

TITLE I PARENT AND FAMILY ENGAGEMENT POLICY LANDISVILLE PRIMARY CENTER

Purpose

The Board recognizes that meaningful parent and family engagement contributes to the achievement of state academic standards by students participating in Title I programs. This policy, developed by the Landisville Primary Center in collaboration with and agreed to by parents and family members, describes how parents and family members will be engaged at the school level.

Components

The school complies with federal law related to the engagement of parents and family members by detailing how the school will:

1. Involve parents and family members in the planning, review and improvement of the school's Parent and Family Engagement Policy:
 - *Take feedback from parents during and throughout the year related to strengths and areas for growth for further developing home-school relationships and partnership.*
 - *Discuss Family Engagement at each PTO Board Meeting as well as at the Open House Back to School Night while encouraging families to get involved with the school through volunteerism, Board opportunities, and offering feedback to staff at any time.*

2. Convene an annual meeting, at a convenient time:
 - To which all parents and family members of participating children shall be invited, and encouraged to attend;
 - To explain the requirements and the rights of parents and family members to be involved.

Parents of children in the Title I program will be invited to meet with the reading team during parent-teacher conference week in October. During this meeting information will be shared on how Title I interventions are being implemented at LPC. In addition, parents are invited to attend any District Parent Engagement Meeting/s/ (described below) at which a Reading Specialist and/or Literacy Coach from LPC will be present to greet and answer building specific questions.

3. Offer a flexible number of meetings in the morning and/or the evening, and may provide Title I funds, if sufficient, to facilitate parent and family member attendance at meetings through payment of transportation, child care costs and/or refreshments.

Conferences will be scheduled and aligned with District calendar setting to take this into account. The evening Back to School Night also presented Title I reading services. Resources will be available to all families in the building. The reading team makes themselves available to answer questions and

present their services. This can be done in person at LPC or virtually through Zoom or Google meet links depending upon parent request. Throughout the course of the year, our staff, classroom teachers and interventionists will offer in person and/or virtual opportunities to connect with families to keep lines of communication open and fluid while understanding family choice for personal safety. Title I Family Nights will be offered in the Fall and Winter.

4. Involve parents and family members, in an organized, ongoing, and timely way, in the planning, review, and improvement of the Title I program, including the planning, review, and improvement of the school's parent and family engagement program:

LPC will plan a spring meeting with the Reading Team to plan, review, and improve the Title I programs including the planning, review, and improvement of the school's parent and family engagement program. The school's parent and family engagement program will be discussed at all Reading Team evening meetings that are open to all families at LPC/LIC. We also plan to offer another One Book, One School literacy week initiative to increase family engagement.

5. Provide parents and family members of participating children with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the state academic standards:

- *Provide parents and family members of participating children with timely information about the Title I program:*
- *Receive an initial phone call from a reading specialist explaining the selection process and qualifications of the program.*
- *Receive an official school Notification Letter inviting parents and families to participate in the Title I program and Family Night.*
- *Attend Parent-Teacher Conferences in November and/or March to learn details about the program, how their child qualified, and be informed of specific strengths and weaknesses that will be developed in the program.*
- *Expect to receive progress monitoring updates from the reading teacher at least 2 times throughout the school year while also having the opportunity to request a conference with him/her.*
- *Attend a planned Family Engagement Event.*
- *Participate in the Annual Meeting in the spring.*

In addition to the bulletin points above, parents are provided explanations of the curriculum, assessments, and achievement levels during Back to School Night. They are further explained during personal communication from the reading team during selection phone calls. Finally, at parent-teacher conferences, teachers are explaining student progress in the curriculum and on assessments. Our goal will be to increase the sharing of progress monitoring achievement of each individual child with their family to increase awareness while offering at home strategies to support the everyday learning.

6. Provide, if requested by parents and family members, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions:

Upon request of parents and/or the teacher, the school will schedule individual meetings and utilize IST and reading resources to address parent questions and concerns related to the education of their child. Reading teachers are always available to meet and/or discuss progress, strategies, interventions, or any pertinent information to team with families in the best interest of the students throughout the course of the year.

7. Involve parents and family members in the joint development of the Schoolwide Program Plan in accordance with federal law. [Note: applies only to Title I schools operating a Schoolwide Program]:

As a Title 1 school in the Hempfield School District, LPC will continue to work closely with our families by offering PTO Meeting discussions on Family Engagement opportunities. Our staff will continue engaging in professional development to learn federal law requirements and adhere to the expectations while keeping the focus on our students, their families and learning forward is always a top priority.

8. Create a school-parent and family compact developed jointly with parents and family members outlining how parents and family members, the entire school staff, and students will share in the responsibility for improved student academic achievement and the means by which the school and the parents and family members will build and develop partnerships to help children achieve the state's academic standards. The compact shall:

- Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children in Title I programs to meet the state academic standards, and the ways in which each parent and family member will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time and
- Address the importance of communication between teachers and parents and family members on an ongoing basis through, at a minimum:
 - Teacher conferences with parents and family members in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement;
 - Frequent reports to parents and family members on their children's progress;
 - Ensuring regular two-way, meaningful communication between parents and family members and school staff, in a language that parents and family members can understand.

Participating parents have an opportunity to review and provide feedback on the existing School-Parent Compact during the Annual Meeting in the spring. Based on the feedback from parents, the School-Parent Compact will be revised to reflect the language of ESSA and to also reflect positive parent friendly terminology. During each year's Annual Meeting, the School-Parent Compact will remain an agenda item to discuss with an expectation that yearly revisions will be made.

9. Provide assistance to parents and family members in understanding the state academic standards, state and local academic assessments, and how to monitor a child's progress and work with teachers to improve the achievement of their children:

As noted above, the school will schedule individual meetings and utilize IST and reading resources to address parent questions and concerns related to the education of their child while sharing state expectations, assessment data, progress of the family's children, and strategies for home partnership in effort to increase the growth, achievement and success of each child.

10. Provide materials and training to help parents and family members to work with their children to improve their children's achievement, such as literacy training and using technology including education about the harms of copyright piracy, as appropriate, to foster parent and family involvement:

During Back to School Night technology education expectations and opportunities will be explained in addition to the concerns related to using technology. Both literacy and mathematics opportunities beyond the classroom will be offered through the 1:1 initiative and opportunity to take the ipad home and advance learning through presentational media done in the home and shared at the school.

11. Educate teachers, specialized instructional support personnel, and other staff, with the assistance of parents and family members, in the value and utility of contributions of parents and family members, and in how to reach out to, communicate with, and work with parents and family members as equal partners, implement and coordinate parent programs, and build ties between parents and family members and the school:

Professional staff development opportunities will be offered through the District's My Learning Plan to advance professional and support staff educational experiences and strategies to best benefit the students they work with in their classrooms. All families will be offered opportunity to come to LPC and share their profession for professional learning of LPC staff members through a Career Day and Career Week format in late winter or early spring during a week in March or April. For parents unable to attend the Career Week opportunity, teachers will offer opportunities for partnership through Junior Achievement.

12. To the extent feasible and appropriate, coordinate, and integrate parent and family member involvement programs and activities with other federal, state, and local programs including

public preschool programs, and conduct other activities that encourage and support parents and family members in more fully participating in the education of their children:

LPC will prepare, coordinate, and facilitate Pre-school Connections meetings which will be posted on all school communications and sent out to pre-school programs encouraging families of next year's kindergarten children to attend throughout the year. LPC will also run a One Book One School program to encourage reading at home with families while discussing the text in the school setting. As mentioned above, District opportunities for reading strategies to practice at home will also be shared via Schoology resources or through any meeting or communication when families reach out or attend any offered event. LPC will be utilizing a One School One Book reading experience in which parents and school are united in working through a book with students. LPC will also participate in planning and promoting several district Family Engagement opportunities throughout the year.

13. Ensure that information related to school and parent and family member programs, meetings, and other activities is sent to the parents and family members of participating children in a format and in a language the parents and family members can understand:

Information will be relayed through several mediums. Teachers and specialists will be posting electronic communications through Schoology and administrative communications will be shared via parent portals and the school's news on the main website. Translators and interpretation services will be secured for special events such as Back to School Night, Parent Teacher conferences, and set meetings for individual children with their family members via IST meetings and/or any other teacher scheduled meeting on progress.

14. Provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children):

As mentioned above, translators for interpretation services will be scheduled while working with individual families to schedule conferences specific to each child beyond the Back to School Night, Title I meetings offered by the District, evening PTO meetings, daytime PEP meetings with Parents as Educational Partners, and school scheduled conference nights in November to meet with each family to discuss student progress and focus areas.

15. Ensure distribution of the policy to all parents and family members with a child participating in a Title I program by the following means:

Delegation of Responsibility

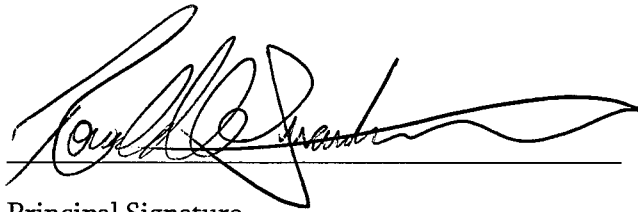
The Superintendent or designee shall ensure that the Title I Parent and Family Engagement Policy, plan and programs comply with the requirements of federal law.

The building principal and/or Title I staff shall notify parents and family members of the existence of Title I programs and provide:

1. An explanation of the reasons supporting their child's selection for the program.
2. A set of goals and objectives to be addressed.
3. A description of the services to be provided.
4. A copy of this policy and the School-Parent and Family Compact.

Each school with a Title I program shall provide communications, information and school reports to parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children, in a language and format they can understand.

This policy was adopted by the Landisville Primary Center PTO on 8/27/25 and will be in effect for the period of the 2025-2026 school year. The reading specialist will distribute this policy to all families participating in the Title I Program. This policy will be posted to the LPC website.



Principal Signature

8-13-25

Date



PTO President Signature

11/24/25

Date

AUGUST 27, 2025

Adoption Date