

Palisades Park Board of Education
Work Session/Special Business Meeting Agenda
Wednesday, March 25, 2026 – 6:30 p.m.
Early Childhood Center, 270 First Street, Palisades Park, NJ

A. CALL TO ORDER: Board President

B. FLAG SALUTE

C. ROLL CALL

	Present	Absent
Ms. Soo Chung	☐	☐
Ms. Sookyung Park	☐	☐
Ms. Boyoung Yu	☐	☐
Mr. Aaron Pak	☐	☐
Mr. Jun Yim	☐	☐
Mr. Sergio Calle	☐	☐
Mr. Ray Park	☐	☐
Ms. Inkyo Kim	☐	☐
Mr. Justin Jeong	☐	☐
Mr. Carl Albano	☐	☐
Mr. Emidio D’Andrea	☐	☐
Tyler Jung - Student Rep	☐	☐

D. STATEMENT OF PRESIDING OFFICER

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that notice of this **Special Meeting** has been provided to the public by a written notice dated March 20, 2026 (date of posting).

The Meeting Notice has been:

1. Emailed to all staff members at the district’s 3 school locations.
2. Filed with the Borough Clerk of Palisades Park.
3. Posted on the District Website.

E. PRESENTATION OF THE 2024-2025 AUDIT

F. TENTATIVE BUDGET PRESENTATION

G. REVIEW AND DISCUSS RESOLUTIONS TO BE VOTED ON AT THE SPECIAL MEETING

H. ADJOURN WORK SESSION: OPEN SPECIAL MEETING

I. REPORT OF THE BOARD PRESIDENT

COMMITTEE REPORTS

J. EDUCATION

Consent agenda for Item 1 – Justin Jeong

1. FIELD TRIPS

BE IT RESOLVED, that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves the following Field Trips:

- Destination: Fairview Lake YMCA Camp
- Date: March 2, 2026
- Time: 8:15 am to 4:30pm
- Group: Senior Class Trip
- Cost per Student:\$75

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Jun Yim	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Ray Park	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Inkyo Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Justin Jeong	☐	☐	☐	☐					

K. FINANCE

Consent agenda for Items 1-6 – Jun Yim

1. ACCEPTANCE OF FY 2025 AUDIT AND ANNUAL COMPREHENSIVE FINANCIAL REPORT

BE IT RESOLVED, that the Palisades Park Board of Education accepts the Annual Comprehensive Financial Report (ACFR) and Auditor's Management Report (AMR) for the fiscal year ending June 30, 2025, as prepared by BKC, CPA'S, P.C., with recommendations.

2. TENTATIVE BUDGET RESOLUTION

The Superintendent recommends approval to adopt the Tentative Budget for FY 2026-2027:

BE IT RESOLVED, that the tentative budget be approved for the 2026-2027 School Year using the 2026-2027 state aid figures and the School Business Administrator be authorized to submit the TENTATIVE budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline, as follows:

	Budget	Local Tax
Total General Fund		
Total Special Revenue Fund		
Total Debt Service Fund		
Totals		

AND, to advertise said tentative budget in The Record in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Early Childhood Center located at 270 First Street, Palisades Park, NJ on April __ at 6:30 p.m. for the purpose of conducting a public hearing on the budget for the 2026-2027 School Year.

3. TREASURER'S REPORT - SEPTEMBER 2025

BE IT RESOLVED, that the Palisades Park Board of Education, upon the recommendation of the Superintendent, accept the Treasurer's Report as submitted by the Treasurer of School Monies for the month of September 2025.

4. ACCEPTANCE OF FURNITURE DONATION FROM THE PALISADES PARK PUBLIC LIBRARY

WHEREAS, the Palisades Park Public Library Board of Trustees approved the donation of used tables and chairs to the Palisades Park School District on March 12, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education accepts this donation with appreciation and extends its gratitude to the Palisades Park Public Library for its support.

5. EMERGENCY ROOF REPAIRS

WHEREAS, the Palisades Park Board of Education has been advised by the Superintendent that an emergency exists due to significant roof leaks have occurred at the Early Childhood Center due to ice melt, affecting the original wing of the building, including the main office and classrooms; and

WHEREAS, the condition of the roof has created an emergency situation affecting the health, safety, and welfare of students and staff; and

WHEREAS, the Superintendent has determined that immediate repairs are necessary and that the delay required to publicly advertise for bids would exacerbate the damage and risk; and

WHEREAS, the Palisades Park Board of Education, pursuant to N.J.S.A. 18A:18A-7, et seq. of the Public School Contracts Law, authorizes the Business Administrator to contract with Arco Construction Co.;

WHEREAS, these services are vital to the ongoing operation of the Palisades Park School District;

WHEREAS, it is necessary and in the best interest of the District to approve an emergency purchase resolution;

NOW, THEREFORE, BE IT RESOLVED that the Palisades Park Board of Education hereby declares the roof condition at the Early Childhood Center to be an emergency requiring immediate action; and

BE IT FURTHER RESOLVED that the Superintendent of Schools and the School Business Administrator/Qualified Purchasing Agent are authorized to take all necessary steps to effectuate emergency repairs and stabilization measures, including the award of contracts without public bidding in accordance with N.J.S.A. 18A:18A-7, et seq. to Arco Construction for the _____ in the amount of [\$] to be funded from the _____ account _____; and

BE IT FURTHER RESOLVED that the School Business Administrator shall notify the County Superintendent of Schools of this emergency action as required by law and shall provide the Board with a report of all contracts awarded and expenditures incurred pursuant to this Resolution.

6. AUTHORIZATION FOR TRANSFER FROM CAPITAL RESERVE

WHEREAS, the Palisades Park Board of Education maintains a Capital Reserve Account in accordance with N.J.S.A. 18A:21-2 and 18A:7G-31; and

WHEREAS, the Board has identified the need for an emergent roof replacement project to address deteriorating roofing conditions; and

WHEREAS, the Board wishes to utilize Capital Reserve funds to support this capital improvement.

NOW, THEREFORE, BE IT RESOLVED that the Palisades Park Board of Education hereby approves the transfer of _____ from the Capital Reserve Account to Fund 12 (Capital Outlay) to fund the emergent roof replacement project; and

BE IT FURTHER RESOLVED that the Business Administrator is authorized to take all necessary action to implement this transfer in accordance with applicable New Jersey Department of Education regulations.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Jun Yim	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Ray Park	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Inkyo Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Justin Jeong	☐	☐	☐	☐					

L. PERSONNEL

Consent agenda for Items 1-2 – Sookyung Park

1. RESIGNATION OF STAFF

BE IT RESOLVED, that the Palisades Park Board of Education accepts the following resignations:

Employee Name	Position	Effective
Sarah Murtagh	4th Grade Teacher	June 30, 2026

2. RESIGNATION OF ASSISTANT FOOTBALL COACH

BE IT RESOLVED, that the Palisades Park Board of Education accepts the resignation of Joseph Robinson as the Assistant Football Coach at the Palisades Park Jr/Sr High School.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Jun Yim	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Ray Park	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Inkyo Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Justin Jeong	☐	☐	☐	☐					

M. NEGOTIATIONS

Consent agenda for Item 1 – Ray Park

1. RATIFICATION FOR MEMORANDUM OF AGREEMENT FOR PPSA

BE IT RESOLVED, that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves the Memorandum of Agreement between the Board and the Palisades Park Supervisors Association (PPSA), covering the period from July 1, 2024 through June 30, 2027.

BE IT FURTHER RESOLVED, that the Board authorizes the preparation and execution of a successor collective negotiations agreement consistent with the terms of the ratified Memorandum of Agreement.

N. BUILDINGS AND GROUNDS

O. SCHOOL SAFETY AND SECURITY COMMITTEE

P. COUNTY SCHOOL BOARDS REP/ALTERNATE

Q. EVALUATION ADVISORY COMMITTEE

R. NJ SCHOOL BOARDS LIAISON/ALTERNATE

S. POLICY

T. NEW BUSINESS

U. UNFINISHED BUSINESS

V. AUDIENCE PARTICIPATION

In order to conduct its meetings properly and efficiently, the Board shall require the following procedures to public participation at Board Meetings:

- Any individual desiring to speak shall give his/her name, address and group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its President, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

W. CLOSED SESSION

The Board of Education will convene in Closed Session in accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-12(b)*, for the purpose of discussing:

- Personnel Matters
- Legal Matters

No action will be taken in the Closed Session.

X. ADJOURNMENT