

**HEMPFIELD SCHOOL DISTRICT  
LANDISVILLE ELEMENTARY CENTERS  
PARENT - TEACHER ORGANIZATION**

**Executive Board Meeting  
March 5, 2026**

**Meeting called to order at 7:04pm by** Nick Katherina

**Members in Attendance:** Danielle Sunday, Ron Swantner, Manny Luciano, Michelle Reich, Steve Reich, Nick Katherina, Ian Daecher, Molly Earhart, Macy Bui & Riley Hughes

**Community Members in Attendance (Signed in):** Michael Sebergandio, Jeff Spiker, Rachel Albert

- Secretary's Report- Molly Earhart
  - Add QR code option as payment for LPC dance.
  - Next meeting to be held on Wednesday, May 20th at 6pm
  
- Treasurer's Report - Manny Luciano
  - I am looking into some unpaid bills received from the Hempfield School District Office (2). More information to follow.
  - Continue to keep me in check with the any outstanding Check requests.
  - As we get closer to upcoming events just contact me asap when any invoices need paid.
  
- PEP Coordinators' Report – Michelle Reich (LIC)
  - Our Next PEP meeting is Friday, March 6th at 9:15
  - Since we received generous donations from both LPC and LIC parents we are considering our options of how to best treat and support our teachers and staff on March 20th.  
We are considering doing a normal luncheon, (pizza, subs, salad, etc.) and then adding additional staff appreciation snacks, supplies, meal, etc. during teacher appreciation week. Any ideas are welcome.
  - Classroom Basket Themes were sent to teachers and PEPS, they are due April 24th
  - VIP Dance - Friday, February 27- Thanks to Erin Willman
  - 6th Grade meeting for Promotion ceremony - I emailed potential volunteers for the day and we have 1 interested sponsor for the t-shirts.
  
- PEP Coordinators Report-Stacey Lauter (LPC)
  - Our next staff appreciation is March 20th– thank you Ron and Ian for being flexible with a date change.
    - Since we received generous donations from both LPC and LIC parents we are considering our options of how to best treat and support our teachers and staff.
    - We are considering doing a normal luncheon, i.e. pizza, subs, salad, etc. and then adding additional staff appreciation snacks, supplies, meal, TBD during teacher appreciation week. More to come on this as we get closer. Any ideas are welcome
  - A request to PEPs to start their classroom Raffle basket for FunFest has been sent.
  - Our next PEP meeting is 4/23 at 2 PM
  
- Ways and Means Report- Danielle Sunday and Jenn Meyer
  - We sold 497 sub coupons for the S. Clyde Weaver sale.
  - The LPC VIP dance will be held on 3/6 from 7 to 8:30 pm. Donations of food/drink are good; additional volunteers needed for 2nd shift games and tattoo stations.

- To date, we've sold 49 Hersheypark tickets via Zeffy. Sales conclude on 3/6 and Danielle will be picking up paper order forms and placing the order the week of 3/9.
  - Urban Air Spirit Night will be held on 3/12 from 4 pm to 8 pm. They're offering a \$5 discount off the platinum price of \$39.99 for students. We'll receive a 20% donation off all sales of Spirit Night attraction passes. Students will be encouraged to wear their Fit Walk t-shirts.
  - **Please review for discussion: new plan for Fit Walk 2026**
    - [Strategy](#)
    - [Proposed Budget](#)
- Programs Report – Macy Bui & Riley Hughes
    - LIC: Riley Hughes
      - 6th grade went to Biztown, students had a great time!
      - OBOS was so much fun, students had a blast!
      - Winter Olympics in [Phys.Ed](#) was a huge success
      - Thank you for the 3rd trimester stipend
      - Teachers are looking forward to our conferences next week!
      - 4th grade is gearing up for their concert on March 25th!
    - LPC: Macy Bui
      - 2nd Grade unable to have Native American Assembly Due to Weather on Scheduled Date
      - 2nd Grade would love consideration for future assemblies with this Native American presenter
      - Schoolwide Assemblies - PBIS to include most/all students
      - Upcoming Events include: Reading Olympics, Career Week, Night of the Arts, Field Week and Special Events by grade level
  - LIC Principal's Report - Ian Daecher
    - Completed our mid-year testing and are pleased with steady growth
    - 6th Grade had their BizTown visits; great experience for students
    - Our One Book, One School was a success; students were excited about the book and the activities associated with Odder
  - LPC Principal's Report- Ron Swantner
    - MOY Assessments completed; 2nd Trimester Assessment window open to share results with families at conferences next week
    - PBIS Assemblies including more students - L.E.A.R.N. expectations to participate
    - January- Castle Ball; February - Rock, Paper, Scissors; March - Basketball Knockout; April - Green Zone Art Therapy
    - Reading Game Night Success in January
    - Reading Olympics - New Spin to Substitute for One Book One School This year
    - Reading Olympics Gameshow Comprehension Assembly in late March
    - Kindergarten Screening to end March/Early April
    - Career Week scheduled for early April
    - LPC Night of the Arts scheduled for April 14, 2026
    - PSSAs run right into PTO Fun Festival (May 1, 2026)
    - Field Week May 11-15
    - HVAC Preparations throughout May will last to roughly end of 2026 into January of 2027
    - One wing of classrooms closed per month and students from those classrooms will instruct in 'swing classrooms'

- Perfect opportunity to teach our kids flexibility, resilience, and focusing on controlling things within their control
  - More information to come regarding 'typical' August Sneak A Peek and meetings at school via LPC News Blasts and through Memo/Communications
  
- President's Report- Nick Katherina
  - FunFest prep is underway. Game of chance license is being obtained the week of 3/1 - Steve Reich is spearheading the outreach at this time, and we've come up with a plan of attack.
  - Worked with Danielle Sunday on discussing areas of opportunities and things we can do to become more efficient as a PTO.
  
- Vice President's Report - Steve Reich
  - We received the signed contract from Sunshine Shows
  - Martins has committed 300 bags of assorted chips for the Fun Fest and Swiss will provide 400 assorted drinks at a discounted price per bottle.
  - Swingin sweets has also committed to the Fun Fest and we are waiting to hear from Jean's Funnel Cakes
  - An updated small games of chance license will be secured on 3/6 and basket raffle tickets will be ordered as well.
  
- Family Engagement
  - One Book, One School Family Engagement night gave an opportunity for families to celebrate reading together; evening event allowed for more literacy connections between families and the school
  - Spring offers quality time to get out as a family, take a walk, take in a ball game, play at the park, and enjoy your Friday/Saturday with a game night
  - Keep reading to your kids at night and making connections
- Unfinished Business -
  - Discussion of New Board Positions
    - Please review for discussion: [PTO Handbook](#) and [PTO Activity Calendar](#)
    - Trial/pilot an Event Coordinator Lead position, introduce at back-to-school night. Committee Position to possibly transitional position to ways and means board position.
      - Holiday Shoppe, Book Fairs VIP Dances
      - Nick called for a vote, all in favor, none opposed. Motion passes.
      - In the event, of no event coordinator
        - President & Vice President: Fall fest, Funfest, and Holiday Shoppe
        - PEPS: Book Fairs
        - Ways & Means: VIP Dances
  - Discussion to move board elections from May to September
    - August meeting, Back to School Night to pitch roles then have voting at another meeting in September.
    - Open positions for September 2026: Vice President, Secretary, LIC PEP, Co Treasurer
    - Motion that everyone agrees to stay on until September and to move voting to September. Nick made a motion and all in favor, no opposed. Motion approved.
  - Fun Fest Planning
    - ATM Rental - Manny looking into.
    - Danielle willing to assist with ticket sales.

- New Business
  - Submitted minutes ahead of time to allow for more time to discussion.
  - Consider a consent agenda.

**Nick motioned to adjourn the meeting at 8:36pm. Molly seconded. All in favor.**