nd (IF NEED IS KNOWN BY MARCH 1st). IF TWO EMERGENCY DAYS ARE NOT USED BY MAY 3rd, SCHOOL WILL BE CLOSED ON MAY 28th AND JUNE 1st. IF ONE EMERGENCY DAY IS NOT USED, SCHOOL WILL BE CLOSED ON MAY 28th

★ Parent Back to School Night

■ Closed ■ 10 am Delayed Opening

△ 12 Noon Dismissal for Students & Teachers

△ 12 Noon Dismissal for Students -Staff In-Service

☆ Teachers and HS Office Staff Present

— Staff In-Service

February 2027 17

M	T	W	T	F
	1	2	3	4 5 6
7	8	9	10	11 12 13
14	15	16	17	18 19 20
21	22	23	24	25 26 27
28				

March 2027 17

M	T	W	T	F
	1	2	3	4 5 6
7	8	9	10	11 12 13
14	15	16	17	18 19 20
21	22	23	24	25 26 27
28	29	30	31	

April 2027 22

M	T	W	T	F
			1	2 3
4	5	6	7	8 9 10
11	12	13	14	15 16 17
18	19	20	21	22 23 24
25	26	27	28	29 30

May 2027 20

M	T	W	T	F
				1
2	3	4	5	6 7 8
9	10	11	12	13 14 15
16	17	18	19	20 21 22
23	24	25	26	27 28 29
30	31			

June 2027 14

M	T	W	T	F
				1 2 3 4 5
6	7	8	9	10 11 12
13	14	15	16	17 18 19
20	21	22	23	24 25 26
27	28	29	30	

BYLAW GUIDE

BYLAWS
0142.1/page 1 of 3
Nepotism
Dec 25
M

[See POLICY ALERT Nos. 182, 184, 188, and 236]

0142.1 NEPOTISM

The Board of Education adopts this Nepotism Policy as a condition of receiving State aid pursuant to N.J.A.C. 6A:23A-6.2(a).

For the purposes of this Policy, “relative” means an individual’s spouse, ~~by marriage or civil union~~ **partner as defined at pursuant to N.J.S.A. 37:1-2833 et seq.**, domestic partner as defined ~~at in~~ N.J.S.A. 26:8A-3, or the ~~individual’s or spouse’s~~ parent, child, sibling, aunt, uncle, niece, nephew, grandparent, grandchild, son-in-law, daughter-in-law, stepparent, stepchild, stepbrother, stepsister, half-brother, or half-sister **of the individual or of the individual’s spouse, civil union partner, or domestic partner**, whether the relative is related to the individual or the individual’s spouse, **civil union partner, or domestic partner** by blood, marriage, or adoption **pursuant to N.J.A.C. 6A:23A-1.2.**

For the purposes of this Policy, “immediate family member” means the person’s spouse, partner in a civil union as defined ~~at in~~ N.J.S.A. 37:1-2833 **et seq.**, domestic partner as defined ~~at in~~ N.J.S.A. 26:8A-3, or dependent child, residing in the same household.

For the purposes of this Policy, “administrator” is defined as set forth in N.J.S.A. 18A:12-23.

No relative of a Board member or the Superintendent of Schools shall be employed in an office or position in this school district except: ~~that a person employed by the school district on the effective date of the Policy or the date a relative becomes a Board member or Superintendent shall not be prohibited from continuing to be employed or promoted in the district.~~

1. **A person employed by the district on or before October 1, 2008 or on or before the date an employee’s relative becomes a Board member or Superintendent shall not be prohibited from continuing to be employed or to be promoted in the district in accordance with the effective date as outlined in the initial version of N.J.A.C. 6A:32A-6.2 adopted on July 1, 2008. However, this shall not pertain to extending an employment contract to allow for an increase in annual pay directly related to an extension of the work year; and**



BYLAW GUIDE

BYLAWS
0142.1/page 2 of 3
Nepotism

- 2. The district may employ a relative of a Board member or the Superintendent provided the district has obtained approval from the Executive County Superintendent. Such approval shall be granted only upon demonstration by the district that it conducted a thorough search for candidates and the proposed candidate is the only qualified and available person for the position.**

~~The Superintendent of Schools shall not recommend to the Board, of Education pursuant to N.J.S.A. 18A:27-4.1, the any relative of a Board member or the Superintendent or a Board member, unless the relative is subject to an exception as outlined at N.J.A.C. 6A:23A-6.2(a)2. and at 1. and 2. above. [Optional — However, in accordance with N.J.A.C. 6A:23A-6.2(a)2, the district may employ a relative of a Board member or Superintendent of Schools provided the district obtains the approval from the Executive County Superintendent of Schools. Such approval shall be granted only upon demonstration by the school district that it conducted a thorough search for candidates and that the proposed candidate is the only qualified and available person for the position.]~~

~~[Optional — In accordance with N.J.A.C. 6A:23A-6.2(a)6.(b), per diem substitutes and student employees who are relatives of a Board member or the Superintendent of Schools shall be excluded from the provisions of this Policy and N.J.A.C. 6A:23A-6.2.]~~

~~A school district administrator shall not exercise be prohibited from exercising direct or indirect authority, supervision, or control over the administrator's a relative of the administrator. If Where it is not feasible to eliminate such a direct or indirect supervisory relationship, appropriate screens and/or alternative supervision and reporting mechanisms shall must be put in place.~~

~~A school district administrator or Board member whose who has a relative who is a member of the bargaining unit shall not discuss or vote be prohibited from discussing or voting on the proposed collective bargaining agreement with that unit or from participating in any way in negotiations, including, but not limited to, being a member of the negotiating team; nor should that school district administrator be present with the Board in closed session when negotiation strategies are being discussed; provided however, that the administrator may serve as a technical resource to the negotiating team and may provide technical information necessary to the collective bargaining process when no one else in the district can provide such information.~~



BYLAW GUIDE

BYLAWS
0142.1/page 3 of 3
Nepotism

A ~~school~~ district administrator or Board member who has an immediate family member who is a member of the same Statewide union in another school district shall **not participate** ~~be prohibited from participating~~ in any way in negotiations, including, but not limited to, being a member of the negotiating team or being present with the Board of ~~Education~~ in closed sessions when negotiation strategies are being discussed, prior to the Board of ~~Education~~ attaining a ~~t~~Tentative ~~m~~Memorandum of ~~a~~Agreement with the bargaining unit that includes a salary guide and total compensation package. Once the ~~t~~Tentative ~~m~~Memorandum of ~~a~~Agreement is established, a ~~school~~ district administrator with an immediate family member who is a member of the same Statewide union in another school district may fully participate in the process, absent other conflicts. **However** ~~Notwithstanding these provisions~~, a district administrator who has an immediate family member who is a member of the same Statewide union in another district may serve as a technical resource to the negotiating team and may provide technical information necessary to the collective bargaining process when no one else in the district can provide the information.

Keep [Optional – In accordance with N.J.A.C. 6A:23A-6.2(b), per diem substitutes and student employees who are relatives of a Board member or the Superintendent shall be excluded from the provisions of this Policy and N.J.A.C. 6A:23A-6.2.]

N.J.A.C. 6A:23A-6.2

Adopted:



POLICY GUIDE

ADMINISTRATION

1220/page 1 of 5

Employment of Chief School Administrator

Dec 25

M

[See POLICY ALERT Nos. 184, 186, 209, and 236]

1220 EMPLOYMENT OF CHIEF SCHOOL ADMINISTRATOR

The Board of Education vests the primary responsibility for the administration of this school district in a Superintendent of Schools and recognizes the appointment of a person to that office is one of the most important functions this Board can perform. The Superintendent shall have a seat on the Board **employing the Superintendent of Education** and the right to speak on **all** matters at meetings of the Board (~~pursuant to N.J.S.A. 18A:17-20.a or N.J.S.A. 18A:17-20.b~~), but shall have no vote **pursuant to N.J.S.A. 18A:17-20.b**.

[Optional

The Superintendent shall devote **themselves** ~~himself or herself~~ exclusively to the duties of the office.]

Recruitment Procedures

The Board shall actively seek the best qualified and most capable candidate for the position of Superintendent. The Board may use a consultant service to assist in the recruitment process. Recruitment procedures may include, but are not limited to, the following activities:

1. The preparation of a new or a review of an existing written job description;
2. **The p**Preparation of informative material describing the ~~school~~ district and its educational goals and objectives;
3. ~~Where feasible,~~ **T**he opportunity for applicants to visit the district, **where feasible**;
4. ~~An Establish an~~ interview process that encourages the candidate and the Board members to have a meaningful discussion of the ~~school~~ district's needs and expectations. The Board members shall review and discuss the candidate's credentials, qualifications, educational philosophy, and other qualities and expertise **the candidate he/she** can offer to the district;



POLICY GUIDE

ADMINISTRATION

1220/page 2 of 5

Employment of Chief School Administrator

5. Solicitation of applications from a wide geographical area; and
6. Strict compliance with law and Policy 1530 on equal employment opportunity.

Qualifications

The candidate must possess or be eligible for a valid New Jersey administrative certificate endorsed for school administrator or a provisional school administrator's endorsement in accordance with N.J.A.C. 6A:9B-12.4 et seq. and must qualify for employment following a criminal history record check.

[Optional

The candidate shall

meet criteria established by the Board.

OR

Choose one or more of the following:

have earned a doctoral degree from a duly accredited institution of higher education as defined in N.J.A.C. 6A:9-2.1.

have _____ years of demonstrated success in public school administration of which at least _____ years have been in the capacity of

school Principal.

central office administrator.

Assistant Superintendent.

(Insert other locally adopted requirements regarding background, experience, personal qualities, and individual achievements.)



POLICY GUIDE

ADMINISTRATION

1220/page 3 of 5

Employment of Chief School Administrator

(Insert locally adopted requirements regarding verification of competency including: resumes, records of past experience, college transcripts, certification test, evaluation reports, internship evaluations, etc.)

submit at least _____ letters of recommendation from persons who have supervised **the candidate's his/her** administrative performance.]

Employment Contract

A person appointed Superintendent must enter **into** an employment contract with the Board.

An employment contract for the Superintendent ~~of Schools~~ shall be reviewed and approved by the Executive County Superintendent in accordance with the provisions of N.J.A.C. 6A:23A-3.1 and Policy 1620. Any action(s) by the Executive County Superintendent undertaken pursuant to N.J.A.C. 6A:23A-3.1 may be appealed to the Commissioner pursuant to the procedures set forth in N.J.A.C. 6A:3 **pursuant to N.J.A.C. 6A:23A-3.1(f)**.

The employment contract with the Superintendent must be approved with a recorded roll call majority vote of the full membership of the Board at a public Board meeting.

In the event there is a Superintendent vacancy at the expiration of the existing contract, only the Board seated at the time of the expiration of the current Superintendent's contract may appoint and approve an employment contract for the next Superintendent.

In the event there is a Superintendent vacancy prior to the expiration of the existing contract, the Board seated at the time the position becomes vacant may appoint and approve an employment contract for the next Superintendent.



POLICY GUIDE

ADMINISTRATION

1220/page 4 of 5

Employment of Chief School Administrator

The contract for the Superintendent who does not acquire tenure, but who holds tenure during the term of **the Superintendent's** ~~his/her~~ employment contract will include: a term of not less than three nor more than five years and expiring July 1; a beginning and ending date; the salary to be paid and benefits to be received; a provision for termination of the contract by the Superintendent; an evaluation process pursuant to N.J.S.A. 18A:17-20.3; and other terms agreed to between the Board and the Superintendent.

During the term of the contract, the Superintendent shall not be dismissed or reduced in compensation except for inefficiency, incapacity, or conduct unbecoming a Superintendent; or other just cause and **then only in the manner prescribed by N.J.S.A. 18A:6 Article 2 Subarticle B pursuant to N.J.S.A. 18A:17-20.2** ~~by the Commissioner of Education pursuant to the tenure hearing laws.~~

At the conclusion of the term of the initial contract or of any subsequent contract, in accordance with N.J.S.A. 18A:17-20.1, the Superintendent shall be deemed reappointed for another contracted term of the same duration as the previous contract unless either: the Board by contract reappoints the Superintendent for a different term which shall **be** ~~be~~ not be less than three nor more than five years, in which event reappointments thereafter shall be deemed for the new term unless a different term is again specified; or the Board notifies the Superintendent in writing the Superintendent will not be reappointed at the end of the current term, in which event **the Superintendent's** ~~his/her~~ employment shall cease at the expiration of that term. In the event the Board notifies the Superintendent **they** ~~he/she~~ will not be reappointed, the notification shall be given prior to the expiration of the first or any subsequent contract by a length of time equal to thirty days for each year in the term of the current contract.

Pursuant to N.J.S.A. 18A:17-20.2a, the Board shall submit to the Commissioner of Education for prior approval an early termination of employment agreement that includes the payment of compensation as a condition of separation. **As used** ~~in accordance with~~ N.J.S.A. 18A:17-20.2a, "compensation" includes, but is not limited to, salary, allowances, bonuses and stipends, payments **for** ~~of~~ accumulated sick or vacation leave, contributions toward the costs of health, dental, life, and other types of insurance, medical reimbursement plans, retirement plans, and any in-kind or other form of remuneration.



POLICY GUIDE

ADMINISTRATION

1220/page 5 of 5

Employment of Chief School Administrator

An early termination of an employment agreement **of the Superintendent** shall be limited in its terms and conditions as outlined in N.J.A.C. 6A:23A-3.2. The Commissioner shall evaluate ~~the such~~ agreements in accordance with the provisions of N.J.S.A. 18A:17-20.2a and N.J.A.C. 6A:23A-3.2 and ~~shall have has~~ the authority to disapprove the agreement **if the payment of compensation has a condition of separation from service is found to be excessive pursuant to N.J.S.A. 18A:17-20.2a**. The agreement shall be submitted to the Commissioner by the district by certified mail, return receipt requested. The determination shall be made within thirty days of the Commissioner's receipt of the agreement from the ~~school~~ district.

Disqualification

Any candidate's misstatement of fact material to qualifications for employment or the determination of salary will be considered by this Board to constitute grounds for dismissal.

Certificate Revocation

All Superintendent contracts shall include, pursuant to N.J.S.A. 18A:17-15.1, the required provision that states that the contract is null and void in the event the Superintendent's certificate is revoked in accordance with N.J.A.C. 6A:23A-3.1(e)13.

~~In accordance with N.J.A.C. 6A:23A-3.1(e)(12), in the event the Superintendent's certificate is revoked, the Superintendent's contract is null and void.~~

N.J.S.A. 18A:16-1; 18A:17-15; 18A:17-20; 18A:17-20.1;
18A:17-20.2; 18A:17-20.2a; 18A:17-20.3
N.J.A.C. 6A:9B-12.3; 6A:9B-12.4; 6A:23A-3.1; 6A:23A-3.2

Adopted:



POLICY GUIDE

PROGRAM
2530/page 1 of 2
Resource Materials
Dec 25

[See POLICY ALERT No. 236]

2530 RESOURCE MATERIALS

The Board of Education shall provide resource materials to implement **the school district's and school educational goals and objectives to meet as student needs dictate and as district resources permit.** **Resource** Such materials include, **but are not limited to,** reference materials books; **fiction and nonfiction books; maps; audio and audio-visual materials; pamphlets; periodicals; pictures; online references;** other supplementary titles; ~~maps, library print and non print materials;~~ and other sources of information for use by students that are not designated as textbooks. **Resource materials are not library material as defined in N.J.S.A. 18A:34A-3 and Policy and Regulation 2535.**

~~The Superintendent shall be responsible for the selection and maintenance of all resource materials, in accordance with the following standards:~~

- ~~1. Material will be suited to the varied interests, abilities, reading levels, and maturation levels of the students to be served;~~
- ~~2. Wherever possible, materials will provide major opposing views on controversial issues so that students may develop under guidance the practice of critical reading and thinking;~~
- ~~3. Wherever possible, materials will represent the many religious, ethnic, and cultural groups and their contribution to American heritage;~~
- ~~4. Materials will be factually accurate and of genuine literary or artistic value;~~
- ~~5. Materials will be of a quality and durability appropriate to their intended uses and longevity;~~
- ~~6. Materials will relate to, support, and enrich the courses of study adopted by the Board.~~



POLICY GUIDE

PROGRAM
2530/page 2 of 2
Resource Materials

The Superintendent will develop regulations for the selection of resource materials **pursuant to Regulation 2530** that provide for the effective consultation of teaching staff members at all appropriate levels,; ensure that the Board's budgetary allotment for resource materials is efficiently spent and **appropriately wisely** distributed throughout the instructional program and the district,; and ensure an inventory of resource materials that is well balanced ~~and well rounded in coverage of subject, types of materials, and variety of content.~~

The Superintendent will evaluate ~~the continuing effectiveness and utility of~~ resource materials and recommend to the Board the removal of **resource** ~~these~~ materials that no longer meet the standards set forth in ~~this Ppolicy and~~ **Regulation 2530**. Any request **by an individual** for the removal of resource materials will be governed by Policy **and Regulation 9130** ~~on public complaints.~~

Adopted:



REGULATION GUIDE

PROGRAM
R 2530/page 1 of 4
Resource Materials
Dec 25

[See POLICY ALERT No. 236]

R 2530 RESOURCE MATERIALS

A. Definition

“Resource materials” **means** ~~are~~ all those sources of information for the use of students that have not been designated as textbooks and generally must be shared by individual students. Resource materials include, **but are not limited to**, reference **materials** ~~books~~;; fiction and nonfiction books; maps; audio and audio-visual materials; ~~CD-ROM’s~~; pamphlets; periodicals; pictures; ~~and~~ on-line references; **other supplementary titles; and other sources of information for use by students that are not designated as textbooks.** Resource materials **are not library material as defined in N.J.S.A. 18A:34A-3 and Policy and Regulation 2535** ~~may be maintained in classroom library collections and/or in the school library or media center.~~

B. Selection Process

1. **The teaching staff member shall submit written requests for new resource materials to the Principal or designee in the teaching staff member’s school building.** ~~The _____ in each school building will accept the written requests of teaching staff members for new and revised reference materials.~~ Each **written** request should include the:

- a. **The nName and originator of the resource material; work,**
- b. **The Its publisher or distributor;;**
- c. A brief description of the **resource** material;; and
- d. The reason for the request, including the relevance of the **resource** material to the instructional program;-



REGULATION GUIDE

PROGRAM
R 2530/page 2 of 4
Resource Materials

2. All **written requests** ~~recommendations~~ will be forwarded to the **Superintendent or designee** _____ for consideration; ~~and. The _____ will attempt to review each requested work or, alternatively, to consult with other educational institutions that have used the material.~~
3. ~~The _____ may consult such selection aids as booklists, school library journals, previews, school library catalogs, and subject bibliographies prepared by specialists in the field.~~
34. The **Superintendent or designee** _____ **shall evaluate** ~~will measure~~ each **written request recommendation** against the **selection standards for selection as outlined in** (see **C. below paragraph C**) and the amount budgeted for resource materials in the current or succeeding school year, as appropriate.
45. The _____ ~~will present to the Superintendent or designee~~ **will develop** a list of recommended purchases, ~~no later than _____ each year.~~ The list ~~may~~ **will** include multiple copies of **resource materials** ~~when for which~~ a high level of interest and need is anticipated.

C. Selection Standards

Standards to be applied in the selection of resource materials are those set forth **below:** ~~in Policy 2530, repeated here.~~

1. **Resource mMaterials** will be suited to the varied interests, abilities, reading levels, and maturation levels of the students to be served.
2. Wherever **appropriate possible**, **resource** materials will provide major opposing views on controversial issues so that students may develop, under guidance, the practice of critical reading and thinking.



REGULATION GUIDE

PROGRAM
R 2530/page 3 of 4
Resource Materials

3. Wherever **appropriate** possible, **resource materials** will **include the basic tenets of multiculturalism in accordance with N.J.A.C. 6A:7-1.7** ~~represent the many religious, ethnic, and cultural groups and their contributions to American heritage.~~
4. **Resource mMaterials** will be factually accurate, **as appropriate**, and of genuine literary or artistic value.
5. **Resource mMaterials** will be of a quality and durability appropriate to their intended uses ~~and longevity.~~
6. **Resource mMaterials** will relate to, support, and enrich the **curriculum** ~~courses of study~~ adopted by the **Board of Education**.
7. **Resource materials** will support the **New Jersey Student Learning Standards**.
8. _____
9. _____
10. _____

D. **Periodic Removal of Resource Reference Materials**

1. The **Superintendent or designee** _____ **shall will** conduct a periodic review of **resource materials** ~~reference collections~~ for their:
 - a. Continuing usefulness;;
 - b. Relevance to the curriculum **and the New Jersey Student Learning Standards**;;
 - c. Representation of the needs and interests of all grade levels, subject areas, and departments;; and
 - d. Balance of content, types of **resource materials**, and manner of presentation.



REGULATION GUIDE

PROGRAM
R 2530/page 4 of 4
Resource Materials

- e. _____
- f. _____
- 2. Standard **resource** materials subject to frequent use that are worn or missing should be replaced periodically.
- 3. Outdated **resource** materials and **resource** materials no longer relevant to the curriculum may be withdrawn from the collection on Board of **Education** approval.
- 4. **Any request by an individual for the removal of resource materials will be governed by** ~~A complaint about reference materials shall be handled in accordance with~~ Policy and Regulation 9130.

Issued:



POLICY GUIDE

COMMUNITY
9130/page 1 of 3
Public Complaints and Grievances
Dec 25

[See POLICY ALERT No. 236]

9130 PUBLIC COMPLAINTS AND GRIEVANCES

The Board of Education shall establish procedures for the hearing and settlement of ~~Any person or group having a legitimate interest in the schools of this district may present a request, suggestion, or complaints concerning district staff members personnel, the educational program, instructional or resource materials, or the operations of the district.~~ **Complaints regarding library material as defined in N.J.S.A. 18A:34A-3 shall be addressed in accordance with Policy and Regulation 2535.** ~~The Board directs the establishment of procedures for the hearing and settlement of requests and complaints shall that provide a means for resolving complaints them fairly and impartially, and permit appropriate resolution redress, and protect district personnel from unnecessary harassment.~~

The grievance procedure outlined in Regulation 9130 shall not be utilized by a district staff member or Board member unless the district staff member or Board member is doing so in their capacity as a parent of a student currently enrolled in the district.

When a Board member is confronted with a complaint concerning district staff members, the educational program, instructional or resource materials, or the operations of the district an issue, the Board member he/she will withhold comment, commitment, and/or opinion and refer the complaint or inquiry to the Superintendent in accordance with N.J.S.A. 18A:12-24.1.j., who shall review the complaint in accordance with Regulation 9130 according to established procedures.

~~Only in those cases where satisfactory adjustment cannot be made by the Superintendent and the staff shall communications and complaints be referred to the Board for resolution.~~

Any misunderstandings or disputes between the public and school district staff members should, whenever possible, be settled by direct, informal discussions among the interested parties. It is only when such informal meetings fail to resolve differences that more formal procedures shall be employed. A complaint about a school program or personnel should be addressed to the Building Principal; a complaint about instructional or resource materials should be addressed to the Superintendent.



POLICY GUIDE

COMMUNITY
9130/page 2 of 3
Public Complaints and Grievances

~~The Superintendent shall establish P~~procedures for the **resolution** hearing of requests and complaints regarding district **staff members personnel**, the educational program, instructional and resource materials, and the operations of the school district **shall**. ~~Procedures will be governed by Regulation 9130. the following guidelines:~~

- ~~1. The matter will be resolved initially, wherever possible, by informal discussions between or among the interested parties.~~
- ~~2. A matter that cannot be resolved informally may be appealed at successive levels of authority, up to and including the Board of Education.~~
- ~~3. The complaint and its immediate resolution be reduced to writing at the first and at each successive level of appeal.~~
- ~~4. A reasonable period of time, not to exceed _____ working days, will be permitted for the filing of an appeal in writing at each successive level. A decision at each level of appeal must be rendered no later than _____ working days after the appeal is filed, except that the Board shall have thirty calendar days to make its decision.~~
- ~~5. In the case of complaints about instructional or resource materials, the initial complaint must set forth in writing the author, title, and publisher of the materials as well as those specific portions of the material or the work to which objection is taken; the complainant's familiarity with the work; the reasons for the objection; and the use of the work in the schools. The Superintendent shall appoint a committee of professional staff members and community representatives to review the challenged material against the standards for the selection of resource materials established by Board policy. The committee will report its findings to the Board. No challenged material may be removed from the curriculum or from a collection of resource materials except by action of the Board of Education, and no challenged material may be removed solely because it presents ideas that may be unpopular or offensive to some. Any Board action to remove material will be accompanied by the Board's statement of its reasons for the removal.~~



POLICY GUIDE

COMMUNITY
9130/page 3 of 3
Public Complaints and Grievances

- ~~6. A complainant shall be notified that a decision of the Board may be appealed to the Commissioner of Education.~~

Adopted:



REGULATION GUIDE

COMMUNITY
R 9130/page 1 of 8
Public Complaints and Grievances
Dec 25

[See POLICY ALERT No. 236]

R 9130 PUBLIC COMPLAINTS AND GRIEVANCES

All complaints and grievances addressed to the Board of Education, Board members individually, school officials, or district staff members shall be referred to the Superintendent for consideration in accordance with the following procedures.

A. Complaints Regarding a Teaching Staff Member Other Than an Administrator or Supervisor

1. First Level

- a. The complainant will be directed to address the **complaint matter** to the **teaching** staff member.
- b. The **teaching** staff member will ~~be directed to discuss the matter directly with the complainant and to~~ make every reasonable effort to **address the complaint** ~~explain the difficulty and/or~~ **and** take appropriate action, **if necessary**, in accordance with district **policies and** regulations and within the **teaching staff member's** ~~his/her~~ authority and ~~district regulations~~.
- c. The **teaching** staff member will report the **complaint in writing matter**, and whatever action **that** may have been taken to resolve the **complaint matter**, to the **teaching staff member's** Principal or supervisor.

2. Second Level

- a. If the **complaint matter** cannot be satisfactorily resolved to **the complainant's satisfaction at A.1.** ~~above the first level,~~ the complainant **may appeal the teaching staff member's resolution to** ~~may discuss the matter with the~~ **teaching staff member's** Principal or supervisor.



REGULATION GUIDE

COMMUNITY

R 9130/page 2 of 8

Public Complaints and Grievances

- b. The Principal or supervisor will take all reasonable and prudent steps to resolve the complaint and **meet with the complainant to discuss the Principal or supervisor's resolution to the complaint** ~~or to explain to the complainant why the matter cannot be resolved as the complainant wishes.~~
3. Third Level
- a. If the **complaint matter** cannot be satisfactorily resolved to the complainant's satisfaction at **A.2. above** ~~the second level~~, the complainant may, within **five** ~~three~~ working days (~~see Policy 9130~~) of **their** his/her meeting with the **teaching staff member's Principal or supervisor**, submit **a written request for a conference** to the Superintendent ~~a written request for a conference~~. The **written request shall, at a minimum, include: the specific nature of the complaint and a statement of the facts giving rise to it.**
- (1) ~~The specific nature of the complaint and a brief statement of the facts giving rise to it,~~
- (2) ~~The respect in which it is alleged that the complainant or the complainant's child has been unfairly treated or adversely affected, and~~
- (3) ~~The remedy sought by the complainant.~~
- b. A copy of the **complainant's written** request for a conference will be **submitted** ~~sent~~ to the Board of Education **by the Superintendent.**
- c. Within seven working days (~~see Policy 9130~~) of the **Superintendent's receipt of the written request for a conference**, the Superintendent shall conduct **the** a conference, at a time convenient to the complainant **and the Superintendent**, and attempt to resolve the **complaint matter** informally. ~~The time for conference will be extended if the complainant is unable to schedule a convenient meeting.~~



REGULATION GUIDE

COMMUNITY
R 9130/page 3 of 8
Public Complaints and Grievances

d. The Superintendent shall record in writing **their** his/her disposition of the complaint and shall, within ten working days (~~see Policy 9130~~) of the conference, **submit provide** a copy of **their the** written disposition to the complainant and to the Board.

4. Fourth Llevel

a. A complaint that is not resolved **to the complainant's satisfaction** by a conference with the Superintendent at **A.3.c. above** or that seeks a remedy beyond the Superintendent's ~~jurisdiction~~ **authority** may be appealed **by the complainant** to the Board of ~~Education~~.

(1) **The complainant shall, within three working days of their receipt of the Superintendent's written disposition, submit a written request with supporting documentation to the Superintendent for an informal hearing before the Board. The complainant's request, along with the Superintendent's disposition at A.3.d. above, shall be provided to the Board.**

~~b. The complainant may, within three working days (see Policy 9130) of his/her receipt of the Superintendent's written disposition, submit a written request for a hearing before the Board. The request will include a copy of the Superintendent's disposition at Level 3.~~

~~be. The Board shall, **decide whether to grant or deny** within forty five calendar days (~~see Policy 9130~~) of the receipt of the **complainant's** request for ~~conduct~~ an informal hearing **and provide their decision in writing to the complainant within five working days upon receiving the request for an informal hearing** before a committee of Board members, in which the complainant will present his/her complaint. The Board may, on the petition of the complainant, permit the examination of witnesses. The Board may permit the teaching staff member complained of to testify in his/her own behalf.~~



REGULATION GUIDE

COMMUNITY
R 9130/page 4 of 8
Public Complaints and Grievances

- (1) **If the Board denies the request for an informal hearing, the Board shall render a decision on the appeal and provide the decision in writing to the complainant within ten working days.**
 - (2) **If the Board grants the request for an informal hearing, the Board shall schedule the informal hearing within forty-five working days upon receiving the request for an informal hearing. At the conclusion of the informal hearing, the Board shall render a decision and provide the decision in writing to the complainant within ten working days at the conclusion of the informal hearing.**
 - (a) **The Board may designate a committee of the Board to conduct an informal hearing with the complainant.**
 - (b) **The Board may permit the complainant to present witnesses.**
 - (c) **The Board will comply with the provisions of the Open Public Meetings Act and Bylaw 0162 regarding any public complaints, where applicable.**
- ~~d. The Board shall, within ten calendar days (see Policy 9130) of the hearing, advise the complainant in writing of the Board's disposition of the complaint.~~
- ~~e. The complainant will be advised that the Board's decision may be appealed to the Commissioner of Education.~~
5. Reasonable efforts will be made to expedite **time sensitive** a complaints that arises at the end of the school year so that the ~~matter can be resolved before the interruption of summer vacations.~~



REGULATION GUIDE

COMMUNITY
R 9130/page 5 of 8
Public Complaints and Grievances

~~B. — Complaints About an Administrative Staff Member~~

- ~~1. — The procedure set forth in A will be followed and the complainant will be directed to discuss the matter first with the administrator.~~
- ~~2. — A complaint about a Principal or a central office administrator will omit the second level of the complaint procedure. Appeal of the first level discussion will be made directly to the Superintendent in accordance with A3.~~

BC. Complaints Regarding a Support Staff Member

1. The **complaint** procedure set forth in **A.1. above** will be followed and the complainant will be directed to discuss the **complaint** first with the support staff member, **if appropriate.**
2. **If the complaint cannot be resolved to the complainant's satisfaction at A.1. above, the complainant may follow the complaint procedure set forth in A.2. above.**
3. **If the complaint cannot be resolved to the complainant's satisfaction at A.2. above, the complainant may, within three working days of their meeting with the support staff member's supervisor, submit to the Superintendent a written request for a conference in accordance with A.3. above.**
4. **A complaint that is not resolved to the complainant's satisfaction by a conference with the Superintendent at A.3.c. above or that seeks a remedy beyond the Superintendent's authority may be appealed to the Board of Education in accordance with A.4. above.**

C. Complaints Regarding an Administrative Staff Member or Supervisory Staff Member

1. **The complainant shall discuss the complaint first with the administrative staff member or supervisory staff member who is the subject of the complaint.**



REGULATION GUIDE

COMMUNITY

R 9130/page 6 of 8

Public Complaints and Grievances

2. An appeal of the discussion with the administrative staff member or supervisory staff member will be made directly to the Superintendent in accordance with A.3. above.
3. A complainant wanting to appeal the Superintendent's written disposition to the Board of Education shall follow the appeal procedures as outlined in A.4. above.

D. Complaints **Regarding** ~~About~~ a Program, Practice, or Operation

1. A complaint **regarding** ~~directed to a matter of~~ district or school policy;; procedure;; program;; or operation, including entitlement programs established by Sstate or Ffederal law, should be addressed, initially, to the **Superintendent who will refer the complaint to the appropriate** administrator or **supervisor** ~~department head most directly concerned with the matter, in accordance with A1.~~
2. A complaint that cannot be ~~satisfactorily~~ resolved to the **complainant's satisfaction at D.1. above** ~~at the first level~~ may be appealed to the Superintendent and, thereafter, the **Board of Education** in accordance with the procedures set forth in A.3. and A.4.

E. Complaints **Regarding Textbooks, About** Instructional **Supplies,** and Resource Materials

1. Complaints **regarding** ~~about~~ textbooks, ~~library books, reference works, and other~~ instructional **supplies, and resource** materials used in the district ~~shall will~~ be **submitted made** in writing **by the complainant** ~~and submitted to the Superintendent.~~
2. ~~The complainant will complete and sign a complaint form available in the Principal's office.~~ The **written complaint form shall, at a minimum, will** include:
 - a. The title, author, and publisher of the **material at issue;** ~~work complained of,~~



REGULATION GUIDE

COMMUNITY
R 9130/page 7 of 8
Public Complaints and Grievances

- b. **Sections of the material to which the complainant objects** ~~The specific portions or language complained of~~ (by page(s) and item(s));;
 - e. ~~The complainant's familiarity with the work objected to,~~
 - cd. **An explanation of t**The reason(s) for the objection;;
 - de. The students or class for whom the **material work** is intended;; and
 - ef. The way in which the **material work** is used **or presented to students.**
3. Within seven working days of the receipt of the **written** complaint ~~form~~, the Superintendent shall appoint a review committee consisting of:
- a. The head of the department in which the **material work** is being used;;
 - b. **A teaching staff member** ~~teacher~~ in the subject area of the **material; work;**
 - e. ~~A library staff member,~~
 - cd. **A Board of Education** member;;
 - e. ~~A lay person knowledgeable in the area of the work, and~~
 - df. The Principal of ~~the~~ a school in which the **material work** is used **or presented;; and**
 - e. **Any other staff member designated by the Superintendent.**
4. The review committee will meet to evaluate the complaint and review the material **at issue** ~~objected to~~. ~~The standards used by the committee will be those set forth in Policy 2530.~~



REGULATION GUIDE

COMMUNITY

R 9130/page 8 of 8

Public Complaints and Grievances

- a. **The standards used by the review committee to review textbooks will be those set forth in Regulation 2510.**
 - b. **The standards used by the review committee to review instructional supplies will be those set forth in Regulation 2520.**
 - c. **The standards used by the review committee to review resource materials will be those set forth in Regulation 2530.**
5. **The review committee will report its findings and recommendations to the Superintendent Board within fifteen working days upon the appointment of the review committee.**
 6. **The Superintendent will submit the review committee's findings and recommendations to the Board at the next regularly scheduled Board meeting.**
- ~~76. The Board will receive the report of the committee. If the Board acts to remove the material at issue work complained of or to limit access to the material at issue work, its action will be accompanied by a statement of reasons for the removal or limitation.~~
- a. **The Board shall render its decision within forty-five working days of receipt of the review committee's findings and recommendations.**
87. **A copy of the review committee's findings and recommendations report and the Board's action, if any, will be given to the complainant within five working days of the Board's action.**
 98. **The complainant will be informed, in writing, that a decision of the Board may be appealed to the Commissioner of Education as permitted by law.**

Issued:



POLICY GUIDE

ADMINISTRATION
1552/page 1 of 17
Sexual Harassment – Staff
Dec 25
M

[See POLICY ALERT No. 236]

1552 SEXUAL HARASSMENT – STAFF

The Board of Education (employer) recognizes that an employee's right to freedom from employment discrimination includes the opportunity to work in an environment untainted by sexual harassment. Sexually offensive speech and conduct are wholly inappropriate to the harmonious employment relationships necessary to the operation of the school district and intolerable in a workplace to which the children of the district are exposed.

- A. Title VII of the Civil Rights Act of 1964 – 29 CFR 1604
 - 1. Sexual Harassment – 29 CFR 1604.11
 - a. Definition of Sexual Harassment – Title VII
 - (1) Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:
 - (a) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment,
 - (b) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or
 - (c) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.



POLICY GUIDE

ADMINISTRATION
1552/page 2 of 17
Sexual Harassment – Staff

- b. With respect to conduct between fellow employees, an employer is responsible for acts of sexual harassment in the workplace where the employer (or its agents or supervisory employees) knows or should have known of the conduct, unless the employer can show that it took immediate and appropriate corrective action.
- c. The employer may also be responsible for the acts of non-employees, with respect to sexual harassment of employees in the workplace, where the employer (or its agents or supervisory employees) knows or should have known of the conduct and fails to take immediate and appropriate corrective action.
- d. The employer should take all steps necessary to prevent sexual harassment from occurring, such as affirmatively raising the subject, expressing strong disapproval, developing appropriate sanctions, informing employees of their right to raise and how to raise the issue of harassment under Title VII, and developing methods to sensitize all concerned.
 - (1) The employee may submit a complaint, under 29 CFR 1604 to the Affirmative Action Officer.
 - (2) Upon receipt of the complaint the employer shall initiate the grievance procedure in accordance with Regulation 1552.
- e. Where employment opportunities or benefits are granted because of an individual's submission to the employer's sexual advances or requests for sexual favors, the employer may be held liable for unlawful sex discrimination against other individuals who were qualified for but denied that employment opportunity or benefit.



POLICY GUIDE

ADMINISTRATION
1552/page 3 of 17
Sexual Harassment – Staff

2. Job Opportunities Advertising – 29 CFR 1604.5

It is a violation of Title VII for a help-wanted advertisement to indicate a preference, limitation, specification, or discrimination based on sex unless sex is a bona fide occupational qualification for the particular job involved. The placement of an advertisement in columns classified by publishers on the basis of sex, such as columns headed “Male” or “Female,” will be considered an expression of a preference, limitation, specification, or discrimination based on sex.

3. Pre-Employment Inquiries as to Sex – 29 CFR 1604.7

A pre-employment inquiry may ask “Male....., Female.....”; or “Mr. Mrs. Miss,” provided that the inquiry is made in good faith for a nondiscriminatory purpose. Any pre-employment inquiry in connection with prospective employment which expresses directly or indirectly any limitation, specification, or discrimination as to sex shall be unlawful unless based upon a bona fide occupational qualification.

4. Fringe Benefits – 29 CFR 1604.9

- a. “Fringe benefits,” as used in 29 CFR 1604.9, Regulation 1552, and this Policy, includes medical, hospital, accident, life insurance and retirement benefits; profit-sharing and bonus plans; leave; and other terms, conditions, and privileges of employment.
- b. It shall be an unlawful employment practice for the employer to discriminate between men and women with regard to fringe benefits.
- c. Where the employer conditions benefits available to employees and their spouses and families on whether the employee is the “head of the household” or “principal wage earner” in the family unit, the benefits tend to be available only to male employees and their families. Due to the fact



POLICY GUIDE

ADMINISTRATION
1552/page 4 of 17
Sexual Harassment – Staff

that such conditioning discriminatorily affects the rights of women employees, and that “head of household” or “principal wage earner” status bears no relationship to job performance, benefits which are so conditioned will be found a prima facie violation of the prohibitions against sex discrimination contained in Title VII of the Civil Rights Act of 1964 (Act).

- d. It shall be an unlawful employment practice for the employer to make available benefits for the wives and families of male employees where the same benefits are not made available for the husbands and families of female employees; or to make available benefits for the wives of male employees which are not made available for female employees; or to make available benefits to the husbands of female employees which are not made available for male employees. An example of such an unlawful employment practice is a situation in which wives of male employees receive maternity benefits while female employees receive no such benefits.
 - e. It shall not be a defense under Title VII to a charge of sex discrimination in benefits that the cost of such benefits is greater with respect to one sex than the other.
 - f. It shall be an unlawful employment practice for the employer to have a pension or retirement plan which establishes different optional or compulsory retirement ages based on sex, or which differentiates in benefits on the basis of sex.
5. Employment Policies Relating to Pregnancy and Childbirth – 29 CFR 1604.10
- a. A written or unwritten employment policy or practice which excludes from employment applicants or employees because of pregnancy, childbirth or related medical conditions is in prima facie violation of Title VII.



POLICY GUIDE

ADMINISTRATION
1552/page 5 of 17
Sexual Harassment – Staff

- b. Disabilities caused or contributed to by pregnancy, childbirth, or related medical conditions, for all job-related purposes, shall be treated the same as disabilities caused or contributed to by other medical conditions, under any health or disability insurance or sick leave plan available in connection with employment. Written or unwritten employment policies and practices involving matters such as the commencement and duration of leave, the availability of extensions, the accrual of seniority and other benefits and privileges, reinstatement, and payment under any health or disability insurance or sick leave plan, formal or informal, shall be applied to disability due to pregnancy, childbirth or related medical conditions on the same terms and conditions as they are applied to other disabilities.
- c. Where the termination of an employee who is temporarily disabled is caused by an employment policy under which insufficient or no leave is available, such a termination violates the Act if it has a disparate impact on employees of one sex and is not justified by business necessity.
- d. Any fringe benefit program implemented after October 31, 1978, must comply with the provisions of 29 CFR 1604.10(b) upon implementation.

B. Title IX of the Education Amendments of 1972 – 34 CFR 106

1. Definitions – Title IX – 34 CFR 106.2 and 34 CFR 106.30

- a. “Sexual harassment” means conduct on the basis of sex that satisfies one or more of the following:
 - (1) An employee of the employer conditioning the provision of an aid, benefit, or service of the employer on an individual’s participation in unwelcome sexual conduct;



POLICY GUIDE

ADMINISTRATION
1552/page 6 of 17
Sexual Harassment – Staff

- (2) Unwelcome conduct determined by a reasonable individual to be so severe, pervasive, and objectively offensive that it effectively denies an individual equal access to the employer's education program or activity; or
 - (3) "Sexual assault" as defined in 20 USC 1092(f)(6)(A)(v), "dating violence" as defined in 34 USC 12291(a)(10), "domestic violence" as defined in 34 USC 12291(a)(8), or "stalking" as defined in 34 USC 12291(a)(30).
 - b. "Program or activity" and "program" means all of the operations of a local educational agency (as defined in 20 USC 8801), system of vocational education, or other school system.
 - c. "Title IX" means Title IX of the Education Amendments of 1972, Pub. L. 92-318, as amended by section 3 of Pub. L. 93-568, 88 Stat. 1855, except sections 904 and 906 thereof; 20 USC 1681, 1682, 1683, 1685, 1686.
2. Effect of Employment Opportunities – 34 CFR 106.7

The employer's obligation to comply with 34 CFR 106, Regulation 1552, and this Policy is not obviated or alleviated because employment opportunities in any occupation or profession are or may be more limited for members of one sex than for members of the other sex.
3. Designation of Title IX Coordinator and Notice to Employees – 34 CFR 106.8
 - a. The employer must designate and authorize at least one employee to coordinate its efforts to comply with its responsibilities under 34 CFR 106, which employee must be referred to as the "Title IX Coordinator."



POLICY GUIDE

ADMINISTRATION
1552/page 7 of 17
Sexual Harassment – Staff

- b. The employer must notify applicants for employment, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the employer, of the name or title, office address, electronic mail address, and telephone number of the employee or employees designated as the Title IX Coordinator.
 - (1) Any individual may report sex discrimination, including sexual harassment (whether or not the individual reporting is the individual alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the individual's verbal or written report. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator.
 - (2) Sexual harassment may take place electronically or on an online platform used by the school, including, but not limited to, computer and internet networks; digital platforms; and computer hardware or software owned or operated by, or used in the operations of the school.
- c. Dissemination of Policy
 - (1) Notification of Policy
 - (a) The employer must notify applicants for employment, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the employer, that the employer does not



POLICY GUIDE

ADMINISTRATION
1552/page 8 of 17
Sexual Harassment – Staff

discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX and 34 CFR 106 not to discriminate in such a manner. Such notification must state that the requirement not to discriminate in the education program or activity extends to employment, and that inquiries about the application of Title IX and 34 CFR 106 to such employer may be referred to the employer's Title IX Coordinator, to the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

(2) Publications

- (a) Each employer must prominently display the contact information required to be listed for the Title IX Coordinator and this Policy on its website, if any, and in each handbook or catalog that it makes available to applicants for employment, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the employer.
- (b) The employer must not use or distribute a publication stating that the employer treats applicants for employment or employees differently on the basis of sex except as such treatment is permitted by Title IX or 34 CFR 106.

4. Discrimination on the Basis of Sex and Employment in Education Programs or Activities Prohibited – 34 CFR 106 Subpart E

a. Employment – 34 CFR 106.51



POLICY GUIDE

ADMINISTRATION
1552/page 9 of 17
Sexual Harassment – Staff

(1) General

- (a) No individual shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in employment, or recruitment, consideration, or selection therefor, whether full-time or part-time, under any education program or activity operated by the employer which receives Federal financial assistance.
- (b) The employer shall make all employment decisions in any education program or activity operated by such employer in a nondiscriminatory manner and shall not limit, segregate, or classify applicants or employees in any way which could adversely affect any applicant's or employee's employment opportunities or status because of sex.
- (c) The employer shall not enter into any contractual or other relationship which directly or indirectly has the effect of subjecting employees or students to discrimination prohibited by 34 CFR 106 Subpart E, including relationships with employment and referral agencies, with labor unions, and with organizations providing or administering fringe benefits to employees of the employer.
- (d) The employer shall not grant preferences to applicants for employment on the basis of attendance at any educational institution or entity which admits as students only or predominantly members of one sex, if the giving of such preferences has the effect of discriminating on the basis of sex in violation of 34 CFR 106.



POLICY GUIDE

ADMINISTRATION
1552/page 10 of 17
Sexual Harassment – Staff

- (2) 34 CFR 106 Subpart E applies to:
- (a) Recruitment, advertising, and the process of application for employment;
 - (b) Hiring, upgrading, promotion, consideration for and award of tenure, demotion, transfer, layoff, termination, application of nepotism policies, right of return from layoff, and rehiring;
 - (c) Rates of pay or any other form of compensation, and changes in compensation;
 - (d) Job assignments, classifications and structure, including position descriptions, lines of progression, and seniority lists;
 - (e) The terms of any collective bargaining agreement;
 - (f) Granting and return from leaves of absence, leave for pregnancy, childbirth, false pregnancy, termination of pregnancy, leave for individuals of either sex to care for children or dependents, or any other leave;
 - (g) Fringe benefits available by virtue of employment, whether or not administered by the employer;
 - (h) Selection and financial support for training, including apprenticeship, professional meetings, conferences, and other related activities, selection for tuition assistance, selection for sabbaticals and leaves of absence to pursue training;
 - (i) Employer-sponsored activities, including those that are social or recreational; and



POLICY GUIDE

ADMINISTRATION
1552/page 11 of 17
Sexual Harassment – Staff

- (j) Any other term, condition, or privilege of employment.
- b. Employment Criteria – 34 CFR 106.52
 - (1) The employer shall not administer or operate any test or other criterion for any employment opportunity which has a disproportionately adverse effect on individuals on the basis of sex unless:
 - (a) Use of such test or other criterion is shown to predict validly successful performance in the position in question; and
 - (b) Alternative tests or criteria for such purpose, which do not have such disproportionately adverse effect, are shown to be unavailable.
- c. Recruitment – 34 CFR 106.53
 - (1) Nondiscriminatory Recruitment and Hiring

The employer shall not discriminate on the basis of sex in the recruitment and hiring of employees. Where the employer has been found to be presently discriminating on the basis of sex in the recruitment or hiring of employees, or has been found to have in the past so discriminated, the employer shall recruit members of the sex so discriminated against so as to overcome the effects of such past or present discrimination.
 - (2) Recruitment Patterns

The employer shall not recruit primarily or exclusively at entities which furnish as applicants only or predominantly members of one sex if such actions have the effect of discriminating on the basis of sex in violation of 34 CFR 106.53.



POLICY GUIDE

ADMINISTRATION
1552/page 12 of 17
Sexual Harassment – Staff

- d. Compensation – 34 CFR 106.54
- (1) The employer shall not make or enforce any policy or practice which, on the basis of sex:
 - (a) Makes distinctions in rates of pay or other compensation;
 - (b) Results in the payment of wages to employees of one sex at a rate less than that paid to employees of the opposite sex for equal work on jobs the performance of which requires equal skill, effort, and responsibility, and which are performed under similar working conditions.
- e. Job Classification and Structure – 34 CFR 106.55
- (1) The employer shall not:
 - (a) Classify a job as being for males or for females;
 - (b) Maintain or establish separate lines of progression, seniority lists, career ladders, or tenure systems based on sex; or
 - (c) Maintain or establish separate lines of progression, seniority systems, career ladders, or tenure systems for similar jobs, position descriptions, or job requirements which classify individuals on the basis of sex, unless sex is a bona-fide occupational qualification for the positions in question as set forth in 34 CFR 106.61.



POLICY GUIDE

ADMINISTRATION
1552/page 13 of 17
Sexual Harassment – Staff

- f. Fringe Benefits – 34 CFR 106.56
- (1) For the purpose of 34 CFR 106, “fringe benefits” means: Any medical, hospital, accident, life insurance or retirement benefit, service, policy or plan, any profit-sharing or bonus plan, leave, and any other benefit or service of employment not subject to the provision of 34 CFR 106.54.
 - (2) The employer shall not:
 - (a) Discriminate on the basis of sex with regard to making fringe benefits available to employees or make fringe benefits available to spouses, families, or dependents of employees differently upon the basis of the employee’s sex;
 - (b) Administer, operate, offer, or participate in a fringe benefit plan which does not provide either for equal periodic benefits for members of each sex, or for equal contributions to the plan by the employer for members of each sex; or
 - (c) Administer, operate, offer, or participate in a pension or retirement plan which establishes different optional or compulsory retirement ages based on sex or which otherwise discriminates in benefits on the basis of sex.
- g. Marital or Parental Status – 34 CFR 106.57
- (1) The employer shall not apply any policy or take any employment action:
 - (a) Concerning the potential marital, parental, or family status of an employee or applicant for employment which treats individuals differently on the basis of sex; or



POLICY GUIDE

ADMINISTRATION
1552/page 14 of 17
Sexual Harassment – Staff

- (b) Which is based upon whether an employee or applicant for employment is the head of household or principal wage earner in such employee's or applicant's family unit.
- (2) The employer shall not discriminate against or exclude from employment any employee or applicant for employment on the basis of pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom.
- (3) The employer shall treat pregnancy, childbirth, false pregnancy, termination of pregnancy, and recovery therefrom and any temporary disability resulting therefrom as any other temporary disability for all job-related purposes, including commencement, duration and extensions of leave, payment of disability income, accrual of seniority and any other benefit or service, and reinstatement, and under any fringe benefit offered to employees by virtue of employment.
- (4) In the case of the employer which does not maintain a leave policy for its employees, or in the case of an employee with insufficient leave or accrued employment time to qualify for leave under such a policy, the employer shall treat pregnancy, childbirth, false pregnancy, termination of pregnancy, and recovery therefrom as a justification for a leave of absence without pay for a reasonable period of time, at the conclusion of which the employee shall be reinstated to the status which the employee held when the leave began or to a comparable position, without decrease in rate of compensation or loss of promotional opportunities, or any other right or privilege of employment.



POLICY GUIDE

ADMINISTRATION
1552/page 15 of 17
Sexual Harassment – Staff

h. Effect of State or Local Law or Other Requirements –
34 CFR 106.58

- (1) The obligation to comply with 34 CFR 106.58 is not obviated or alleviated by the existence of any State or local law or other requirement which imposes prohibitions or limits upon employment of members of one sex which are not imposed upon members of the other sex.
- (2) The employer which provides any compensation, service, or benefit to members of one sex pursuant to a State or local law or other requirement shall provide the same compensation, service, or benefit to members of the other sex.

i. Advertising – 34 CFR 106.59

The employer shall not in any advertising related to employment indicate preference, limitation, specification, or discrimination based on sex unless sex is a bona-fide occupational qualification for the particular job in question.

j. Pre-Employment Inquiries – 34 CFR 106.60

- (1) The employer shall not make pre-employment inquiry as to the marital status of an applicant for employment, including whether such applicant is “Miss or Mrs.”
- (2) The employer may make pre-employment inquiry as to the sex of an applicant for employment, but only if such inquiry is made equally of such applicants of both sexes and if the results of such inquiry are not used in connection with discrimination prohibited by 34 CFR 106.



POLICY GUIDE

ADMINISTRATION
1552/page 16 of 17
Sexual Harassment – Staff

k. Sex as a Bona-Fide Occupational Qualification –
34 CFR 106.61

The employer may take action otherwise prohibited by 34 CFR 106 Subpart E provided it is shown that sex is a bona-fide occupational qualification for that action, such that consideration of sex with regard to such action is essential to successful operation of the employment function concerned. The employer shall not take action pursuant to 34 CFR 106.61 which is based upon alleged comparative employment characteristics or stereotyped characterizations of one or the other sex, or upon preference based on sex of the employer, employees, students, or other individuals, but nothing contained in 34 CFR 106.61 shall prevent the employer from considering an employee's sex in relation to employment in a locker room or toilet facility used only by members of one sex.

5. Effect of Other Federal Provisions – 34 CFR 106.6(a)

a. The obligations imposed by 34 CFR 106 are independent of, and do not alter, obligations not to discriminate on the basis of sex imposed by Executive Order 11246, as amended; sections 704 and 855 of the Public Health Service Act (42 USC 292d and 298b-2); Title VII of the Civil Rights Act of 1964 (42 USC 2000e et seq.); the Equal Pay Act (29 USC 206 and 206(d)); and any other Act of Congress or Federal regulation.

b. Nothing in 34 CFR 106 may be read in derogation of any individual's rights under Title VII of the Civil Rights Act of 1964, 42 USC 2000e et seq. or any regulations promulgated thereunder.

C. Grievance Procedures

1. Upon receiving a complaint alleging sexual harassment, the employer shall review the alleged conduct to determine whether to apply the grievance procedure for Title VII or Title IX outlined in Regulation 1552. When making this determination, the



POLICY GUIDE

ADMINISTRATION
1552/page 17 of 17
Sexual Harassment – Staff

Superintendent or designee should consult with the Board Attorney to determine which definition of sexual harassment (Title VII, Title IX, or both), applies to the alleged conduct. If the alleged conduct is addressed by both definitions, the employer shall proceed with the grievance procedure outlined for Title IX in Section B. of Regulation 1552.

- a. Title VII of the Civil Rights Act of 1964 – 29 CFR 1604
 - (1) Upon receipt of a complaint of sexual harassment under Title VII, the employer shall follow the grievance procedure outlined in Section A. of Regulation 1552.

- b. Title IX of the Education Amendments of 1972 – 34 CFR 106
 - (1) Upon receipt of a complaint of sexual harassment under Title IX, the employer shall follow the grievance procedure outlined in Section B. of Regulation 1552.

 - (2) The employer must provide to applicants for employment, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the employer notice of the employer's Title IX grievance procedures and grievance process, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the employer will respond.

29 CFR 1604
34 CFR 106

Adopted:



REGULATION GUIDE

ADMINISTRATION
R 1552/page 1 of 22
Sexual Harassment – Staff
Dec 25
M

[See POLICY ALERT No. 236]

R 1552 SEXUAL HARASSMENT – STAFF

The Board of Education will not tolerate sexual harassment of employees by other school employees or third parties. The employer shall investigate and resolve allegations of sexual harassment pursuant to Title VII of the Civil Rights Act of 1964 (29 CFR 1604); Title IX of the of the Education Amendments of 1972 (34 CFR 106); Policy 1552; and this Regulation.

A. Title VII of the Civil Rights Act of 1964 – 29 CFR 1604

1. Sexual Harassment – 29 CFR 1604.11

a. Definition of Sexual Harassment – Title VII

- (1) Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:
 - (a) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment,
 - (b) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or
 - (c) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 2 of 22
Sexual Harassment – Staff

- b. With respect to conduct between fellow employees, an employer is responsible for acts of sexual harassment in the workplace where the employer (or its agents or supervisory employees) knows or should have known of the conduct, unless it can show that it took immediate and appropriate corrective action.
- c. The employer may also be responsible for the acts of non-employees, with respect to sexual harassment of employees in the workplace, where the employer (or its agents or supervisory employees) knows or should have known of the conduct and fails to take immediate and appropriate corrective action.
- d. The employer should take all steps necessary to prevent sexual harassment from occurring, such as affirmatively raising the subject, expressing strong disapproval, developing appropriate sanctions, informing employees of their right to raise and how to raise the issue of harassment under Title VII, and developing methods to sensitize all concerned.
 - (1) The employee may submit a complaint, under 29 CFR 1604 to the Affirmative Action Officer.
 - (2) Upon receipt of the complaint the employer shall initiate the grievance procedure in accordance with Regulation 1552.
- e. Where employment opportunities or benefits are granted because of an individual's submission to the employer's sexual advances or requests for sexual favors, the employer may be held liable for unlawful sex discrimination against other individuals who were qualified for but denied that employment opportunity or benefit.

2. Grievance Procedure for Title VII Complaints

The following grievance procedure shall be used for an allegation(s) of sexual harassment:



REGULATION GUIDE

ADMINISTRATION
R 1552/page 3 of 22
Sexual Harassment – Staff

a. Reporting of Sexual Harassment Conduct

- (1) Any individual with any information regarding actual and/or potential sexual harassment of an employee must report the information to the Principal, their immediate supervisor, the Title IX Coordinator, or the Affirmative Action Officer. The employer's Title IX Coordinator and the Affirmative Action Officer may be the same individual.
- (2) The employer can learn of sexual harassment through other means such as from a witness to an incident, an anonymous letter, or a telephone call.
- (3) The report may be made: in person; in writing; verbally by telephone; by mail to the office address; or by electronic mail. The report may be reported during business or non-business hours.
- (4) A report to the Principal or an immediate supervisor will be forwarded to the Superintendent or designee and Affirmative Action Officer within one working day, even if the Principal or immediate supervisor feels sexual harassment conduct was not present.
- (5) In the event the report alleges conduct by the Principal or the Affirmative Action Officer, the report shall be submitted to the Superintendent who will designate a school official to assume the Principal's or Affirmative Action Officer's responsibilities.

b. Affirmative Action Officer's Investigation

- (1) Upon receipt of any report of potential sexual harassment conduct, the Affirmative Action Officer will begin an immediate investigation. The Affirmative Action Officer will promptly investigate all alleged complaints of sexual



REGULATION GUIDE

ADMINISTRATION
R 1552/page 4 of 22
Sexual Harassment – Staff

harassment, whether or not a formal grievance is filed, and steps will be taken to resolve the situation, if needed. This investigation will be prompt, thorough, and impartial. The investigation will be completed no more than ten working days after receiving notice.

- (2) When an employee provides information about possible sexual harassment, the Affirmative Action Officer will initially discuss what actions the employee seeks in response to the sexual harassment.
- (3) The investigation may include, but is not limited to, interviews with all individuals with potential knowledge of the alleged conduct, interviews with any employee(s) who may have been sexually harassed in the past by the employee, and any other reasonable methods to determine if sexual harassment conduct existed.
- (4) The Affirmative Action Officer may request an employee involved in the investigation to assist in the investigation.
- (5) The Affirmative Action Officer will provide a copy of Policy 1552 and this Regulation to all individuals who are interviewed with potential knowledge, upon request, and to any other individual the Affirmative Action Officer feels would be served by a copy of such documents.
- (6) Any individual interviewed by the Affirmative Action Officer may be provided an opportunity to present witnesses and other evidence.
- (7) The Affirmative Action Officer and/or Superintendent will contact law enforcement agencies if the conduct could potentially be criminal in nature.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 5 of 22
Sexual Harassment – Staff

- (8) The employer may take interim measures during an investigation of a complaint.
 - (9) The Affirmative Action Officer will consider particular issues of welcomeness based on the allegations.
- c. Investigation Results
- (1) Upon the conclusion of the investigation, but not later than ten working days after reported to the Affirmative Action Officer, the Affirmative Action Officer will prepare a summary of findings to the parties. At a minimum, this summary shall include the individual(s) providing notice to the employer and the employee(s) who was alleged to be sexually harassed.
 - (2) The Affirmative Action Officer shall make a determination whether sexual harassment conduct was present.
 - (3) If the Affirmative Action Officer concludes sexual harassment conduct was not, or is not present, the investigation is concluded.
 - (4) If the Affirmative Action Officer determines that sexual harassment has occurred, the employer shall take reasonable and effective corrective action, including steps tailored to the specific situation. Appropriate steps will be taken to end the harassment such as counseling, warning, and/or disciplinary action. The steps will be based on the severity of the harassment or any record of prior incidents or both. A series of escalating consequences may be necessary if the initial steps are ineffective in stopping the harassment.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 6 of 22
Sexual Harassment – Staff

- (5) In the event the Affirmative Action Officer determines a hostile environment exists, the Superintendent shall take steps to eliminate the hostile environment. The employer may need to deliver special training or other interventions to repair the educational environment. Other measures may include directing the harasser to apologize to the employee that was sexually harassed, dissemination of information, distribution of new policy statements or other steps to communicate the message that the employer does not tolerate sexual harassment and will be responsive to any employee that reports such conduct.
- (6) In some situations, the employer may need to provide other services to the employee that was sexually harassed, if necessary, to address the effects of the sexual harassment on that employee. Depending on the type of sexual harassment found, these additional services may include an independent reassessment of the work performance of the employee that was sexually harassed, counseling, and/or other measures that are appropriate to the situation.
- (7) The Superintendent will take steps to avoid any further sexual harassment and to prevent any retaliation against the employee who made the complaint, was the subject of the sexual harassment, or against those who provided the information or were witnesses.
 - (a) The Affirmative Action Officer will inform the employee that was sexually harassed to report any subsequent problems and will make follow-up inquiries to see if there have been any new incidents or retaliation.
- (8) All sexual harassment grievances and accompanied investigation notes will be maintained in a confidential file by the Affirmative Action Officer.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 7 of 22
Sexual Harassment – Staff

- d. Affirmative Action Officer's Investigation Appeal Process
 - (1) Any individual found by the Affirmative Action Officer's investigation to be guilty of sexual harassment conduct, or any individual who believes they were sexually harassed but not supported by the Affirmative Action Officer's investigation, may appeal to the Superintendent.
 - (a) The Superintendent will make their determination within ten working days of receiving the appeal.
 - (2) Any individual who is not satisfied with the Superintendent's determination may appeal in writing to the Board.
 - (a) The Board will make its determination within forty-five calendar days of receiving an appeal from the Superintendent's determination.

3. United States Equal Employment Opportunity Commission (EEOC) Case Resolution

Individuals not satisfied with the resolution of a Title VII allegation of sexual harassment by the employer may request the EEOC to investigate the allegations.

- a. Any alleged victim of sexual harassment may appeal a decision of the Affirmative Action Officer, Superintendent, or the employer to the EEOC.
- b. Any individual may report an allegation of sexual harassment to the EEOC at any time. If the EEOC is asked to investigate or otherwise resolve incidents of sexual harassment of employees, the EEOC will consider whether:
 - (1) The employer has a policy prohibiting sexual harassment and a grievance procedure;



REGULATION GUIDE

ADMINISTRATION
R 1552/page 8 of 22
Sexual Harassment – Staff

- (2) The employer has appropriately investigated or otherwise responded to allegations of sexual harassment; and
- (3) The employer has taken immediate and appropriate corrective action responsive to quid pro quo or hostile environment sexual harassment.

B. Title IX of the of the Education Amendments of 1972 – 34 CFR 106

1. Definitions – 34 CFR 106.30

a. For the purpose of Section B. of this Regulation and in accordance with 34 CFR 106:

- (1) “Sexual harassment” means conduct on the basis of sex that satisfies one or more of the following:
 - (a) An employee of the employer conditioning the provision of an aid, benefit, or service of the employer on an employee’s participation in unwelcome sexual conduct;
 - (b) Unwelcome conduct determined by a reasonable individual to be so severe, pervasive, and objectively offensive that it effectively denies an individual equal access to the employer’s education program or activity; or
 - (c) “Sexual assault” as defined in 20 USC 1092(f)(6)(A)(v), “dating violence” as defined in 34 USC 12291(a)(10), “domestic violence” as defined in 34 USC 12291(a)(8), or “stalking” as defined in 34 USC 12291(a)(30).
- (2) “Complainant” means an employee currently employed by the employer who is alleged to be the victim of conduct that could constitute sexual harassment.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 9 of 22
Sexual Harassment – Staff

- (3) “Decision-maker” (34 CFR 106.45(b)(7)) means an employee(s) who is not the Title IX Coordinator or the employee who conducted the investigation, designated by the Superintendent, to objectively evaluate the relative evidence and reach conclusions about whether the respondent is responsible for the alleged sexual harassment in accordance with the provisions of 34 CFR 106.
- (4) “Formal complaint” means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the employer investigate the allegation of sexual harassment. The phrase “document filed by a complainant” means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the employer) that contains the complainant’s physical or digital signature, or otherwise indicates that the complainant is the individual filing the formal complaint.
- (5) “Investigator” (34 CFR 106.45(b)(5)) means an employee(s) who may be the Title IX Coordinator and who is not a decision-maker designated by the Superintendent to investigate alleged sexual harassment in accordance with 34 CFR 106. The investigator may be the employer’s Affirmative Action Officer only if the Affirmative Action Officer is not the Title IX decision-maker.
- (6) “Program or activity” and “program” (34 CFR 106.2(h)(2)(ii)) means all of the operations of a local educational agency (as defined in 20 USC 8801), system of vocational education, or other school system.
 - (a) “Education program or activity” (34 CFR 106.44(a)) includes locations, events, or circumstances over which the employer exercised substantial control over both the respondent and the context in which the sexual harassment occurs.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 10 of 22
Sexual Harassment – Staff

- (7) “Respondent” means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.
- (8) “Title IX Coordinator” (34 CFR 106.8(a)) means an individual designated and approved by the employer to coordinate its efforts to comply with its responsibilities under 34 CFR 106, Policy 1552, and this Regulation. The individual must be referred to as the “Title IX Coordinator” and may also be the investigator but cannot be the decision-maker.

2. Employer’s Response to Sexual Harassment – 34 CFR 106.44

a. The employer with actual knowledge of sexual harassment in an education program or activity of the employer against an individual in the United States, must respond promptly in a manner that is not deliberately indifferent.

(1) The employer has “actual knowledge” when an employee receives a complaint of sexual harassment or an employee is aware of behavior that could constitute sexual harassment.

(a) Any school employee who receives a complaint of sexual harassment or is aware of behavior that could constitute sexual harassment is required to report that information to the Title IX Coordinator.

(2) The employer is deliberately indifferent only if the employer’s response to sexual harassment is clearly unreasonable in light of the known circumstances, pursuant to 34 CFR 106.44(a).

The United States Department of Education Office of Civil Rights may not deem the employer to have satisfied the employer’s duty to not be deliberately indifferent under 34 CFR 106 based on the employer’s restriction of rights protected under the United States Constitution, including the First Amendment, Fifth Amendment, and Fourteenth Amendment.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 11 of 22
Sexual Harassment – Staff

b. Informal Resolution – 34 CFR 106.45

(1) The employer may not require as a condition of employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment. Similarly, the employer may not require the parties to participate in an informal resolution process and may not offer an informal resolution process unless a formal complaint is filed. However, at any time prior to reaching a determination regarding responsibility, the employer may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication, provided that the employer:

(a) Provides to the parties a written notice disclosing: the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, provided; however, that at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared; and

(b) Obtains the parties' voluntary, written consent to the informal resolution process.

3. Grievance Process - 34 CFR 106.45

a. The employer will use the grievance process outlined in 34 CFR §106.45 and this Regulation to address formal complaints of sexual harassment.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 12 of 22
Sexual Harassment – Staff

- b. Parents, students, unions and associations, and staff members shall receive notice of the grievance procedures and the Title IX Coordinator's name or title, office, address, email address, and telephone number in accordance with 34 CFR 106.8(a).
- c. The employer's grievance process may, but need not, provide for a hearing pursuant to 34 CFR 106.45(b)(6)(ii).
- d. The Title IX Coordinator must promptly contact the complainant in accordance with 34 CFR 106.44(a).
- e. In response to a formal complaint, the employer will follow a grievance process that complies with 34 CFR 106.45.
 - (1) Upon receipt of a formal complaint, the Title IX Coordinator shall provide written notice to the parties who are known in accordance with 34 CFR 106.45(b)(2)(i).
 - (2) The Title IX Coordinator shall provide the investigator with a copy of the formal complaint if the Title IX Coordinator is not the investigator.
 - (3) The investigator shall investigate the allegations contained in a formal complaint pursuant to 34 CFR 106.45(b).
- f. The investigator shall create an investigative report in accordance with the provisions of 34 CFR 106.45(b)(5)(vii).
 - (1) The investigator will attempt to collect all relevant information and evidence.
 - (2) While the investigator will have the burden of gathering evidence, it is crucial that the parties present evidence and identify witnesses to the investigator so that they may be considered during the investigation.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 13 of 22
Sexual Harassment – Staff

- (3) While all evidence gathered during the investigative process and obtained through the exchange of written questions will be considered, the decision-maker may in their discretion grant lesser weight to last minute information or evidence introduced through the exchange of written questions that was not previously presented for investigation by the investigator.
 - (4) To the greatest extent possible, and subject to Title IX, the employer will make reasonable accommodations in an investigation to avoid potential re-traumatization of a complainant.
 - (5) The investigative report shall be provided to the decision-maker in accordance with the provisions of 34 CFR 106.45(b)(6)(ii).
- g. The decision-maker, who cannot be the same person as the Title IX Coordinator or the investigator, shall issue a written determination regarding responsibility pursuant to 34 CFR 106.45(b)(7).
- (1) To reach this determination, the decision-maker will apply

[Select One Option Below

the preponderance of the evidence standard,

clear and convincing evidence standard,]

which shall be the same standard of evidence for formal complaints against students as for formal complaints against employees, including faculty, and apply the same standard of evidence to all formal complaints of sexual harassment pursuant to 34 CFR 106.45(b)(1)(vii).



REGULATION GUIDE

ADMINISTRATION
R 1552/page 14 of 22
Sexual Harassment – Staff

- (2) The decision-maker will facilitate a written question and answer period between the parties.
 - (a) Each party may submit their written questions for the other party and witnesses to the decision-maker for review.
 - (b) The questions must be relevant to the case and the decision-maker will determine if the questions submitted are relevant and will then forward the relevant questions to the other party or witnesses for a response.
 - (c) The decision-maker shall then review all the responses, determine what is relevant or not relevant, and issue a decision as to whether the respondent is responsible for the alleged sexual harassment.
 - (d) The decision-maker will issue a written determination following the review of evidence. The written determination will include:
 - (i) Identification of allegations potentially constituting sexual harassment as defined in Policy and Regulation 1552 and 34 CFR 106.30;
 - (ii) A description of the procedural steps taken from the receipt of the complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather evidence;
 - (iii) Findings of fact supporting the determination, conclusions regarding the application of this formal grievance process to the facts; and



REGULATION GUIDE

ADMINISTRATION
R 1552/page 15 of 22
Sexual Harassment – Staff

- (iv) A statement of and rationale for the result as to each allegation, including any determination regarding responsibility, any disciplinary sanctions the decision-maker imposed on the respondent that directly relate to the complainant, and whether remedies designed to restore or preserve equal access to the employer's education program or activity will be provided to the complainant; and procedures and permissible bases for the parties to appeal the determination.
 - (e) The written determination will be provided to the parties simultaneously.
 - (f) Notwithstanding a temporary delay of the grievance procedure or the limited extension of the grievance procedure time frames with good cause, the written determination shall be provided within sixty calendar days from receipt of the complaint.
 - (i) The sixty calendar day time frame does not include the appeal process.
4. Appeals – 34 CFR 106.45(b)(8)
- a. The employer will offer both parties an appeal from a determination regarding responsibility, and from the Title IX Coordinator's dismissal of a formal complaint or any allegations therein in accordance with 34 CFR 106.45(b)(8)(i).
 - b. As to all appeals, the employer will comply with the requirements of 34 CFR 106.45(b)(8).
 - c. The Superintendent shall designate an appeal officer for each appeal filed.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 16 of 22
Sexual Harassment – Staff

- (1) The appeal officer shall not be the same individual as the decision-maker that reached the determination regarding responsibility or dismissal, the investigator, or the Title IX Coordinator in accordance with 34 CFR 106.45(b)(8)(iii)(B).
 - (2) Ensure that the appeal officer complies with the standards set forth in 34 CFR 106.45(b)(1)(iii).
- d. The employer shall give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.
- e. The employer shall administer the appeal process, but is not a party and will not advocate for or against any appeal.
- f. A party may appeal only on the following grounds and the appeal shall identify the reason(s) why the party is appealing:
- (1) There was a procedural error in the hearing process that materially affected the outcome;
 - (a) Procedural error refers to alleged deviations from employer policy, and not challenges to policies or procedures themselves;
 - (2) There is new evidence that was not reasonably available at the time of the hearing and that could have affected the outcome;
 - (3) The decision-maker had a conflict of interest or bias that affected the outcome;
 - (4) The determination regarding the policy violation was unreasonable based on the evidence before the decision-maker:



REGULATION GUIDE

ADMINISTRATION
R 1552/page 17 of 22
Sexual Harassment – Staff

- (a) Appealing on this basis is available only to a party who participated in the hearing; and
- (5) The sanctions were disproportionate to the hearing officer's findings.
- (6) The employer may offer an appeal equally to both parties on additional bases.
- g. The appeal must be submitted in writing to the Title IX Coordinator within ten calendar days following the issuance of the notice of determination.
- h. The appeal must identify the ground(s) for appeal and contain specific arguments supporting each ground for appeal.
- i. The Title IX Coordinator shall notify the other party of the appeal, and that other party shall have an opportunity to submit a written statement in response to the appeal, within ten calendar days.
- j. The Title IX Coordinator shall inform the parties that they have an opportunity to meet with the appeal officer separately to discuss the proportionality of the sanction.
- k. The appeal officer shall decide the appeal considering the evidence presented at the hearing, the investigation file, and the appeal statements of both parties.
- l. In disproportionate sanction appeals, input the parties provided during the meeting may also be considered.
- m. The appeal officer shall summarize their decision in a written report that will be sent to the complainant and respondent within twenty calendar days of receiving the appeal.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 18 of 22
Sexual Harassment – Staff

5. Supportive Measures – 34 CFR 106.30

- a. “Supportive measures” mean non-disciplinary, non-punitive, individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed pursuant to 34 CFR 106.30(a).
- b. The employer’s response must treat complainants and respondents equitably by offering supportive measures as defined in 34 CFR 106.30 to a complainant, and by following a grievance process that complies with 34 CFR 106.45 before the imposition of any disciplinary sanctions or other actions that are not supportive measures as defined in 34 CFR 106.30, against a respondent.
- c. The Title IX Coordinator must promptly contact the complainant to discuss the availability of supportive measures as defined in 34 CFR 106.30, consider the complainant’s wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.
 - (1) Supportive measures shall be available to the complainant, respondent, and as appropriate, witnesses or other impacted individuals.
- d. The Title IX Coordinator shall maintain consistent contact with the parties to ensure that safety, emotional well-being and physical well-being are being addressed.
- e. Generally, supportive measures are meant to be short-term in nature and will be re-evaluated on a periodic basis.
 - (1) To the extent there is a continuing need for supportive measures after the conclusion of the resolution process, the Title IX Coordinator will work with appropriate employer resources to provide continued assistance to the parties.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 19 of 22
Sexual Harassment – Staff

f. The employer is required to offer supportive measures to the complainant even if the respondent ceased being employed by the employer prior to the filing of a formal complaint.

(1) If the respondent ceases to be employed by the employer after a formal complaint is filed, the employer may dismiss the complaint, but must still offer supportive measures to the complainant pursuant to 34 CFR 106.45(b)(3)(ii).

6. Remedies - 34 CFR 106.45

a. The Title IX Coordinator shall be responsible for effective implementation of any remedies in accordance with 34 CFR 106.45(b)(7)(iv).

b. Following receipt of the written determination from the decision-maker, the Title IX Coordinator will facilitate the imposition of sanctions, if any, the provision of remedies, if any, and to otherwise complete the formal resolution process.

(1) Emergency Removal

Nothing in 34 CFR 106 precludes the employer from removing a respondent from the employer's education program or activity on an emergency basis, provided that the employer undertakes an individualized safety and risk analysis, determines that an immediate threat to the physical health or safety of any individual arising from the allegations of sexual harassment justifies removal, and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision may not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 20 of 22
Sexual Harassment – Staff

(2) Administrative Leave

Nothing in 34 CFR 106 Subpart D precludes the employer from placing an employee on administrative leave during the pendency of a grievance process that complies with 34 CFR 106.45. This provision may not be construed to modify any rights under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act.

- c. The Superintendent or designee, after consultation with the Title IX Coordinator, will determine the sanctions imposed and remedies provided, if any.
- (1) The imposition of sanctions or provisions of remedies will be revisited by the Title IX Coordinator following the appeal officer's decision, as appropriate.
- d. The Title IX Coordinator must provide written notice to the parties simultaneously.
- e. The employer must disclose to the complainant the sanctions imposed on the respondent that directly relate to the complainant when such disclosure is necessary to ensure equal access to the employer's education program or activity.
- (1) Remedies and supportive measures that do not impact the respondent should not be disclosed in the written determination; rather the determination should simply state that remedies will be provided to the complainant.
- f. It is important to note that conduct that does not meet the criteria under Title IX may violate other Federal or State laws or employer policies regarding employee misconduct or may be inappropriate and require an immediate response in the form of supportive measures and remedies to prevent its recurrence and address its effects.



REGULATION GUIDE

ADMINISTRATION
R 1552/page 21 of 22
Sexual Harassment – Staff

7. Recordkeeping – 34 CFR 106.45(b)(10)
 - a. The employer must maintain for a period of seven years records of:
 - (1) Each sexual harassment investigation including any determination regarding responsibility and any audio or audiovisual recording or transcript required under 34 CFR 106.45(b)(6)(i), any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the employer's education program or activity;
 - (2) Any appeal and the result therefrom;
 - (3) Any informal resolution and the result therefrom; and
 - (4) All materials used to train Title IX Coordinators, investigators, decision-makers, and any individual who facilitates an informal resolution process. The employer must make these training materials publicly available on its website, or if the employer does not maintain a website the employer must make these materials available upon request for inspection by members of the public.
 - b. For each response required under 34 CFR 106.44, the employer must create, and maintain for a period of seven years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the employer must document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the employer's education program or activity. If the employer does not provide a complainant with supportive measures, then the employer must document the reasons why such a response was not clearly unreasonable in light of the known



REGULATION GUIDE

ADMINISTRATION
R 1552/page 22 of 22
Sexual Harassment – Staff

circumstances. The documentation of certain bases or measures does not limit the employer in the future from providing additional explanations or detailing additional measures taken.

8. Compliance

The Superintendent or designee shall consult with the Board Attorney to ensure the employer's response to any allegations of sexual harassment and the employer's grievance process are in accordance with 34 CFR 106.44 and 34 CFR 106.45.

9. Training

a. The Superintendent or designee shall ensure that Title IX Coordinators, investigators, decision-makers, appeal officers, and any person who facilitates an informal resolution process, receive training in accordance with 34 CFR 106.45(b)(1)(iii).

(1) The employer must ensure that decision-makers receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, as set forth in 34 CFR 106.45(b)(6).

(2) The employer also must ensure that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence, as set forth in 34 CFR 106.45 (b)(5)(vii). Any materials used to train Title IX Coordinators, investigators, decision-makers, and any individual who facilitates an informal resolution process, must not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints of sexual harassment.

Adopted:



POLICY GUIDE

PROGRAM
2535/page 1 of 5
Library Material
Dec 25
M

[See POLICY ALERT No. 236]

2535 LIBRARY MATERIAL

The Board of Education believes the freedom to read is a human right, constitutionally protected by the First Amendment of the United States Constitution, and individuals have the right to free inquiry and the right to form their own opinions. The freedom to read does not require an individual to agree with topics or themes within a material, but instead allows a reader to explore and engage with differing perspectives to form and inform their own views pursuant to the “Freedom to Read Act” N.J.S.A. 18A:34A-1 through N.J.S.A. 18A:34A-7.

In accordance with N.J.S.A. 18A:34A-4, the purpose of Regulation 2535 and this Policy is to: provide standards for the curation of library material, establish criteria for the removal of existing school library material or library material selected for inclusion in the school library, and provide protection against attempts to censor library material.

A. Definitions – N.J.S.A. 18A:34A-3

1. For the purpose of Policy and Regulation 2535:

- a. “Board of Education” means a Board of Education as defined in N.J.S.A. 18A:18A-2, the Board of Directors of an educational services commission, a Board of Trustees of a charter school, a Board of Trustees of a renaissance school project, or any other local education agency.
- b. “Censorship” means to block, suppress, or remove library material based on disagreement with a viewpoint, idea, or concept or solely because an individual finds certain content offensive, but does not include limiting or restricting access to any library material deemed developmentally inappropriate for certain students.
- c. “Diverse and inclusive material” means any material that reflects any protected class as enumerated in the “Law Against Discrimination,” N.J.S.A. 10:5-1 et seq.; material



POLICY GUIDE

PROGRAM
2535/page 2 of 5
Library Material

produced by an author who is a member of a protected class as enumerated in the “Law Against Discrimination,” N.J.S.A. 10:5-1 et seq.; and material that contains the author’s points of view concerning contemporary problems and issues, whether international, national, or local; but excludes content that is inappropriate for grades served by the school library.

- d. “Individual with a vested interest” means any teaching staff member employed by the Board of Education, any parent of a student enrolled in the school district at the time the removal form required pursuant to N.J.S.A. 18A:34A-5 is filed, and any student enrolled in the district at the time the removal form required pursuant to N.J.S.A. 18A:34A-5 is filed.
- e. “Library material” means any material including, but not limited to, nonfiction and fiction books, magazines, reference books, supplementary titles, multimedia and digital material, software and instructional material, and other material not required as part of classroom instruction belonging to, on loan to, or otherwise in the custody of a school library.
- f. “School library staff member” means a school library media specialist, school librarian, any certificated or non-certificated staff member assigned to duties in a school library, or any individual carrying out or assisting with the functions of a school library media specialist or school librarian.

B. Library Material Curation – N.J.S.A. 18A:34A-4

- 1. The Board of Education shall have control over the content of this Policy, except this Policy shall at a minimum:
 - a. Recognize that library material should be provided for the interest, information, and enlightenment of all students and should present diverse points of view in the collection as a whole;



POLICY GUIDE

PROGRAM
2535/page 3 of 5
Library Material

- b. Acknowledge that library material shall not be removed from a school library because of the origin, background, or views of the library material or those contributing to its creation;
 - c. Recognize the importance of school libraries as centers for voluntary inquiry and the dissemination of information and ideas;
 - d. Promote the free expression and free access to ideas by students by prohibiting the censorship of library material;
 - e. Acknowledge that a school library media specialist is professionally trained to curate and develop the school library collection that provides students with access to the widest array of developmentally appropriate library material available to schools; and
 - f. Establish a procedure for a school library staff member to review library material within a school library on an ongoing basis, which shall include, but not be limited to:
 - (1) The library material's relevance;
 - (2) The condition of the library material;
 - (3) The availability of duplicates;
 - (4) The availability of more recent developmentally appropriate library material; and
 - (5) The continued demand for the library material.
2. The Board of Education, in consultation with school library staff members, shall have discretion in selecting, purchasing, or acquiring library material for inclusion in the school library. Nothing in N.J.S.A. 18A:34A-4 or this Policy shall be construed to require the Board of Education to purchase, or otherwise acquire, library material for a school library.



POLICY GUIDE

PROGRAM
2535/page 4 of 5
Library Material

3. Nothing in N.J.S.A. 18A:34A-4 and this Policy shall be construed to restrict the Board of Education's authority to select textbooks and school supplies related to the curriculum.

C. Library Material Recommendation and Selection Process

1. The school library staff member in each school building will accept the written requests of teaching staff members for new and revised library material. Each request should include:
 - a. The name and originator of the library material;
 - b. The publisher or distributor;
 - c. A brief description of the library material; and
 - d. The reason for the request, including the relevance of the library material to the instructional program.
2. The school library staff member shall review each recommendation against the standards for selection in B.1.f. above and the amount budgeted for library material in the current or succeeding school year, as appropriate.
3. The school library staff member shall present to the Superintendent or designee a list of recommended purchases of library material. The list will include multiple copies of library material when a high level of interest and need is anticipated.
4. Standards to be applied in the selection of library material shall relate to, support, and enrich the courses of study adopted by the Board of Education.

D. Censorship of School Library Material Prohibited, Right to Reserve, Check Out – N.J.S.A. 18A:34A-6

1. The Board of Education shall not remove library material from a school library in the district because of the origin, background, or views of the library material or those contributing to its creation, and shall not engage in censorship of library material.



POLICY GUIDE

PROGRAM
2535/page 5 of 5
Library Material

2. The Board of Education shall allow a student to reserve or check out any developmentally appropriate library material, including diverse and inclusive material, regardless of the origin, background, or views of the library material or those contributing to its creation.

E. Removal Request Procedure

Any request by an individual with a vested interest to have library material removed from a school library in the district shall follow the grievance procedure outlined in Regulation 2535 in accordance with N.J.S.A. 18A:34A-5.

F. Immunity, School Library Staff – N.J.S.A. 18A:34A-7

A school library staff member who engages in activities as required by N.J.S.A. 18A:34A-4 through 18A:34A-6 and B. through E. above shall be immune from civil and criminal liability arising from good faith actions performed pursuant to the provisions of N.J.S.A. 18A:34A-4 through 18A:34A-6 and B. through E. above.

N.J.S.A. 18A:34A-1 through N.J.S.A. 18A:34A-7

Adopted:



REGULATION GUIDE

PROGRAM
R 2535/page 1 of 5
Library Material
Dec 25
M

[See POLICY ALERT No. 236]

R 2535 LIBRARY MATERIAL

Any individual with a vested interest requesting to have library material removed from a school library in the district shall follow the grievance procedure outlined below in accordance with the provisions of N.J.S.A. 18A:34A-5.

A. Definitions – N.J.S.A. 18A:34A-3

1. For the purpose of Policy 2535 and this Regulation:
 - a. “Board of Education” means a Board of Education as defined in N.J.S.A. 18A:18A-2, the Board of Directors of an educational services commission, a Board of Trustees of a charter school, a Board of Trustees of a renaissance school project, or any other local education agency.
 - b. “Censorship” means to block, suppress, or remove library material based on disagreement with a viewpoint, idea, or concept or solely because an individual finds certain content offensive, but does not include limiting or restricting access to any library material deemed developmentally inappropriate for certain students.
 - c. “Diverse and inclusive material” means any material that reflects any protected class as enumerated in the “Law Against Discrimination,” N.J.S.A. 10:5-1 et seq.; material produced by an author who is a member of a protected class as enumerated in the “Law Against Discrimination,” N.J.S.A. 10:5-1 et seq.; and material that contains the author’s points of view concerning contemporary problems and issues, whether international, national, or local; but excludes content that is inappropriate for grades served by the school library.



REGULATION GUIDE

PROGRAM
R 2535/page 2 of 5
Library Material

- d. "Individual with a vested interest" means any teaching staff member employed by the Board of Education, any parent of a student enrolled in the school district at the time the removal form required pursuant to N.J.S.A. 18A:34A-5 is filed, and any student enrolled in the district at the time the removal form required pursuant to N.J.S.A. 18A:34A-5 is filed.
 - e. "Library material" means any material including, but not limited to, nonfiction and fiction books, magazines, reference books, supplementary titles, multimedia and digital material, software and instructional material, and other material not required as part of classroom instruction belonging to, on loan to, or otherwise in the custody of a school library.
 - f. "School library staff member" means a school library media specialist, school librarian, any certificated or non-certificated staff member assigned to duties in a school library, or any individual carrying out or assisting with the functions of a school library media specialist or school librarian.
- B. The following procedure shall be adhered to any time an individual with a vested interest submits a complaint requesting removal of library material from any of the district's school libraries.
- 1. Complaints about library material shall be made on a request for removal form and submitted to the Principal of the school building in which the library material is challenged to initiate a review of the material.
 - 2. The individual with a vested interest shall complete and sign a request for removal form available in the Principal's office. The request for removal form shall include:
 - a. The title, author, and publisher of the library material at issue;



REGULATION GUIDE

PROGRAM
R 2535/page 3 of 5
Library Material

- b. Sections of the library material to which the individual with a vested interest objects; and
 - c. An explanation of the reasons for the objection.
 3. Within five working days of the receipt of the request for removal form, the Principal or designee shall forward the request for removal to the Superintendent.
 4. Upon receipt of the request for removal form, the Superintendent or designee shall appoint a review committee consisting of:
 - a. The Superintendent or designee;
 - b. The Principal or designee of the school in which the library material is challenged;
 - c. The school library media specialist or a school library staff member;
 - d. A representative selected by the Board of Education;
 - e. At least one grade-appropriate teacher familiar with the library material, provided the teacher selected is not the individual who submitted the request for removal form;
 - f. A parent of a student enrolled in the school district, provided the parent selected is not the individual who submitted the request for removal form;
 - g. If appropriate, and at the discretion of the Superintendent, in cases where a student enrolled in the district in grades nine through twelve filed the request for removal form, a student enrolled in the district in grades nine through twelve may volunteer to serve on the review committee if that student did not file the request for removal form. The Superintendent shall consult with the Principal of the school involved in the removal request in making this determination; and



REGULATION GUIDE

PROGRAM
R 2535/page 5 of 5
Library Material

9. All decisions on whether to remove from circulation, retain, or limit in use library material shall be based on the library material as a whole, not isolated passages.
10. All request for removal forms and outcomes shall be maintained in accordance with other similar records in the district.
11. Library material that has been challenged pursuant N.J.S.A. 18A:34A-5.b.(1) through 18A:34A-5.b.(5), Policy 2535, and this Regulation shall not be subject to challenge for at least one year in accordance with N.J.S.A. 18A:34A-5.b.(6).
12. The district may consolidate requests for removal of the same challenged library material in accordance with N.J.S.A. 18A:34A-5.b.(7).
13. The Board of Education's determination issued in accordance with N.J.S.A. 18A:34A-5, Policy 2535, and this Regulation which denies a request for removal shall not constitute a controversy or dispute pursuant to N.J.S.A. 18A:6-9. However, an individual with a vested interest, as defined in N.J.S.A. 18A:34A-3, may file a petition of appeal of the Board of Education's final determination to remove library material to the Commissioner of Education through the Office of Controversies and Disputes in accordance with N.J.S.A. 18A:6-9 and the procedures set forth in State Board of Education regulations.
14. Nothing in N.J.S.A. 18A:34A-1 through 18A:34A-7, Policy 2535, and this Regulation shall be construed as creating a separate legal cause of action regarding any determination issued pursuant to N.J.S.A. 18A:34A-1 through 18A:34A-7, Policy 2535, and this Regulation.
15. A school library staff member who engages in activities as required by N.J.S.A. 18A:34A-4 through 18A:34A-6 shall be immune from civil and criminal liability arising from good faith actions performed pursuant to the provisions of N.J.S.A. 18A:34A-4 through 18A:34A-6.

Adopted:

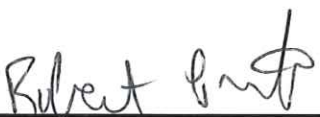


**SOMERSET COUNTY VOCATIONAL
BOARD OF EDUCATION**

**ALL FUNDS
For Month End: December 2025**

CASH REPORT

Governmental Funds	Beginning Balance	Cash Receipts	Cash		Ending Balance
			Disbursements		
General Fund (10)	\$ 1,689,401.65	\$ 1,729,903.25	\$ (1,662,278.97)	\$	1,757,025.93
Capital Reserve (10-116)	\$ 1,371,743.01	\$ -	\$ -	\$	1,371,743.01
Maintenance Reserve (10-117)	\$ 431,685.83	\$ -	\$ -	\$	431,685.83
Special Revenue Fund (20)	\$ (99,855.63)	\$ -	\$ (91,195.36)	\$	(191,050.99)
Capital Project Fund (30)	\$ 9,163,048.49	\$ -	\$ (100,486.74)	\$	9,062,561.75
Total Governmental Funds	\$ 12,556,023.35	\$ 1,729,903.25	\$ (1,853,961.07)	\$	12,431,965.53
Cafeteria Acct #1253	\$ 19,987.64	\$ 23,524.52	\$ (14,298.92)	\$	29,213.24
Student Activities Acct #1043	\$ 170,226.91	\$ 15,094.95	\$ (13,959.44)	\$	171,362.42
Payroll Fund Acct #5868	\$ -	\$ 593,393.20	\$ (593,393.20)	\$	-
Agency Fund Acct #9311	\$ 9,573.36	\$ 512,973.16	\$ (508,522.54)	\$	14,023.98
Summer Savings Acct #6028	\$ 80,349.07	\$ 26,839.74	\$ -	\$	107,188.81
Total Trust & Agency	\$ 280,136.98	\$ 1,171,825.57	\$ (1,130,174.10)	\$	321,788.45
Grand Totals	\$ 12,836,160.33	\$ 2,901,728.82	\$ (2,984,135.17)	\$	12,753,753.98

x 
Robert Presuto

1/8/26
Date

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
BANK RECONCILIATION
OPERATING ACCOUNT #1199 FULTON
DECEMBER 31, 2025**

Books	
Beginning Balance	\$ 12,556,023.35
Cash Receipts	\$ 1,729,903.25
Cash Disbursements	\$ (1,853,961.07)
Ending Balance	\$12,431,965.53

Bank	
Ending Balance on Bank Statement	\$ 13,434,351.11
Add Deposits in Transit:	\$ -
Deduct Service Charge etc.	
Outstanding Checks	\$ 1,002,385.58
Ending Balance	\$12,431,965.53

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
6/23/2025	82086	\$722.73	11/24/2025	82704	\$423.68
10/27/2025	82427	\$426.00		82705	\$1,864.45
	82525	\$1,215.00		82706	\$200.00
	82532	\$700.00		82707	\$80.66
	82594	\$22.28		82708	\$1,192.84
11/24/2025	82650	\$849.63		82709	\$322.00
	82678	\$3,800.00		82711	\$58,001.16
	82685	\$600.00		82712	\$1,552.32
	82686	\$2,254.67		82713	\$25,874.03
	82687	\$75.99		82714	\$660.00
	Void-82688	\$0.00		82715	\$800.00
	82689	\$15,084.22		Void- 82717	\$0.00
	82691	\$106.56		82719	\$195,650.00
	82692	\$160.00		82720	\$2,287.30
	82693	\$180.00		82723	\$400.00
	82694	\$8,855.00		82724	\$485.00
	82695	\$855.00		82725	\$1,735.25
	82697	\$1,344.02		82726	\$300.08
	82698	\$352.56		82727	\$8,997.17
	82699	\$185.00		82728	\$194.25
	82700	\$607.29		Void-82729	\$0.00
	82701	\$4,298.16		82742	\$15,444.17
	82703	\$75.00	11/24/2025	82747	\$200.00
				Subtotal:	\$ 316,664.36
	Subtotal:	\$ 42,769.11		Total:	\$ 359,433.47

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
12/22/2025	82756	\$2,091.50	12/22/2025	82864	\$4,931.64
	82757	\$6,314.85		82866	\$165,404.72
	82761	\$50.99			
	82763	\$39.00			
	82764	\$702.87			
	82768	\$203.00			
	82776	\$471.55			
	82777	\$25.38			
	82778	\$23.50			
	82780	\$9,483.47			
	82781	\$361.55			
	82784	\$1,340.00			
	82790	\$159.14			
	82792	1387.77			
	82794	\$2,607.00			
	82795	\$177.00			
	82796	\$41,557.97			
	82799	\$942.00			
	82807	\$470.00			

82811	\$181.11		
82812	\$200.00		
82815	\$200.00		
82816	\$104.00		
82818	\$92.98		
82820	\$5,295.28		
82821	\$145.00		
82825	\$200.00		
82826	\$313.26		
82835	\$108.81		
82837	\$195.65		
82838	\$350.00		
82839	\$400.00		
82841	\$107.52		
82844	\$343,172.00		
82846	\$70.00		
82848	\$875.00		
82850	\$12,800.00		
82852	\$650.00		
82853	\$38,689.35		
82859	\$29.10		
82861	\$28.15		

Subtotal: \$ 170,336.36

Subtotal: \$472,615.75 **TOTAL:** \$ 642,952.11

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
 BANK RECONCILIATION
 CAFETERIA ACCOUNT #1253 FULTON
 DECEMBER 31, 2025**

Books	
Beginning Balance	\$ 19,987.64
Cash Receipts	\$ 23,524.52
Cash Disbursements	\$ (14,298.92)
Ending Balance	\$ 29,213.24

Bank	
Ending Balance on Bank Statement	\$ 29,220.89
Add Deposits in Transit:	
Deduct Service Charge etc.	\$ -
Outstanding Checks	\$ 7.65
Ending Balance	\$ 29,213.24

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
6/24/2025	1824	\$7.65			

			Subtotal:	\$ -
Subtotal:	\$	7.65	Total:	\$ 7.65

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
BANK RECONCILIATION
STUDENT ACTIVITIES ACCOUNT #1043 FULTON
DECEMBER 31, 2025**

Books	
Beginning Balance	\$ 170,226.91
Cash Receipts	\$ 15,094.95
Cash Disbursements	\$ (13,959.44)
Ending Balance	\$ 171,362.42

Bank	
Ending Balance on Bank Statement	\$ 186,298.92
Add Deposits in Transit:	
Deduct Service Charge etc.	
Outstanding Checks	\$ 14,936.50
Ending Balance	\$ 171,362.42

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
8/21/2024	05430	\$470.00			
9/18/2024	06971	\$333.00			
10/10/2024	06985	\$400.00			
5/2/2025	07140	\$250.00			
6/17/2025	07234	\$166.88			
11/24/2025	07320	\$8,326.62			
11/25/2025	07321	\$150.00			
12/4/2025	07324	\$2,340.00			
12/30/2025	07339	\$2,500.00			

			Subtotal:	\$	-
Subtotal:	\$	14,936.50	Total:	\$	14,936.50

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
 BANK RECONCILIATION
 PAYROLL ACCOUNT #5868 FULTON
 DECEMBER 31, 2025**

Books	
Beginning Balance	\$ -
Cash Receipts	\$ 593,393.20
Cash Disbursements	\$ 593,393.20
Ending Balance	\$ -

Bank	
Ending Balance on Bank Statement	\$ 121.99
Add Deposits in Transit:	\$ -
Deduct Service Charge etc.	\$ -
Outstanding Checks	\$ 121.99
Ending Balance	\$ -

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
9/15/2025	015016	\$121.99			

			Subtotal:	\$ -
Subtotal:	\$	121.99	Total:	\$ 121.99

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
BANK RECONCILIATION
AGENCY ACCOUNT #9311 FULTON
DECEMBER 31, 2025**

Books	
Beginning Balance	\$ 9,573.36
Cash Receipts	\$ 512,973.16
Cash Disbursements	\$ (508,522.54)
Ending Balance	\$ 14,023.98

Bank	
Ending Balance on Bank Statement	\$ 15,846.85
Add Deposits in Transit:	\$ -
Deduct Service Charge etc.	\$ -
Outstanding Checks	\$ 1,822.87
Ending Balance	\$ 14,023.98

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
Dec-25	01031	\$1,529.35			
	01032	\$293.52			

			Subtotal:	\$ -
Subtotal:	\$ 1,822.87		Total:	\$ 1,822.87

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
 BANK RECONCILIATION
 SUMMER SAVINGS ACCOUNT #6028 FULTON
 DECEMBER 31, 2025**

Books	
Beginning Balance	\$ 80,349.07
Cash Receipts	\$ 26,839.74
Cash Disbursements	\$ -
Ending Balance	\$ 107,188.81

Bank	
Ending Balance on Bank Statement	\$ 107,188.81
Add Deposits in Transit:	
Deduct Service Charge etc.	
Outstanding Checks	\$ -
Ending Balance	\$ 107,188.81

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount

		Subtotal:	\$	-
Subtotal:	\$	-	Total:	\$
				-

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS			
101 Cash in checking account	\$	9,062,561.75	
102-106 Other cash equivalents	\$	0.00	
Total cash			\$ 9,062,561.75
111 Investments			\$ 0.00
114 Investment interest receivable			\$ 0.00
121 Tax levy receivable			\$ 0.00
Accounts receivable			
132 Interfund	\$	0.00	
141 Intergovernmental - state	\$	0.00	
142 Intergovernmental - federal	\$	0.00	
143 Intergovernmental - other	\$	4,712,594.37	
153 Other Accounts Receivable	\$	0.00	
			\$ 4,712,594.37
Loans receivable			
131 Interfund	\$	0.00	
151 Other Loans Receivable	\$	0.00	
			\$ 0.00
199 Other current assets			\$ 0.00
RESOURCES			
301 Estimated revenues (from adjusted budget)	\$	0.00	
302 Less: revenues collected or accrued	\$	0.00	
			\$ 0.00
TOTAL ASSETS AND RESOURCES			\$ 13,775,156.12

LIABILITIES AND FUND EQUITY

LIABILITIES			
401 Interfund loans payable	\$	0.00	
402 Interfund accounts payable	\$	(0.20)	
411 Intergovernmental accounts payable - state	\$	0.00	
412 Intergovernmental accounts payable - federal	\$	0.00	
413 Intergovernmental accounts payable - other	\$	0.00	
421 Accounts payable	\$	0.00	
422 Judgments payable	\$	0.00	
430 Compensated absences payable	\$	0.00	
431 Contracts payable	\$	0.00	
451 Loans payable	\$	0.00	
481 Deferred revenues	\$	0.00	
499 Other current liabilities	\$	11,664,658.82	
Total liabilities	\$	11,664,658.62	

FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			\$	603,629.58
754 Reserve for encumbrances - prior year			\$	302,653.52
760 Other reserves			\$	0.00
771 Designated Fund Balance			\$	0.00
601 Appropriations		\$	5,579,717.22	
602 Less: expenditures	\$	3,469,219.92		
603 Less: encumbrances	\$	906,283.10	\$	(4,375,503.02)
Appropriations less expenditures			\$	1,204,214.20
				\$ 2,110,497.30
Unappropriated:				
770 Fund Balance, July 1, 2025			\$	2,566,608.44
303 Less: budgeted fund balance			\$	(2,566,608.24)
Unappropriated fund balance				\$ 0.20
Total fund equity				\$ 2,110,497.50
TOTAL LIABILITIES AND FUND EQUITY				\$ 13,775,156.12

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$ 5,579,717.22	\$ 4,375,503.02	\$ 1,204,214.20
Less: Revenues	\$ 0.00	\$ 0.00	\$ 0.00
Subtotal	<u>\$ 5,579,717.22</u>	<u>\$ 4,375,503.02</u>	<u>\$ 1,204,214.20</u>
Less: adjustment to appropriations for Prior Year Encumbrances	<u>\$ (3,013,108.98)</u>	<u>\$ (3,013,108.98)</u>	<u>\$ 0.00</u>
Total current year budgeted fund balance	\$ 2,566,608.24	\$ 1,362,394.04	\$ 1,204,214.20
Add: Unappropriated fund balance			<u>\$ 0.20</u>
Total of budgeted and unappropriated fund balance			<u>\$ 1,204,214.40</u>

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	5,579,717.22	5,579,717.22	4,375,503.02	1,204,214.20
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	5,579,717.22	5,579,717.22	4,375,503.02	1,204,214.20

Fund 30 (Capital Projects Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Capital Projects		0.00	5,579,717.22	5,579,717.22	3,469,219.92	906,283.10	1,204,214.20	0.00
Grand Totals for fund 30:		0.00	5,579,717.22	5,579,717.22	3,469,219.92	906,283.10	1,204,214.20	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	5,579,717.22	5,579,717.22	4,375,503.02	1,204,214.20
30-1210-000-000	NEW CTE BUILDING	0.00	0.00	0.00	0.00	0.00
30-1210-219-000	COUNTY CAPITAL 2019	0.00	0.00	0.00	0.00	0.00
30-1210-221-000	COUNTY CAPITAL 2021	0.00	0.00	0.00	0.00	0.00
30-1210-GYM-00AUX	GYM CAP PROJ	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	5,579,717.22	5,579,717.22	4,375,503.02	1,204,214.20

Minimum Expense General Ledger Report

Fund 30 (Capital Projects Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
30-000-400-390	2018 COUNTY CAPITAL PROF	0.00	300,233.79	300,233.79	215,211.01	29,871.77	55,151.01	0.00
30-000-400-450	Construction Services	0.00	5,279,483.43	5,279,483.43	3,254,008.91	876,411.33	1,149,063.19	0.00
Capital Projects		0.00	5,579,717.22	5,579,717.22	3,469,219.92	906,283.10	1,204,214.20	0.00
Grand Totals for fund 30:		0.00	5,579,717.22	5,579,717.22	3,469,219.92	906,283.10	1,204,214.20	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Raelene Sipple, Bus Adm/Bd Secy

Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS

101 Cash in checking account	\$ (191,050.99)	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ (191,050.99)
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 400,044.00	
142 Intergovernmental - federal	\$ 119,147.37	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ 519,191.37
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00

RESOURCES

301 Estimated revenues (from adjusted budget)	\$ 988,546.90	
302 Less: revenues collected or accrued	\$ (539,521.90)	
		\$ 449,025.00
TOTAL ASSETS AND RESOURCES		\$ 777,165.38

LIABILITIES AND FUND EQUITY

LIABILITIES

401 Interfund loans payable	\$ 0.00
402 Interfund accounts payable	\$ 0.00
411 Intergovernmental accounts payable - state	\$ 160,868.61
412 Intergovernmental accounts payable - federal	\$ 0.00
413 Intergovernmental accounts payable - other	\$ 0.00
421 Accounts payable	\$ 0.00
422 Judgments payable	\$ 0.00
430 Compensated absences payable	\$ 0.00
431 Contracts payable	\$ 0.00
451 Loans payable	\$ 0.00
481 Deferred revenues	\$ 5,000.00
499 Other current liabilities	\$ 0.00
Total liabilities	\$ 165,868.61

FUND EQUITY					
Appropriated:					
753 Reserve for encumbrances - current year			\$	318,860.21	
754 Reserve for encumbrances - prior year			\$	0.00	
758 Reserved fund balance Student Activities			\$	0.00	
759 Reserved fund balance Scholarships			\$	0.00	
760 Other reserves			\$	0.00	
771 Designated Fund Balance			\$	0.00	
601 Appropriations		\$	991,578.90		
602 Less: expenditures	\$	377,370.13			
603 Less: encumbrances	\$	318,860.21	\$	(696,230.34)	
Appropriations less expenditures			\$	295,348.56	
			\$	614,208.77	
Unappropriated:					
770 Fund Balance, July 1, 2025			\$	0.00	
303 Less: budgeted fund balance			\$	(2,912.00)	
Unappropriated fund balance			\$	(2,912.00)	
Total fund equity			\$	611,296.77	
TOTAL LIABILITIES AND FUND EQUITY				\$	777,165.38

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	3,032.00	3,032.00	156,708.44	(153,676.44)
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	542,020.00	542,020.00	419,387.00	122,633.00
4xxx	From Federal Sources	0.00	446,526.90	446,526.90	120,134.90	326,392.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	991,578.90	991,578.90	696,230.34	295,348.56

Fund 20 (Special Revenue Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Title I Improving Basic Programs		0.00	46,768.00	46,768.00	22,346.12	0.00	24,421.88	0.00
IDEA Part B		0.00	90,942.90	90,942.90	36,124.00	0.00	54,818.90	0.00
Title IIA		0.00	10,263.00	10,263.00	252.08	9,052.92	958.00	0.00
Title IV DFSCA Carryover		0.00	10,000.00	10,000.00	825.33	0.00	9,174.67	0.00
CTSO Statewide		0.00	161,412.00	161,412.00	50,801.63	95,725.88	14,884.49	0.00
C Perkins Grant		0.00	263,992.00	263,992.00	120,484.74	92,057.66	51,449.60	0.00
C Perkins Grant Reserve		0.00	24,561.00	24,561.00	9,468.27	8,869.36	6,223.37	0.00
School Based Linkages		0.00	383,640.00	383,640.00	137,067.96	113,154.39	133,417.65	0.00
Grand Totals for fund 20:		0.00	991,578.90	991,578.90	377,370.13	318,860.21	295,348.56	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	3,032.00	3,032.00	156,708.44	(153,676.44)
20-1920-111-000	Contrib&Donation frm Priv Srcs	0.00	0.00	0.00	0.00	0.00
20-3257-492-000	SDA EMERGENT/CAP MAINT	0.00	0.00	0.00	0.00	0.00
20-3260-335-000	CTSO-SKILLS	0.00	158,500.00	158,500.00	35,867.00	122,633.00
20-3290-432-000	SCHOOL BASED-LINKAGES	0.00	383,520.00	383,520.00	383,520.00	0.00
20-4411-231-000	TITLE I A IMPR BASIC PRO	0.00	46,768.00	46,768.00	0.00	46,768.00
20-4420-250-000	IDEA Part B	0.00	90,942.90	90,942.90	28,080.90	62,862.00
20-4430-362-000	C. PERKINS SECONDARY	0.00	263,992.00	263,992.00	81,509.00	182,483.00
20-4430-363-000	C. PERKINS RESERVE	0.00	24,561.00	24,561.00	9,468.00	15,093.00
20-4451-273-000	TITLE II A TRAIN/RECRUIT	0.00	10,263.00	10,263.00	252.00	10,011.00
20-4471-281-000	TITLE IV SAFE/DRUG FREE	0.00	10,000.00	10,000.00	825.00	9,175.00
Grand Totals		0.00	991,578.90	991,578.90	696,230.34	295,348.56

Minimum Expense General Ledger Report

Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-231-100-101	TITLE I -SALARY INSTRUC	0.00	9,297.00	9,297.00	1,190.40	0.00	8,106.60	0.00
20-231-100-106	SALARIES OF AIDES	0.00	22,000.00	22,000.00	8,868.84	0.00	13,131.16	0.00
20-231-200-100	ESEA Admin Salaries	0.00	1,000.00	1,000.00	286.88	0.00	713.12	0.00
20-231-200-200	Benefits-Title I	0.00	2,471.00	2,471.00	0.00	0.00	2,471.00	0.00
20-231-200-300	ESEA Title I Purch Prof Svcs	0.00	12,000.00	12,000.00	12,000.00	0.00	0.00	0.00
Title I Improving Basic Programs		0.00	46,768.00	46,768.00	22,346.12	0.00	24,421.88	0.00
20-250-200-104	IDEA-SAL PROF STAFF	0.00	54,847.00	54,847.00	36,124.00	0.00	18,723.00	0.00
20-250-200-200	IDEA-BENEFITS	0.00	36,095.90	36,095.90	0.00	0.00	36,095.90	0.00
IDEA Part B		0.00	90,942.90	90,942.90	36,124.00	0.00	54,818.90	0.00
20-273-200-500	TITLE IIA - OTHER PUR SV	0.00	10,263.00	10,263.00	252.08	9,052.92	958.00	0.00
Title IIA		0.00	10,263.00	10,263.00	252.08	9,052.92	958.00	0.00
20-281-200-100	TITLE IV SALARIES	0.00	2,476.00	2,476.00	825.33	0.00	1,650.67	0.00
20-281-200-200	TITLE IV BENEFITS	0.00	189.00	189.00	0.00	0.00	189.00	0.00
20-281-200-300	TITLE IV PUR PROF&TECH	0.00	7,335.00	7,335.00	0.00	0.00	7,335.00	0.00
Title IV DFSCA Carryover		0.00	10,000.00	10,000.00	825.33	0.00	9,174.67	0.00
20-335-200-100	CTSO-PERSONAL SVC SALARY	0.00	142,616.00	142,616.00	47,538.94	95,077.06	0.00	0.00
20-335-200-200	CTSO-EMPLOYEE BENEFITS	0.00	10,911.00	10,911.00	0.00	0.00	10,911.00	0.00
20-335-200-580	CTSO-TRAVEL	0.00	5,586.00	5,586.00	1,576.69	648.82	3,360.49	0.00
20-335-200-600	CTSO-SUPPLIES	0.00	2,299.00	2,299.00	1,686.00	0.00	613.00	0.00
CTSO Statewide		0.00	161,412.00	161,412.00	50,801.63	95,725.88	14,884.49	0.00
20-362-100-300	C. PERKINS-PURCH PROF	0.00	12,789.00	12,789.00	7,676.11	2,300.00	2,812.89	0.00
20-362-100-600	C. PERKINS-SUPPLIES	0.00	57,735.00	57,735.00	50,391.63	4,154.70	3,188.67	0.00
20-362-200-100	C. PERKINS-SALARIES	0.00	13,500.00	13,500.00	0.00	0.00	13,500.00	0.00
20-362-200-200	C. PERKINS-BENEFITS	0.00	1,033.00	1,033.00	0.00	0.00	1,033.00	0.00
20-362-200-300	C. PERKINS-PURCH PROF	0.00	12,000.00	12,000.00	12,000.00	0.00	0.00	0.00
20-362-200-500	C. PERKINS-OTHER PURCH S	0.00	600.00	600.00	120.00	0.00	480.00	0.00
20-362-200-580	C. PERKINS - TRAVEL	0.00	30,400.00	30,400.00	0.00	0.00	30,400.00	0.00
20-362-400-731	C. PERKINS-EQUIPMENT	0.00	135,935.00	135,935.00	50,297.00	85,602.96	35.04	0.00
C Perkins Grant		0.00	263,992.00	263,992.00	120,484.74	92,057.66	51,449.60	0.00
20-363-100-600	C. PERKINS RESERVE SUPPL	0.00	560.00	560.00	471.10	50.36	38.54	0.00
20-363-200-300	C. PERKINS RESERVE PPS	0.00	10,051.00	10,051.00	8,997.17	0.00	1,053.83	0.00
20-363-400-731	C. PERKINS RESERVE EQUIP	0.00	13,950.00	13,950.00	0.00	8,819.00	5,131.00	0.00
C Perkins Grant Reserve		0.00	24,561.00	24,561.00	9,468.27	8,869.36	6,223.37	0.00
20-432-200-104	LINKAGES -SALARIES	0.00	115,795.00	115,795.00	49,200.32	0.00	66,594.68	0.00
20-432-200-110	BUS DRIVER	0.00	390.00	390.00	0.00	0.00	390.00	0.00
20-432-200-200	LINKAGES-BENEFITS	0.00	48,051.00	48,051.00	0.00	0.00	48,051.00	0.00
20-432-200-330	LINKAGES-CONT. PERSONNEL	0.00	198,500.00	198,500.00	86,450.00	112,050.00	0.00	0.00
20-432-200-580	LINKAGES-TRAVEL	0.00	1,320.00	1,320.00	120.00	199.99	1,000.01	0.00
20-432-200-590	LINKAGES-RECREATION	0.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
20-432-200-600	LINKAGES-SUPPLIES	0.00	18,384.00	18,384.00	1,297.64	904.40	16,181.96	0.00
School Based Linkages		0.00	383,640.00	383,640.00	137,067.96	113,154.39	133,417.65	0.00
Grand Totals for fund 20:		0.00	991,578.90	991,578.90	377,370.13	318,860.21	295,348.56	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Raelene Sipple, Bus Adm/Bd Secy

Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS

101 Cash in checking account	\$ 1,757,025.93	
102-106 Other cash equivalents	\$ 6,969.55	
Total cash		\$ 1,763,995.48
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
116 Capital reserve account		\$ 1,371,743.01
117 Maintenance reserve account		\$ 431,685.83
121 Tax levy receivable		\$ 7,466,448.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 865,289.99	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 156,973.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ 1,022,262.99
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00

RESOURCES

301 Estimated revenues (from adjusted budget)	\$ 17,137,866.00	
302 Less: revenues collected or accrued	\$ (16,313,349.42)	
		\$ 824,516.58
TOTAL ASSETS AND RESOURCES		\$ 12,880,651.89

LIABILITIES AND FUND EQUITY

LIABILITIES

401 Interfund loans payable	\$ 0.00
402 Interfund accounts payable	\$ 274.00
411 Intergovernmental accounts payable - state	\$ 0.00
412 Intergovernmental accounts payable - federal	\$ 0.00
413 Intergovernmental accounts payable - other	\$ 0.00
421 Accounts payable	\$ 875.00
422 Judgments payable	\$ 0.00
430 Compensated absences payable	\$ 0.00
431 Contracts payable	\$ 0.00
451 Loans payable	\$ 0.00
471 Payroll deductions and withholdings	\$ 0.00
481 Deferred revenues	\$ 0.00
499 Other current liabilities	\$ 0.00
580 Unemployment Trust Liability	\$ 0.00
Total liabilities	\$ 1,149.00

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$ 8,255,245.88	
754 Reserve for encumbrances - prior year			\$ 205.48	
761 Reserved fund balance Capital Reserve - July 1, 2025		\$ 1,371,743.01		
604 Add: Increase in capital reserve		\$ 0.00		
307 Less: Budgeted withdrawal from capital reserve - eligible costs		\$ (173,700.00)		
309 Less: Budgeted withdrawal from capital reserve - excess costs		\$ 0.00		
317 Less: Budgeted withdrawal from capital reserve - transfer to Debt Svc		\$ 0.00		
Subtotal - capital reserve			\$ 1,198,043.01	
764 Reserved fund balance Maintenance Reserve - July 1, 2025		\$ 431,685.83		
606 Add: Increase in maintenance reserve		\$ 0.00		
310 Less: Budgeted withdrawal from maintenance reserve		\$ 0.00		
Subtotal - maintenance reserve			\$ 431,685.83	
769 Reserved fund balance Unemployment Fund		\$ 0.00		
320 Less: Budgeted withdrawal from Unemployment Fund Balance		\$ 0.00		
Subtotal - Unemployment Reserve			\$ 0.00	
760 Other reserves			\$ 781,072.63	
771 Designated Fund Balance			\$ 0.00	
772 Designated Fund Balance - ARRA/SEMI			\$ 0.00	
601 Appropriations		\$ 18,000,880.44		
602 Less: expenditures	\$ 7,985,398.60			
603 Less: encumbrances	\$ 8,255,451.36	\$ (16,240,849.96)	\$ 1,760,030.48	
Appropriations less expenditures				\$ 12,426,283.31

Unappropriated:

770 Fund Balance, July 1, 2025			\$ 953,219.58	
303 Less: budgeted fund balance			\$ (500,000.00)	
Unappropriated fund balance				\$ 453,219.58
Total fund equity				<u>\$ 12,879,502.89</u>

TOTAL LIABILITIES AND FUND EQUITY

\$ 12,880,651.89

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 18,000,880.44	\$ 16,240,849.96	\$ 1,760,030.48
Less: Revenues	\$ (17,137,866.00)	\$ (16,313,349.42)	\$ (824,516.58)
Subtotal	\$ 863,014.44	\$ (72,499.46)	\$ 935,513.90
Change in capital reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ (173,700.00)	\$ 0.00	\$ (173,700.00)
Change in maintenance reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	\$ (189,314.44)	\$ (189,314.44)	\$ 0.00
Total current year budgeted fund balance	\$ 500,000.00	\$ (261,813.90)	\$ 761,813.90
Add: Unappropriated fund balance			\$ 453,219.58
Total of budgeted and unappropriated fund balance			<u>\$ 1,215,033.48</u>

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	500,000.00	189,314.44	689,314.44	(72,499.46)	761,813.90
307/309/317	Bgtd wdrwl from cap rsv	173,700.00	0.00	173,700.00	0.00	173,700.00
310	Bgtd wdrwl from maint rsv	0.00	0.00	0.00	0.00	0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	15,709,304.00	0.00	15,709,304.00	14,884,787.42	824,516.58
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	1,428,562.00	0.00	1,428,562.00	1,428,562.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		17,811,566.00	189,314.44	18,000,880.44	16,240,849.96	1,760,030.48

Fund 11 (Current Expense Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Regular Programs-Instruction		2,209,097.00	(50,979.77)	2,158,117.23	894,379.92	1,198,641.61	65,095.70	325.00
Regular Programs-Home Instruction		12,000.00	0.00	12,000.00	0.00	4,000.00	8,000.00	0.00
Vocational Programs		4,717,416.00	(2,768.36)	4,714,647.64	1,697,414.31	2,791,854.87	225,378.46	403,375.25
Co/Extra-Curricular Activities-Instr		110,844.00	29,530.00	140,374.00	25,153.26	43,396.11	71,824.63	0.00
Athletic Programs-Instruction		207,788.00	0.00	207,788.00	92,585.64	98,906.34	16,296.02	1,276.80
Attendance and Social Work Svcs		44,656.00	0.00	44,656.00	27,314.03	17,341.72	0.25	0.00
Health Services		173,265.00	3,874.74	177,139.74	73,031.67	98,065.16	6,042.91	0.00
Speech, O/T, P/T & Related Svcs		2,000.00	2,000.00	4,000.00	0.00	2,760.00	1,240.00	0.00
Undistributed Exp-Guidance		766,758.00	5,306.17	772,064.17	363,785.44	402,444.49	5,834.24	0.00
Undistributed Exp-Child Study Team		281,173.00	0.00	281,173.00	108,802.83	167,586.81	4,783.36	0.00
Improvement of Instructional Svcs		427,577.00	0.00	427,577.00	215,370.11	209,206.89	3,000.00	0.00
Library and Educ Media		56,796.00	3,330.27	60,126.27	24,486.97	29,864.18	5,775.12	0.00
Instr. Staff Training Svcs		68,705.00	1,755.71	70,460.71	50,796.92	16,938.08	2,725.71	0.00
Support Svc-General Admin		816,710.00	97,415.00	914,125.00	547,706.32	331,797.12	34,621.56	2,137.46
Support Svc-School Admin		757,185.00	(7,961.95)	749,223.05	346,092.37	398,606.49	4,524.19	94.18
Central Services		504,662.00	5,826.90	510,488.90	280,750.79	219,139.77	10,598.34	0.00
Admin Inform Tech Support Svcs		379,727.00	6,000.00	385,727.00	206,120.21	164,143.57	15,463.22	0.00
Required Maint. of School Fac.		877,503.00	11,001.82	888,504.82	397,122.69	356,510.20	134,871.93	14,344.03
Custodial Services		1,450,339.00	24,565.06	1,474,904.06	756,548.30	707,735.71	10,620.05	0.00
Care & Upkeep of Grounds		14,000.00	0.00	14,000.00	0.00	0.00	14,000.00	0.00
Security		185,663.00	0.00	185,663.00	73,023.45	106,833.73	5,805.82	0.00
Student Transportation Svcs		113,433.00	0.00	113,433.00	37,801.13	41,158.38	34,473.49	0.00
Employee Benefits		3,430,181.00	(113,889.03)	3,316,291.97	1,593,529.11	848,520.13	874,242.73	271,492.69
606	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		17,607,478.00	15,006.56	17,622,484.56	7,811,815.47	8,255,451.36	1,555,217.73	693,045.41

Fund 12 (Capital Outlay Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Non-Inst. Equipment		10,000.00	174,307.88	184,307.88	173,583.13	0.00	10,724.75	0.00
Facil Acquis/Construction Svcs		194,088.00	0.00	194,088.00	0.00	0.00	194,088.00	0.00
Grand Totals for fund 12:		204,088.00	174,307.88	378,395.88	173,583.13	0.00	204,812.75	0.00
Grand Totals for all Subfunds of Fund 10:		17,811,566.00	189,314.44	18,000,880.44	7,985,398.60	8,255,451.36	1,760,030.48	693,045.41

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	500,000.00	189,314.44	689,314.44	(72,499.46)	761,813.90
307/309/317	Bgtd wdrwl from cap rsv	173,700.00	0.00	173,700.00	0.00	173,700.00
310	Bgtd wdrwl from maint rsv	0.00	0.00	0.00	0.00	0.00
10-1210-000-000	COUNTY TAX LEVY	14,238,254.00	0.00	14,238,254.00	14,238,254.00	0.00
10-1310-000-000	ALTERNATIVE SCHOOL	449,750.00	0.00	449,750.00	189,498.00	260,252.00
10-1311-000-000	ACADEMY SCHOOL	147,250.00	0.00	147,250.00	75,845.00	71,405.00
10-1315-000-000	TUITION-VOCATIONAL	799,050.00	0.00	799,050.00	356,140.00	442,910.00
10-1510-000-000	INTEREST ON INVESTMENTS	75,000.00	0.00	75,000.00	17,858.67	57,141.33
10-1980-000-000	Refund of Prior Year's Expends	0.00	0.00	0.00	1,890.01	(1,890.01)
10-1990-000-000	MISC REVENUE LOCAL SOUR	0.00	0.00	0.00	3,901.74	(3,901.74)
10-1990-000-104	CREDIT CARD ACCT	0.00	0.00	0.00	0.00	0.00
10-1990-000-909	CREATIVE ARTS FOR KIDS	0.00	0.00	0.00	1,400.00	(1,400.00)
10-1990-000-910	OUT OF COUNTY CHARGEBA	0.00	0.00	0.00	0.00	0.00
10-3132-000-000	CATEGORICAL SPEC ED AID	567,872.00	0.00	567,872.00	567,872.00	0.00
10-3140-000-000	VOC EXPANSION STABLIZATI	766,212.00	0.00	766,212.00	766,212.00	0.00
10-3177-000-000	CATEGORICAL SECURITY AID	94,478.00	0.00	94,478.00	94,478.00	0.00
10-3301-000-000	State Reimb-Menstrual Products	0.00	0.00	0.00	0.00	0.00
Grand Totals		17,811,566.00	189,314.44	18,000,880.44	16,240,849.96	1,760,030.48

Minimum Expense General Ledger Report

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-140-100-101	Grades 9-12 - Sal Reg Teachers	1,892,812.00	0.00	1,892,812.00	754,459.70	1,138,352.30	0.00	0.00
11-140-100-106	SALARIES - AIDES	55,945.00	0.00	55,945.00	22,378.08	33,566.92	0.00	0.00
11-140-100-320	PURCHASED PROF ED SERVC	5,250.00	0.00	5,250.00	0.00	0.00	5,250.00	0.00
11-140-100-500	Other Purchased Services (400-500 Series)	108,130.00	(34,380.00)	73,750.00	30,014.64	25,387.39	18,347.97	0.00
11-140-100-610	9-12 Art Supplies	117,450.00	(9,693.77)	107,756.23	72,921.70	1,235.00	33,599.53	325.00
11-140-100-640	9-12 Textbooks Gen	24,200.00	(6,906.00)	17,294.00	13,949.80	100.00	3,244.20	0.00
11-140-100-800	OTHER OBJECTS	5,310.00	0.00	5,310.00	656.00	0.00	4,654.00	0.00
Regular Programs-Instruction		2,209,097.00	(50,979.77)	2,158,117.23	894,379.92	1,198,641.61	65,095.70	325.00
11-150-100-101	Home Instruction	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00	0.00
11-150-100-320	HI Purchased Prof Ed Svs	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00	0.00
Regular Programs-Home Instruction		12,000.00	0.00	12,000.00	0.00	4,000.00	8,000.00	0.00
11-310-100-101	Vocational Salaries Teachers	4,149,650.00	(3,162.65)	4,146,487.35	1,656,825.17	2,484,874.83	4,787.35	7,950.00
11-310-100-106	SALARIES - AIDES	27,601.00	0.00	27,601.00	10,460.16	17,140.84	0.00	0.00
11-310-100-320	PURCH PROF - THEATER	124,030.00	1,501.00	125,531.00	(133,298.67)	235,654.50	23,175.17	363,890.00
11-310-100-500	Purchased Services (400-500 Series)	104,071.00	0.00	104,071.00	53,137.90	28,647.28	22,285.82	99.00
11-310-100-610	Auto Shop - GS	288,154.00	(2,456.71)	285,697.29	100,330.48	18,531.92	166,834.89	31,436.25
11-310-100-640	Misc Texts	12,665.00	850.00	13,515.00	5,865.77	0.00	7,649.23	0.00
11-310-100-800	OTHER OBJECTS DANCE	10,975.00	500.00	11,475.00	4,093.50	7,005.50	376.00	0.00
11-310-100-890	OTHER OBJECTS-THEATER	270.00	0.00	270.00	0.00	0.00	270.00	0.00
Vocational Programs		4,717,416.00	(2,768.36)	4,714,647.64	1,697,414.31	2,791,854.87	225,378.46	403,375.25
11-401-100-100	Salaries	63,457.00	0.00	63,457.00	20,486.01	42,970.99	0.00	0.00
11-401-100-500	Purchased Services (300-500 Series)	29,000.00	29,080.00	58,080.00	360.00	0.00	57,720.00	0.00
11-401-100-610	SUPPLIES - HS	10,387.00	450.00	10,837.00	926.37	0.00	9,910.63	0.00
11-401-100-800	OTHER OBJECTS	8,000.00	0.00	8,000.00	3,380.88	425.12	4,194.00	0.00
Co/Extra-Curricular Activities-Instr		110,844.00	29,530.00	140,374.00	25,153.26	43,396.11	71,824.63	0.00
11-402-100-100	Salaries	94,188.00	0.00	94,188.00	37,347.09	56,840.91	0.00	0.00
11-402-100-500	Purchased Services (300-500 Series)	49,050.00	1,247.00	50,297.00	25,628.05	24,658.20	10.75	0.00
11-402-100-610	SUPPLIES-ATHLETICS	34,450.00	(1,247.00)	33,203.00	17,829.50	1,263.23	14,110.27	916.80
11-402-100-800	MEMBERSHIP DUES	30,100.00	0.00	30,100.00	11,781.00	16,144.00	2,175.00	360.00
Athletic Programs-Instruction		207,788.00	0.00	207,788.00	92,585.64	98,906.34	16,296.02	1,276.80
11-000-211-100	Salaries	34,933.00	0.00	34,933.00	17,591.28	17,341.72	0.00	0.00
11-000-211-300	Purchased Prof. & Tech. Svcs	9,723.00	0.00	9,723.00	9,722.75	0.00	0.25	0.00
Attendance and Social Work Svcs		44,656.00	0.00	44,656.00	27,314.03	17,341.72	0.25	0.00
11-000-213-616	Supplies - Menstrual Products	0.00	1,250.00	1,250.00	1,243.04	0.00	6.96	0.00
11-000-213-100	Salaries	143,815.00	(28,000.00)	115,815.00	24,171.35	91,643.65	0.00	0.00
11-000-213-300	Purchased Prof. & Tech. Svcs	19,000.00	31,874.74	50,874.74	45,172.14	5,702.60	0.00	0.00
11-000-213-610	SUPPLIES HEALTH SERVICES	9,900.00	(1,250.00)	8,650.00	2,156.64	718.91	5,774.45	0.00
11-000-213-800	Other Objects-Health	300.00	0.00	300.00	90.00	0.00	210.00	0.00
11-000-213-890	MEMBERSHIPS	250.00	0.00	250.00	198.50	0.00	51.50	0.00
Health Services		173,265.00	3,874.74	177,139.74	73,031.67	98,065.16	6,042.91	0.00
11-000-216-320	Related Services Contracted	2,000.00	2,000.00	4,000.00	0.00	2,760.00	1,240.00	0.00
Speech, O/T, P/T & Related Svcs		2,000.00	2,000.00	4,000.00	0.00	2,760.00	1,240.00	0.00
11-000-218-104	Salaries-Guidance	434,578.00	5,549.27	440,127.27	194,659.61	245,467.66	0.00	0.00
11-000-218-105	Guidance Clerical Salaries	108,620.00	0.00	108,620.00	54,844.92	53,775.08	0.00	0.00
11-000-218-110	OTHER SALARIES - GUIDANC	161,010.00	0.00	161,010.00	72,113.11	88,896.89	0.00	0.00
11-000-218-390	PURCH. PROF. SVS	40,000.00	4,093.00	44,093.00	38,773.18	5,203.00	116.82	0.00
11-000-218-500	Other Purchased Services (400-500 Series)	14,750.00	(2,389.60)	12,360.40	1,136.71	8,572.79	2,650.90	0.00
11-000-218-610	SUPPLIES GUIDANCE	7,700.00	(2,346.50)	5,353.50	2,257.91	29.07	3,066.52	0.00
11-000-218-890	Guidance Dues & Memberships	100.00	400.00	500.00	0.00	500.00	0.00	0.00
Undistributed Exp-Guidance		766,758.00	5,306.17	772,064.17	363,785.44	402,444.49	5,834.24	0.00
11-000-219-104	Salaries-CST Professional	215,203.00	0.00	215,203.00	78,341.44	136,861.56	0.00	0.00
11-000-219-105	Salaries-CST Admin Assistants	49,660.00	0.00	49,660.00	20,191.13	29,468.87	0.00	0.00
11-000-219-320	Professional Evaluations-CST	4,000.00	0.00	4,000.00	0.00	1,000.00	3,000.00	0.00
11-000-219-390	Sp Ser Prof & Tech Svcs	7,900.00	0.00	7,900.00	7,521.05	0.00	378.95	0.00
11-000-219-500	Other Purchased Services (400-500 Series)	310.00	0.00	310.00	102.07	22.93	185.00	0.00
11-000-219-610	SUPPLIES - CST	3,500.00	0.00	3,500.00	2,217.14	233.45	1,049.41	0.00
11-000-219-890	MEMBERSHIPS/FEES	600.00	0.00	600.00	430.00	0.00	170.00	0.00
Undistributed Exp-Child Study Team		281,173.00	0.00	281,173.00	108,802.83	167,586.81	4,783.36	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-221-102	Salary Supervisor of Instruct	264,199.00	0.00	264,199.00	132,099.36	132,099.64	0.00	0.00
11-000-221-104	Salary Other Prof Staff	136,048.00	0.00	136,048.00	71,105.75	64,942.25	0.00	0.00
11-000-221-105	SALARIES - CLERICAL	24,330.00	0.00	24,330.00	12,165.00	12,165.00	0.00	0.00
11-000-221-500	Other Purchased Services (400-500 Series)	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00
11-000-221-890	MEMBERSHIPS	500.00	0.00	500.00	0.00	0.00	500.00	0.00
Improvement of Instructional Svcs		427,577.00	0.00	427,577.00	215,370.11	209,206.89	3,000.00	0.00
11-000-222-100	Salaries	42,115.00	0.00	42,115.00	16,646.00	25,469.00	0.00	0.00
11-000-222-300	PUR PROF & TECH SVC	3,500.00	0.00	3,500.00	649.64	0.00	2,850.36	0.00
11-000-222-500	Other Purchased Services (400-500 Series)	6,500.00	3,330.27	9,830.27	6,188.72	3,641.55	0.00	0.00
11-000-222-610	AVA MATERIALS - HS	4,606.00	0.00	4,606.00	1,002.61	753.63	2,849.76	0.00
11-000-222-890	MEMBERSHIPS/FEES - H.S.	75.00	0.00	75.00	0.00	0.00	75.00	0.00
Library and Educ Media		56,796.00	3,330.27	60,126.27	24,486.97	29,864.18	5,775.12	0.00
11-000-223-102	SALARIES TEACHER LEADERS	64,605.00	0.00	64,605.00	48,444.64	16,160.36	0.00	0.00
11-000-223-390	TEACH IN-DISTRICT TRAIING	500.00	0.00	500.00	0.00	0.00	500.00	0.00
11-000-223-500	Other Purchased Services (400-500 Series)	3,600.00	1,755.71	5,355.71	2,352.28	777.72	2,225.71	0.00
Instr. Staff Training Svcs		68,705.00	1,755.71	70,460.71	50,796.92	16,938.08	2,725.71	0.00
11-000-230-100	Salaries	463,070.00	0.00	463,070.00	224,703.71	237,625.96	740.33	740.33
11-000-230-331	Legal Services	45,000.00	0.00	45,000.00	1,248.00	38,752.00	5,000.00	0.00
11-000-230-332	Audit Fees	41,260.00	615.00	41,875.00	41,875.00	0.00	0.00	0.00
11-000-230-334	Architect/Engineer Fees	5,000.00	(2,615.00)	2,385.00	0.00	0.00	2,385.00	0.00
11-000-230-339	Policy Services	7,000.00	0.00	7,000.00	39.00	4,961.00	2,000.00	0.00
11-000-230-340	Purchased Technical Services	5,000.00	15.00	5,015.00	5,015.00	0.00	0.00	0.00
11-000-230-530	Communications/Telephone	108,580.00	2,400.00	110,980.00	49,841.20	44,815.67	16,323.13	362.13
11-000-230-585	BOE Other Purchased Services	5,000.00	0.00	5,000.00	2,607.76	417.24	1,975.00	805.00
11-000-230-590	Other Purchased Services (400-500 Series)	103,500.00	97,000.00	200,500.00	194,360.98	5,225.25	913.77	0.00
11-000-230-610	General Supplies	2,000.00	0.00	2,000.00	568.10	0.00	1,431.90	0.00
11-000-230-890	Misc Expenditures	24,000.00	0.00	24,000.00	20,599.00	0.00	3,401.00	230.00
11-000-230-895	BOE Membership Dues/Fees	7,300.00	0.00	7,300.00	6,848.57	0.00	451.43	0.00
Support Svc-General Admin		816,710.00	97,415.00	914,125.00	547,706.32	331,797.12	34,621.56	2,137.46
11-000-240-103	Sal Princ/Asst Princ/Prog Dir	253,582.00	0.00	253,582.00	94,621.28	158,960.72	0.00	0.00
11-000-240-104	Sal - Other Professional Staff	235,878.00	0.00	235,878.00	117,938.52	117,939.48	0.00	0.00
11-000-240-105	Salaries-Princ. Admin Assist.	227,540.00	0.00	227,540.00	113,169.96	114,370.04	0.00	0.00
11-000-240-500	Other Purchased Services (400-500 Series)	24,071.00	(9,961.95)	14,109.05	7,759.32	4,122.24	2,227.49	94.18
11-000-240-610	OFFICE SUPPLIES - HS	10,614.00	2,000.00	12,614.00	7,173.29	3,214.01	2,226.70	0.00
11-000-240-890	School Admin Dues/Membershps	5,500.00	0.00	5,500.00	5,430.00	0.00	70.00	0.00
Support Svc-School Admin		757,185.00	(7,961.95)	749,223.05	346,092.37	398,606.49	4,524.19	94.18
11-000-251-100	Salaries	441,712.00	0.00	441,712.00	232,943.86	208,768.14	0.00	0.00
11-000-251-330	Purchased Prof Svcs-Business	37,000.00	5,826.90	42,826.90	33,186.90	4,790.00	4,850.00	0.00
11-000-251-340	BS Technical Service	5,000.00	0.00	5,000.00	3,770.00	1,090.00	140.00	0.00
11-000-251-592	Other Purchased Services (400-500 Series)	12,000.00	0.00	12,000.00	6,052.26	3,977.30	1,970.44	0.00
11-000-251-610	SUPPLIES AND MATERIALS	5,000.00	0.00	5,000.00	4,397.77	479.33	122.90	0.00
11-000-251-890	Misc Expenditures	3,950.00	0.00	3,950.00	400.00	35.00	3,515.00	0.00
Central Services		504,662.00	5,826.90	510,488.90	280,750.79	219,139.77	10,598.34	0.00
11-000-252-100	Salaries	295,135.00	0.00	295,135.00	147,567.48	147,567.52	0.00	0.00
11-000-252-500	Other Purchased Services (400-500 Series)	56,200.00	6,200.00	62,400.00	44,049.43	15,488.07	2,862.50	0.00
11-000-252-610	SUPPLIES AND MATERIALS	28,392.00	(200.00)	28,192.00	14,503.30	1,087.98	12,600.72	0.00
Admin Inform Tech Support Svcs		379,727.00	6,000.00	385,727.00	206,120.21	164,143.57	15,463.22	0.00
11-000-261-100	Salaries	519,892.00	0.00	519,892.00	244,123.30	265,739.67	10,029.03	10,029.03
11-000-261-420	Cleaning/Repair/Maintenance Services	251,200.00	11,001.82	262,201.82	103,401.02	70,036.93	88,763.87	4,315.00
11-000-261-610	General Supplies	93,411.00	0.00	93,411.00	49,448.37	20,733.60	23,229.03	0.00
11-000-261-800	MEMBERSHIPS	13,000.00	0.00	13,000.00	150.00	0.00	12,850.00	0.00
Required Maint. of School Fac.		877,503.00	11,001.82	888,504.82	397,122.69	356,510.20	134,871.93	14,344.03
11-000-262-420	Cleaning/Repair/Maint Svcs	718,014.00	0.00	718,014.00	294,305.29	423,088.66	620.05	0.00
11-000-262-490	Town Water & Sewer	90,000.00	0.00	90,000.00	51,146.30	28,853.70	10,000.00	0.00
11-000-262-520	Property Insurance	202,325.00	24,565.06	226,890.06	226,890.06	0.00	0.00	0.00
11-000-262-621	Energy (Natural Gas)	140,000.00	0.00	140,000.00	14,110.29	125,889.71	0.00	0.00
11-000-262-622	Energy (Electricity)	300,000.00	0.00	300,000.00	170,096.36	129,903.64	0.00	0.00
Custodial Services		1,450,339.00	24,565.06	1,474,904.06	756,548.30	707,735.71	10,620.05	0.00
11-000-263-420	Grounds Maintenance	14,000.00	0.00	14,000.00	0.00	0.00	14,000.00	0.00
Care & Upkeep of Grounds		14,000.00	0.00	14,000.00	0.00	0.00	14,000.00	0.00
11-000-266-100	Security Salaries	179,663.00	0.00	179,663.00	72,829.27	106,833.73	0.00	0.00
11-000-266-610	Security Supplies	6,000.00	0.00	6,000.00	194.18	0.00	5,805.82	0.00
Security		185,663.00	0.00	185,663.00	73,023.45	106,833.73	5,805.82	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-270-162	SALARY FOR PUPILS TRANS.	66,733.00	0.00	66,733.00	25,574.62	41,158.38	0.00	0.00
11-000-270-420	Trans Cleaning Repair & Maint	8,000.00	0.00	8,000.00	7,119.01	0.00	880.99	0.00
11-000-270-512	Contracted Svs (not Home/School)	7,000.00	0.00	7,000.00	502.50	0.00	6,497.50	0.00
11-000-270-517	ESC Reg Student	31,500.00	0.00	31,500.00	4,605.00	0.00	26,895.00	0.00
11-000-270-800	PERMITS & FEES	200.00	0.00	200.00	0.00	0.00	200.00	0.00
Student Transportation Svcs		113,433.00	0.00	113,433.00	37,801.13	41,158.38	34,473.49	0.00
11-000-291-210	GROUP INSURANCE	8,000.00	(550.00)	7,450.00	3,313.63	4,136.37	0.00	0.00
11-000-291-220	Social Security Contribns	283,200.00	(19,750.00)	263,450.00	115,603.08	0.00	147,846.92	0.00
11-000-291-241	Other Retirement Cont Regular	434,100.00	(86,223.97)	347,876.03	1,642.72	0.00	346,233.31	0.00
11-000-291-250	Unemployment Compensation	33,600.00	0.00	33,600.00	4,274.51	0.00	29,325.49	0.00
11-000-291-260	Workmen's Compensation	280,000.00	0.00	280,000.00	260,643.88	0.00	19,356.12	0.00
11-000-291-270	Health Benefits	2,212,281.00	(7,365.06)	2,204,915.94	1,179,980.13	765,816.18	259,119.63	271,492.69
11-000-291-280	Tuition Reimbursement	80,000.00	0.00	80,000.00	2,058.00	77,942.00	0.00	0.00
11-000-291-290	Other Employee Benefits	64,000.00	0.00	64,000.00	26,013.16	625.58	37,361.26	0.00
11-000-291-299	UNUSED SICK PAY RETIRED	35,000.00	0.00	35,000.00	0.00	0.00	35,000.00	0.00
Employee Benefits		3,430,181.00	(113,889.03)	3,316,291.97	1,593,529.11	848,520.13	874,242.73	271,492.69
606	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		17,607,478.00	15,006.56	17,622,484.56	7,811,815.47	8,255,451.36	1,555,217.73	693,045.41

Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
12-310-100-730	DANCE EQUIP	0.00	8,903.16	8,903.16	8,178.41	0.00	724.75	0.00
12-000-252-730	IT EQUIPMENT	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	0.00
12-000-261-730	EQUIPMENT - FACILITIES	0.00	165,404.72	165,404.72	165,404.72	0.00	0.00	0.00
Non-Inst. Equipment		10,000.00	174,307.88	184,307.88	173,583.13	0.00	10,724.75	0.00
12-000-400-800	SDA Assessment	194,088.00	0.00	194,088.00	0.00	0.00	194,088.00	0.00
Facil Acquis/Construction Svcs		194,088.00	0.00	194,088.00	0.00	0.00	194,088.00	0.00
Grand Totals for fund 12:		204,088.00	174,307.88	378,395.88	173,583.13	0.00	204,812.75	0.00

Grand Totals for all Subfunds of Fund 10: 17,811,566.00 189,314.44 18,000,880.44 7,985,398.60 8,255,451.36 1,760,030.48 693,045.41

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Raelene Sipple, Bus Adm/Bd Secy

Date

**SOMERSET COUNTY VOCATIONAL
BOARD OF EDUCATION**

**ALL FUNDS
For Month End: January 2026**

CASH REPORT

Governmental Funds	Beginning Balance	Cash Receipts	Cash Disbursements	Ending Balance
General Fund (10)	\$ 1,757,025.93	\$ 1,560,047.83	\$ (1,633,051.66)	\$ 1,684,022.10
Capital Reserve (10-116)	\$ 1,371,743.01	\$ -	\$ -	\$ 1,371,743.01
Maintenance Reserve (10-117)	\$ 431,685.83	\$ -	\$ -	\$ 431,685.83
Special Revenue Fund (20)	\$ (191,050.99)	\$ 358,699.00	\$ (78,367.76)	\$ 89,280.25
Capital Project Fund (30)	\$ 9,062,561.75	\$ 2,587,500.00	\$ (75,947.50)	\$ 11,574,114.25
Total Governmental Funds	\$ 12,431,965.53	\$ 4,506,246.83	\$ (1,787,366.92)	\$ 15,150,845.44
Cafeteria Acct #1253	\$ 29,213.24	\$ 16,924.07	\$ (13,904.18)	\$ 32,233.13
Student Activities Acct #1043	\$ 171,362.42	\$ 28,760.90	\$ (16,056.14)	\$ 184,067.18
Payroll Fund Acct #5868	\$ -	\$ 582,411.80	\$ (582,411.80)	\$ -
Agency Fund Acct #9311	\$ 14,023.98	\$ 514,483.86	\$ (515,825.63)	\$ 12,682.21
Summer Savings Acct #6028	\$ 107,188.81	\$ 25,820.18	\$ (4,078.24)	\$ 128,930.75
Total Trust & Agency	\$ 321,788.45	\$ 1,168,400.81	\$ (1,132,275.99)	\$ 357,913.27
Grand Totals	\$ 12,753,753.98	\$ 5,674,647.64	\$ (2,919,642.91)	\$ 15,508,758.71

X Robert Presuto
Robert Presuto

2/6/26
Date

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
BANK RECONCILIATION
OPERATING ACCOUNT #1199 FULTON
JANUARY 31, 2026**

Books	
Beginning Balance	\$ 12,431,965.53
Cash Receipts	\$ 4,506,246.83
Cash Disbursements	\$ (1,787,366.92)
Ending Balance	\$15,150,845.44

Bank	
Ending Balance on Bank Statement	\$ 15,752,609.40
Add Deposits in Transit: TRF from Cafeteria- Grant	\$ -
Deduct Service Charge etc.	
Outstanding Checks	\$ 601,763.96
Ending Balance	\$15,150,845.44

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
10/27/2025	Void-82427	\$0.00	1/26/2026	82895	\$104.00
11/24/2025	82691	\$106.56		82896	\$104.00
	82699	\$185.00		82897	\$9,391.79
	82747	\$200.00		82898	\$476.15
12/22/2025	Void-82776	\$0.00		82899	\$174.00
	82815	\$200.00		82900	\$104.00
1/23/2026	82991	\$2,864.97		82901	\$61.25
1/26/2026	82874	\$618.17		82902	\$1,675.00
	82875	\$663.25		82904	\$490.00
	82876	\$215.00		82905	\$104.00
	82877	\$70.00		82906	\$2,801.22
	82879	\$70.00		82910	\$5,875.00
	82880	\$39.00		82911	\$126.39
	82881	\$499.93		82913	\$177.00
	82882	\$55.00		82915	\$22,295.00
	82883	\$104.00		82918	\$16,570.00
	82886	\$590.00		82919	\$4,931.64
	82888	\$7,035.53		82920	\$5,040.00
	82890	\$21,182.63		82921	\$350.00
	82891	\$847.58		82922	\$104.00
	82892	\$70.00		82923	\$104.00
	82893	\$70.00		82924	\$429.54
	82894	\$70.00		82925	\$1,310.39
				Subtotal:	\$ 72,798.37
	Subtotal:	\$ 35,756.62		Total:	\$ 108,554.99

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
1/26/2025	82926	\$104.00	1/26/2025	82977	\$400.00
	82927	\$575.75		82979	\$70.00
	82928	\$4,226.02		82980	\$52.69
	82930	\$104.00		82981	\$41.50
	82931	\$312.00		82986	\$129.94
	82932	\$2,706.00		82987	\$58,204.70
	82933	\$120.00		82988	\$568.87
	82934	\$171.00		82989	\$622.25
	82935	\$104.00		82990	\$28.15
	82936	\$1,493.15		82992	\$695.00
	82939	\$144.13			
	82940	\$104.00			
	82941	\$2,527.00			
	82942	\$476.59			
	82943	\$150.00			
	82944	\$547.51			
	82945	\$13,481.80			
	82947	\$200.00			
	82948	\$1,437.47			
	82950	\$428.04			
	82951	\$70.00			
	82952	\$116,002.62			
	82953	\$1,065.00			
	82955	\$800.00			
	82957	\$104.00			
	82958	\$84.42			
	82959	\$29,694.50			
	82960	\$104.00			
	82962	\$68.81			
	82963	\$104.00			
	82964	\$104.00			
	82965	\$400.00			
	82966	\$829.04			
	82967	\$557.00			
	82968	\$234,889.00			
	82969	\$1,003.49			
	82972	\$990.00			
	82973	\$2,441.73			
	82974	\$325.80			
	82975	\$546.00			
	82976	\$12,800.00			

		Subtotal:	\$	60,813.10
Subtotal:	\$432,395.87	TOTAL:	\$	493,208.97

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
 BANK RECONCILIATION
 CAFETERIA ACCOUNT #1253 FULTON
 JANUARY 31, 2026**

Books	
Beginning Balance	\$ 29,213.24
Cash Receipts	\$ 16,924.07
Cash Disbursements	\$ (13,904.18)
Ending Balance	\$ 32,233.13

Bank	
Ending Balance on Bank Statement	\$ 32,240.78
Add Deposits in Transit:	\$ -
Deduct Service Charge etc.	\$ -
Outstanding Checks	\$ 7.65
Ending Balance	\$ 32,233.13

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
6/24/2025	1824	\$7.65			

	Subtotal:	\$ -		Subtotal:	\$ -
Subtotal:	\$ 7.65	Total:	\$ 7.65		

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
BANK RECONCILIATION
STUDENT ACTIVITIES ACCOUNT #1043 FULTON
JANUARY 31, 2026**

Books	
Beginning Balance	\$ 171,362.42
Cash Receipts	\$ 28,760.90
Cash Disbursements	\$ (16,056.14)
Ending Balance	\$ 184,067.18

Bank	
Ending Balance on Bank Statement	\$ 197,529.21
Add Deposits in Transit:	
Check # 7340 cleared for \$3,107 instead of actual \$3,167	\$ (60.00)
Deduct Service Charge etc.	
Outstanding Checks	\$ 13,402.03
Ending Balance	\$ 184,067.18

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
8/21/2024	05430	\$470.00			
9/18/2024	06971	\$333.00			
10/10/2024	06985	\$400.00			
5/2/2025	07140	\$250.00			
6/17/2025	07234	\$166.88			
1/28/2026	07344	\$486.66			
1/30/2026	07345	\$11,101.59			
1/30/2026	07346	\$79.90			
1/30/2026	07347	\$114.00			

			Subtotal:	\$ -
	Subtotal:	\$ 13,402.03	Total:	\$ 13,402.03

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
 BANK RECONCILIATION
 PAYROLL ACCOUNT #5868 FULTON
 JANUARY 31, 2026**

Books	
Beginning Balance	\$ -
Cash Receipts	\$ 582,411.80
Cash Disbursements	\$ 582,411.80
Ending Balance	\$ -

Bank	
Ending Balance on Bank Statement	\$ 2,781.48
Add Deposits in Transit:	\$ -
Deduct Service Charge etc.	\$ -
Outstanding Checks	\$ 2,781.48
Ending Balance	\$ -

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
9/15/2025	015016	\$121.99			
1/30/2026	00175	\$2,659.49			

			Subtotal:	\$ -
Subtotal:	\$ 2,781.48	Total:	\$ 2,781.48	

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
BANK RECONCILIATION
AGENCY ACCOUNT #9311 FULTON
JANUARY 31, 2026**

Books	
Beginning Balance	\$ 14,023.98
Cash Receipts	\$ 514,483.86
Cash Disbursements	\$ (515,825.63)
Ending Balance	\$ 12,682.21

Bank	
Ending Balance on Bank Statement	\$ 28,108.91
Add Deposits in Transit:	\$ -
Deduct Service Charge etc.	\$ -
Outstanding Checks	\$ 15,426.70
Ending Balance	\$ 12,682.21

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
Jan-26	01034	\$1,529.35			
	01035	\$293.52			
	N0367	\$307.44			
	N0372	\$12,029.62			
	N0375	\$1,266.77			

			Subtotal:	\$ -
Subtotal:	\$ 15,426.70		Total:	\$ 15,426.70

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
BANK RECONCILIATION
SUMMER SAVINGS ACCOUNT #6028 FULTON
JANUARY 31, 2026

Books	
Beginning Balance	\$ 107,188.81
Cash Receipts	\$ 25,820.18
Cash Disbursements	\$ 4,078.24
Ending Balance	\$ 128,930.75

Bank	
Ending Balance on Bank Statement	\$ 128,930.75
Add Deposits in Transit:	
Deduct Service Charge etc.	
Outstanding Checks	\$ -
Ending Balance	\$ 128,930.75

Outstanding Checks:

Date	Check #	Amount	Date	Check #	Amount
------	---------	--------	------	---------	--------

			Subtotal:	\$	-
Subtotal:	\$	-	Total:	\$	-

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS

101 Cash in checking account	\$ 1,684,022.10	
102-106 Other cash equivalents	\$ 8,167.78	
Total cash		\$ 1,692,189.88
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
116 Capital reserve account		\$ 1,371,743.01
117 Maintenance reserve account		\$ 431,685.83
121 Tax levy receivable		\$ 7,466,448.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 750,930.29	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 204,551.50	
153 Other Accounts Receivable	\$ 0.00	
		\$ 955,481.79
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00

RESOURCES

301 Estimated revenues (from adjusted budget)	\$ 17,137,866.00	
302 Less: revenues collected or accrued	\$ (17,690,256.21)	
		\$ (552,390.21)
TOTAL ASSETS AND RESOURCES		\$ 11,365,158.30

LIABILITIES AND FUND EQUITY

LIABILITIES

401 Interfund loans payable		\$ 0.00
402 Interfund accounts payable		\$ (1,486.00)
411 Intergovernmental accounts payable - state		\$ 0.00
412 Intergovernmental accounts payable - federal		\$ 0.00
413 Intergovernmental accounts payable - other		\$ 0.00
421 Accounts payable		\$ 875.00
422 Judgments payable		\$ 0.00
430 Compensated absences payable		\$ 0.00
431 Contracts payable		\$ 0.00
451 Loans payable		\$ 0.00
471 Payroll deductions and withholdings		\$ 0.00
481 Deferred revenues		\$ 0.00
499 Other current liabilities		\$ 0.00
580 Unemployment Trust Liability		\$ 0.00
Total liabilities		\$ (611.00)

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$ 6,731,117.54	
754 Reserve for encumbrances - prior year			\$ 205.48	
761 Reserved fund balance Capital Reserve - July 1, 2025		\$ 1,371,743.01		
604 Add: Increase in capital reserve		\$ 0.00		
307 Less: Budgeted withdrawal from capital reserve - eligible costs		\$ (173,700.00)		
309 Less: Budgeted withdrawal from capital reserve - excess costs		\$ 0.00		
317 Less: Budgeted withdrawal from capital reserve - transfer to Debt Svc		\$ 0.00		
Subtotal - capital reserve			\$ 1,198,043.01	
764 Reserved fund balance Maintenance Reserve - July 1, 2025		\$ 431,685.83		
606 Add: Increase in maintenance reserve		\$ 0.00		
310 Less: Budgeted withdrawal from maintenance reserve		\$ 0.00		
Subtotal - maintenance reserve			\$ 431,685.83	
769 Reserved fund balance Unemployment Fund		\$ 0.00		
320 Less: Budgeted withdrawal from Unemployment Fund Balance		\$ 0.00		
Subtotal - Unemployment Reserve			\$ 0.00	
760 Other reserves			\$ 781,072.63	
771 Designated Fund Balance			\$ 0.00	
772 Designated Fund Balance - ARRA/SEMI			\$ 0.00	
601 Appropriations		\$ 18,000,880.44		
602 Less: expenditures	\$ 9,500,330.42			
603 Less: encumbrances	\$ 6,731,323.02	\$ (16,231,653.44)	\$ 1,769,227.00	
Appropriations less expenditures				\$ 10,911,351.49
Unappropriated:				
770 Fund Balance, July 1, 2025			\$ 954,417.81	
303 Less: budgeted fund balance			\$ (500,000.00)	
Unappropriated fund balance				\$ 454,417.81
Total fund equity				\$ 11,365,769.30

TOTAL LIABILITIES AND FUND EQUITY

\$ 11,365,158.30

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 18,000,880.44	\$ 16,231,653.44	\$ 1,769,227.00
Less: Revenues	\$ (17,137,866.00)	\$ (17,690,256.21)	\$ 552,390.21
Subtotal	\$ 863,014.44	\$ (1,458,602.77)	\$ 2,321,617.21
Change in capital reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ (173,700.00)	\$ 0.00	\$ (173,700.00)
Change in maintenance reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	\$ (189,314.44)	\$ (189,314.44)	\$ 0.00
Total current year budgeted fund balance	\$ 500,000.00	\$ (1,647,917.21)	\$ 2,147,917.21
Add: Unappropriated fund balance			\$ 454,417.81
Total of budgeted and unappropriated fund balance			\$ 2,602,335.02

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	500,000.00	189,314.44	689,314.44	(1,458,602.77)	2,147,917.21
307/309/317	Bgtd wdrwl from cap rsv	173,700.00	0.00	173,700.00	0.00	173,700.00
310	Bgtd wdrwl from maint rsv	0.00	0.00	0.00	0.00	0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	15,709,304.00	0.00	15,709,304.00	16,261,694.21	(552,390.21)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	1,428,562.00	0.00	1,428,562.00	1,428,562.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		17,811,566.00	189,314.44	18,000,880.44	16,231,653.44	1,769,227.00

Fund 11 (Current Expense Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Regular Programs-Instruction		2,209,097.00	(55,979.77)	2,153,117.23	1,130,180.76	977,695.92	45,240.55	900.00
Regular Programs-Home Instruction		12,000.00	0.00	12,000.00	0.00	4,000.00	8,000.00	0.00
Vocational Programs		4,717,416.00	(2,279.16)	4,715,136.84	2,167,930.25	2,344,680.70	202,525.89	404,933.25
Co/Extra-Curricular Activities-Instr		110,844.00	29,530.00	140,374.00	25,203.26	43,346.11	71,824.63	0.00
Athletic Programs-Instruction		207,788.00	0.00	207,788.00	103,186.24	88,422.74	16,179.02	1,276.80
Attendance and Social Work Svcs		44,656.00	0.00	44,656.00	28,969.47	15,686.28	0.25	0.00
Health Services		173,265.00	3,874.74	177,139.74	84,512.15	41,872.68	50,754.91	0.00
Speech, O/T, P/T & Related Svcs		2,000.00	2,000.00	4,000.00	0.00	2,760.00	1,240.00	0.00
Undistributed Exp-Guidance		766,758.00	5,306.17	772,064.17	422,103.00	344,126.93	5,834.24	0.00
Undistributed Exp-Child Study Team		281,173.00	0.00	281,173.00	129,209.93	147,179.71	4,783.36	0.00
Improvement of Instructional Svcs		427,577.00	0.00	427,577.00	249,501.45	175,075.55	3,000.00	0.00
Library and Educ Media		56,796.00	3,330.27	60,126.27	30,262.77	24,088.38	5,775.12	0.00
Instr. Staff Training Svcs		68,705.00	1,755.71	70,460.71	43,723.68	11,718.20	15,018.83	0.00
Support Svc-General Admin		816,710.00	102,225.80	918,935.80	604,757.20	281,936.21	32,242.39	2,637.46
Support Svc-School Admin		757,185.00	(8,261.95)	748,923.05	406,693.38	338,005.48	4,224.19	94.18
Central Services		504,662.00	5,826.90	510,488.90	320,128.76	181,205.24	9,154.90	0.00
Admin Inform Tech Support Svcs		379,727.00	6,000.00	385,727.00	232,956.61	138,982.17	13,788.22	0.00
Required Maint. of School Fac.		877,503.00	11,001.82	888,504.82	459,679.58	315,437.17	113,388.07	14,344.03
Custodial Services		1,450,339.00	24,565.06	1,474,904.06	930,415.20	533,868.81	10,620.05	0.00
Care & Upkeep of Grounds		14,000.00	0.00	14,000.00	0.00	3,499.69	10,500.31	0.00
Security		185,663.00	0.00	185,663.00	87,790.50	92,066.68	5,805.82	0.00
Student Transportation Svcs		113,433.00	0.00	113,433.00	44,230.88	34,728.63	34,473.49	0.00
Employee Benefits		3,430,181.00	(113,889.03)	3,316,291.97	1,825,312.22	590,939.74	900,040.01	332,208.02
606	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		17,607,478.00	15,006.56	17,622,484.56	9,326,747.29	6,731,323.02	1,564,414.25	756,393.74

Fund 12 (Capital Outlay Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Non-Inst. Equipment		10,000.00	174,307.88	184,307.88	173,583.13	0.00	10,724.75	0.00
Facil Acquis/Construction Svcs		194,088.00	0.00	194,088.00	0.00	0.00	194,088.00	0.00
Grand Totals for fund 12:		204,088.00	174,307.88	378,395.88	173,583.13	0.00	204,812.75	0.00

Grand Totals for all Subfunds of Fund 10: 17,811,566.00 189,314.44 18,000,880.44 9,500,330.42 6,731,323.02 1,769,227.00 756,393.74

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	500,000.00	189,314.44	689,314.44	(1,458,602.77)	2,147,917.21
307/309/317	Bgtd wdrwl from cap rsv	173,700.00	0.00	173,700.00	0.00	173,700.00
310	Bgtd wdrwl from maint rsv	0.00	0.00	0.00	0.00	0.00
10-1210-000-000	COUNTY TAX LEVY	14,238,254.00	0.00	14,238,254.00	15,482,662.00	(1,244,408.00)
10-1310-000-000	ALTERNATIVE SCHOOL	449,750.00	0.00	449,750.00	225,764.00	223,986.00
10-1311-000-000	ACADEMY SCHOOL	147,250.00	0.00	147,250.00	91,725.00	55,525.00
10-1315-000-000	TUITION-VOCATIONAL	799,050.00	0.00	799,050.00	436,467.50	362,582.50
10-1510-000-000	INTEREST ON INVESTMENTS	75,000.00	0.00	75,000.00	17,883.96	57,116.04
10-1980-000-000	Refund of Prior Year's Expends	0.00	0.00	0.00	1,890.01	(1,890.01)
10-1990-000-000	MISC REVENUE LOCAL SOUR	0.00	0.00	0.00	3,901.74	(3,901.74)
10-1990-000-104	CREDIT CARD ACCT	0.00	0.00	0.00	0.00	0.00
10-1990-000-909	CREATIVE ARTS FOR KIDS	0.00	0.00	0.00	1,400.00	(1,400.00)
10-1990-000-910	OUT OF COUNTY CHARGEBA	0.00	0.00	0.00	0.00	0.00
10-3132-000-000	CATEGORICAL SPEC ED AID	567,872.00	0.00	567,872.00	567,872.00	0.00
10-3140-000-000	VOC EXPANSION STABLIZATI	766,212.00	0.00	766,212.00	766,212.00	0.00
10-3177-000-000	CATEGORICAL SECURITY AID	94,478.00	0.00	94,478.00	94,478.00	0.00
10-3301-000-000	State Reimb-Menstrual Products	0.00	0.00	0.00	0.00	0.00
Grand Totals		17,811,566.00	189,314.44	18,000,880.44	16,231,653.44	1,769,227.00

Minimum Expense General Ledger Report

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-140-100-101	Grades 9-12 - Sal Reg Teachers	1,892,812.00	12,000.00	1,904,812.00	962,001.62	942,796.62	13.76	450.00
11-140-100-106	SALARIES - AIDES	55,945.00	0.00	55,945.00	27,972.60	27,972.40	0.00	0.00
11-140-100-320	PURCHASED PROF ED SERVC	5,250.00	0.00	5,250.00	0.00	0.00	5,250.00	0.00
11-140-100-500	Other Purchased Services (400-500 Series)	108,130.00	(39,380.00)	68,750.00	51,899.81	5,930.96	10,919.23	0.00
11-140-100-610	9-12 Art Supplies	117,450.00	(17,693.77)	99,756.23	73,775.93	315.38	25,664.92	375.00
11-140-100-640	9-12 Textbooks Gen	24,200.00	(9,906.00)	14,294.00	13,949.80	100.00	244.20	0.00
11-140-100-800	OTHER OBJECTS	5,310.00	(1,000.00)	4,310.00	581.00	580.56	3,148.44	75.00
Regular Programs-Instruction		2,209,097.00	(55,979.77)	2,153,117.23	1,130,180.76	977,695.92	45,240.55	900.00
11-150-100-101	Home Instruction	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00	0.00
11-150-100-320	HI Purchased Prof Ed Svcs	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00	0.00
Regular Programs-Home Instruction		12,000.00	0.00	12,000.00	0.00	4,000.00	8,000.00	0.00
11-310-100-101	Vocational Salaries Teachers	4,149,650.00	(3,162.65)	4,146,487.35	2,073,072.01	2,068,568.87	4,846.47	7,950.00
11-310-100-106	SALARIES - AIDES	27,601.00	0.00	27,601.00	13,075.20	14,525.80	0.00	0.00
11-310-100-320	PURCH PROF - THEATER	124,030.00	1,501.00	125,531.00	(100,672.17)	206,085.00	20,118.17	364,135.00
11-310-100-500	Purchased Services (400-500 Series)	104,071.00	(277.00)	103,794.00	54,504.42	31,628.90	17,660.68	99.00
11-310-100-610	Auto Shop - GS	288,154.00	(1,314.51)	286,839.49	117,234.37	17,623.78	151,981.34	32,749.25
11-310-100-640	Misc Texts	12,665.00	850.00	13,515.00	5,865.77	0.00	7,649.23	0.00
11-310-100-800	OTHER OBJECTS DANCE	10,975.00	124.00	11,099.00	4,850.65	6,248.35	0.00	0.00
11-310-100-890	OTHER OBJECTS-THEATER	270.00	0.00	270.00	0.00	0.00	270.00	0.00
Vocational Programs		4,717,416.00	(2,279.16)	4,715,136.84	2,167,930.25	2,344,680.70	202,525.89	404,933.25
11-401-100-100	Salaries	63,457.00	0.00	63,457.00	20,486.01	42,970.99	0.00	0.00
11-401-100-500	Purchased Services (300-500 Series)	29,000.00	29,080.00	58,080.00	360.00	0.00	57,720.00	0.00
11-401-100-610	SUPPLIES - HS	10,387.00	450.00	10,837.00	926.37	0.00	9,910.63	0.00
11-401-100-800	OTHER OBJECTS	8,000.00	0.00	8,000.00	3,430.88	375.12	4,194.00	0.00
Co/Extra-Curricular Activities-Instr		110,844.00	29,530.00	140,374.00	25,203.26	43,346.11	71,824.63	0.00
11-402-100-100	Salaries	94,188.00	0.00	94,188.00	40,376.05	53,811.95	0.00	0.00
11-402-100-500	Purchased Services (300-500 Series)	49,050.00	1,247.00	50,297.00	30,559.69	19,726.56	10.75	0.00
11-402-100-610	SUPPLIES-ATHLETICS	34,450.00	(1,247.00)	33,203.00	17,829.50	1,305.23	14,068.27	916.80
11-402-100-800	MEMBERSHIP DUES	30,100.00	0.00	30,100.00	14,421.00	13,579.00	2,100.00	360.00
Athletic Programs-Instruction		207,788.00	0.00	207,788.00	103,186.24	88,422.74	16,179.02	1,276.80
11-000-211-100	Salaries	34,933.00	0.00	34,933.00	19,246.72	15,686.28	0.00	0.00
11-000-211-300	Purchased Prof. & Tech. Svcs	9,723.00	0.00	9,723.00	9,722.75	0.00	0.25	0.00
Attendance and Social Work Svcs		44,656.00	0.00	44,656.00	28,969.47	15,686.28	0.25	0.00
11-000-213-616	Supplies - Menstrual Products	0.00	1,250.00	1,250.00	1,243.04	0.00	6.96	0.00
11-000-213-100	Salaries	143,815.00	(78,000.00)	65,815.00	24,171.35	41,643.65	0.00	0.00
11-000-213-300	Purchased Prof. & Tech. Svcs	19,000.00	81,874.74	100,874.74	56,652.62	(489.88)	44,712.00	0.00
11-000-213-610	SUPPLIES HEALTH SERVICES	9,900.00	(1,250.00)	8,650.00	2,156.64	718.91	5,774.45	0.00
11-000-213-800	Other Objects-Health	300.00	0.00	300.00	90.00	0.00	210.00	0.00
11-000-213-890	MEMBERSHIPS	250.00	0.00	250.00	198.50	0.00	51.50	0.00
Health Services		173,265.00	3,874.74	177,139.74	84,512.15	41,872.68	50,754.91	0.00
11-000-216-320	Related Services Contracted	2,000.00	2,000.00	4,000.00	0.00	2,760.00	1,240.00	0.00
Speech, O/T, P/T & Related Svcs		2,000.00	2,000.00	4,000.00	0.00	2,760.00	1,240.00	0.00
11-000-218-104	Salaries-Guidance	434,578.00	5,549.27	440,127.27	228,829.62	211,297.65	0.00	0.00
11-000-218-105	Guidance Clerical Salaries	108,620.00	0.00	108,620.00	63,985.74	44,634.26	0.00	0.00
11-000-218-110	OTHER SALARIES - GUIDANC	161,010.00	0.00	161,010.00	87,090.77	73,919.23	0.00	0.00
11-000-218-390	PURCH. PROF. SVS	40,000.00	4,093.00	44,093.00	38,773.18	5,203.00	116.82	0.00
11-000-218-500	Other Purchased Services (400-500 Series)	14,750.00	(2,389.60)	12,360.40	1,136.71	8,572.79	2,650.90	0.00
11-000-218-610	SUPPLIES GUIDANCE	7,700.00	(2,346.50)	5,353.50	2,286.98	0.00	3,066.52	0.00
11-000-218-890	Guidance Dues & Memberships	100.00	400.00	500.00	0.00	500.00	0.00	0.00
Undistributed Exp-Guidance		766,758.00	5,306.17	772,064.17	422,103.00	344,126.93	5,834.24	0.00
11-000-219-104	Salaries-CST Professional	215,203.00	0.00	215,203.00	94,672.70	120,530.30	0.00	0.00
11-000-219-105	Salaries-CST Admin Assistants	49,660.00	0.00	49,660.00	24,266.97	25,393.03	0.00	0.00
11-000-219-320	Professional Evaluations-CST	4,000.00	0.00	4,000.00	0.00	1,000.00	3,000.00	0.00
11-000-219-390	Sp Ser Prof & Tech Svcs	7,900.00	0.00	7,900.00	7,521.05	0.00	378.95	0.00
11-000-219-500	Other Purchased Services (400-500 Series)	310.00	0.00	310.00	102.07	22.93	185.00	0.00
11-000-219-610	SUPPLIES - CST	3,500.00	0.00	3,500.00	2,217.14	233.45	1,049.41	0.00
11-000-219-890	MEMBERSHIPS/FEES	600.00	0.00	600.00	430.00	0.00	170.00	0.00
Undistributed Exp-Child Study Team		281,173.00	0.00	281,173.00	129,209.93	147,179.71	4,783.36	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-221-102	Salary Supervisor of Instruct	264,199.00	0.00	264,199.00	154,115.92	110,083.08	0.00	0.00
11-000-221-104	Salary Other Prof Staff	136,048.00	0.00	136,048.00	81,193.03	54,854.97	0.00	0.00
11-000-221-105	SALARIES - CLERICAL	24,330.00	0.00	24,330.00	14,192.50	10,137.50	0.00	0.00
11-000-221-500	Other Purchased Services (400-500 Series)	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00
11-000-221-890	MEMBERSHIPS	500.00	0.00	500.00	0.00	0.00	500.00	0.00
Improvement of Instructional Svcs		427,577.00	0.00	427,577.00	249,501.45	175,075.55	3,000.00	0.00
11-000-222-100	Salaries	42,115.00	0.00	42,115.00	20,807.50	21,307.50	0.00	0.00
11-000-222-300	PUR PROF & TECH SVC	3,500.00	0.00	3,500.00	649.64	0.00	2,850.36	0.00
11-000-222-500	Other Purchased Services (400-500 Series)	6,500.00	3,330.27	9,830.27	7,344.48	2,485.79	0.00	0.00
11-000-222-610	AVA MATERIALS - HS	4,606.00	0.00	4,606.00	1,461.15	295.09	2,849.76	0.00
11-000-222-890	MEMBERSHIPS/FEES - H.S.	75.00	0.00	75.00	0.00	0.00	75.00	0.00
Library and Educ Media		56,796.00	3,330.27	60,126.27	30,262.77	24,088.38	5,775.12	0.00
11-000-223-102	SALARIES TEACHER LEADERS	64,605.00	0.00	64,605.00	41,371.40	10,856.48	12,377.12	0.00
11-000-223-390	TEACH IN-DISTRICT TRAINING	500.00	0.00	500.00	0.00	0.00	500.00	0.00
11-000-223-500	Other Purchased Services (400-500 Series)	3,600.00	1,755.71	5,355.71	2,352.28	861.72	2,141.71	0.00
Instr. Staff Training Svcs		68,705.00	1,755.71	70,460.71	43,723.68	11,718.20	15,018.83	0.00
11-000-230-100	Salaries	463,070.00	0.00	463,070.00	263,540.00	198,789.67	740.33	740.33
11-000-230-331	Legal Services	45,000.00	0.00	45,000.00	1,267.50	38,732.50	5,000.00	0.00
11-000-230-332	Audit Fees	41,260.00	615.00	41,875.00	41,875.00	0.00	0.00	0.00
11-000-230-334	Architect/Engineer Fees	5,000.00	(2,615.00)	2,385.00	0.00	0.00	2,385.00	0.00
11-000-230-339	Policy Services	7,000.00	0.00	7,000.00	565.50	4,434.50	2,000.00	0.00
11-000-230-340	Purchased Technical Services	5,000.00	15.00	5,015.00	5,015.00	0.00	0.00	0.00
11-000-230-530	Communications/Telephone	108,580.00	2,400.00	110,980.00	61,518.40	36,198.44	13,263.16	362.13
11-000-230-585	BOE Other Purchased Services	5,000.00	0.00	5,000.00	2,607.76	417.24	1,975.00	805.00
11-000-230-590	Other Purchased Services (400-500 Series)	103,500.00	102,000.00	205,500.00	200,852.37	3,363.86	1,283.77	0.00
11-000-230-610	General Supplies	2,000.00	(189.20)	1,810.80	68.10	0.00	1,742.70	500.00
11-000-230-890	Misc Expenditures	24,000.00	0.00	24,000.00	20,599.00	0.00	3,401.00	230.00
11-000-230-895	BOE Membership Dues/Fees	7,300.00	0.00	7,300.00	6,848.57	0.00	451.43	0.00
Support Svc-General Admin		816,710.00	102,225.80	918,935.80	604,757.20	281,936.21	32,242.39	2,637.46
11-000-240-103	Sal Princ/Asst Princ/Prog Dir	253,582.00	0.00	253,582.00	115,753.06	137,828.94	0.00	0.00
11-000-240-104	Sal - Other Professional Staff	235,878.00	0.00	235,878.00	137,594.94	98,283.06	0.00	0.00
11-000-240-105	Salaries-Princ. Admin Assist.	227,540.00	0.00	227,540.00	132,031.62	95,508.38	0.00	0.00
11-000-240-500	Other Purchased Services (400-500 Series)	24,071.00	(9,961.95)	14,109.05	8,328.06	3,553.50	2,227.49	94.18
11-000-240-610	OFFICE SUPPLIES - HS	10,614.00	1,700.00	12,314.00	7,555.70	2,831.60	1,926.70	0.00
11-000-240-890	School Admin Dues/Membershps	5,500.00	0.00	5,500.00	5,430.00	0.00	70.00	0.00
Support Svc-School Admin		757,185.00	(8,261.95)	748,923.05	406,693.38	338,005.48	4,224.19	94.18
11-000-251-100	Salaries	441,712.00	0.00	441,712.00	269,753.20	171,958.80	0.00	0.00
11-000-251-330	Purchased Prof Svcs-Business	37,000.00	4,619.36	41,619.36	33,986.90	3,990.00	3,642.46	0.00
11-000-251-340	BS Technical Service	5,000.00	0.00	5,000.00	3,770.00	1,090.00	140.00	0.00
11-000-251-592	Other Purchased Services (400-500 Series)	12,000.00	0.00	12,000.00	7,321.02	2,821.54	1,857.44	0.00
11-000-251-610	SUPPLIES AND MATERIALS	5,000.00	1,207.54	6,207.54	4,862.64	1,344.90	0.00	0.00
11-000-251-890	Misc Expenditures	3,950.00	0.00	3,950.00	435.00	0.00	3,515.00	0.00
Central Services		504,662.00	5,826.90	510,488.90	320,128.76	181,205.24	9,154.90	0.00
11-000-252-100	Salaries	295,135.00	0.00	295,135.00	172,162.06	122,972.94	0.00	0.00
11-000-252-500	Other Purchased Services (400-500 Series)	56,200.00	6,200.00	62,400.00	46,291.25	14,921.25	1,187.50	0.00
11-000-252-610	SUPPLIES AND MATERIALS	28,392.00	(200.00)	28,192.00	14,503.30	1,087.98	12,600.72	0.00
Admin Inform Tech Support Svcs		379,727.00	6,000.00	385,727.00	232,956.61	138,982.17	13,788.22	0.00
11-000-261-100	Salaries	519,892.00	0.00	519,892.00	287,643.63	222,219.34	10,029.03	10,029.03
11-000-261-420	Cleaning/Repair/Maintenance Services	251,200.00	11,001.82	262,201.82	114,358.72	74,626.73	73,216.37	4,315.00
11-000-261-610	General Supplies	93,411.00	0.00	93,411.00	57,527.23	18,591.10	17,292.67	0.00
11-000-261-800	MEMBERSHIPS	13,000.00	0.00	13,000.00	150.00	0.00	12,850.00	0.00
Required Maint. of School Fac.		877,503.00	11,001.82	888,504.82	459,679.58	315,437.17	113,388.07	14,344.03
11-000-262-420	Cleaning/Repair/Maint Svcs	718,014.00	0.00	718,014.00	411,416.08	305,977.87	620.05	0.00
11-000-262-490	Town Water & Sewer	90,000.00	0.00	90,000.00	54,487.86	25,512.14	10,000.00	0.00
11-000-262-520	Property Insurance	202,325.00	24,565.06	226,890.06	226,890.06	0.00	0.00	0.00
11-000-262-621	Energy (Natural Gas)	140,000.00	0.00	140,000.00	25,137.98	114,862.02	0.00	0.00
11-000-262-622	Energy (Electricity)	300,000.00	0.00	300,000.00	212,483.22	87,516.78	0.00	0.00
Custodial Services		1,450,339.00	24,565.06	1,474,904.06	930,415.20	533,868.81	10,620.05	0.00
11-000-263-420	Grounds Maintenance	14,000.00	0.00	14,000.00	0.00	3,499.69	10,500.31	0.00
Care & Upkeep of Grounds		14,000.00	0.00	14,000.00	0.00	3,499.69	10,500.31	0.00
11-000-266-100	Security Salaries	179,663.00	0.00	179,663.00	87,596.32	92,066.68	0.00	0.00
11-000-266-610	Security Supplies	6,000.00	0.00	6,000.00	194.18	0.00	5,805.82	0.00
Security		185,663.00	0.00	185,663.00	87,790.50	92,066.68	5,805.82	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-270-162	SALARY FOR PUPILS TRANS.	66,733.00	0.00	66,733.00	32,004.37	34,728.63	0.00	0.00
11-000-270-420	Trans Cleaning Repair & Maint	8,000.00	0.00	8,000.00	7,119.01	0.00	880.99	0.00
11-000-270-512	Contracted Svcs (not Home/School)	7,000.00	0.00	7,000.00	502.50	0.00	6,497.50	0.00
11-000-270-517	ESC Reg Student	31,500.00	0.00	31,500.00	4,605.00	0.00	26,895.00	0.00
11-000-270-800	PERMITS & FEES	200.00	0.00	200.00	0.00	0.00	200.00	0.00
Student Transportation Svcs		113,433.00	0.00	113,433.00	44,230.88	34,728.63	34,473.49	0.00
11-000-291-210	GROUP INSURANCE	8,000.00	(224.20)	7,775.80	4,186.94	3,588.86	0.00	0.00
11-000-291-220	Social Security Contribns	283,200.00	(20,075.80)	263,124.20	136,039.85	0.00	127,084.35	0.00
11-000-291-241	Other Retirement Cont Regular	434,100.00	(86,223.97)	347,876.03	2,036.04	0.00	345,839.99	0.00
11-000-291-250	Unemployment Compensation	33,600.00	0.00	33,600.00	10,336.63	0.00	23,263.37	0.00
11-000-291-260	Workmen's Compensation	280,000.00	0.00	280,000.00	260,643.88	0.00	19,356.12	0.00
11-000-291-270	Health Benefits	2,212,281.00	(7,365.06)	2,204,915.94	1,363,573.74	521,507.24	319,834.96	332,208.02
11-000-291-280	Tuition Reimbursement	80,000.00	0.00	80,000.00	14,652.00	65,348.00	0.00	0.00
11-000-291-290	Other Employee Benefits	64,000.00	0.00	64,000.00	30,843.14	495.64	32,661.22	0.00
11-000-291-299	UNUSED SICK PAY RETIRED	35,000.00	0.00	35,000.00	3,000.00	0.00	32,000.00	0.00
Employee Benefits		3,430,181.00	(113,889.03)	3,316,291.97	1,825,312.22	590,939.74	900,040.01	332,208.02
606	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		17,607,478.00	15,006.56	17,622,484.56	9,326,747.29	6,731,323.02	1,564,414.25	756,393.74

Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
12-310-100-730	DANCE EQUIP	0.00	8,903.16	8,903.16	8,178.41	0.00	724.75	0.00
12-000-252-730	IT EQUIPMENT	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	0.00
12-000-261-730	EQUIPMENT - FACILITIES	0.00	165,404.72	165,404.72	165,404.72	0.00	0.00	0.00
Non-Inst. Equipment		10,000.00	174,307.88	184,307.88	173,583.13	0.00	10,724.75	0.00
12-000-400-800	SDA Assessment	194,088.00	0.00	194,088.00	0.00	0.00	194,088.00	0.00
Facil Acquis/Construction Svcs		194,088.00	0.00	194,088.00	0.00	0.00	194,088.00	0.00
Grand Totals for fund 12:		204,088.00	174,307.88	378,395.88	173,583.13	0.00	204,812.75	0.00
Grand Totals for all Subfunds of Fund 10:		17,811,566.00	189,314.44	18,000,880.44	9,500,330.42	6,731,323.02	1,769,227.00	756,393.74

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Raelene Sipple, Bus Adm/Bd Secy

Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS			
101 Cash in checking account		\$ 89,280.25	
102-106 Other cash equivalents		\$ 0.00	
Total cash			\$ 89,280.25
111 Investments			\$ 0.00
114 Investment interest receivable			\$ 0.00
121 Tax levy receivable			\$ 0.00
Accounts receivable			
132 Interfund	\$	0.00	
141 Intergovernmental - state	\$	388,002.00	
142 Intergovernmental - federal	\$	47,294.37	
143 Intergovernmental - other	\$	0.00	
153 Other Accounts Receivable	\$	0.00	
			\$ 435,296.37
Loans receivable			
131 Interfund	\$	0.00	
151 Other Loans Receivable	\$	0.00	
			\$ 0.00
199 Other current assets			\$ 0.00
RESOURCES			
301 Estimated revenues (from adjusted budget)	\$	988,546.90	
302 Less: revenues collected or accrued	\$	(814,325.90)	
			\$ 174,221.00
TOTAL ASSETS AND RESOURCES			\$ 698,797.62

LIABILITIES AND FUND EQUITY

LIABILITIES			
401 Interfund loans payable			\$ 0.00
402 Interfund accounts payable			\$ 0.00
411 Intergovernmental accounts payable - state			\$ 160,173.61
412 Intergovernmental accounts payable - federal			\$ 0.00
413 Intergovernmental accounts payable - other			\$ 0.00
421 Accounts payable			\$ 0.00
422 Judgments payable			\$ 0.00
430 Compensated absences payable			\$ 0.00
431 Contracts payable			\$ 0.00
451 Loans payable			\$ 0.00
481 Deferred revenues			\$ 5,000.00
499 Other current liabilities			\$ 0.00
Total liabilities			\$ 165,173.61

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$	258,745.98	
754 Reserve for encumbrances - prior year			\$	0.00	
758 Reserved fund balance Student Activities			\$	0.00	
759 Reserved fund balance Scholarships			\$	0.00	
760 Other reserves			\$	0.00	
771 Designated Fund Balance			\$	0.00	
601 Appropriations		\$	991,578.90		
602 Less: expenditures	\$	455,042.89			
603 Less: encumbrances	\$	258,745.98	\$	(713,788.87)	\$
Appropriations less expenditures				<u>277,790.03</u>	\$
					536,536.01
Unappropriated:					
770 Fund Balance, July 1, 2025			\$	0.00	
303 Less: budgeted fund balance			\$	<u>(2,912.00)</u>	
Unappropriated fund balance					\$
					<u>(2,912.00)</u>
Total fund equity					\$
					<u>533,624.01</u>
TOTAL LIABILITIES AND FUND EQUITY					\$
					<u>698,797.62</u>

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	3,032.00	3,032.00	(100,537.03)	103,569.03
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	542,020.00	542,020.00	675,067.00	(133,047.00)
4xxx	From Federal Sources	0.00	446,526.90	446,526.90	139,258.90	307,268.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	991,578.90	991,578.90	713,788.87	277,790.03

Fund 20 (Special Revenue Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Title I Improving Basic Programs		0.00	46,768.00	46,768.00	25,754.27	0.00	21,013.73	0.00
IDEA Part B		0.00	90,942.90	90,942.90	45,155.00	0.00	45,787.90	0.00
Title IIA		0.00	10,263.00	10,263.00	1,057.08	2,177.92	7,028.00	0.00
Title IV DFSCA Carryover		0.00	10,000.00	10,000.00	825.33	0.00	9,174.67	0.00
CTSO Statewide		0.00	161,412.00	161,412.00	62,770.73	83,756.78	14,884.49	0.00
C Perkins Grant		0.00	263,992.00	263,992.00	144,090.13	69,886.95	50,014.92	0.00
C Perkins Grant Reserve		0.00	24,561.00	24,561.00	9,468.27	8,869.36	6,223.37	0.00
School Based Linkages		0.00	383,640.00	383,640.00	165,922.08	94,054.97	123,662.95	0.00
Grand Totals for fund 20:		0.00	991,578.90	991,578.90	455,042.89	258,745.98	277,790.03	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	3,032.00	3,032.00	(100,537.03)	103,569.03
20-1920-111-000	Contrib&Donation frm Priv Srcs	0.00	0.00	0.00	0.00	0.00
20-3257-492-000	SDA EMERGENT/CAP MAINT	0.00	0.00	0.00	0.00	0.00
20-3260-335-000	CTSO-SKILLS	0.00	158,500.00	158,500.00	35,867.00	122,633.00
20-3290-432-000	SCHOOL BASED-LINKAGES	0.00	383,520.00	383,520.00	639,200.00	(255,680.00)
20-4411-231-000	TITLE I A IMPR BASIC PRO	0.00	46,768.00	46,768.00	19,124.00	27,644.00
20-4420-250-000	IDEA Part B	0.00	90,942.90	90,942.90	28,080.90	62,862.00
20-4430-362-000	C. PERKINS SECONDARY	0.00	263,992.00	263,992.00	81,509.00	182,483.00
20-4430-363-000	C. PERKINS RESERVE	0.00	24,561.00	24,561.00	9,468.00	15,093.00
20-4451-273-000	TITLE II A TRAIN/RECRUIT	0.00	10,263.00	10,263.00	252.00	10,011.00
20-4471-281-000	TITLE IV SAFE/DRUG FREE	0.00	10,000.00	10,000.00	825.00	9,175.00
Grand Totals		0.00	991,578.90	991,578.90	713,788.87	277,790.03

Minimum Expense General Ledger Report

Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-231-100-101	TITLE I -SALARY INSTRUC	0.00	9,297.00	9,297.00	2,321.53	0.00	6,975.47	0.00
20-231-100-106	SALARIES OF AIDES	0.00	22,000.00	22,000.00	11,145.86	0.00	10,854.14	0.00
20-231-200-100	ESEA Admin Salaries	0.00	1,000.00	1,000.00	286.88	0.00	713.12	0.00
20-231-200-200	Benefits-Title I	0.00	2,471.00	2,471.00	0.00	0.00	2,471.00	0.00
20-231-200-300	ESEA Title I Purch Prof Svcs	0.00	12,000.00	12,000.00	12,000.00	0.00	0.00	0.00
Title I Improving Basic Programs		0.00	46,768.00	46,768.00	25,754.27	0.00	21,013.73	0.00
20-250-200-104	IDEA-SAL PROF STAFF	0.00	54,847.00	54,847.00	45,155.00	0.00	9,692.00	0.00
20-250-200-200	IDEA-BENEFITS	0.00	36,095.90	36,095.90	0.00	0.00	36,095.90	0.00
IDEA Part B		0.00	90,942.90	90,942.90	45,155.00	0.00	45,787.90	0.00
20-273-200-500	TITLE IIA - OTHER PUR SV	0.00	10,263.00	10,263.00	1,057.08	2,177.92	7,028.00	0.00
Title IIA		0.00	10,263.00	10,263.00	1,057.08	2,177.92	7,028.00	0.00
20-281-200-100	TITLE IV SALARIES	0.00	2,476.00	2,476.00	825.33	0.00	1,650.67	0.00
20-281-200-200	TITLE IV BENEFITS	0.00	189.00	189.00	0.00	0.00	189.00	0.00
20-281-200-300	TITLE IV PUR PROF&TECH	0.00	7,335.00	7,335.00	0.00	0.00	7,335.00	0.00
Title IV DFSCA Carryover		0.00	10,000.00	10,000.00	825.33	0.00	9,174.67	0.00
20-335-200-100	CTSO-PERSONAL SVC SALARY	0.00	142,616.00	142,616.00	59,423.62	83,192.38	0.00	0.00
20-335-200-200	CTSO-EMPLOYEE BENEFITS	0.00	10,911.00	10,911.00	0.00	0.00	10,911.00	0.00
20-335-200-580	CTSO-TRAVEL	0.00	5,586.00	5,586.00	1,661.11	564.40	3,360.49	0.00
20-335-200-600	CTSO-SUPPLIES	0.00	2,299.00	2,299.00	1,686.00	0.00	613.00	0.00
CTSO Statewide		0.00	161,412.00	161,412.00	62,770.73	83,756.78	14,884.49	0.00
20-362-100-300	C. PERKINS-PURCH PROF	0.00	12,789.00	12,789.00	7,676.11	2,300.00	2,812.89	0.00
20-362-100-600	C. PERKINS-SUPPLIES	0.00	57,735.00	57,735.00	51,702.02	4,278.99	1,753.99	0.00
20-362-200-100	C. PERKINS-SALARIES	0.00	13,500.00	13,500.00	0.00	0.00	13,500.00	0.00
20-362-200-200	C. PERKINS-BENEFITS	0.00	1,033.00	1,033.00	0.00	0.00	1,033.00	0.00
20-362-200-300	C. PERKINS-PURCH PROF	0.00	12,000.00	12,000.00	12,000.00	0.00	0.00	0.00
20-362-200-500	C. PERKINS-OTHER PURCH S	0.00	600.00	600.00	120.00	0.00	480.00	0.00
20-362-200-580	C. PERKINS - TRAVEL	0.00	30,400.00	30,400.00	0.00	0.00	30,400.00	0.00
20-362-400-731	C. PERKINS-EQUIPMENT	0.00	135,935.00	135,935.00	72,592.00	63,307.96	35.04	0.00
C Perkins Grant		0.00	263,992.00	263,992.00	144,090.13	69,886.95	50,014.92	0.00
20-363-100-600	C. PERKINS RESERVE SUPPL	0.00	560.00	560.00	471.10	50.36	38.54	0.00
20-363-200-300	C. PERKINS RESERVE PPS	0.00	10,051.00	10,051.00	8,997.17	0.00	1,053.83	0.00
20-363-400-731	C. PERKINS RESERVE EQUIP	0.00	13,950.00	13,950.00	0.00	8,819.00	5,131.00	0.00
C Perkins Grant Reserve		0.00	24,561.00	24,561.00	9,468.27	8,869.36	6,223.37	0.00
20-432-200-104	LINKAGES -SALARIES	0.00	115,795.00	115,795.00	58,475.04	0.00	57,319.96	0.00
20-432-200-110	BUS DRIVER	0.00	390.00	390.00	0.00	0.00	390.00	0.00
20-432-200-200	LINKAGES-BENEFITS	0.00	48,051.00	48,051.00	0.00	0.00	48,051.00	0.00
20-432-200-330	LINKAGES-CONT. PERSONNEL	0.00	198,500.00	198,500.00	105,125.00	93,375.00	0.00	0.00
20-432-200-580	LINKAGES-TRAVEL	0.00	1,320.00	1,320.00	120.00	679.97	520.03	0.00
20-432-200-590	LINKAGES-RECREATION	0.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
20-432-200-600	LINKAGES-SUPPLIES	0.00	18,384.00	18,384.00	2,202.04	0.00	16,181.96	0.00
School Based Linkages		0.00	383,640.00	383,640.00	165,922.08	94,054.97	123,662.95	0.00
Grand Totals for fund 20:		0.00	991,578.90	991,578.90	455,042.89	258,745.98	277,790.03	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Raelene Sipple, Bus Adm/Bd Secy

Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS	
101 Cash in checking account	\$ 11,574,114.25
102-106 Other cash equivalents	\$ 0.00
Total cash	\$ 11,574,114.25
111 Investments	\$ 0.00
114 Investment interest receivable	\$ 0.00
121 Tax levy receivable	\$ 0.00
Accounts receivable	
132 Interfund	\$ 0.00
141 Intergovernmental - state	\$ 0.00
142 Intergovernmental - federal	\$ 0.00
143 Intergovernmental - other	\$ 2,125,094.37
153 Other Accounts Receivable	\$ 0.00
	\$ 2,125,094.37
Loans receivable	
131 Interfund	\$ 0.00
151 Other Loans Receivable	\$ 0.00
	\$ 0.00
199 Other current assets	\$ 0.00
RESOURCES	
301 Estimated revenues (from adjusted budget)	\$ 0.00
302 Less: revenues collected or accrued	\$ 0.00
	\$ 0.00
TOTAL ASSETS AND RESOURCES	\$ 13,699,208.62

LIABILITIES AND FUND EQUITY

LIABILITIES	
401 Interfund loans payable	\$ 0.00
402 Interfund accounts payable	\$ (0.20)
411 Intergovernmental accounts payable - state	\$ 0.00
412 Intergovernmental accounts payable - federal	\$ 0.00
413 Intergovernmental accounts payable - other	\$ 0.00
421 Accounts payable	\$ 0.00
422 Judgments payable	\$ 0.00
430 Compensated absences payable	\$ 0.00
431 Contracts payable	\$ -0.00
451 Loans payable	\$ 0.00
481 Deferred revenues	\$ 0.00
499 Other current liabilities	\$ 11,664,658.82
Total liabilities	\$ 11,664,658.62

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$	547,811.93	
754 Reserve for encumbrances - prior year			\$	292,861.40	
760 Other reserves			\$	0.00	
771 Designated Fund Balance			\$	0.00	
601 Appropriations		\$	5,579,717.22		
602 Less: expenditures	\$	3,545,167.42			
603 Less: encumbrances	\$	840,673.33	\$	(4,385,840.75)	\$
Appropriations less expenditures				1,193,876.47	\$
					2,034,549.80

Unappropriated:

770 Fund Balance, July 1, 2025			\$	2,566,608.44	
303 Less: budgeted fund balance			\$	(2,566,608.24)	
Unappropriated fund balance					\$
Total fund equity					0.20
					\$
					2,034,550.00

TOTAL LIABILITIES AND FUND EQUITY

\$ 13,699,208.62

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 5,579,717.22	\$ 4,385,840.75	\$ 1,193,876.47
Less: Revenues	\$ 0.00	\$ 0.00	\$ 0.00
Subtotal	\$ 5,579,717.22	\$ 4,385,840.75	\$ 1,193,876.47
Less: adjustment to appropriations for Prior Year Encumbrances	\$ (3,013,108.98)	\$ (3,013,108.98)	\$ 0.00
Total current year budgeted fund balance	\$ 2,566,608.24	\$ 1,372,731.77	\$ 1,193,876.47
Add: Unappropriated fund balance			\$ 0.20
Total of budgeted and unappropriated fund balance			\$ 1,193,876.67

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	5,579,717.22	5,579,717.22	4,385,840.75	1,193,876.47
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	5,579,717.22	5,579,717.22	4,385,840.75	1,193,876.47

Fund 30 (Capital Projects Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Capital Projects		0.00	5,579,717.22	5,579,717.22	3,545,167.42	840,673.33	1,193,876.47	0.00
Grand Totals for fund 30:		0.00	5,579,717.22	5,579,717.22	3,545,167.42	840,673.33	1,193,876.47	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	5,579,717.22	5,579,717.22	4,385,840.75	1,193,876.47
30-1210-000-000	NEW CTE BUILDING	0.00	0.00	0.00	0.00	0.00
30-1210-219-000	COUNTY CAPITAL 2019	0.00	0.00	0.00	0.00	0.00
30-1210-221-000	COUNTY CAPITAL 2021	0.00	0.00	0.00	0.00	0.00
30-1210-GYM-0CAUX	GYM CAP PROJ	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	5,579,717.22	5,579,717.22	4,385,840.75	1,193,876.47

Minimum Expense General Ledger Report

Fund 30 (Capital Projects Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
30-000-400-390	2018 COUNTY CAPITAL PROF	0.00	300,233.79	300,233.79	224,981.01	20,101.77	55,151.01	0.00
30-000-400-450	Construction Services	0.00	5,279,483.43	5,279,483.43	3,320,186.41	820,571.56	1,138,725.46	0.00
Capital Projects		0.00	5,579,717.22	5,579,717.22	3,545,167.42	840,673.33	1,193,876.47	0.00
Grand Totals for fund 30:		0.00	5,579,717.22	5,579,717.22	3,545,167.42	840,673.33	1,193,876.47	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

 Raelene Sipple, Bus Adm/Bd Secy

 Date

Report Includes Effective Dates from Dec 01, 2025 to Dec 31, 2025

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
12/02/25	11-000-252-610-016-000 SUPPLIES AND MATERIALS	11-000-252-500-016-000 OTHER PURCH SCVS	December Transfers	200.00
12/03/25	11-000-218-610-005-000 SUPPLIES GUIDANCE	11-000-218-390-005-000 PURCH. PROF. SVS	December Transfers	600.00
12/05/25	11-000-240-500-003-002 OTHER PURCH SERV	11-000-230-590-008-000 OTHER PURCH SERV (400-50)	December Transfers	1,000.00
12/05/25	11-000-230-334-008-000 ARCHITECTURAL FEES	11-000-230-590-008-000 OTHER PURCH SERV (400-50)	December Transfers	2,000.00
12/12/25	11-000-291-270-000-003 DENTAL INSURANCE	11-000-262-520-008-001 PROPERTY INSURANCE	December Transfers	6,013.40
12/12/25	11-000-291-210-000-000 GROUP INSURANCE	11-000-230-590-008-000 OTHER PURCH SERV (400-50)	December Transfers	550.00
12/12/25	11-000-291-220-000-000 SOCIAL SECURITY	11-000-230-590-008-000 OTHER PURCH SERV (400-50)	December Transfers	19,750.00
12/12/25	11-000-291-241-000-000 OTHER RETIREMENT CONTRIBUTION	11-000-262-520-008-001 PROPERTY INSURANCE	December Transfers	17,200.00
12/12/25	11-000-291-270-000-003 DENTAL INSURANCE	11-000-262-520-008-003 AUTOMOBILE INSURANCE	December Transfers	986.60
12/12/25	11-000-291-270-000-004 VISION	11-000-262-520-008-003 AUTOMOBILE INSURANCE	December Transfers	365.06
12/12/25	11-000-291-270-000-004 VISION	11-000-291-270-000-001 FSA-BENEFITS	December Transfers	3,134.94
12/12/25	11-000-291-270-000-000 MEDICAL PREMIUM	11-000-291-270-000-001 FSA-BENEFITS	December Transfers	3,295.06
12/12/25	11-000-213-610-005-000 SUPPLIES HEALTH SERVICES	11-000-213-616-005-000 Supplies - Menstrual Products	December Transfers	1,250.00
12/12/25	11-000-218-500-005-000 PURCH SERVICES	11-000-218-104-005-001 EXTRA HOURS	December Transfers	322.55
12/12/25	11-000-291-241-000-000 OTHER RETIREMENT CONTRIBUTION	11-000-230-590-008-000 OTHER PURCH SERV (400-50)	December Transfers	59,700.00
			The total of all transfers within fund 10 is:	116,367.61

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
12/17/25	30-000-400-390-000-019 2019 COUNTY CAPITAL PROF	30-000-400-450-000-019 2019 COUNTY CAPITAL PROJ	December Transfers	22,870.65

The total of all transfers within fund 30 is: **22,870.65**

Report Includes Effective Dates from Jan 01, 2026 to Jan 31, 2026

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
01/06/26	11-140-100-610-003-000 SUPPLIES - HS	11-000-230-590-008-000 OTHER PURCH SERV (400-50)	January Transfers	5,000.00
01/08/26	11-000-230-610-008-000 SUPERINTENDENT-SUPPLIES	11-310-100-610-011-003 SUPPLIES - CULINARY ARTS	Culinary Transfer - Cheesecakes	189.20
01/09/26	11-310-100-610-011-008 SUPPLIES - CARPENTRY	11-310-100-610-011-013 SUPPL-PLUMBING & HEATING	January Transfers	350.00
01/09/26	11-140-100-610-003-000 SUPPLIES - HS	11-140-100-101-003-000 SALARIES - REG INSTRUC	Janaury Transfers	3,000.00
01/09/26	11-140-100-500-016-000 SITE LICENSING	11-140-100-101-003-000 SALARIES - REG INSTRUC	Janaury Transfers	5,000.00
01/09/26	11-140-100-640-003-000 TEXTBOOKS - REG INSTRUC	11-140-100-101-003-000 SALARIES - REG INSTRUC	Janaury Transfers	3,000.00
01/09/26	11-140-100-800-003-000 OTHER OBJECTS	11-140-100-101-003-000 SALARIES - REG INSTRUC	Janaury Transfers	1,000.00
01/20/26	11-310-100-610-011-000 CAREER TECHNICAL ED	11-310-100-610-011-003 SUPPLIES - CULINARY ARTS	January Transfers	900.08
01/21/26	11-310-100-500-011-000 OTHER PURCHD SERVS	11-310-100-610-011-003 SUPPLIES - CULINARY ARTS	January Transfers - Culinary	2,000.00
01/21/26	11-000-240-610-003-000 OFFICE SUPPLIES - HS	11-310-100-610-011-003 SUPPLIES - CULINARY ARTS	January Transfers - Culinary	300.00
01/21/26	11-310-100-500-009-000 OTHER PURCH SERV THEATER	11-310-100-610-011-003 SUPPLIES - CULINARY ARTS	January Transfers - Culinary	777.00
01/21/26	11-310-100-800-011-000 OTHER OBJECTS - VOC	11-310-100-610-011-003 SUPPLIES - CULINARY ARTS	January Transfers - Culinary	376.00
01/21/26	11-310-100-610-011-026 SUPPLIES-BIOMEDICAL	11-310-100-610-011-003 SUPPLIES - CULINARY ARTS	Janaury Transfers	10,000.00
01/27/26	11-000-213-100-005-000 SALARY - SCHOOL NURSE	11-000-213-300-005-000 PHYSICIAN/NURSING SERVICES	January Transfers	50,000.00
01/29/26	11-310-100-610-011-020 SUPPL-HEALTH OCCUPATIONS	11-310-100-500-011-000 OTHER PURCHD SERVS	January Transfers	2,500.00
01/31/26	11-000-291-220-000-000 SOCIAL SECURITY	11-000-291-210-000-000 GROUP INSURANCE	January Transfers	325.80
01/31/26	11-000-251-330-008-000 PURCH. PROF. SVS. - OTHE	11-000-251-610-008-000 SUPPLIES AND MATERIALS	January Transfers	1,207.54
The total of all transfers within fund 10 is:				85,925.62

Bank Account Code(s): G Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:82427	9/22/25	Lynn Dry Cleaners			
			Check voided on 1/8/2026		
		Dry Cleaning Service for the 25-26 sy	(50.00)	P202600079	11-310-100-800-010-000
		Dry Cleaning Service for the 25-26 sy	(376.00)	P202600079	11-401-100-800-003-000
		Total Check Amount:	(426.00)		
G:82688	11/24/25	Magic Touch Construction Co., Inc.			
			Check voided on 12/30/2025		
		Proposal #9943 Replace Walk-in Fridge& Freezer	(165,404.72)	P202501216	12-000-261-730-002-000
G:82776	12/22/25	ChefWorks			
			Check voided on 1/13/2026		
		Quote - Aprons	(471.55)	P202600419	11-310-100-610-011-003
G:82811	12/22/25	Mark Mastrobattista			
			Check voided on 1/7/2026		
		Mileage reimbursement	(109.86)	P202600025	11-310-100-580-011-000
		Mileage reimbursement	(71.25)	P202600025	11-310-100-580-011-000
		Total Check Amount:	(181.11)		
G:82812	12/22/25	Mary Lynn McAnally			
			Check voided on 1/14/2026		
		Clothing reimbursement	(200.00)	P202600026	11-000-291-290-000-002
G:82837	12/22/25	Robert Presuto			
			Check voided on 1/5/2026		
		Monthly Cell & Internet Reimb.	(195.65)	P202600137	11-000-230-530-008-000
G:82866	12/30/25	Magic Touch Construction Co., Inc.			
		Proposal #9943 Replace Walk-in Fridge& Freezer	165,404.72	P202501216	12-000-261-730-002-000

Bank Account Code(s): G Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:N0109	1/9/26	SCVTS Transfer to SA for Farm to School Grant	1,800.00	10 - 402	INTERFUND A/P
G:82870	1/13/26	ChefWorks	**VOIDED**	Check voided on 1/13/2026	
G:82871	1/13/26	ChefWorks Quote - Aprons	471.55	P202600419	11-310-100-610-011-003
G:82872	1/14/26	Mary Lynn McAnally	**VOIDED**	Check voided on 1/14/2026	
G:82873	1/14/26	Mary Lynn McAnally Clothing reimbursement	200.00	P202600026	11-000-291-290-000-002

Bank Account Code(s): G Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:82991	1/23/26	NJ American Water			
		PUBLIC WATER & SEWER	176.46	P202600009	11-000-262-490-002-000
		PUBLIC WATER & SEWER	540.49	P202600009	11-000-262-490-002-000
		PUBLIC WATER & SEWER	238.69	P202600009	11-000-262-490-002-000
		PUBLIC WATER & SEWER	334.61	P202600009	11-000-262-490-002-000
		PUBLIC WATER & SEWER	1,574.72	P202600009	11-000-262-490-002-000
		Total Check Amount:	2,864.97		
G:82874	1/26/26	Active Disposal Services, Inc			
		WASTE REMOVAL	618.17	P202600020	11-000-262-420-002-001
G:82875	1/26/26	Airgas USA, LLC			
		Welding supplies	647.49	P202600667	11-310-100-610-011-015
		Welding supplies - quote #2013753280	15.76	P202600333	11-310-100-610-011-015
		Total Check Amount:	663.25		
G:82876	1/26/26	AMTNJ			
		TITLE IIA OTHER PUR SV	215.00	P202600430	20-273-200-500-023-000
G:82877	1/26/26	Andrew Calvano			
		Referee Fees for 2025-2026 SY	70.00	P202600175	11-402-100-800-003-000
G:82878	1/26/26	Anthony & Sons Bakery, Inc			
		Bread for Culinary Inv#7925707	88.80	P202600798	11-310-100-610-011-003
		Bread for Culinary	29.63	P202600805	11-310-100-610-011-003
		Total Check Amount:	118.43		
G:82879	1/26/26	Anthony Liguori			
		Referee Fees for 2025-2026 SY	70.00	P202600175	11-402-100-800-003-000
G:82880	1/26/26	Aqua Chill Parsippany			
		Monthly payment of \$39 for AquaChill water cooler	39.00	P202600310	11-310-100-610-009-000
G:82881	1/26/26	Atlantic A Program of DeLage Landen Financial			
		Copier Lease - B Building	499.93	P202600182	11-000-240-500-003-000
G:82882	1/26/26	Atlantic Tomorrow's Office			
		Graphic Communications Supplies	55.00	P202600704	11-310-100-610-011-011
G:82883	1/26/26	Barry Armstrong			
		Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:82884	1/26/26	Breakdown Products			
		Grease Trap Chemicals for Year	198.00	P202600282	11-000-261-420-002-018
G:82885	1/26/26	Bryant Jefopoulos			
		Tuition Reimbursement-24-25sy	2,706.00	P202600027	11-000-291-280-000-000

Bank Account Code(s): G Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:82898	1/26/26	Dempsey Uniform & Linen Supply			
		Master Purchase Order for SY 2025-26 Inv#19105860	373.10	P202600234	11-310-100-800-011-000
		Master Purchase Order for SY 2025-2026	103.05	P202600234	11-310-100-800-011-000
		Total Check Amount:	476.15		
G:82899	1/26/26	Dennis Lupo			
		Referee Fees for 2025-2026 SY	70.00	P202600175	11-402-100-800-003-000
		Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
		Total Check Amount:	174.00		
G:82900	1/26/26	Dennis Moskal			
		Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:82901	1/26/26	Divine Washing Somerset LLC			
		MPO - SY 25-26 Laundry Service for Culinary Linens	61.25	P202600294	11-310-100-800-011-000
G:82902	1/26/26	E2E Exchange LLC			
		E-RATE CONSULTING	1,675.00	P202600777	11-000-252-500-016-002
G:82903	1/26/26	East Coast Elevator, LLC			
		2026 Master Contract - East Coast Elevators	875.00	P202600104	11-000-261-420-002-018
		Repairs to Admin Elevator	1,774.56	P202600504	11-000-261-610-002-000
		Total Check Amount:	2,649.56		
G:82904	1/26/26	Edvocate Solutions, LLC.			
		Custodial Contract Monitoring	490.00	P202600021	11-000-262-420-002-000
G:82905	1/26/26	Emil Ferlicchi			
		Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:82906	1/26/26	Encore Fire Protection			
		Fire Alarm System Repairs	514.59	P202600750	11-000-261-420-002-018
		Fire Alarm System Repairs	2,286.63	P202600748	11-000-261-420-002-018
		Total Check Amount:	2,801.22		
G:82907	1/26/26	EPIC MANAGEMENT			
		NEW CTE BUILDG PROF SVCS	9,770.00	P202400817	30-000-400-390-000-CTB
G:82908	1/26/26	F.W.Webb Company			
		Supplies Inv#92769888, 92769888-2	2,121.45	P202600590	11-310-100-610-011-024
G:82909	1/26/26	F.W,Webb Company			
		HVACR Supplies Inv#937959083, 93795908, 9379590	2,680.95	P202600763	11-310-100-610-011-024
G:82910	1/26/26	Family & Community Services of			
		Substance Abuse/Mental Health Counselor - 12 Month	5,875.00	P202600166	20-432-200-330-021-000

Bank Account Code(s): G Only

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
G:82927	1/26/26	Lynn Dry Cleaners			
		Dry Cleaning Service for the 25-26 sy	61.75	P202600079	11-310-100-800-010-000
		Dry Cleaning Service for the 25-26 sy	88.00	P202600079	11-310-100-800-011-000
		Dry Cleaning Service for the 25-26 sy	426.00	P202600079	11-401-100-800-003-000
		Total Check Amount:	575.75		
G:82928	1/26/26	Magic Touch Construction Co., Inc.			
		Cleanout Sewage Backup to J Building	4,226.02	P202600751	11-000-261-420-002-018
G:82929	1/26/26	MAP Restaurant Supplies			
		Equipment return	650.00	P202600676	11-310-100-610-011-003
G:82930	1/26/26	Mark Halicki			
		Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:82931	1/26/26	Mark McGlynn			
		Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
		Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
		Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
		Total Check Amount:	312.00		
G:82932	1/26/26	Marlene Perchinske			
		Tuition Reimbursement-24-25sy	2,706.00	P202600027	11-000-291-280-000-000
G:82933	1/26/26	Master Grinding Service, Inc.			
		Master PO 2025-26 SY	60.00	P202600463	11-310-100-800-011-000
		Master PO 2025-26 SY	60.00	P202600463	11-310-100-800-011-000
		Total Check Amount:	120.00		
G:82934	1/26/26	MGL Printing Solutions			
		1099 NEC forms	171.00	P202600738	11-000-251-610-008-000
G:82935	1/26/26	Michael Perrella			
		Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:82936	1/26/26	Midwest Technology Products			
			1,493.15	P202600442	11-310-100-610-011-021
G:82937	1/26/26	Municipal Capital Finance			
		Contract Payment - J Building	188.26	P202600181	11-310-100-500-011-000
		Contract Payment - J Building	188.26	P202600181	11-310-100-500-011-000
		Contract Payment - Media Center	577.88	P202600181	11-000-222-500-008-000
		Contract Payment - Business Office	577.88	P202600181	11-000-251-592-008-000
		Total Check Amount:	1,532.28		
G:82938	1/26/26	Municipal Capital Finance			
		Contract Payment - Media Center	577.88	P202600181	11-000-222-500-008-000
		Contract Payment - Business Office	577.88	P202600181	11-000-251-592-008-000
		Total Check Amount:	1,155.76		

Bank Account Code(s): G Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:82953	1/26/26	Promethean, Inc SITE LICENSING	1,065.00	P202600679	11-140-100-500-016-000
G:82954	1/26/26	PSE&G ENERGY - NATURAL GAS Inv#4288653207	11,027.69	P202600005	11-000-262-621-002-000
		ENERGY - ELECTRICITY Acct# 6768482009-650041	28,905.06	P202600005	11-000-262-622-002-000
		Total Check Amount:	39,932.75		
G:82955	1/26/26	R&L DataCenters, Inc. Payroll Services 2025-2026SY	800.00	P202600089	11-000-251-330-008-001
G:82956	1/26/26	Raelene Sipple Cell Phone Reimbursement 25-26SY	82.47	P202600017	11-000-230-530-008-000
		Registration	113.00	P202600025	11-000-251-592-008-000
		Reimbursement for Q-0959 renewal	35.00	P202600755	11-000-251-890-008-000
		Total Check Amount:	230.47		
G:82957	1/26/26	Raheem Holloway Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:82958	1/26/26	Ralph Starace CTSO TRAVEL	84.42	P202600025	20-335-200-580-024-530
G:82959	1/26/26	Raritan Valley Community College Master PO - Adv. Manufacturing Course	29,694.50	P202600238	11-310-100-320-011-000
G:82960	1/26/26	Rich Dunkel Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:82961	1/26/26	Robert Presuto Monthly Cell & Internet Reimb.	195.65	P202600137	11-000-230-530-008-000
		Reimbursement ChatGBT Nov 25-Jan 26	59.97	P202600795	11-000-230-530-008-000
		Total Check Amount:	255.62		
G:82962	1/26/26	Robert R Carrig Mileage reimbursement	68.81	P202600025	11-000-240-580-003-000
G:82963	1/26/26	Roger Pauling Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:82964	1/26/26	Roland Tom Curtis Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:82965	1/26/26	Safe Schools Integrated Pest Control 2026 Master Contract - Safe Schools IPM	400.00	P202600109	11-000-261-420-002-018
G:82966	1/26/26	Salon Centric Shop supplies for Cosmetology	829.04	P202600774	11-310-100-610-011-006
G:82967	1/26/26	Sharda Paper Graphic Communications Supplies	557.00	P202600723	11-310-100-610-011-011

Bank Account Code(s): G Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:82981	1/26/26	United Supply Corp.			
			19.38	P202600578	11-310-100-610-011-026
		SUPPLIES - BIOMEDICAL	22.12	P202503131	30-000-400-450-000-CTE
		Total Check Amount:	41.50		
G:82982	1/26/26	Verizon			
		New CTE Building Phone Lines	144.29	P202600279	11-000-230-530-008-000
G:82983	1/26/26	VERIZON BUSINESS			
		Local Long Distance	0.96	P202600011	11-000-230-530-008-000
G:82984	1/26/26	Verizon Wireless			
		20 Cell Phones	534.57	P202600013	11-000-230-530-008-000
		TELEPHONE - DISTRICT	246.76	P202600012	11-000-230-530-008-000
		Total Check Amount:	781.33		
G:82985	1/26/26	Victoria Kress			
		Guest artist in theater arts	250.00	P202600785	11-310-100-320-009-000
G:82986	1/26/26	Vivian Fasano			
		Clothing reimbursement	129.94	P202600026	11-000-291-290-000-002
G:82987	1/26/26	W.W. Grainger, Inc. dba Grainger			
		Rolling ladder/staircase (split between 2 accounts)	566.59	P202600736	11-310-100-610-005-000
		Rolling ladder/staircase (split between 2 accounts)	566.59	P202600736	11-310-100-610-011-021
		Emergency Pump Replacement for Hort	1,609.88	P202600749	11-000-261-420-002-018
		B&G Supplies	4,140.94	P202600716	11-000-261-610-002-000
		B&G Supplies	1,735.32	P202600490	11-000-261-610-002-000
		Equipment and Supplies for New Bldg	49,585.38	P202600402	30-000-400-450-000-CTE
		Total Check Amount:	58,204.70		
G:82988	1/26/26	Ward's Science dba VWR Interanational LL			
			549.44	P202600649	11-310-100-610-011-026
			19.43	P202600649	11-310-100-610-011-026
		Total Check Amount:	568.87		
G:82989	1/26/26	Wegmans Food Market, Inc			
		Culinary supplies - staple items	612.14	P202600729	11-310-100-610-011-003
		Wegmans Monthly Statement	10.11	P202600799	11-310-100-610-011-003
		Total Check Amount:	622.25		
G:82990	1/26/26	WEX HEALTH INC			
		FSA Administration & Fees 2025-2026	28.15	P202600251	11-000-291-270-000-001
The Grand Total of all Checks from Fund 10 is:			54,655.38		
The Grand Total of all Checks from Fund 11 is:			1,578,873.31		
The Grand Total of all Checks from Fund 20 is:			77,731.26		
The Grand Total of all Checks from Fund 30 is:			75,947.50		
The Grand total of all checks for this period is:			1,787,207.45		

Bank Account Code(s): G,C Only

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
G:82925	1/26/26	Lowe's Companies, Inc. C. PERKINS SUPPLIES		Check voided on 2/5/2026 (1,310.39) P202600511	20-362-100-600-029-000
G:82992	1/29/26	TREASURER, STATE OF NJ Refund to the St of NJ for Title IIA grant 23-24SY	695.00	20 - 411	I/G A/P - STATE
G:N0130	1/30/26	SCVTS PAYROLL			
		STATE A/R	26,457.30	10 - 141	STATE A/R
		SALARIES - REG INSTRUC	83,131.45	P202699999	11-140-100-101-003-000
		SAL-ALT SCHOOL-REG	8,306.44	P202699999	11-140-100-101-007-000
		AIDES - ALTERNATIVE SCH	2,797.26	P202699999	11-140-100-106-007-000
		SALARIES - INSTRUCTION	24,926.76	P202699999	11-310-100-101-005-000
		PERF ARTS P-T SALARY	3,303.62	P202699999	11-310-100-101-010-000
		VOC SAL. - TEACHERS	151,301.73	P202699999	11-310-100-101-011-000
		ACADEMY SALARIES-TEACHER	22,047.54	P202699999	11-310-100-101-060-000
		SALARIES - AIDES	1,307.52	P202699999	11-310-100-106-011-000
		SALARIES - A.D.	1,334.48	P202699999	11-402-100-100-003-000
		SALARIES-ATTENDANCE OFFI	1,655.44	P202699999	11-000-211-100-004-000
		SAL - GUID. COUNSELORS	17,979.38	P202699999	11-000-218-104-005-000
		SAL. SECRETARIES	4,570.41	P202699999	11-000-218-105-005-000
		OTHER SALARIES - GUIDANC	7,488.83	P202699999	11-000-218-110-005-000
		SAL-CHILD STUDY TEAM	8,165.63	P202699999	11-000-219-104-005-000
		SALARIES - SECRETARIES	2,037.92	P202699999	11-000-219-105-005-000
		SAL OF SUPERVISOR OF INS	5,746.21	P202699999	11-000-221-102-003-000
		SAL OF SUPERVISOR (TOPS)	5,262.07	P202699999	11-000-221-102-007-000
		SAL-SUPERV. LEARN & TECH	5,043.64	P202699999	11-000-221-104-004-000
		SALARIES - CLERICAL	1,013.75	P202699999	11-000-221-105-004-000
		SALARIES - LIBRARIANS	2,080.75	P202699999	11-000-222-100-003-000
		SALARIES TEACHER LEADERS	2,651.94	P202699999	11-000-223-102-003-000
		SALARY - SUP'T OFFICE	19,418.15	P202699999	11-000-230-100-008-001
		SALARIES - PRINCIPALS	10,565.89	P202699999	11-000-240-103-003-000
		SALARIES - SUPERVISORS	9,828.21	P202699999	11-000-240-104-003-000
		SALARIES - SEC/CLER.	9,430.83	P202699999	11-000-240-105-003-000
		SALARIES-BUSINESS OFFICE	18,404.67	P202699999	11-000-251-100-008-000
		SALARIES-TECHNOLOGY	12,297.29	P202699999	11-000-252-100-016-000
		SALARIES - MAINTENANCE	20,620.45	P202699999	11-000-261-100-002-000
		UE S SALS OF SEC G & INV	8,317.69	P202699999	11-000-266-100-002-000
		SALARY FOR PUPILS TRANS.	2,586.65	P202699999	11-000-270-162-002-000
		SOCIAL SECURITY	8,762.49	P202699999	11-000-291-220-000-000
		SOCIAL SECURITY	461.92	P202699999	11-000-291-220-000-000
		OTHER RETIREMENT CONTRIBUTIONS	96.58	P202699999	11-000-291-241-000-000
		OTHER RETIREMENT CONTRIBUTIONS	23.82	P202699999	11-000-291-241-000-000
		OTHER RETIREMENT CONTRIBUTIONS	9.98	P202699999	11-000-291-241-000-000
		UNEMPLOYMENT	2,953.10	P202699999	11-000-291-250-000-000
		WAIVERS / OTHER	2,350.02	P202699999	11-000-291-290-000-000
		TITLE I SALARIES OF AIDES	1,138.51	P202699999	20-231-100-106-023-000
		IDEA SAL PROF STAFF	4,515.50	P202699999	20-250-200-104-022-000
		CTSO SALARIES	5,942.34	P202699999	20-335-200-100-024-000
		LINKAGES -SALARIES	4,614.61	P202699999	20-432-200-104-021-000
Total Check Amount:			530,948.77		
G:82993	2/5/26	Lowe's Companies, Inc. C. PERKINS SUPPLIES	1,327.79	P202600511	20-362-100-600-029-000

Bank Account Code(s): G,C Only

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
G:N0213	2/13/26	SCVTS PAYROLL			
		STATE A/R	26,839.44	10 - 141	STATE A/R
		SALARIES - REG INSTRUC	88,620.45	P202699999	11-140-100-101-003-000
		SUBSTITUTES	2,175.00	P202699999	11-140-100-101-003-001
		EXTRA HOURS	4,264.65	P202699999	11-140-100-101-003-002
		SAL-ALT SCHOOL-REG	8,306.44	P202699999	11-140-100-101-007-000
		AIDES - ALTERNATIVE SCH	2,797.26	P202699999	11-140-100-106-007-000
		SALARIES - INSTRUCTION	25,514.91	P202699999	11-310-100-101-005-000
		PERF ARTS P-T SALARY	7,837.85	P202699999	11-310-100-101-010-000
		VOC SAL. - TEACHERS	151,358.82	P202699999	11-310-100-101-011-000
		VOC. SAL - SUBSTITUTES	1,875.00	P202699999	11-310-100-101-011-001
		EXTRA HOURS	2,674.91	P202699999	11-310-100-101-011-002
		ACADEMY SALARIES-TEACHER	22,047.54	P202699999	11-310-100-101-060-000
		SALARIES - AIDES	1,307.52	P202699999	11-310-100-106-011-000
		SAL - CO-CURRICULAR	20,485.98	P202699999	11-401-100-100-003-000
		SALARIES - A.D.	1,334.48	P202699999	11-402-100-100-003-000
		STIPENDS - COACHES	2,373.33	P202699999	11-402-100-100-003-001
		SALARIES-ATTENDANCE OFFI	1,504.94	P202699999	11-000-211-100-004-000
		SAL - GUID. COUNSELORS	19,768.13	P202699999	11-000-218-104-005-000
		SAL. SECRETARIES	4,570.41	P202699999	11-000-218-105-005-000
		OTHER SALARIES - GUIDANC	7,488.83	P202699999	11-000-218-110-005-000
		SAL-CHILD STUDY TEAM	8,165.63	P202699999	11-000-219-104-005-000
		SALARIES - SECRETARIES	2,037.92	P202699999	11-000-219-105-005-000
		SAL OF SUPERVISOR OF INS	5,746.21	P202699999	11-000-221-102-003-000
		SAL OF SUPERVISOR (TOPS)	5,262.07	P202699999	11-000-221-102-007-000
		SAL-SUPERV. LEARN & TECH	5,043.64	P202699999	11-000-221-104-004-000
		SALARIES - CLERICAL	1,013.75	P202699999	11-000-221-105-004-000
		SALARIES - LIBRARIANS	2,080.75	P202699999	11-000-222-100-003-000
		SALARIES TEACHER LEADERS	2,651.94	P202699999	11-000-223-102-003-000
		SALARY - SUP'T OFFICE	19,418.14	P202699999	11-000-230-100-008-001
		SALARIES - PRINCIPALS	10,565.89	P202699999	11-000-240-103-003-000
		SALARIES - SUPERVISORS	9,828.21	P202699999	11-000-240-104-003-000
		SALARIES - SEC/CLER.	9,430.83	P202699999	11-000-240-105-003-000
		EXTRA HOURS	314.24	P202699999	11-000-240-105-003-001
		SALARIES-BUSINESS OFFICE	18,404.67	P202699999	11-000-251-100-008-000
		SALARIES-TECHNOLOGY	12,297.29	P202699999	11-000-252-100-016-000
		SALARIES - MAINTENANCE	20,620.45	P202699999	11-000-261-100-002-000
		SALARY - MAINT. O/T/	2,200.73	P202699999	11-000-261-100-002-001
		UE S SALS OF SEC G & INV	8,167.20	P202699999	11-000-266-100-002-000
		OVERTIME	546.66	P202699999	11-000-266-100-002-001
		SALARY FOR PUPILS TRANS.	2,586.65	P202699999	11-000-270-162-002-000
		SUBSTITUTES/OT	1,648.89	P202699999	11-000-270-162-002-001
		SOCIAL SECURITY	10,575.23	P202699999	11-000-291-220-000-000
		SOCIAL SECURITY	2,389.02	P202699999	11-000-291-220-000-000
		OTHER RETIREMENT CONTRIBUTIONS	219.16	P202699999	11-000-291-241-000-000
		OTHER RETIREMENT CONTRIBUTIONS	54.06	P202699999	11-000-291-241-000-000
		OTHER RETIREMENT CONTRIBUTIONS	22.64	P202699999	11-000-291-241-000-000
		UNEMPLOYMENT	3,275.37	P202699999	11-000-291-250-000-000
		WAIVERS / OTHER	2,350.02	P202699999	11-000-291-290-000-000
		TITLE I -SALARY INSTRUC	2,091.72	P202699999	20-231-100-101-023-000
		TITLE I SALARIES OF AIDES	1,138.51	P202699999	20-231-100-106-023-000
		IDEA SAL PROF STAFF	4,515.50	P202699999	20-250-200-104-022-000
		TITLE IV SALARIES	825.33	P202699999	20-281-200-100-023-000
		CTSO SALARIES	5,942.34	P202699999	20-335-200-100-024-000
		LINKAGES -SALARIES	4,692.61	P202699999	20-432-200-104-021-000

Total Check Amount: 589,269.16

Bank Account Code(s): G,C Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:82994	2/23/26	Active Disposal Services, Inc WASTE REMOVAL	782.60	P202600020	11-000-262-420-002-001
G:82995	2/23/26	Airgas USA, LLC Master PO 25-26 SY Assorted Gases	315.48	P202600038	11-310-100-500-011-000
G:82996	2/23/26	Albert Kemperle, Inc. Auto Body supplies	454.25	P202600745	11-310-100-610-011-004
G:82997	2/23/26	Alvin Cunningham Referee Fees for 2025-2026 SY	70.00	P202600175	11-402-100-800-003-000
		Referee Fees for 2025-2026 SY	70.00	P202600175	11-402-100-800-003-000
		Total Check Amount:	140.00		
G:82998	2/23/26	Amazon Temp Sensors & Nickel plated cable 3.5 mm I	300.70	P202600809	11-310-100-610-016-000
G:82999	2/23/26	American Red Cross	68.00	P202600759	11-000-223-580-003-000
G:83000	2/23/26	Andre Payton Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83001	2/23/26	Anthony & Sons Bakery, Inc Bread Inv#7937174,7946497	130.98	P202600876	11-310-100-610-011-003
G:83002	2/23/26	Aqua Chill Parsippany Monthly payment of \$39 for AquaChill water coo	39.00	P202600310	11-310-100-610-009-000
G:83003	2/23/26	Arts Edge LLC Guest artist in theater arts	600.00	P202600741	11-310-100-320-009-000
G:83004	2/23/26	Atlantic A Program of DeLage Landen Financial Copier Lease - HS Main Office	151.74	P202600182	11-000-240-500-003-000
		Copier Lease - B Building	475.70	P202600182	11-000-240-500-003-000
		Total Check Amount:	627.44		
G:83005	2/23/26	Atlantic Tomorrow's Office SUPPLIES AND MATERIALS	101.90	P202600728	11-000-252-610-016-000
G:83006	2/23/26	Barry Armstrong Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83007	2/23/26	Best Tile & Wood, INC. Quarry Tiles	478.50	P202600522	11-000-261-420-002-018
G:83008	2/23/26	BFI	1,344.90	P202600760	11-000-251-610-008-000
G:83009	2/23/26	Bridgewater Township Sewer PUBLIC WATER & SEWER	19,440.00	P202600016	11-000-262-490-002-000

Bank Account Code(s): G,C Only

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
G:83010	2/23/26	BSN Sports LLC	14,837.62	P202600357	30-000-400-450-000-CTE
G:83011	2/23/26	CareerSafe, LLC OSHA 30	99.00	P202600764	11-310-100-610-011-012
G:83012	2/23/26	Cascade School Supplies, Inc. SUPPL-SPEC ED. RES CTR	97.06	P202603011	11-310-100-610-005-000
G:83013	2/23/26	CDW Government GOGUARDIAN HALL PASS Program	2,428.74	P202600784	11-140-100-500-016-000
		SUPPLIES AND MATERIALS	656.95	P202600821	11-000-252-610-016-000
		Total Check Amount:	3,085.69		
G:83014	2/23/26	Chemical Consultants, Inc **Email order to: orders@ccidom.com**	419.81	P202600850	11-310-100-610-011-011
G:83015	2/23/26	Chris Frison Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83016	2/23/26	Christopher Mallari Audio diagnostic check in auditorium on 1/22/26	200.00	P202600794	11-310-100-610-009-000
G:83017	2/23/26	Cliff Smith Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83018	2/23/26	CompTIA, Inc.	210.00	P202600172	11-310-100-320-011-000
G:83019	2/23/26	David Scaler Clothing reimbursement	171.00	P202600026	11-000-291-290-000-002
G:83020	2/23/26	Delaware Valley Regional High School Technology Service 2025-2026SY	26.25	P202600086	11-000-252-500-016-000
G:83021	2/23/26	DELTA DENTAL PLAN OF NEW JERSEY INC DENTAL INSURANCE	9,538.65	P202600006	11-000-291-270-000-003
		DENTAL INSURANCE	45.84	P202600006	11-000-291-270-000-003
		Total Check Amount:	9,584.49		
G:83022	2/23/26	Dempsey Uniform & Linen Supply Master Purchase Order for SY 2025-2026	119.20	P202600234	11-310-100-800-011-000
		Master Purchase Order for SY 2025-2026	118.00	P202600234	11-310-100-800-011-000
		Master Purchase Order for SY 2025-2026	102.50	P202600234	11-310-100-800-011-000
		Master Purchase Order for SY 2025-2026	121.65	P202600234	11-310-100-800-011-000
		Total Check Amount:	461.35		
G:83023	2/23/26	Divine Washing Somerset LLC MPO - SY 25-26 Laundry Service for Culinary Li	306.25	P202600294	11-310-100-800-011-000

Bank Account Code(s): G,C Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:83024	2/23/26	Doors Plus, Inc. Garage Door Repairs	6,810.00	P202600726	11-000-261-420-002-020
G:83025	2/23/26	Driscoll Foods Staple inventory	903.95	P202600878	11-310-100-610-011-003
G:83026	2/23/26	Dustin Ballard Dustin Ballard- Guest artist in theater arts	400.00	P202600732	11-310-100-320-009-000
G:83027	2/23/26	Ed Fodale Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83028	2/23/26	Edvocate Solutions, LLC. Custodial Monitoring	490.00	P202600021	11-000-262-420-002-000
		Custodial Monitoring	490.00	P202600021	11-000-262-420-002-000
		Total Check Amount:	980.00		
G:83029	2/23/26	Edward Arcabascio Referee Fees for 2025-2026 SY	70.00	P202600175	11-402-100-800-003-000
G:83030	2/23/26	Emmanuel Transportation, LLC	800.00	P202600855	11-000-270-512-003-000
G:83031	2/23/26	Ethan Vito Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83032	2/23/26	Family & Community Services of Substance Abuse/Mental Health Counselor - 12 M	7,050.00	P202600166	20-432-200-330-021-000
G:83033	2/23/26	FEA anti-bullying speciliast online certificate	500.00	P202600701	20-273-200-500-023-000
G:83034	2/23/26	Great American Financial Services Postage Meter	177.00	P202600179	11-000-230-530-008-003
G:83035	2/23/26	Homecare Therapies, LLC dba/ Horizon Healthca Sub Nurse CAHC	2,082.96	P202600566	11-000-213-300-005-000
		Sub Nurse CAHC	1,872.00	P202600566	11-000-213-300-005-000
		Total Check Amount:	3,954.96		
G:83036	2/23/26	Insite Health, Inc. Wellness Program Software Services 2/1/26-2/1/2	10,000.00	P202600838	20-281-200-300-023-000
G:83037	2/23/26	IXL Learning, Inc. QUIA Yearly Renewal	99.00	P202600843	11-310-100-320-011-000
G:83038	2/23/26	Jag-One Physical Therapy Athletic Training Services SY 26	4,931.64	P202600270	11-402-100-500-003-000
G:83039	2/23/26	Jeff Dattilo Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000

Bank Account Code(s): G,C Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:83040	2/23/26	Jersey Mail Systems Postage Labels & Ink	298.40	P202600767	11-000-261-610-002-000
G:83041	2/23/26	Language Testing International Seal of Biliteracy AAPPL Tests for the 25-26sy	780.00	P202600661	11-140-100-500-003-000
G:83042	2/23/26	Lauren Heuer Tuition Reimbursement-24-25sy	4,059.00	P202600027	11-000-291-280-000-000
G:83043	2/23/26	Leo Yanogacio Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83044	2/23/26	Lucky Strike Green Brook AMF Bowling	580.56	P202600804	11-140-100-800-007-000
G:83045	2/23/26	Makemusic, Inc. Dorico music notation software	298.00	P202600813	11-310-100-500-009-000
G:83046	2/23/26	MAP Restaurant Supplies Freight for returned order- MAPS C. PERKINS RESERVE EQUIP	550.00 8,819.00	P202600824 P202600712	11-310-100-610-011-003 20-363-400-731-029-000
Total Check Amount:			9,369.00		
G:83047	2/23/26	Mark Halicki Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83048	2/23/26	Mark Radowitz Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83049	2/23/26	Mark Vitanza Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83050	2/23/26	Master Grinding Service, Inc. Master PO 2025-26 SY Master PO 2025-26 SY	60.00 60.00	P202600463 P202600463	11-310-100-800-011-000 11-310-100-800-011-000
Total Check Amount:			120.00		
G:83051	2/23/26	Michael catalano Referee Fees for 2025-2026 SY Referee Fees for 2025-2026 SY	70.00 104.00	P202600175 P202600175	11-402-100-800-003-000 11-402-100-800-003-000
Total Check Amount:			174.00		
G:83052	2/23/26	Michael Meyer Mileage reimbursement	19.23	P202600025	11-000-240-580-003-000
G:83053	2/23/26	Michael Perullo Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83054	2/23/26	Michael Wendroff Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000

Bank Account Code(s): G,C Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:83055	2/23/26	Minerva Beauty, LLC C. PERKINS SUPPLIES	1,434.68	P202600791	20-362-100-600-029-000
G:83056	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83057	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83058	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83059	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83060	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83061	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83062	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83063	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83064	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83065	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83066	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83067	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83068	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83069	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83070	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83071	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83072	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83073	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83074	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83075	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83076	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83077	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83078	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83079	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026

Bank Account Code(s): G,C Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:83080	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83081	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83082	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83083	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83084	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83085	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83086	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83087	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83088	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83089	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83090	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83091	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83092	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83093	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83094	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83095	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83096	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83097	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83098	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83099	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83100	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83101	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83102	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83103	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83104	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026

Bank Account Code(s): G,C Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:83105	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83106	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83107	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83108	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83109	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83110	2/23/26	SCVTS	**VOIDED**		Check voided on 2/23/2026
G:83111	2/23/26	Mitchell Auto Tech ProDemand Subscription	1,303.00	P202600822	11-310-100-610-011-005
G:83112	2/23/26	Mohawk Lifts C. PERKINS-EQUIPMENT	16,497.75	P202600607	20-362-400-731-029-000
G:83113	2/23/26	Municipal Capital Finance Contract Payment - J Building	188.26	P202600181	11-310-100-500-011-000
		Contract Payment - Media Center	577.88	P202600181	11-000-222-500-008-000
		Contract Payment - Business Office	577.88	P202600181	11-000-251-592-008-000
		Total Check Amount:	1,344.02		
G:83114	2/23/26	Nathaniel Penny Referee Fees for 2025-2026 SY	70.00	P202600175	11-402-100-800-003-000
G:83115	2/23/26	NJ American Water PUBLIC WATER & SEWER	278.20	P202600009	11-000-262-490-002-000
		PUBLIC WATER & SEWER	419.06	P202600009	11-000-262-490-002-000
		PUBLIC WATER & SEWER	80.20	P202600009	11-000-262-490-002-000
		PUBLIC WATER & SEWER	533.99	P202600009	11-000-262-490-002-000
		PUBLIC WATER & SEWER	318.49	P202600009	11-000-262-490-002-000
		PUBLIC WATER & SEWER	2,735.90	P202600009	11-000-262-490-002-000
		PUBLIC WATER & SEWER	318.50	P202600009	11-000-262-490-002-000
		Total Check Amount:	4,684.34		
G:83116	2/23/26	NJSchooljobs.com Ad - Temp L/R Social Studies & Science Instruct	150.00	P202600771	11-000-230-590-008-000
G:83117	2/23/26	NOCTI C. PERKINS PURCH PROF	264.00	P202600860	20-362-100-300-029-000
G:83118	2/23/26	Norfolk Waterside Marriott Accounting please provide check to S. Sullivan	2,506.20	P202600859	11-310-100-580-011-000
G:83119	2/23/26	NORTHWESTERN MUTUAL LIFE GROUP INSURANCE	547.51	P202600022	11-000-291-210-000-000
G:83120	2/23/26	NRG Business Marketing Electricity	15,318.98	P202600563	11-000-262-622-002-000

Bank Account Code(s): G,C Only

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
G:83121	2/23/26	Optimum ONLINE/PROVIDER SERVICES	200.00	P202600015	11-000-230-530-008-001
G:83122	2/23/26	Paxton/Patterson, LLC Stainless steel rule	172.60	P202600747	11-310-100-610-011-021
G:83123	2/23/26	PDQ Auto Supply SCOREBOARD BATTERIES	309.42	P202600862	11-402-100-610-003-000
G:83124	2/23/26	Performance Food Group Staple inventory Inv#9401666	129.03	P202600879	11-310-100-610-011-003
G:83125	2/23/26	Performance Screen Supply Graphic Communications Supplies	245.29	P202600787	11-310-100-610-011-011
G:83126	2/23/26	PESI Digital Professional Development Seminar	169.99	P202600797	20-432-200-580-021-000
G:83127	2/23/26	Philip Herro Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83128	2/23/26	Pritchard Industries CUSTODIAL CONTRACT 25-26SY	58,001.16	P202600003	11-000-262-420-002-000
G:83129	2/23/26	PSE&G ENERGY - NATURAL GAS	3,565.02	P202600005	11-000-262-621-002-000
		ENERGY - ELECTRICITY	23.42	P202600005	11-000-262-622-002-000
		ENERGY - ELECTRICITY	337.45	P202600005	11-000-262-622-002-000
		ENERGY - ELECTRICITY	1,188.82	P202600005	11-000-262-622-002-000
		ENERGY - ELECTRICITY	4,506.33	P202600005	11-000-262-622-002-000
		Total Check Amount:	9,621.04		
G:83130	2/23/26	Puresan Holdings, Inc. Custodial Supplies Inv# 215703-01, 215703	7,693.74	P202600766	11-000-261-610-002-000
G:83131	2/23/26	Quench USA, Ins. 5 Chillers	660.00	P202600276	11-000-261-420-002-020
G:83132	2/23/26	R&L DataCenters, Inc. Payroll Services 2025-2026SY	800.00	P202600089	11-000-251-330-008-001
		W2 processing/Delivery	1,405.00	P202600856	11-000-251-330-008-001
		Total Check Amount:	2,205.00		
G:83133	2/23/26	Raelene Sipple Cell Phone Reimbursement 25-26SY	100.00	P202600017	11-000-230-530-008-000
G:83134	2/23/26	Ralph Johnson Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83135	2/23/26	Ralph Starace Travel Reimbursement	229.99	P202600025	20-273-200-500-023-000

Bank Account Code(s): G,C Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:83136	2/23/26	Ricky Nwosu Referee Fees for 2025-2026 SY	70.00	P202600175	11-402-100-800-003-000
G:83137	2/23/26	Robert Presuto Monthly Cell & Internet Reimb.	195.65	P202600137	11-000-230-530-008-000
G:83138	2/23/26	Robert Switzer Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83139	2/23/26	Rutgers, The State University of New Jersey Professional Development for Donna Lenox	60.00	P202600792	20-432-200-580-021-000
G:83140	2/23/26	Safco Products Company Industrial Wire Shelving	2,061.00 12,049.94	P202600495 P202501055	30-000-400-450-000-CTE 30-000-400-450-000-CTE
Total Check Amount:			14,110.94		
G:83141	2/23/26	Safe Schools Integrated Pest Control 2026 Master Contract - Safe Schools IPM	400.00	P202600109	11-000-261-420-002-018
G:83142	2/23/26	SAIMA of North America, Inc. SAIMA / Accudraft Finishing Systems	5,818.16	P202600245	11-310-100-500-011-000
G:83143	2/23/26	Scott Hannan Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83144	2/23/26	Sean Sheppard Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83145	2/23/26	Somerset County OEM EMR for Level 2 HO Students	2,500.00	P202600836	11-310-100-500-011-000
G:83146	2/23/26	Somerset County Treasurer Fuel Charges Sept.-Dec. 2025 Inv#357	2,594.95	P202600810	11-000-261-610-002-000
G:83147	2/23/26	Somerset County Treasurer Snow & Salting Storms 2-4 2025	3,499.69	P202600811	11-000-263-420-002-000
G:83148	2/23/26	Southern Skyland Regional Health Insuran MEDICAL PREMIUM	232,543.00	P202600001	11-000-291-270-000-000
G:83149	2/23/26	Staples Contract & Commercial, Inc. SUPPLIES - THEATER Inv#6037046503, 6038: SUPPLIES - COMPUTER SCIE SUPPLIES HEALTH-Inv#6037046484, 6037044 SUPPLIES-Inv#6040057112, 6037046501,60370	198.09 438.33 708.06 533.07	P202603101 P202603098 P202603107 P202603108	11-310-100-610-009-000 11-310-100-610-011-014 11-000-213-610-005-000 11-000-240-610-003-000
Total Check Amount:			1,877.55		
G:83150	2/23/26	Stephen Barella Referee Fees for 2025-2026 SY	70.00	P202600175	11-402-100-800-003-000

Bank Account Code(s): G,C Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:83151	2/23/26	Sysco Metro New York Culinary supplies-Inv# 102673652, 102A3378Z	1,734.88	P202600875	11-310-100-610-011-003
G:83152	2/23/26	The Busch Law Group LLC Legal Services	331.50	P202600007	11-000-230-331-008-000
		Negotiations fees	312.00	P202600007	11-000-230-339-008-000
		Total Check Amount:	643.50		
G:83153	2/23/26	The Lincoln Center for Family and Youth Youth Development Specialist - 10 Months	5,000.00	P202600165	20-432-200-330-021-000
		Youth Development Specialist - 10 Months	7,800.00	P202600165	20-432-200-330-021-000
		Total Check Amount:	12,800.00		
G:83154	2/23/26	Thomas Herron Referee Fees for 2025-2026 SY	104.00	P202600175	11-402-100-800-003-000
G:83155	2/23/26	Tool-Krib Supply Company Quote #1298656	278.84	P202600666	11-310-100-610-011-021
G:83156	2/23/26	Tremayne Reid Referee Fees for 2025-2026 SY	70.00	P202600175	11-402-100-800-003-000
G:83157	2/23/26	UNITED PARCEL SERVICE Postage for Returns	35.32	P202600164	11-000-230-530-008-003
		Postage for Returns	8.50	P202600164	11-000-230-530-008-003
		Total Check Amount:	43.82		
G:83158	2/23/26	US Awards SUPPLIES-ATHLETICS	637.46	P202600714	11-402-100-610-003-000
G:83159	2/23/26	US Electrical Services DBA Yale Electric Service Breaker for Ag. Science	117.26	P202600673	11-000-261-420-002-018
G:83160	2/23/26	Verizon New CTE Building Phone Lines	144.09	P202600279	11-000-230-530-008-000
G:83161	2/23/26	Verizon Wireless TELEPHONE - DISTRICT	246.71	P202600012	11-000-230-530-008-000
		20 Cell Phones	514.30	P202600013	11-000-230-530-008-000
		Total Check Amount:	761.01		
G:83162	2/23/26	VISION SERVICE PLAN INC. VISION	2,207.80	P202600010	11-000-291-270-000-004
		VISION	2,161.32	P202600010	11-000-291-270-000-004
		Total Check Amount:	4,369.12		
G:83163	2/23/26	Ward's Science dba VWR Interanational LL Supplies Inv#8820465521, 342031, 345220,4001	250.56	P202600615	11-140-100-500-007-000


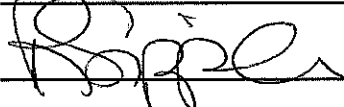
Bank Account Code(s): G,C Only

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:83164	2/23/26	Weissman's Theatrical Supply SUPPLIES DANCE	583.20	P202600783	11-310-100-610-010-000
G:83165	2/23/26	WEX HEALTH INC FSA Administration & Fees 2025-2026	31.44	P202600251	11-000-291-270-000-001

The Grand Total of all Checks from Fund 10 is:	53,296.74
The Grand Total of all Checks from Fund 11 is:	1,463,466.12
The Grand Total of all Checks from Fund 20 is:	93,954.78
The Grand Total of all Checks from Fund 30 is:	28,948.56

The Grand total of all checks for this period is: 1,639,666.20

We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

_____		_____
_____		_____
_____		_____
_____		_____