

AMENDED AGENDA

Wednesday, March 11, 2026

Work Session RE: Goals, CSD Board Room @ 5:00 pm

Regular Board Meeting, CSD Board Room @ 6:00 pm

Executive Session

1.0 Meeting Business

Flag Salute

- 1.1 Approval Agenda & 2/11/26, Regular Board Mtg Minutes
- 1.2 Regular Board Meeting April 8, 2026 @ 6:00 pm
- 1.3 First Budget Meeting May 13, 2026 @ 5:00 pm
- 1.4 Regular Board Meeting May 13, 2026 @ 6:00 pm
- 1.5 Second Budget Meeting May 27, 2026 @ 6:00 pm
- 1.6 Special Board Meeting June 10, 2026 @ 5:00 pm

2.0 Presentation

CSD#8 Declining Enrollment Presentation – Wayne Gallagher

3.0 Program Spotlight

Daycare – Amy May

4.0 School/Program Written Reports

- 4.1 Winter Lakes High School
- 4.2 Winter Lakes Elementary
- 4.3 Coquille Jr High School
- 4.4 Coquille Sr High
- 4.5 Coquille Valley Elementary
- 4.6 Lincoln School
- 4.7 Athletic Director
- 4.8 Technology Supervisor
- 4.9 Food Service Supervisor
- 4.10 Transportation Supervisor
- 4.11 School Resource Deputy
- 4.12 Assistant Supervisor
- 4.13 Maintenance Department

5.0 Fiscal Report

- 5.1 Appropriations by Fund & Function
- 5.2 Monthly Summary Report
- 5.3 Object Summary Report

6.0 Superintendent's Report

- 6.1 Correspondence – Yes
- 6.2 Population Report
- 6.3 Daycare Funding Model

AMENDED AGENDA

7.0 **Discussion/Action**

- 7.1 2026 – 2027 School Year Calendar
- 7.2 Resolution #26-02 Surplus four Buses
 - #23 2017 Bluebird 1BAKGCPAHF327971
 - #31 2022 Bluebird 1BABECSA6NF375939
 - #36 2017 Chevrolet 1GB3GSBGXH1108764
 - #40 2016 Chevrolet 1GB6GUBG8G1147280
- 7.3 Purchase of vehicles below Resolution #26-03
 - 2024 Ford Transit 350 10 Passenger ADA Van from Schetky Bus & Van Sales \$82,428.27
 - 2027 IC CE 81 Passenger Bus-RWC ENTERPRISES, LLC(International Dealer) \$199,968.68
- 7.4 Approve list of Admin Contract Status
- 7.5 Approve list of Teacher Contract Status
- 7.6 RFP for new Boiler and Controller @ CHS
- 7.7 Approve Reduction in Force List
- 7.8 Approve Superintendent's Contract
- 7.9 Approve Feasibility Study re: Moving of Radio Station
- 7.10 Financial Resolution #26-04
- 7.11 Approve Girls Golf Coop with Bandon High School

8.0 **Consent Agenda**

- 8.1 Cash Donations
- 8.2 Non-Cash Donations
- 8.3 Resignation – Ashley Sargent – WLHS – Teacher
- 8.4 Resignation – Amy Huckins – CVE – Teacher
- 8.5 Resignation - Alex Gilbert – WLE – Teacher
- 8.6 Resignation - Emma Avina – CVE – Teacher
- 8.7 Resignation - Cayla Painter – LSEL - Teacher
- 8.8 Resignation – Chris Ivy – CHS – Teacher
- 8.9 Resignation – Polly Latta – WLHS - Teacher
- 8.10 Resignation – Aaron Larsen – CHS – Teacher
- 8.12 Resignation – Joan Oakey – WLE - Teacher
- 8.11 First Reading
 - GBEC - Drug-Free Workplace
 - IGD-AR - Policy and Rules for Student Participation in all Extracurricular Activities
 - IKF – Graduation Requirements
 - JO/IGBAB-AR – Education Records/Records of Students with Disabilities Management

AMENDED AGENDA

9.0 **Staff/Public Comments**

*At the discretion of the Board chairman, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing the Board secretary with a completed registration card prior to the Board meeting in order to allow the chairman to provide adequate time for each agenda item. (Please keep all comments to **3 minutes**)*

10.0 **Executive Session**

To consider information or records that are exempt from disclosure by law, including written advice from your attorney. ORS 192.660(2)(f).

To review and evaluate the performance of an officer, employee or staff member if the person does not request an open meeting. This reason for executive session may *not* be used to do a general evaluation of an agency goal, objective or operation or any directive to personnel concerning those subjects. ORS 192.660(2)(i) and 192.660(8).

To conduct labor negotiations, if requested by negotiators for both sides. ORS 192.660(3)

11.0 **Adjournment**

COQUILLE SCHOOL DISTRICT #8
Board of Directors Regular Meeting Minutes
February 11, 2026

Coquille School District Board Room
970 N Central Blvd., Coquille, OR

1.0 Meeting Business

The regular meeting of the **Coquille School District Board of Directors** was called to order on **February 11, 2026** at 6:00 p.m by Board Chair Melinda Millet

Flag Salute

Roll Call

Board Members Present:

Melinda Millet - Present
Marsha Frost - Present
Heather Echavarria - Present
Steve Britton - Present
Sharon Nelson - Present
Kayla Pritchett - Present

Board Members Absent:

Lucas Taylor – Absent

Administration Present:

Wayne Gallagher, Superintendent
Denise Hale, Business Manager
Julie Simpson, Executive Secretary / Board Secretary

Motion by Steve Britton to approve tonight's Agenda and the Regular Board Meeting Minutes from February 11, 2026, and Marsha Frost seconded the motion; it passed unanimously with the following vote:

- Melinda Millet - Aye
- Marsha Frost – Aye
- Kayla Pritchett – Aye
- Steve Britton – Aye
- Heather Echavarria – Aye
- Sharon Nelson - Aye

1.2 Future Meetings

The Board reviewed the upcoming meeting schedule:

- Regular Board Meeting – March 11, 2026
- Regular Board Meeting – April 8, 2026
- First Budget Committee Meeting – May 13, 2026 @ 5:00 PM
- Regular Board Meeting – May 13, 2026
- Second Budget Committee Meeting – May 27, 2026 @ 6:00 PM
- Regular Board Meeting – June 10, 2026

Board members discussed a conflict between the **June 10 board meeting and 8th Grade Graduation**. The Board reached consensus to begin the meeting earlier at **5:00 PM** so members could attend the graduation ceremony. Because the meeting time differs from the regular schedule, it will be posted as a **Special Board Meeting**.

2.0 School Spotlight

Winter Lakes High School – Tiffany Clapper

Principal **Tiffany Clapper** presented the Winter Lakes High School spotlight.

Student **Evette** shared her experience at Winter Lakes High School, describing how the supportive environment helped her regain motivation, recover credits, and pursue a future career in cosmetology.

Academic Advisor **Ms. Snively** presented information regarding college and career readiness opportunities supported through programs such as **TRIO, ASPIRE, and Oregon Goes to College**.

Students participated in several activities including:

- Southern Oregon Trade Careers Expo
- College visits to **Klamath Community College** and **Lane Community College**
- Career Fair at **Ko-Kwel Casino**
- Visits to **Wolf Creek Job Corps** and **Umpqua Community College**
- Guest speakers and scholarship presentations
- Trade school presentations including **Wyotech**

Winter Lakes will host **College and Career Week March 9–12**, including resume workshops and mock interviews with community volunteers.

Principal Clapper reported that **10 students have earned diplomas this year and one student completed a GED as a five-year completer**.

She also highlighted the **Cosmetology CTE program**, including hands-on training and a student-run nail business project.

The Board thanked Winter Lakes staff and students for their presentation.

3.0 Presentation

Senate Bill 141 – Education Accountability Act

Superintendent **Wayne Gallagher** presented an update on the district's work related to **Senate Bill 141**.

More than **60 district staff members** participated in committees reviewing six accountability areas:

- K–2 Attendance
- Third Grade Reading
- Eighth Grade Math
- Ninth Grade On Track
- Four-Year Graduation Rate
- Five-Year Completer

Committees reviewed district data and developed recommendations including improving attendance supports, strengthening instructional alignment, expanding credit recovery options, and maintaining GED/NCRC testing opportunities.

Committee implementation plans will be presented to the Board in **May**, with final approval expected during **June budget adoption**.

4.0 School / Program Written Reports

The Board reviewed written reports from district departments.

4.1 Winter Lakes High School

Board members commented positively on the number of student learning opportunities and field trips.

4.2 WLE / Curriculum Director

Discussion occurred regarding **social studies curriculum review**, with geography identified as a priority area.

4.3 Coquille Jr High School

The **Junior High Showcase** will take place in **March**.

4.4 Coquille Sr High School

Principal **Paige Yi** discussed the **Rural Pathways partnership initiative** connecting high school, community college, and university programs.

4.5 CVE

Upcoming activities include **Dr. Seuss Night**.

4.6 LSEL

Board members referenced classroom activities mentioned in the report.

4.7 Athletic Director

Athletic Director **Tony Jones** was unable to attend due to transporting students. His report included the upcoming athletics schedule. Staff confirmed the district expects to field a **baseball team this season**.

4.8 Technology Supervisor

The Board reviewed the technology department report.

4.9 Food Service Supervisor

Staff explained that local food purchases are supported through the **Farm to School grant program**.

4.10 Transportation Supervisor

The transportation department is upgrading communication equipment to **cellular-based radio systems** for improved communication coverage.

4.11 School Resource Deputy

The Board reviewed the report from **Deputy John Owens**.

4.12 Assistant Superintendent

Assistant Superintendent **Jeff Philley** discussed ongoing repairs to the **Coquille High School boiler**, which were scheduled to be completed the following day.

5.0 Business Manager's Report

Business Manager **Denise** presented the financial report.

Due to a printing error in the packet, corrected copies were provided to board members. The district currently projects an **ending fund balance of approximately \$1,031,000** for the fiscal year.

6.0 Superintendent's Report

Superintendent **Wayne Gallagher** reviewed the district's **population report** and enrollment trends.

Current enrollment is **1,181 students**, which is below the district's projected enrollment. Enrollment is projected to decline to approximately **1,130 students next year**, representing a decrease of approximately **145 students over three years**.

Mr. Gallagher noted that declining enrollment will require the district to evaluate **future staffing levels and operational costs.**

Board members also asked about transportation schedule changes and student access to breakfast. Staff confirmed that **students are able to receive breakfast upon arrival at school.**

7.0 Discussion / Action

7.1 Direct Superintendent to Make \$1.8 Million Budget Reduction

Motion by Steve Britton to table the agenda item directing the superintendent to prepare a **\$1.8 million reduction in next year's budget** pending additional information. Second by Marcia Frost, Motion passed unanimously with the following vote:

- Melinda Millet - Aye
- Marsha Frost – Aye
- Kayla Pritchett – Aye
- Steve Britton – Aye
- Heather Echavarria – Aye
- Sharon Nelson - Aye

8.0 Consent Agenda

Motion by **Heather** Echavaria to approve **Consent Agenda items 8.1 through 8.5:**

- Cash Donations
- Resignation – Tyana Anderson – EA – LSEL
- Resignation – Sonia Amlin – Counselor – CVE
- Resignation – Phillip Johnson – Counselor – LSEL/WLE/WLH
- Resignation – Mike Wallis – Teacher – CJSHS

Second by Marsha Frost, Motion passed unanimously with the following vote:

- Melinda Millet - Aye
- Marsha Frost – Aye
- Kayla Pritchett – Aye
- Steve Britton – Aye
- Heather Echavarria – Aye
- Sharon Nelson - Aye

9.0 Staff / Public Comments

No staff or public comments were received.

10.0 Executive Session

At 6:46 pm the Board met in Executive Session pursuant to:

- **ORS 192.660(2)(f)** – To consider information exempt from disclosure by law, including written advice from your attorney
- **ORS 192.660(2)(i)** – To review and evaluate the performance of an officer, employee, or staff member if the person does not request an open meeting. The reason for executive session may not be used to do a general evaluation of any agency goal, objective or operation or any directive to personnel concerning those subjects.

Following the Executive Session, the Board returned to open session at 7:57 pm

Motion by Heather Echavarria to **direct the Superintendent to prepare a \$1.8 million reduction in the district's budget for the upcoming school year.**

Second by Sharon Nelson, Motion passed unanimously with the following vote:

- Melinda Millet - Aye
 - Marsha Frost – Aye
 - Kayla Pritchett – Aye
 - Steve Britton – AyeMinutes
 - Heather Echavarria – Aye
 - Sharon Nelson - Aye
-

11.0 Adjournment

Board Chair adjourned the meeting at 7:59 pm.



Cognille

School District #8

Section 4

Written Reports



Coquille

School District #8

Declining Enrollment

- Staffing must match Students - "Right Size"
- Maintain Programs for Students
- Look for Targeted Spending Opportunities



Coquille

School District #8

Coquille School District Declining Enrollment

2022-23		2023-24		2024-25		2025-26	
October	1248	October	1270	October	1232	October	1194
November	1257	November	1279	November	1235	November	1188
December	1253	December	1267	December	1232	December	1182
January	1261	January	1277	January	1238	January	1181
Februrary	1274	Februrary	1280	Februrary	1236	February	1171
March	1286	March	1278	March	1224	March	?
April	1286	April	1272	April	1226	April	?
Average	1266	Average	1275	Average	1232	Average	1183
		Increase	9	Decline	-43	Decline	-49

*Budget Enrollment Projection by Year

1340

1240

1220

1200

*2026-2027 Enrollment Projection

1130

Grand Total

145

Students Decrease

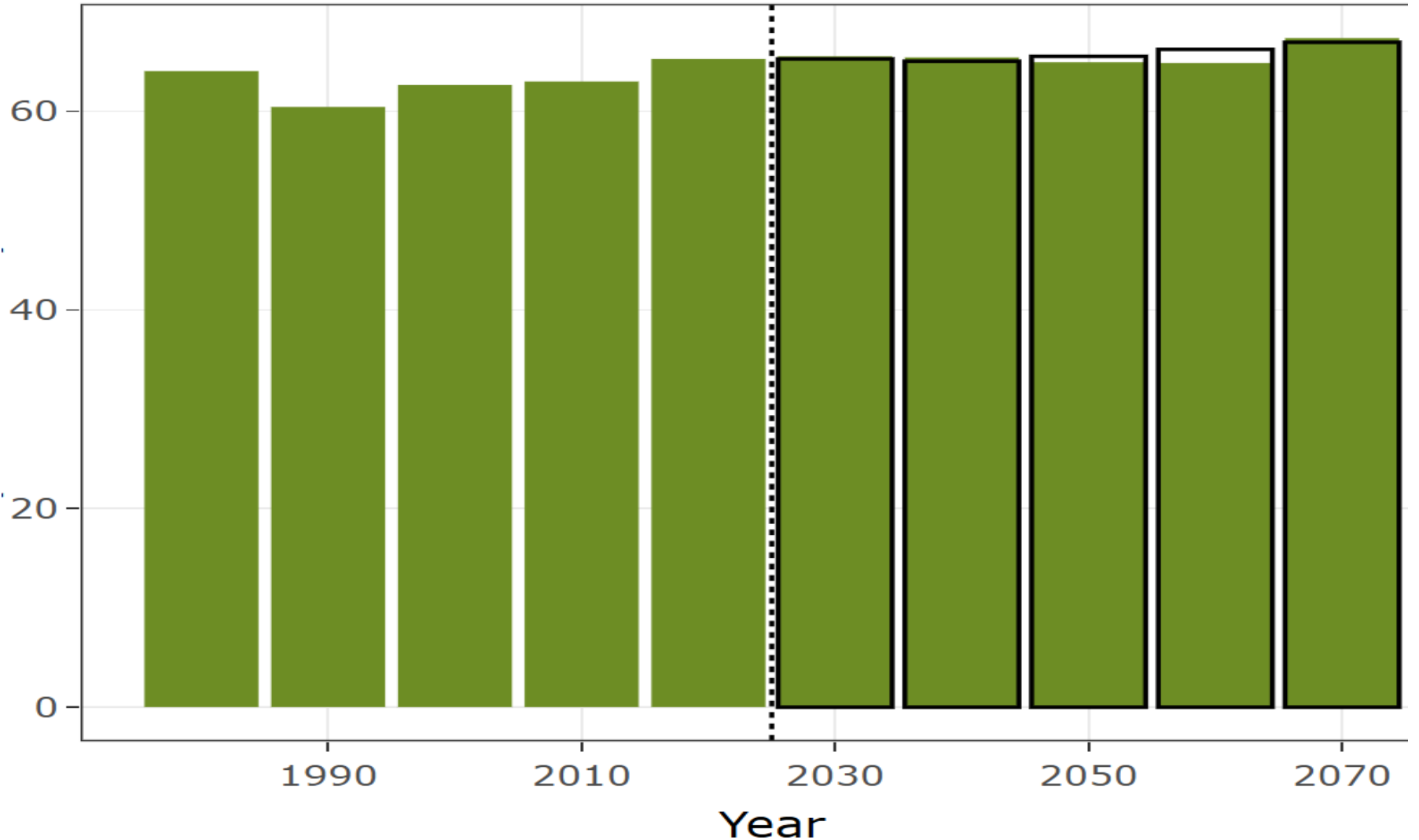
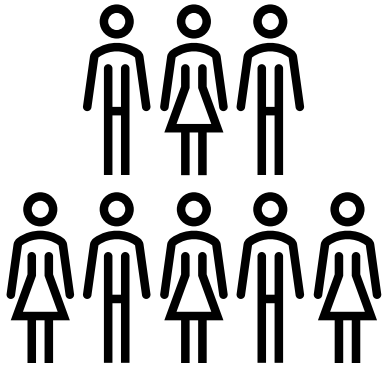


Coquille

School District #8

Coos County Population Change

Numbers are in
the thousands

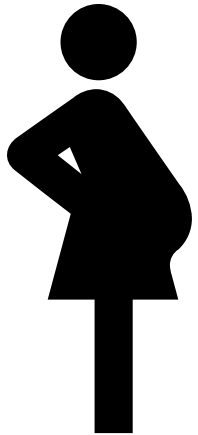




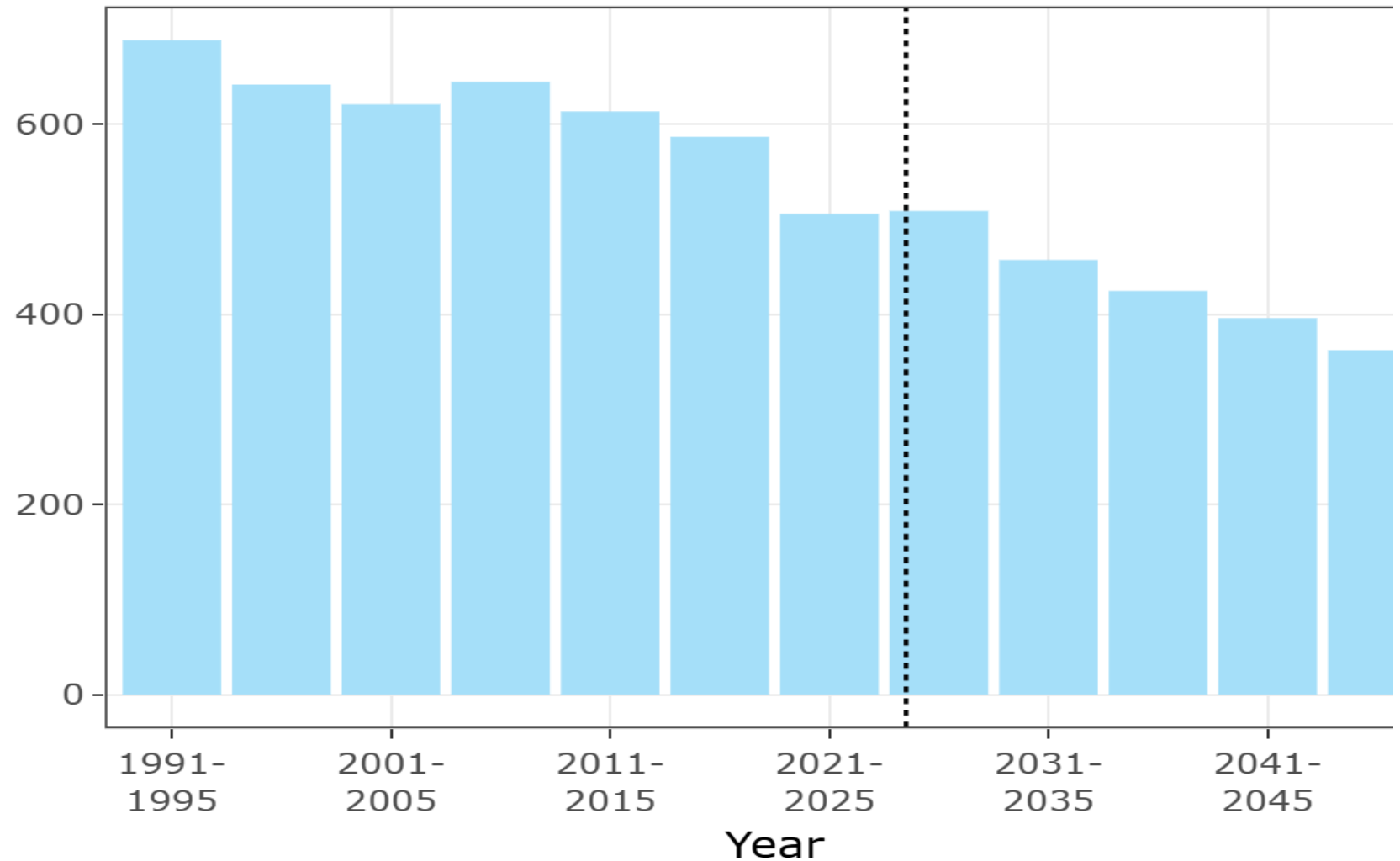
Coquille

School District #8

Births Per Year

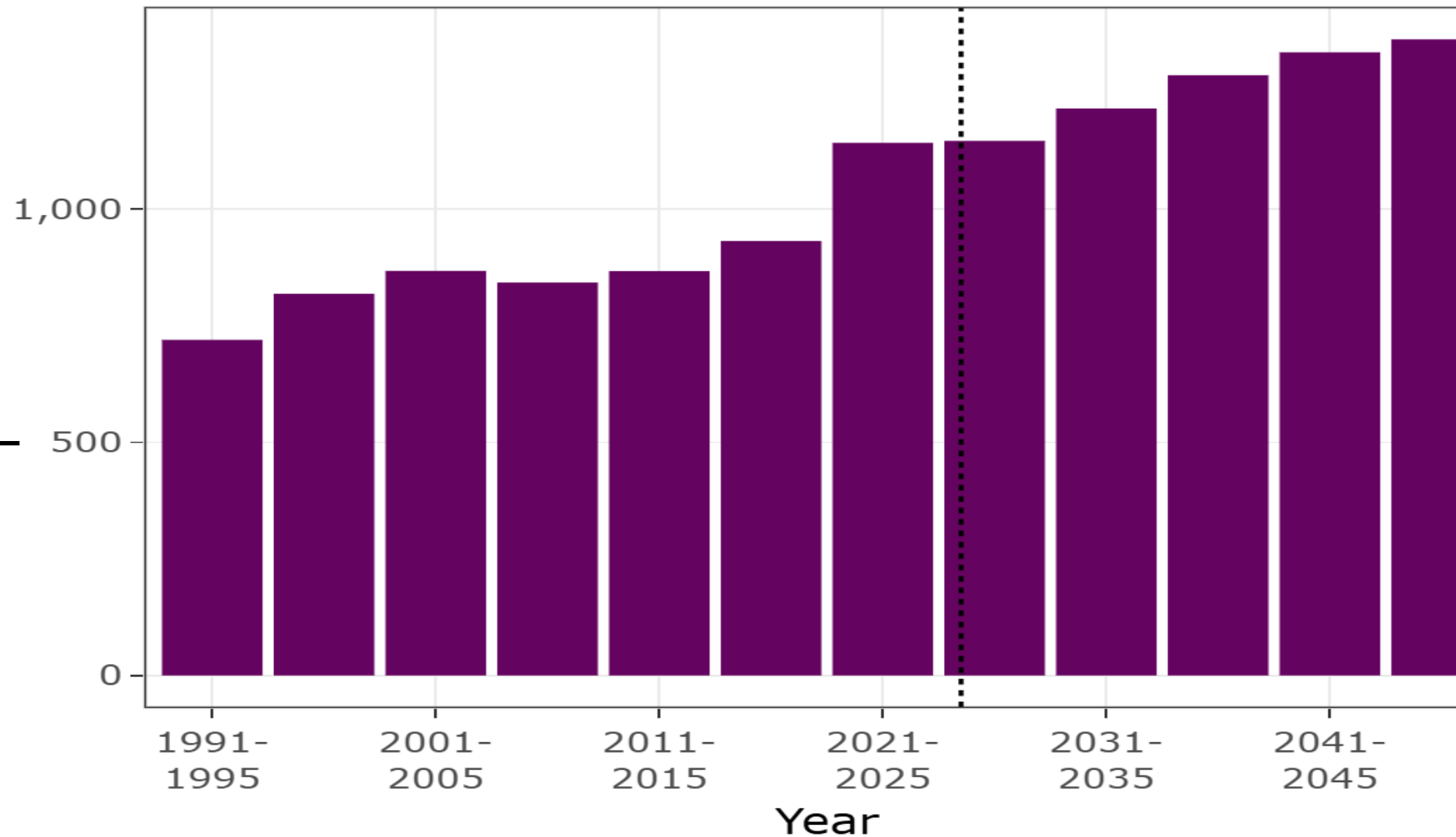


Coos County Birth Projections



Coos County Death Projections

Annual
Deaths





Coquille
School District #8

THE MATH

- 2025/26 Budget Number **1200.**
- Actual Average # - **1183 = -17**
- 2026/27 Budget Number **1130.**
- **1200-1130 = -70**
- 2026/27 Reduction of Students. **70 + 17 = 87 Students**
- The Cost- **87 students x \$11,940 = \$1,038,780**



Coquille

School District #8

REVENUE

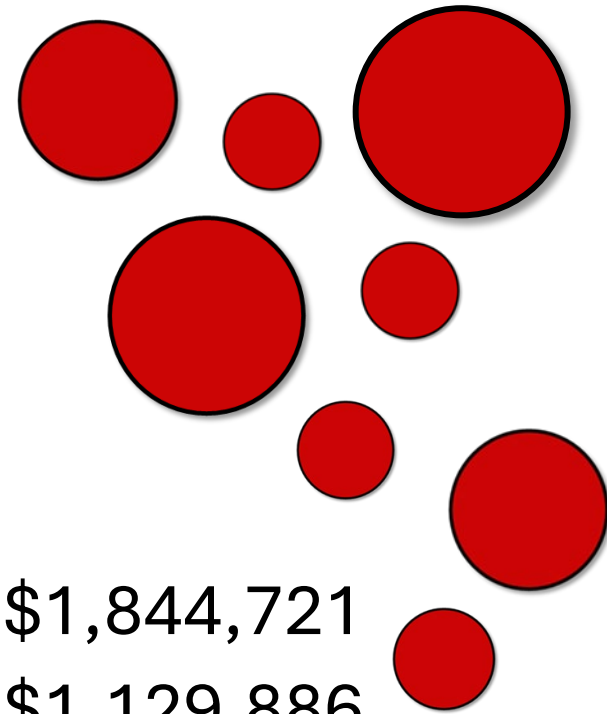
• Current year Taxes	\$2,824,022
• Prior year Taxes	\$100,000
• Interest on Investments	\$230,000
• Admission	\$28,000
• Child Development Center	\$135,000
• Rental Fees	\$25,000
• Miscellaneous	\$100,000
• State School Fund-General	\$14,450,200
• Beginning Fund Balance	\$1,900,000
• Other Revenue Funds	<u>\$188,927</u>
• Total Estimated Revenue 25/26	\$19,981,149



Coquille

School District #8

ROLL-UP COST



- **26/27 Projected Roll-Up Costs**

- *Salary and Benefits*

- Admin

- Confidential

- Certified Staff

- Classified Staff

- Athletics/Extra Duty

- All other Costs

- **Total Projected Roll-Up Costs**

\$1,844,721

\$1,129,886

\$7,552,698

\$4,230,621

\$662,822

\$5,941,159

\$21,361,907



ALL OTHER COSTS PROJECTED

• Debt Payments	\$850,000
• Electricity/Water/Sewer/Garbage	\$276,150
• Fuel for Buses/Fuel for Heating	\$127,050
• Supplies	\$1,066,800
• Maintenance of Buildings	\$435,750
• CJSHS Heating/Boiler	\$350,000
• Other Projected Costs	\$1,835,409
• Contingency Dollars	<u>\$1,000,000</u>



- Total Projected Costs \$21,361,907
- Total Estimated Revenue \$19,981,149
- **Current Estimated Budget Shortfall \$1,380,758**





Coquille

School District #8

• Current Estimated Budget Shortfall	\$ 1,380,758
• School Board Directive to cut	\$1,800,000
• Strategic Moves to create Savings	<u>\$1,759,323</u>
• Available Funds to add back	\$ 378,565

Staffing Levels for the 2026-2027 School Year

Enrollment Projection

120	333	366	201	110	1130	26-27 Estimate
1 to 20	1 to 19.5	1 to 20	1 to 22	1 to 22	Teacher Student Ratio by building	

LSEL	Staff	CVE	Staff	CJSHS	Staff	WLHS	Staff	WLE	Staff	District	Staff	26/27	24/25
										Wide		Total	Total
1	Admin	2	Admin	2.5	Admin	1	Admin	1	Admin	2	Admin	9.5	10
6	Teachers	17	Teachers	18	Teachers	7	Teachers	4	Teachers	0	Teachers	52	59
0.2	SPED	1.8	SPED	2	SPED	2	SPED	1	SPED	0	SPED	7	8.6
2	Secretaries	2	Secretaries	2	Secretaries	3	Secretaries	1	Secretaries	2	Secretaries	12	13
1.5	Custodians	2	Custodians	2.5	Custodians	0.4	Custodians	0.4	Custodians	0.2	Custodians	7	8
7	EA-GEN	6	EA-GEN	2	EA-GEN	2	EA-GEN	1	EA-GEN	0	EA-GEN	18	19
2	EA-SPED	5	EA-SPED	9	EA-SPED	2	EA-SPED	4	EA-SPED	0	EA-SPED	22	19
1.75	Cooks	2.5	Cooks	3	Cooks	0	Cooks	0	Cooks	0	Cooks	7.25	7.6
0	Library	1	Library	1	Library	0	Library	0	Library	0	Library	2	2
1	TOSA	0	TOSA	1	TOSA	0	TOSA	0	TOSA	0	TOSA	2	1
1	Para Pro									0	Para Pro	1	2
										3	Daycare EA	3	4
										8.7	Confidential	8.7	9
										5	Bus Drivers	5	7
										1	Maintenance	1	2
										1	SLP	1	1.8
										2	SLPA	2	1
										1	Tech I/Tech A	1	2
										0	SEL Counselors	0	3
23.45	Total Staff	39.3	Total Staff	43	Total Staff	17.4	Total Staff	12.4	Total Staff	25.9	Total Staff	161.45	179
2.3	Reduction	2.2	Reduction	3	Reduction	1.25	Reduction	1.85	Reduction	4	Reduction	14.6	

Oregon Legislative Night January 5, 2025



2026 Oregon Education Advocacy Day Group





Coquille
School District #8



KEY DATES

- March 6th -2026- 2027 State School Fund Estimate will be released
- March 13th- Short Session of the Oregon State Legislature ends
- April 9th-Kindergarten Round-Up
- May 13th-First Budget Committee reading of the 2026/27 budget.
- May 27th-Second Budget Committee Meeting
- June 10th-Public Hearing and School Board Adopt the 2026/27 budget.

Current Daycare Model

- Serving children aged 30 months up to age 10
- 2 locations: CVE & Lincoln
- Hourly, Drop-In Model
- \$4.10 an hour

Current Challenges

- Planning for Accurate Staffing
- Operational Efficiency
- Ever-Increasing Waitlist

Pricing Logic

→ This is not a price hike!

→ Simply Math...

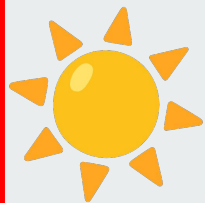
◆ \$4.10

◆ Hours of Care in a Day

◆ Number of Days in a Month

→ Rent a Slot instead of Pay by the Hour

Menu Options for Families



Full-Day Care and Summer

7:00 AM to 5:30 PM

10.5 hours of care per day

Preschool Access for 3-year-olds

(3 years on or before September 1st)

\$850 per month

Menu Options for Families



Half-Day Care

Designed for 30 months up to PreSchool or Summer

7:00 AM to 12:30 PM

or

12:00-5:30 PM

5.5 hours of care per day

\$425 per month

Menu Options for Families



Pre Kindergarten Wrap Around

Designed for students enrolled in AM or PM Pre-K

6.5 hours of care per day

Includes before and after school care

(4 years on or before September 1st)

\$525 per month

Menu Options for Families



Before-School Care

7:00-7:45

45 minutes of care per day

\$60 per month

Menu Options for Families



After-School Care

Designed for students enrolled in Kindergarten up through 6th Grade

Targeted Tutoring, Supervision, & Enrichment

3:00 PM to 5:30 PM

2.5 hours of care per day

\$200 per month

Other Logistics

- 10% Sibling Discount
- 10% Discount if 3 months paid in full with check or cash
or
- 5% Discount if 3 months paid in full with card
- 3 month commitment for families
- 30 day notice prior to ending services

Comparison

Coquille's Daycare	Daycare Facility A	Daycare Facility B	Daycare Facility C
Full-Time Care	Full-Time Care	Full-Time Care	Full-Time Care
7:00-5:30	7:30-5:30	7:00-5:30	7:15-5:15
10.5 hours	10 hours	10.5 hours	10 hours
\$850	\$800	\$1,400	\$1,000
Half-Day Care	Half-Day Care		Half-Day Care
7:00-12:30 or 12:00-5:30	7:30-12:30		Unknown
5.5 hours	5 hours		5 hours
\$425	\$550		\$500

Coquille's Daycare	Daycare Facility A	Daycare Facility B	After School Program
After School Care	After School Care	School Aged Children	After School Care
3:00 PM -5:30 PM	3:00 PM -5:30 PM (M-TH) 12:30 PM -5:30 PM (F)	3:00-5:30	3:00-5:30
2.5 hours (M-F)	2.5 hours (M-TH) 5 hours (F)	2.5 hours	2.5 hours
\$200	\$350	\$800	\$10 per day \$200

Next Steps

- Individual Conversations with Current Families to Bridge to New Care Plan Menu
- April 9th Prek and Kindergarten Round Up
 - ◆ 5:00-6:30
- Open House on Thursday, May 7th
- Grand ReOpening on Tuesday, June 30th

Benefits

- Hire Additional Staff
- Support a Dedicated Preschool Program
- Offer Targeted Tutoring
- Expand our Reach
 - ◆ Clear the Waitlist
 - ◆ Serve Student through 6th Grade



WLHS

March 2026

College and Career Month

- March 2nd-5th: Conference Week
- March 2nd-5th: Classified Appreciation Week.
- March 9th-12th: College and Career Week
- March 11th: Board Meeting 6pm
- March 12th: Coquille Career Fair Field Trip
- March 19th: College 101 Field Trip SOCC
- March 23rd-27th Spring Break

LEARNING FOCUS

- College and Career Ready
- On track towards graduation

INVITATION

- Come volunteer to help our students with interviews and resume writing.



COQUILLE SCHOOL DISTRICT #8

March 11, 2026

Two reports in one! Sinko Says...

CURRICULUM DIRECTOR

The social science text adoption team convened on January 8, 2026. This content area text adoption will encompass grades 5-12, using IXL for younger students. Specific courses taught within this area include World History; US History (grades 8 and 12), Government/Civics, Economics, Personal Finance/College and Career Readiness, and Geography. There is also an elective offered at CJSHS: American Native history. The junior-senior staff is hoping to maintain the current publisher/text choices presently used; they will compare the revisions made for 2025-2027 to determine what titles may need to be purchased. Our next step is obtaining perusal materials and quotes for grades 7-12 from current publishers; for grades 5 and 6, we will request perusal copies of highly rated contenders from ODE. The junior-senior high states that Geography is the specific area within Social Sciences that must be updated. CJSHS adopted a Personal Finance text in the 2024-2025 school year- in advance of the implementation of this re-implemented social science content area. We will meet again in March to discuss the perusal materials review. We plan to make our recommendations of specific titles/ publishers to the Board at the April 8th Board meeting.

The split professional development/teacher workdays have been successful. The Winter Lakes Elementary teachers brainstormed WLE schedule structure for next year and had rich conversations about curriculum/instruction. Teachers held targeted conferences on Friday, March 6th for students with attendance, behavior, or academic concerns.

Denese and I met with our ODE liaison about our Federal Title audit. With just a few small items to address, we were complimented as a district for the ease of readability of our documents. Huge thanks and gratitude to Denese, Jeff, Wayne, and Rachel for their efforts!

Armando Ruiz, Airika Cagley, Aaron Larson, and I will attend the COSA English Language Learner/Multilingual Learner Conference on March 12-13. We will share our learning with our district after that time.

State testing for our Multilingual students as well as students in grades 3-8 and 11 is beginning in full force after Spring Vacation at all campuses.

GRANTS

Denese gave support in our reporting on the COPS grant we received last year.

WINTER LAKES PRINCIPAL

Students and families were invited for targeted conferences on March 6th. Ms. Mary's class adopted a float and names it "Voytech." The Float Viz program is sponsored by Global Ocean Biogeogchemistry Array (GO-BGC.) From the website, "adopt a float is a **multidisciplinary educational program** that offers students the opportunity to **explore the global ocean** and how crucial its study is to better understand and protect it. By adopting an underwater robot of the "profiling float" type, students and their teachers (from primary and secondary school levels of all countries around the world) are welcomed and guided to approach Ocean topics."

Mrs. Gallagher started a weekly after school Creativity Club for students in grades 6-8. Huge thanks to her for volunteering to support this endeavor!

Our student voice team selected Dr. Seuss Spirit Week themes: Monday – Mismatch; Tuesday- Animal Print; Wednesday – Favorite Dr. Seuss Character; Thursday – Creative headwear. Our student voice team also selected the theme for our February family engagement night: Game Night! About 25 folks attended and assembled puzzles, played Jenga, Sorry, and other favorites. Ms. Ericka set a beautiful table of refreshments for our families. Thanks to Ms. Letty, Ms. Mary, and Ms. Ericka for their volunteer support at this event.

We are grateful for the delivery of the storage shed donated by WLHS Construction class. This will allow us to centralize custodial supplies for our campus.

We received an incredibly generous donation of \$400 from the Pioneer United Methodist Church for use to support our students. We are so fortunate to have benefactors in our community.

Please join us for our next family engagement night, April 30. We plan to have some plant starts/crafts available for purchase.



COQUILLE JUNIOR HIGH SCHOOL REPORT

CALENDAR

March 7th	Oregon Battle Of the Books @ Roseburg
March 9th	Spring Sports Practice Begins
March 10th	Junior High Showcase- CJSHS 6:00-7:15 PM
March 18	Freshman Orientation Night 6:00 PM CHS
March 19	Social Studies Textbook Adoption Meeting
March 20	Jr. High Forecasting
March 23-27	Spring Break

Junior High Instructional Focus

- **Mathematics:** 7th grade Math students are learning Geometric functions and terminology that will be required to show mastery of concepts. 8th grade Math students are discovering how to use Scatter Plots to determine the relationship between two variables. The annual Junior High Showcase will feature the cross-curricular presentations that the 7th and 8th graders have recently completed.
- **Social Studies:** 7th grade Social Studies students are learning about the geographical regions of the Mediterranean and ancient civilizations from there, while the 8th grade students are comparing and contrasting the United States' republican form of government to direct democracy, theocracy, oligarchy, authoritarianism, and monarchy. The Junior High Showcase will feature the cross-curricular presentations that both junior high grades have completed.
- **Science:** 7th grade Science students have begun their introduction to the periodic table and its relative properties, 8th grade students are learning the aspects of atomic properties and their variances. The annual Junior High Showcase will feature the cross-curricular presentations that the 7th and 8th graders have recently completed.
- **English Language Arts:** 7th grade ELA students are working on Informative writing while 8th grade students are engaged with Argumentative. The Junior High Showcase will feature the cross-curricular presentations that both junior high grades have completed.

Community Engagement This Spring

We invite the board and our community to see the great work happening on campus. Spend an evening enjoying the wonderful projects that 7th and 8th grade students will be displaying at their Junior High Showcase. It is a cross-curricular activity all junior high students participate in

and culminates with interactive presentations in the high school gym. It has become a renowned middle school tradition at Coquille Junior High. Our Spring athletics season will be starting for boy's and girl's track as well as for our inaugural Junior High girl's softball and boy's baseball programs. Your support at these events is a powerful motivator for our students.



COQUILLE HIGH SCHOOL REPORT

CALENDAR

March 3	NHS Application Overview Meeting
March 4	ELPA Testing Begins
March 4	11 th Grade Forecasting
March 4	Junior High Band Festival
March 6	ASB Constitution Committee Meeting
March 7	Junior High OBOB Tournament @ Roseburg
March 7	Solo/Ensemble Festival
March 8	Chess Quads Tournament
March 9	11 th Grade ELA SBAC Testing Begins
March 9	9 th Grade Forecasting
March 10	Junior High Showcase
March 10	10 th Grade Forecasting
March 10-14	Yi @ Rural Pathways Conference
March 11	Knowledge Bowl Tournament
March 13	Clambake Festival
March 14	Project Graduation Dinner and Auction
March 17	NHS Applications Due
March 18	Freshman Orientation Night (Current 8 th Grade Students)
March 19	College 101 @ SWOCC All Juniors
March 19	Social Studies Textbook Adoption Meeting
March 20	Junior High Forecasting
March 23-27	Spring Break
March 23	Chess – CHS Library
March 29	Chess Quads – CHS Library

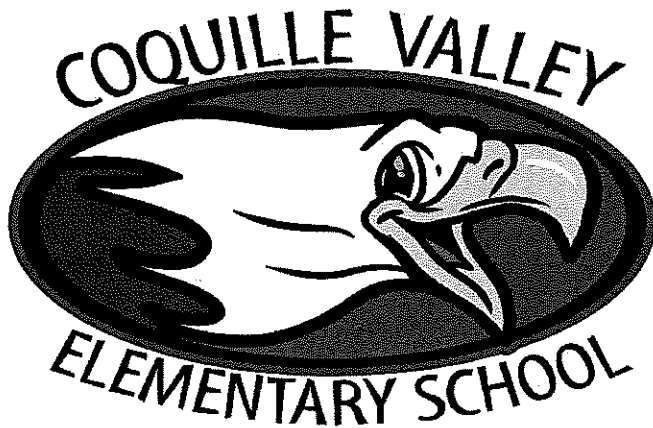
LEARNING FOCUS

Students and teachers are currently preparing for the upcoming Smarter Balanced Assessment Consortium (SBAC) testing this spring. Staff have been reviewing testing procedures, ensuring technology readiness, and providing students with opportunities to practice the types of questions and tasks they will encounter on the assessment. Teachers have also been reinforcing key skills in reading, writing, and critical thinking that align with the SBAC format. Our 11th grade students will begin the English Language Arts (ELA) portion of the assessment on March 9. We appreciate the efforts of our teachers in supporting students throughout this preparation process and helping ensure that students are ready to demonstrate their learning.

P l e a s e J o i n U s !

School board members are invited to come support our Coquille Junior Senior High School Jazz Band as they perform at the Clam Bake Festival at the Mill Casino on March 13. This event provides a wonderful opportunity for our students to showcase their musical talents while representing our school and community. We are proud of the dedication and hard work our band students and director have put into preparing for this performance, and we would love for board members to join us in celebrating their efforts.

Coquille Valley Elementary School Board Report for 3/11/2026



March Calendar: 16 student contact days

Week of March 2- Classified Appreciation and Read Across America week!

March 3- PTK meeting at the District Office 7 pm

March 4- Dr. Seuss Night 5:30-7:00 pm

March 5- Last Day to meet AR goal

March 6- Parent-Teacher conferences/No School

March 10- How To Train Your Dragon at Sawdust Theatre AR reward 5/6

March 11- Minecraft at Sawdust Theatre AR reward 2-4th grades

Week of March 16- ELPA (English Language Proficiency) state testing begins

March 19- Eagle Assemblies

March 23-27- Spring Break

Classified Staff Appreciation: "Paving Pathways to Student Success"

This week, CVE is proudly celebrating Classified School Employees Week. Our classified staff are the backbone of our school—from keeping our halls clean and our students fed to providing vital instructional support and safe transportation. We want to extend a huge "Thank You" to these dedicated professionals for the heart they pour into our students every day.

Literacy & Community Engagement

Dr. Seuss Night on Wednesday evening was a resounding success! The building was buzzing with energy as families joined us to celebrate the joy of reading. We want to thank the staff and volunteers who helped us have a memorable evening, and for building the bridge between home and school. The high turnout speaks to the amazing support of our CVE families.

Parent-Teacher Partnerships

Our Parent-Teacher Conference Day on Friday, March 6th, was highly productive. These meetings provide a vital opportunity for our educators and families to align student progress and set goals for the remainder of the year. We appreciate the high level of engagement from our parents and the flexibility of our staff in ensuring every family had the opportunity to connect. I want to make sure the school board knows that conferences are available for any parent that would like to request a parent/teacher conference at CVE.

Student Achievement & AR Rewards

The drive for literacy continues as students worked hard to meet their Accelerated Reader (AR) goals by the Thursday, March 5th deadline. To celebrate their hard work and dedication to reading, qualifying students received a special reward, a trip to the Sawdust Theatre for a private movie screening and treats! We were thrilled to partner with a local landmark to reward our students' academic persistence.

Strategic Preparation for (OSAS) Oregon Statewide Assessments:

As we approach the spring assessment window, our 3rd through 6th-grade students and staff are working diligently to prepare for the upcoming OSAS. All 3rd-6th grade students will take the ELA and Math standardized assessments, and 5th grade will also take the Science test. To meet this challenge, our educators have been intentionally integrating the rigor of these standards into daily instruction, and performance tasks to familiarize students with the critical thinking and multi-step problem-solving required by the state. We are incredibly proud of the persistence our students are showing as they tackle complex texts and explain their mathematical reasoning. This "all-in" collaborative effort ensures our students are not merely "test-ready," but are equipped with the foundational skills essential for long-term academic success.



LINCOLN SCHOOL OF EARLY LEARNING

1366 N. Gould St, Coquille, OR 97423 /541-396-2811/ Fax:541-396-7351

Amy May, Principal

Lincoln School of Early Learning – March Board Report

March Calendar:

2-6: Read Across America & Classified Appreciation Week

5: Lion Paw Assembly @ 9:00

5: Evening Conferences

6: No School: Conferences

9: Spring Picture Day

11: Board Meeting @ 6:00

12: Fire Drill @ 9:30

23-27: Spring Break



TWINS... on twin day!

Learning-Focused

This week, we've had the joy of celebrating our incredible and dedicated classified staff! From supporting instruction, supervising lunchtimes, and being the friendly faces who build relationships, these team members are the heartbeat of our school. We are so grateful for every single one of our classified staff.

Conference week is here! Conferences are an opportunity to partner with our Lincoln families and celebrate the amazing growth of our students. Teachers share the big wins and help students and families map out new goals and strategies.

Invitation

We are pleased to announce that Pre-K and Kindergarten Round-Up is just around the corner. This event is a vital part of our planning process, as it ensures we have accurate enrollment numbers to properly staff our classrooms for the upcoming year. We invite you to join us to meet our teachers and learn more about our Pre-K and Kindergarten programs. We look forward to seeing you on Thursday, April 9th from 5:00-6:30

Coquille High School Athletic Director Report

March 2026

Calendar:

Sports You schedule for the next month is on the following pages.

Areas of Focus and Note:

Paisley Morrison again won the 140 lb. State Championship. This makes Paisley a two-time state champion as a sophomore. On the boys' side, five wrestlers were state qualifiers. The boys' team were special district runners-up, just a few points behind champion Pleasant Hill. The girls' team finished 8th out of 43 teams in the 4A/3A/2A/1A special district.

Girls' basketball advanced to the state play-offs but fell to Pleasant Hill in the second round.

The CHS high school JV chess team recently placed 2nd in the 1A-3A division of the team state tournament.

The 2026-2027 football and volleyball schedules are complete and posted on Sports You, as well as the league schedule for basketball.

The CHS Trap Team is organizing for their fourth year.

Baseball and golf are returning to the spring sports field at CHS as well as the OSAA emerging sport of girls' flag football.

Junior High track and field practice began on March 9th. High school spring sports began practice on March 2nd.

Junior High baseball and softball coaches have been hired and practices will start soon.

Spring sports schedules are posted on Sports You, the OSAA website and athletic.net for track & field.

Invitation:

Project Graduation is hosting a dinner/auction on March 14th at the Community Building.

March 18, 2026**Wednesday**

- All-day ● CHS Cheer
- 12:00 pm - 12:00 am ● State FFA Convention
- 4:00 pm - 11:59 pm ● Baseball v Waldport
- 4:00 pm - 11:59 pm ● Softball v Waldport

March 19, 2026**Thursday**

- All-day ● CHS Cheer
- All-day ● State FFA Convention
- 4:00 pm - 11:59 pm ● HS T & F @ Siuslaw

March 20, 2026**Friday**

- 12:00 am - 6:00 pm ● CHS Cheer
- All-day ● State FFA Convention
- 4:00 pm - 11:59 pm ● Softball v Bandon

March 21, 2026**Saturday**

- All-day ● State FFA Convention
- 12:00 pm - 11:59 pm ● Baseball v Neah-Kah-Nie

March 22, 2026**Sunday**

- 12:00 am - 1:00 pm ● State FFA Convention

March 24, 2026**Tuesday**

- 12:00 pm - 11:59 pm ● Softball v Elmira
- 2:00 pm - 11:59 pm ● Softball v Elmira

March 26, 2026**Thursday**

- All-day ● Multiple Softball games at Creswell

March 28, 2026**Saturday**

- 12:00 pm - 11:59 pm ● Softball v Vernonia

March 30, 2026**Monday**

- 6:00 pm - 8:00 pm ● Cheer Parent Meeting/Fitting

March 31, 2026**Tuesday**
3/11

3:15 pm - 4:15 pm ● Cheer meeting

4:00 pm - 11:59 pm ● High School Baseball v Reedsport

April 2, 2026

Thursday

4:30 pm - 11:59 pm ● Softball v UVC

April 3, 2026

Friday

All-day ● Oregon Relays

9:00 am - 11:59 pm ● District Floriculture & Milk Quality

3:00 pm - 11:59 pm ● Baseball @ Cottage Grove

4:00 pm - 11:59 pm ● Coquille Twilight

5:00 pm - 11:59 pm ● Baseball @ Cottage Grove

April 4, 2026

Saturday

All-day ● Oregon Relays

April 7, 2026

Tuesday

4:00 pm - 11:59 pm ● Baseball @ Glendale

4:00 pm - 11:59 pm ● Softball @ Glendale

April 8, 2026

Wednesday

All-day ● Flag Football v Grants Pass & Eagle Point

April 9, 2026

Thursday

4:00 pm - 11:59 pm ● Softball @ Powers

April 10, 2026

Friday

All-day ● Flag Football v Springfield @ North Bend

10:00 am - 11:00 am ● District Meats

April 11, 2026

Saturday

All-day ● HS T & F @ Prefontaine Rotary

April 14, 2026

Tuesday

4:30 pm - 11:59 pm ● Baseball v Douglas

4:30 pm - 11:59 pm ● Softball v Douglas

April 16, 2026

Thursday



Coquille School District Technology Report

3-3-2026

The last few weeks feel like they have flown by. We have been doing a lot of things here in the IT department. This is the time of year we begin gearing up for our spring and summer projects. Recently, we have been finishing the installation of some video cameras that were purchased to add to and replace camera positions for our districts surveillance systems. We replaced a malfunctioning Wi-Fi bridge that was being used to support a camera location on our CVE playground with this replacement we now have a functioning camera in this location once again.

We are still working on cleaning out previously used technology spaces including the previous data center at Lincoln school and the previous technology department workspace at CVE. We are currently sorting out the remaining items trying to establish what is destined for the dump, or recycling, or what might still have some use.

We recently encountered an issue with our KRWL antenna cabling. This initiated us to have a radio engineer from Eugene OR come to site to re-do an antenna cable termination. While the technician was here, we asked if they could help us figure out why our radio transmitter was only transmitting at 1/3rd power. The radio engineer spent a good couple of hours doing a survey of our antenna system and found some problems that need to be addressed. A report was prepared detailing these issues, some of these issues if left unrepaired could lead to damaged equipment. These issues are what have given way to the KRWL feasibility study we have gathered quotes to be reviewed.

Recently, I have been working on a project of re-organizing our district domains in our Google workspace. Currently, I have been working on proving ownership of the "coquille.k12.or.us" domain thru verification to Google, so that once ownership is verified, we can add this domain to our currently used Google Workspace. The end goal of this project is for CSD staff to only have one account and that be a user@coquille.k12.or.us account. This would eliminate the need for our staff members to have a "@csd8.info" account and a "@coquille.k12.or.us" account if this works as I see that it may this would be a much better functionality for district staff.

On the Horizon, we are getting spring and summer projects organized, e-rate completion, installation of remaining cameras, auditing of user accounts in all systems, finally we are working to refine our next school year online registration form.

Respectfully,

A handwritten signature in black ink, appearing to read 'Sean Wirebaugh', is written over a light blue horizontal line.

Sean Wirebaugh, Technology Director

FOOD SERVICE FEBRUARY AT A GLANCE

Total Days with staff out: 10

Total meal service days: 18

75 sack lunches were sent out in February.

USDA commodity order for 2026-27 school year complete.

Breakfast After the Bell (BATB) Grant Training completed February 24th.

-Grant to be used to purchase equipment.

LOOKING AHEAD IN MARCH

Catering Opportunities:

Classified appreciation cookies, baked potato bar, board meeting meal

USDA commodity delivery: March 18th

Sack lunches will be available for students going on field trips or athletic trips.

SFSP: Summer meals (7) meal stops.

Coquille: 5

Myrtle Point: 1

Powers: 1

SFSP Yearly training: March 31, 2026

Transportation: March 2026

Transportation Fleet Reduction and Future Vehicle Purchases

As directed by Superintendent Gallagher, I conducted a review of buses currently idle and not regularly utilized within our fleet. Through this review, I identified four buses that can be reduced from service without impacting operations.

I contacted more than 40 transportation entities across Oregon and successfully secured offers totaling **\$165,000** for the four buses. We are requesting approval to sell these vehicles and allocate the proceeds toward two future purchases. This action strengthens our long-term depreciation investment strategy. This still allows us to have spare buses to meet the home-to-school routes and athletics and educational trips.

I have also received the updated ODE Depreciation Report for fiscal year ending 2025. The report now reflects our new transportation facility and two recently purchased minibuses as depreciable assets. As a result, our annual depreciation reimbursement will increase to **just over \$237,000** for this fiscal year.

Proposed Future Purchases

1. 2024 Ford Transit 10-Passenger ADA Wheelchair Van

We are recommending the purchase of a new 2024 Ford Transit ADA wheelchair van. This vehicle is currently overstock, allowing us to purchase it at a discounted price of **\$82,428.27** (regularly priced at over \$100,000).

This van will:

- Provide transportation support for wheelchair-accessible students
- Support our athletic programs
- Increase flexibility in special transportation needs

The wheelchair lift is rear-mounted, and the seating configuration allows seats to flip up to accommodate a wheelchair safely and efficiently.

2. 2027 IC CE 81-Passenger School Bus

As part of my evaluation goals, I was tasked with researching and recommending a new bus purchase. Historically, our standard purchases have been Blue Bird. The cost of a Blue Bird, the same as what we have, is over \$230,000 without incorporating many updated safety and operational features.

After reviewing available options, I recommend the **IC CE 81-Passenger School Bus**, manufactured by **IC Bus** (a subsidiary of **International Motors**) for **\$199,968.68**.

One significant advantage of transitioning to IC Bus is that the mechanical components align with International truck systems. Additionally, the nearest service center is in Eugene rather than east of Portland, improving service access and reducing downtime. Delivery would be in July or August.

Key Features Include:

- Air disc brakes (front and rear)
- Bendix Intellipark electronic park brake
- 100-gallon fuel tank
- On-Spot automatic tire chains
- 360° IC Bus full-view backup camera system (monitor integrated into interior mirror)
- Full LED lighting package
- Post-trip child-check inspection system (“Leave No Student Behind”)
- Illuminated destination signs (front and rear)
- Tire pressure monitoring system
- Fully air-conditioned cabin
- Right and left mid exterior storage compartments

Please see the attached brochure! These features represent significant upgrades in safety, efficiency, and driver support compared to what we normally buy at a higher cost.

Thank you for your consideration of this proposal. If you have any questions or would like additional information, please do not hesitate to reach out.

Respectfully,

Nate



School Resource Deputy March Report

- *Medical at CHS
- *Driver's Education in the morning
- *Assisted DHS involving students
- *Assisted CPD involving student
- *Help locate a runaway, one of our students
- *Help locate, a student from the past, who was on the run and back in Coquille. He had a felony warrant.
- *Assisted Adim. At Lincoln to return student to campus
- *Sat in on a parent meeting at Winter Lakes Elementary
- *Sat in on a parent meeting at CVE
- *Follow up regarding possible incident on the bus. It ended up being not as reported
- *Took a call from DHS regarding one of our students
- *Took a Theft report that happened at Coquille Jr High School. Item was stolen from the girl's locker room
- *Followed up on concerns a parent had regarding their student at WLE. I was able to watch video and let parent know it was not as reported
- *Met with 3 of our High School students to prepare them for Skills Day at SWOCC in April. They will be doing skills related to Criminal Justice. We have met 2x and will meet a total of five to get them ready. I have guest speakers coming in to help
- *Spoke to a student regarding comments they had made while at school. The student's parent requested I speak to their student
- *Educated some students regarding safety while skateboarding.
- *Participated in Dr. Seuss night at CVE.
- *Participated in a threat assessment
- *I try to visit each school, at least once a day, if not more. This involves interaction with the students and staff

End of Report
Deputy John Owens

FROM THE DESK OF JEFF PHILLEY

FOSTER CARE

I want to share a positive story with the Board. There are sisters, one in fourth grade at WLE, one in third grade at CVE, who came to our community three years ago. They were placed into foster care in Coquille due to abuse and neglect. They had significant difficulties early on in school. One sister we couldn't get to attend school for an entire year, she just wouldn't get out of the car and walk in the building. The sisters fought so much with each other that for a while they had to live in two different placements. Eventually, because of the outstanding staff we have at each building, we were able to connect with these girls and create a safe and successful environment for them.

After a while, a longer-term foster placement was found in Empire. The girls were having such success with us that the judge ordered them to stay as students in the Coquille School District and we were ordered to provide daily transportation. One reason the judge ordered them to stay was because we were moving forward with a special education evaluation for one of them. As you can imagine, daily transportation puts a strain on our staffing resources. Nick, Sierra and Nate did most of the daily transport and others helped too. Fast forward to today. Monday, the long-term foster parent in Empire was granted permanent guardianship. This ends the transportation obligation for the district. Now, instead of thinking of this transportation as a burden, we are worried we are going to lose them from the district. We've had so much success we want to keep it going. We've learned a relative is going to continue transportation until the family can find a place to rent in Coquille.

I thought you would like that story, it shows how interconnected all these systems are. I'm looking forward to monitoring their continued success.

SPECIAL EDUCATION

We are close to fully staffed again in the SpEd teacher department so I'll be returning to supervising our maintenance and custodial departments after spring break. We were able to navigate this tough staffing situation and a lot of people stepped up to make everything work.

We have had a significant uptick in the number of teacher referrals for students to special education evaluations this year.

Jeff 3/9/26



Coquille

School District #8

Maintenance Board Report

Dear School Board Members,

The Maintenance and Custodial team continues to stay on top of facility needs across the district while preparing for the upcoming spring season.

Staff are currently preparing athletic facilities for spring sports, including getting the track field ready for the upcoming season, preparing the grandstands for visiting spectators, and ensuring the softball and baseball fields are ready for practices and games.

As weather improves, the team has also begun spring grounds work across the district, including weed eating, curb edging, and general cleanup around buildings and walkways to maintain safe and welcoming campuses for students, staff, and visitors.

Jim has been very helpful by assisting with custodial coverage when needed, helping ensure buildings continue to run smoothly when extra support is required.

In addition to these projects, the team continues to work through the district work order list while handling their regular daily duties, addressing maintenance needs as they arise across all school sites.+

Respectfully

Sierra Britton

Maintenance Secretary



Cognille

School District #8

Section 5 Fiscal Reports

COQUILLE SCHOOL DISTRICT #8
APPROPRIATIONS BY FUND & FUNCTION

3/10/2026															
FUND #		Adopted Budget 2025-2026	Function 1XXX Instruction	Adopted Budget 2025-2026	Function 2XXX Support Services	Adopted Budget 2025-2026	Function 3XXX Enter. & Comm. Svcs.	Adopted Budget 2025-2026	Function 4XXX Facilities Acq. & Const.	Adopted Budget 2025-2026	Function 5XXX Interag./Fund Trans.	Adopted Budget 2025-2026	Function 6XXX Contingency	Adopted Budget 2025-2026	Function 7XXX Unapp. EFB
100	Actuals	\$ 9,643,709	\$ 5,065,146	\$ 7,527,507	\$ 5,081,039	\$ 237,173	\$ 164,298	\$ -	\$ -	\$ 1,348,790	\$ 901,866	\$ 1,000,000	\$ -	\$ -	\$ -
100	Encumbrances		\$ 4,406,487		\$ 2,277,231		\$ 76,766		\$ -		\$ 435,735		\$ -		\$ -
		\$ 172,076	\$ 9,471,633	\$ 169,237	\$ 7,358,270	\$ (3,891)	\$ 241,064	\$ -	\$ -	\$ 11,189	\$ 1,337,601	\$ 1,000,000	\$ -	\$ -	\$ -
2XX	Actuals	\$ 2,452,525	\$ 1,246,336	\$ 1,775,139	\$ 681,015	\$ 1,368,377	\$ 726,395	\$ 73,376	\$ 40,850	\$ 114,637	\$ 114,638	\$ -	\$ -	\$ -	\$ -
2XX	Encumbrances		\$ 789,516		\$ 340,689		\$ 516,150		\$ -		\$ -		\$ -		\$ -
		\$ 416,673	\$ 2,035,852	\$ 753,435	\$ 1,021,704	\$ 125,832	\$ 1,242,545	\$ 32,526	\$ 40,850	\$ (0)	\$ 114,638	\$ -	\$ -	\$ -	\$ -
3XX	Actuals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3XX	Encumbrances		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4XX	Actuals	\$ -	\$ -	\$ 175,562	\$ 159,477	\$ -	\$ -	\$ 1,225,001	\$ 152,362	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4XX	Encumbrances		\$ -		\$ 12,786		\$ -		\$ -		\$ -		\$ -		\$ -
		\$ -	\$ -	\$ 3,299	\$ 172,263	\$ -	\$ -	\$ 1,072,638	\$ 152,362	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6XX	Actuals	\$ -	\$ -	\$ 115,000	\$ 50,305	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
6XX	Encumbrances		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
		\$ -	\$ -	\$ 64,695	\$ 50,305	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7XX	Actuals	\$ -	\$ -	\$ -	\$ -	\$ 8,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
7XX	Encumbrances		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
		\$ -	\$ -	\$ -	\$ -	\$ 8,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:		\$ 12,096,234	\$ 11,507,486	\$ 9,478,208	\$ 8,552,237	\$ 1,613,792	\$ 1,483,609	\$ 1,298,377	\$ 193,212	\$ 1,463,427	\$ 1,452,238	\$ 1,000,000	\$ -	\$ -	\$ -
		588,748		925,971		130,183		1,105,164		11,189		1,000,000		-	

COQUILLE SCHOOL DISTRICT #8
Year-to-Date Activity & Forecast
GENERAL FUND
Jan-26

		Adopted Budget 2025-2026	Actual July	Actual August	Actual September	Actual October	Actual November	Actual December	Estimate January	Estimate February	Estimate March	Estimate April	Estimate May	Estimate June	Actual/ Estimate Totals	Difference Actual/Estimate to Budget
Account #	Revenues:															
5400	Beginning Fund Balance	1,900,000	-	-	-	-	-	2,109,778	-	-	-	-	-	-	2,109,778	(209,778)
111x	Property Taxes	2,844,252	-	15,851	14,982	81,144	2,376,364	82,253	51,985	17,446	58,757	26,882	21,001	54,007	2,800,672	43,580
1114	HERT Tax	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000	1,000	-
1510	Interest	230,000	14,775	15,100	15,765	13,619	16,448	19,698	19,259	19,089	19,089	19,089	19,089	17,007	208,027	21,973
17xx	Student Fees	28,000	-	-	2,710	7,002	1,618	3,611	3,883	3,417	3,171	3,856	992	2,800	33,059	(5,059)
1810	Child Development Center	135,000	9,586	11,638	8,020	8,704	5,362	5,517	4,936	6,200	6,200	6,200	6,200	7,386	85,948	49,052
1910	Rentals	25,000	1,985	1,985	1,985	1,985	1,985	1,985	1,985	1,985	1,985	1,985	1,985	3,171	25,000	-
1940	Services Provided Other LEA	-	-												-	-
1990	Miscellaneous Revenue	100,000	89	203	3,285	22,593	3,087	6,963	47,832	47,956	18,367	1,205	8,935	3,582	164,096	(64,096)
1991	Reimburseable Income	-	-												-	-
2101	County School Fund	14,500	-		23,347	-			10					7,250	30,606	(16,106)
2199	Other Intermediate	5,000	-											5,000	5,000	-
3101	State School Fund	14,300,000	2,360,133	1,179,359	1,179,289	1,178,743	1,178,603	1,178,022	1,178,022	1,178,022	1,155,774	1,155,774	1,155,774		14,077,516	222,484
3103	Common School Fund	174,427	-							80,861				87,213	168,074	6,352
3299	Other Restricted State Revenue	-	-												-	-
3910	DHS-Child Care	-	-												-	-
4801	Federal Forest Fees	-	-												-	-
490X	Revenue on Behalf of District	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5200	Interfund Transfers	-	-	-	-		-	-	-	-	-	-	-	-	-	-
	TOTAL REVENUES:	19,757,179	2,386,567	1,224,135	1,249,381	1,313,789	3,583,467	3,407,827	1,307,912	1,354,976	1,263,342	1,214,990	1,213,976	188,416	19,708,777	48,401
	Expenditures:															
100	Salaries	8,406,734	206,622	266,626	738,363	748,916	790,076	724,844	691,004	727,710	712,032	712,032	712,032	1,562,545	8,592,801	(186,067)
200	Benefits	6,025,531	130,854	169,959	493,978	496,565	494,492	731,512	467,005	489,518	480,315	480,315	480,315	1,133,305	6,048,132	(22,601)
300	Purchased Services	1,228,014	73,216	37,963	132,244	34,707	97,702	77,844	79,965	81,453	103,514	109,459	109,751	85,060	1,022,878	205,136
400	Supplies & Materials	1,260,251	77,552	230,704	144,331	111,594	99,325	56,357	65,554	35,307	69,571	69,742	60,503	161,867	1,182,407	77,844
500	Capital Outlay	38,364	24,017	2,854	-	-	-	-	-	-	265	265	1,364	8,000	36,764	1,600
600	Other	1,175,285	163,047	267,642	33,640	15,020	110,165	55,744	8,007	26,868	85,823	106,022	201,007	30,040	1,103,024	72,260
700	Transfers Out	623,000				623,000	-								623,000	-
800	CONTINGENCY:	1,000,000												-	-	1,000,000
	TOTAL EXPENDITURES:	19,757,179	675,309	975,748	1,542,555	2,029,802	1,591,761	1,646,300	1,311,534	1,360,855	1,451,519	1,477,834	1,564,972	2,980,817	18,609,007	1,148,172
ESTIMATED FUND BALANCE/ CARRYOVER AT MONTH END:			1,711,258	1,959,646	1,666,471	950,459	2,942,165	4,703,691	4,700,068	4,694,189	4,506,012	4,243,168	3,892,172	1,099,770		
PROJECTED ENDING FUND BALANCE															1,099,770	-
PROJECTED ENDING FUND BALANCE PERCENTAGE OF ACTUAL (FORECAST) REVENUE AT 6/30/2025															6%	

COQUILLE SCHOOL DISTRICT #8

Year-to-Date Activity & Forecast

GENERAL FUND

For the period ending June 30, 2026

	ACTIVITY						Over/ (Under) Budget
	Adopted Budget 2025-2026	YTD Actuals through Current Month	Encumbrances	Actuals Including Encumbrances	Forecast through 6/30/2026	% Actual to Budget	
Revenues:							
Beginning Fund Balance	1,900,000	2,109,778	-	2,109,778	2,109,778	111.04%	209,778
Property Taxes	2,844,252	2,622,579	178,093	2,800,672	2,800,672	92.21%	(43,580)
HERT Tax	1,000	-	1,000	1,000	1,000	0.00%	-
Interest	230,000	114,664	93,363	208,027	208,027	49.85%	(21,973)
Student Fees	28,000	18,823	14,236	33,059	33,059		5,059
Child Development Center	135,000	53,762	32,186	85,948	85,948	39.82%	(49,052)
Rentals	25,000	13,892	11,109	25,000	25,000	55.57%	-
Services Provided Other LEA	-	-	-	-	-		-
Miscellaneous Revenue	100,000	84,052	80,045	164,096	164,096	84.05%	64,096
Reimbursable Income	-	-	-	-	-	#DIV/0!	-
County School Fund	14,500	23,356	7,250	30,606	30,606	161.08%	16,106
Other Intermediate	5,000	-	5,000	5,000	5,000		-
State School Fund	14,300,000	9,432,171	4,645,345	14,077,516	14,077,516	65.96%	(222,484)
Common School Fund	174,427	-	168,074	168,074	168,074	0.00%	(6,352)
Other Restricted State Revenue	-	-	-	-	-		-
DHS-Child Care	-	-	-	-	-	#DIV/0!	-
Federal Forest Fees	-	-	-	-	-	#DIV/0!	-
Revenue on Behalf of District	-	-	-	-	-	0.00%	-
Interfund Transfers	-	-	-	-	-	#DIV/0!	-
TOTAL:	19,757,179	14,473,077	5,235,700	19,708,777	19,708,777	73.25%	(48,401)
Expenditures:							
Salaries	8,406,734	4,166,451	4,426,350	8,592,801	8,592,801	49.56%	186,067
Benefits	6,025,531	2,984,364	3,063,768	6,048,132	6,048,132	49.53%	22,601
Purchased Services	1,228,014	533,641	489,237	1,022,878	1,022,878	43.46%	(205,136)
Supplies & Materials	1,260,251	785,418	396,990	1,182,407	1,182,407	62.32%	(77,844)
Capital Outlay	38,364	26,871	9,893	36,764	36,764	70.04%	(1,600)
Other	1,175,285	653,264	449,760	1,103,024	1,103,024	55.58%	(72,260)
Transfers Out	623,000	623,000	-	623,000	623,000	100.00%	-
SUB-TOTAL:	18,757,179	9,773,009	8,835,998	18,609,007	18,609,007	52.10%	(148,172)
CONTINGENCY:	1,000,000	-	-	-	-		
TOTAL:	19,757,179	9,773,009	8,835,998	18,609,007	18,609,007		
PROJECTED ENDING FUND BALANCE							1,099,770
PROJECTED ENDING FUND BALANCE PERCENTAGE OF ACTUAL (FORECAST) REVENUE AT 6/30/2026							6%



Cognille

School District #8

SECTION 6

SUPERINTENDENT'S REPORT

Angel and Thomas Dascomb
93525 Timber Lane
Coos Bay, OR 97420
(707) 477-8019, (971) 678-9833
angel.goss@yahoo.com, thomasdascomb@hotmail.com

To the Coquille School District Board

Friday February 20, 2026

re: concern regarding termination of Mr. Alex

To whom it may concern on the Coquille School District Board,

Hello, I am the mother of Shepherd and Sebastian Dascomb. My 1st grader, Shepherd, recently told my husband and I that his teacher, Mr. Alex, will likely be fired due to budget cuts.

We have had a very positive experience with Mr. Alex as Shepherd's teacher, and we were looking forward to having him teach our soon-to-be Kindergartener, Spencer. He has taken a lot of patience, time, and care to lead Shepherd to be excited about learning. Shepherd has grown in his ability to focus and in his desire to learn, he takes time out of his own day to read to other students instead of playing fun games or taking time for himself, and is constantly talking about the new things he's learned and the fun he's had while learning. Mr. Alex has made class time fun while keeping it a space for growth and learning.

We see proof daily that Mr. Alex understands Shepherd's needs as a student - he takes the time to encourage and challenge him every day of school, and we have seen this growth in Shepherd at home as a person, not isolated to school subjects. With only a little over half a school year, we are very impressed with the way Shepherd has grown academically and emotionally, and have been very thankful that he has taken such a special care for his students.

We also understand that Mr. Alex, as well as his teaching Kindergarten and 1st grade, also deals with extracurricular, such as coaching for sports, and is taking an interest in learning more about Special Education. It is very clear that he takes interest in these subjects because it shows in his teaching style. Our son is very hyperactive, as we assume most in his class are, and he doesn't come home with pent up energy and frustration - the activities within class are satisfying our son's energy output and his mental needs.

I could write a lot more about how much we appreciate Mr. Alex as a teacher and the improvements we've seen in our son, and the ways he goes above and beyond to communicate with parents about the activities in class, but in efforts to keep this as concise as possible - we greatly urge the district to keep this letter in mind and reconsider keeping Mr. Alex as a teacher for Kindergarten and 1st grade.

We have tried a few other schools before and none have lived up to the expectations that Winter Lakes Elementary has set. The staff, the schedule, and the school itself has been a dream of a school for our young children. We feel safe and comfortable every day sending our kids to school, knowing they have teachers such as Mr. Alex to truly care for them and not dismiss them when they need help.

Thank you for taking the time to read this letter, if there are any questions at all please feel free to reach out via email (angel.goss@yahoo.com) or call or text (7074778019).

Sincerely,
Angel and Thomas Dascomb

Coquille School District - POPULATION ONLY REPORT

February 27, 2026

Lincoln

PK-4 43 (PK - Not Calculated in Grand Total)

KG 68

1st 65

Total **133**

CVE

2nd 67

3rd 64

4th 71

5th 64

6th 74

Total **340**

CJSHS

7th 50

8th 69

9th 53

10th 58

11th 60

12th 43

Total **333**

WLE - Winter Lakes Elementary

KG 6

1st 13

2nd 14

3rd 12

4th 14

5th 13

6th 18

7th 16

8th 19

125

WLS - Winter Lakes High School

8th 2

9th 29

10th 43

11th 55 3 EO

12th 111 7 EO

Total **240**

Grand Total **1171** (Does not include PK)



Cognille

School District #8

Section 7 Discussion Action

							Coquille School Dist. #8							Master														
							2026-2027 School Year Calendar							DRAFT - To Board 3/11/26														
July							0							(21)							January							
S	M	T	W	T	F	S	JULY 3 (7/4 OBSERVED)							1 - New Years							S	M	T	W	T	F	S	
			1	2	3	4																					1	2
5	6	7	8	9	10	11								18 - MLK Jr Day-Holiday							3	4	5	6	7	8	9	
12	13	14	15	16	17	18															10	11	12	13	14	15	16	
19	20	21	22	23	24	25								Cards)							17	18	19	20	21	22	23	
26	27	28	29	30	31									Student Contact Days 18							24	25	26	27	28	29	30	
							Student Contact Days 00														31							
August							(1)							(20)							February							
S	M	T	W	T	F	S	Online Registration is Open!							4 - END SEMESTER 1							S	M	T	W	T	F	S	
						1	24 - 25 In-Person Registration							5 - Work Day								1	2	3	4	5	6	
2	3	4	5	6	7	8	26 - New Teacher Orientation							12 - Conf (PK-6) No School							7	8	9	10	11	12	13	
9	10	11	12	13	14	15	31 - In-Service Day ALL Staff Mandatory							15 - President's Day							14	15	16	17	18	19	20	
16	17	18	19	20	21	22								Student Contact Days 17							21	22	23	24	25	26	27	
23	24	25	26	27	28	29								Student Contact Days 18 (CHS)							28							
30	31						Student Contact Days 00																					
September							(21)							(18)							March							
S	M	T	W	T	F	S	1 - 3 In-Service (1 PD, 2-3 Work Day)							12 - Work Day/PD							S	M	T	W	T	F	S	
			1	2	3	4	7 - Labor Day 8 - Grades 1-9 1st day of school															1	2	3	4	5	6	
6	7	8	9	10	11	12	9 - 10-12 CHS 1st day of School														7	8	9	10	11	12	13	
13	14	15	16	17	18	19	10 - Kindergarten 1st day of School							22 - 26 Spring Break							14	15	16	17	18	19	20	
20	21	22	23	24	25	26	14 - PK 1st day of school														21	22	23	24	25	26	27	
27	28	29	30											Student Contact Days 17							28	29	30	31				
							Student Contact Days 16							Student Contact Days 17														
October							(22)							(22)							April							
S	M	T	W	T	F	S								15 - End of Quarter 3 (Progress Reports)							S	M	T	W	T	F	S	
				1	2	3	9 - Work Day/PD							16 - (PK-12 No School) Wk Day											1	2	3	
4	5	6	7	8	9	10								23 - Early Release (Elem. Targ. Conf)							4	5	6	7	8	9	10	
11	12	13	14	15	16	17															11	12	13	14	15	16	17	
18	19	20	21	22	23	24															18	19	20	21	22	23	24	
25	26	27	28	29	30	31								Student Contact Days 21							25	26	27	28	29	30		
							Student Contact Days 21							Student Contact Days 21														
November							(17)							(20)							May							
S	M	T	W	T	F	S	10- End of Quarter 1 (Progress Reports)														S	M	T	W	T	F	S	
1	2	3	4	5	6	7	11 - Veteran's Day																				1	
8	9	10	11	12	13	14	12 - PD, 13 - Work Day (no school)							14 - Work Day/PD							2	3	4	5	6	7	8	
15	16	17	18	19	20	21	19 - CHS Evening Conferences CHS/LSEL Early Release, Conferences WLE/CVE (no school)							21 - Non-Work Day							9	10	11	12	13	14	15	
22	23	24	25	26	27	28	23, 24, 25, 27 Non-Cont.							24 - Memorial Day							16	17	18	19	20	21	22	
29	30						26 - Thanksgiving Holiday							27 - PK Graduation							23	24	25	26	27	28	29	
							Student Contact Days 13							Student Contact Days 18							30	31						
December							(15)							(13)							June							
S	M	T	W	T	F	S								4 - WLHS Graduation							S	M	T	W	T	F	S	
		1	2	3	4	5	18 - Early Release <td colspan="7">6 - CHS Graduation<td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></td>							6 - CHS Graduation <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td>									1	2	3	4	5	
6	7	8	9	10	11	12	21 - 31 Winter Break <td colspan="7">16 - END SEMESTER 2<td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></td>							16 - END SEMESTER 2 <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td>							6	7	8	9	10	11	12	
13	14	15	16	17	18	19	25 - Christmas <td colspan="7">16 - Last Day: Early Release 1pm **<td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></td>							16 - Last Day: Early Release 1pm ** <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td>							13	14	15	16	17	18	19	
20	21	22	23	24	25	26								17 - Work Day (Report Cards) <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td>							20	21	22	23	24	25	26	
27	28	29	30	31																	27	28	29	30				
							Student Contact Days 14							Student Contact Days 12														
Student full days		End Semester		1st Quarter (38 Days) Quarter Ends November 5										Child Dev Center Closed		Certified Contract Days												
Work Day/In-Service		School Break		2nd Quarter (41 Days) Semester 1 Ends January 28										July: 3		Conference Days												
Student Early Release		Conferences		3rd Quarter (42 Days) Quarter 3 Ends April 8										Sept: 4		Work/In-services												
Paid Holiday		New Teacher Orientation		4th Quarter (44 Days) Semester 2 Ends June 15										Nov: 11, 24, 25, 26, 27		PD/Work day												
***Professional Dev.				Regular Teaching Days: 167										Dec: 24, 25, 31		Prof Develop.												
Half PD = 8 - 11:45				Contract Days: 190										Jan: 1, 18		Cert. Holidays												
Half Work Day 12:15 - 4				Certified Holidays: 8										Feb: 15		*Student Contact												
CLASSIFIED NOTES														May: 24														
Classified Mandatory PD days: August 31st																*Student Contact (Pre-K 153 (14) (1-6 166 Days) (7-12 167 Days)												



RESOLUTION NO. 26-02

BE IT RESOLVED, that the Board of Directors of Coquille School District No. 8, Coos County, Oregon, authorizes the surplus of the following vehicles:

- #23 2017 Bluebird 1BAKGCPAHF327971
- #31 2022 Bluebird 1BABECSA6NF375939
- #36 2017 Chevrolet 1GB3GSBGXH1108764
- #40 2016 Chevrolet 1GB6GUBG8G1147280

Dated this 11th Day of March, 2026.

**COQUILLE SCHOOL DISTRICT NO. 8
COOS COUNTY, OREGON**

By: Melinda Miller
Chair

ATTEST:

By: [Signature]
Superintendent



RESOLUTION NO. 26-03

BE IT RESOLVED, that the Board of Directors of Coquille School District No. 8, Coos County, Oregon, authorizes the purchase of the following vehicles:

- 2024 Ford Transit 350 10 Passenger ADA Van from Schetky Bus & Van Sales \$82,428.27
- 2027 IC CE 81 Passenger Bus-RWC ENTERPRISES, LLC(International Dealer) \$199,968.68

Dated this 11th Day of March, 2026.

**COQUILLE SCHOOL DISTRICT NO. 8
COOS COUNTY, OREGON**

By: Melinda Miller
Chair

ATTEST:

By: [Signature]
Superintendent

Contract Renewal 2026-2027

Teacher	Renew	Teacher	Renew
Allred, Katherine		Martin, Forest	
Anderson, Chris		McDaniels, Betty	
Artman, Jacob		Miller, Cody	
Boyd, Shane		Nichols, Mandy	
Byers, Bre		Perry, Jamie	
Cagley, Airika		Peterson, Casey	
Cannon, Amber		Pruitt, Trey	
Clapper, Casey		Pugmire, Kim	
Clements, Tammy		Ramsey, Jeri	
Clute-Rening, Zachary		Rasmussen, Bruce	
Cochran, Jake		Robson, Mary	
Connors-Nelson, Gary		Rodriguez, Peyton	
Cooper, Troy		Rostykus, Emma	
Crook, Michele		Scolari, Julia	
Dascomb, Jeanette		Shely, Sydney	
Downing, Lisa		Sperling, Sondra	
Dudley, John		Thomason, Dave	
Ekelund, Danielle		Thomason, Erin	
Ekelund, Neil		Tims, Wendy	
Findley, Kenden		Ward, John	
Gallagher, Kim		Warncke, Michael	
Goble, Brenda		Wells, Alisha	
Green, Cassie		Whitehead, Alicia	
Hampton, Dan		Wilson, Laurie	
Herron, Samantha		Administrator	
Holbrook, Amy		Clapper, Tiffany	
Ivy, Kate		Dixon, Albert	
Johnson, Jennifer		Dixon, Angela	
Dixon, Angela		Jones, Tony	
Kimble, Joshua		May, Amy	
Lally, Greer		Philly, Jeff	
Leffler, Kari		Ruiz, Armando	
Little, Kelsey		Sinko, Tanya	
Martin (Lieneman), Tyler		Yi, Paige	



CCB: 212362

Coquille School District 8 - KRWL
 Attention: KRWL
 970 N Central Blvd
 COQUILLE OR 97423
 USA

Date
 24 Feb 2026

Expiry
 03 Mar 2026

Account Number
 1173-01

Quote Number
 QU-20260078

Reference
 KRWL Relocation
 Evaluation

Woods Communications Inc.
 30703 Camas Swale Rd
 CRESWELL OR 97426
 541-513-0716 direct
inquire@woodscomm.com
<http://woodscomm.com>

Description	Quantity	Unit Price	Tax	Amount USD
Propagation and Allocation Study: Comprehensive FCC allocation and propagation analysis for up to three proposed sites to identify viable transmitter sites for relocation of FM broadcast radio stations. Scope includes: • Import and review of current FCC database records • Minimum separations tabular and contour studies • Interactive mapping of service/interference contours • Short-spaced move/upgrade opportunity assessment • Interference potential checks against co-channel, first-, second-, and third-adjacent channels • Population coverage calculations using latest census data • Recommendation of candidate sites/frequencies with clear space (adequate protection ratios and no predicted prohibited interference) • Deliverables: Summary report with maps, data tables, and site recommendations"	1.00	1,550.00	Tax Exempt	1,550.00
Subtotal				1,550.00
Total No Tax 0%				0.00
TOTAL USD				1,550.00

Accepted Terms

- 1.
2. **Purchase Orders, Invoicing, Payment and Acceptance.** QUOTE acceptance and down payment required prior to scheduling service and executing product purchases. Any purchase order submitted by CUSTOMER in connection with this QUOTE/PROPOSAL shall be deemed subject to these Additional Terms and this QUOTE/PROPOSAL. Unsigned, electronically submitted purchase orders shall be deemed to include CUSTOMER's electronic signature and shall be binding to the extent accepted by Woods Communications, Inc. Woods Communications, Inc.'s performance of such purchase order shall not constitute Woods Communications, Inc.'s acceptance of new or different terms, including pre-printed terms on such order. In absence of a purchase order, CUSTOMER agrees that its signature below grants Woods Communications, Inc. the right to invoice CUSTOMER and authorizes payment to Woods Communications, Inc. for the amounts owed. Further, CUSTOMER represents that Woods Communications, Inc. can rely on such CUSTOMER signature for payment.

Woods Communications, Inc. shall invoice CUSTOMER for the Products and/or Services in accordance with the terms stated in the QUOTE/PROPOSAL. CUSTOMER shall make payment to Woods Communications, Inc. within thirty (30) days from the date of invoice. Except for taxes due on Woods Communications, Inc.'s net income, CUSTOMER shall pay all taxes. Woods Communications, Inc. reserves the right to bill CUSTOMER for additional work requested by CUSTOMER and performed by Woods Communications, Inc., and for applicable expenses incurred by Woods Communications, Inc. pursuant to providing such additional services, which are not described in this QUOTE/PROPOSAL.

Unless otherwise indicated in this QUOTE/PROPOSAL, CUSTOMER agrees that staff augmentation services and services performed on a time and materials basis shall be deemed accepted as performed. Unless otherwise indicated in this QUOTE/PROPOSAL, Projects shall be deemed accepted upon the earlier of Woods Communications, Inc.'s receipt of a signed Project Completion and Acceptance document which has been signed and dated by an authorized representative of CUSTOMER, or sixty (60) calendar days from the date of the delivery of the final Project deliverable.

3. **Purchase of Product.** All Products delivered to CUSTOMER hereunder shall be shipped FOB origin, freight collect. Title and risk of loss shall pass to CUSTOMER at point of origin. Products shall be deemed accepted upon delivery.
4. **Delivery Timelines.** Woods Communications, Inc. will use reasonable efforts to meet the target delivery dates set forth in the QUOTE/PROPOSAL. Woods Communications, Inc. does not guarantee delivery on or by the Delivery Timelines and deliveries are further subject to CUSTOMER's timely and proper performance of its pertinent obligations including without limitation: (i) timely payments to Woods Communications, Inc.; (ii) timely provision of materials, if applicable; and (iii) timely delivery of all documents, authorizations and approvals to Woods Communications, Inc. including, e.g., delivery of a duly signed end-user certificate, if required for Woods Communications, Inc. to apply for an export license. Woods Communications, Inc. is not responsible for delivery delays caused by CUSTOMER. Woods Communications, Inc. may extend the Delivery Timelines as Woods Communications, Inc. determines is necessary, including a reasonable ramp-up period, if CUSTOMER does not promptly perform its obligations. If Woods Communications, Inc. is otherwise unable to meet the Delivery Timelines in whole or in part, the parties shall agree to alternative arrangements. In the absence of such arrangements, CUSTOMER's sole and exclusive remedy for delayed deliveries not caused by CUSTOMER is the right to cancel the Order with respect to affected Deliverables if delivery is delayed for more than 60 days past the Delivery Timelines. Subject to acceptance or rejection at Woods Communications, Inc.'s discretion in each instance, CUSTOMER may request to reschedule or cancel an Order, provided that: (i) such request is made in writing to Woods Communications, Inc. and received by Woods Communications, Inc. no later than 45 days before the applicable Delivery Timelines; and (ii) a request to reschedule includes a new target delivery date that is within 180 days from the original Order date. For each accepted request, Woods Communications, Inc. may charge a rescheduling/cancellation fee of 5% of the Order value for the affected Deliverables. In addition, if delivery is delayed at CUSTOMER's request or for other reasons not attributable to Woods Communications, Inc., Woods Communications, Inc. may charge CUSTOMER storage fees in an amount equal to one-half percent (0.5%) of the value of the Deliverables concerned for each month or part thereof, starting on the first day after the original target delivery date. Fees assessed by Woods Communications, Inc. shall not constitute an election of remedies.
5. **CUSTOMER's Obligations.** If the Deliverables include Woods Communications, Inc.'s performance of services such as, but not limited to, installation, assembly, calibration or corrective maintenance, then CUSTOMER shall (i) ensure Woods Communications, Inc. has safe access to and use of CUSTOMER's facilities to perform such services, and (ii) timely provide to Woods Communications, Inc. all CUSTOMER-furnished items required by Woods Communications, Inc. to perform such services, including, but not limited to, accessories and, in cases involving third party products, instructions for use, descriptions, and data sheets, before Woods Communications, Inc.'s commencement of such services. Transport of such items in both directions shall be at the cost and risk of CUSTOMER. CUSTOMER shall complete in advance all preparatory work necessary to permit Woods Communications, Inc. to immediately commence the provision of services upon the arrival of Woods Communications, Inc. personnel and to continue without interruption. At its own expense, CUSTOMER shall timely procure and provide all supporting personnel, ancillary work to be performed by third parties, consumer goods and materials, power supply, water, outlets and supply lines, protective clothing and protective devices, and suitable premises (including premises on which to store materials), in the required quality and suitability. Official authorizations shall also be timely obtained by CUSTOMER and at its own expense, and any site-specific rules for the prevention of accidents must be communicated to Woods Communications, Inc. in advance of Woods Communications, Inc.'s arrival. Prior to the commencement of services, CUSTOMER shall make all necessary information available to Woods Communications, Inc. including, but not limited to, information on the location of hidden lines, the design of CUSTOMER's own wireless network infrastructure, and the necessary structural data etc., without having to be requested to do so by Woods Communications, Inc. If Woods Communications, Inc. has justified doubts regarding the quality and suitability of CUSTOMER-furnished items or CUSTOMER's cooperation, Woods Communications, Inc. reserves the right to refuse performance of services or to refuse to assume any liability in connection with such services, CUSTOMER-furnished items, or Woods Communications, Inc.'s use of CUSTOMER-furnished items, as a condition of performance. If

there is more than one suitable place where the services can be performed, Woods Communications, Inc. shall have the right to determine the place of performance in its sole and absolute discretion.

6. **Payment Terms & Liability**

The undersigned ("Customer") agrees to pay Woods Communications, Inc. ("Company") the total amount quoted upon completion of the work as specified. Payment is due in full within thirty (30) days from the date of invoice unless otherwise agreed in writing.

7. **Late Payments & Collections**

If full payment is not received by the due date, Customer agrees to pay a late fee of **1.5% per month** (18% annually) on any unpaid balance. If legal action or collection efforts are necessary to recover outstanding payments, Customer agrees to be responsible for all costs associated with such efforts, including but not limited to **attorney fees, court costs, collection agency fees, and any other reasonable costs incurred.**

8. **Personal & Business Liability**

Customer understands that they are personally and/or commercially responsible for full payment of the agreed amount, regardless of any third-party reimbursement, financing, or other funding arrangements. Work will not commence until this agreement is signed and returned.

9. **Lien Rights & Security Interest**

Customer acknowledges and agrees that Woods Communications, Inc. retains the right to file a **mechanic's lien, construction lien, or UCC security interest** on any real property or equipment where services, materials, or installations have been provided. If Customer fails to remit payment within **60 days** of the invoice due date, Woods Communications, Inc. may file a lien against the property where work was performed, in accordance with **Oregon Revised Statutes (ORS 87.001 - ORS 87.093)**, or assert a security interest in any installed equipment until full payment is received.

Customer further agrees that in the event of nonpayment, Woods Communications, Inc. may take any necessary steps to enforce the lien, including **foreclosure proceedings, repossession of installed equipment, or other legal actions.** The Customer is responsible for all costs associated with filing and enforcing the lien, including but not limited to **attorney fees, court costs, and lien release fees.**

10. **Limitations of Warranties.** Woods Communications, Inc. warrants that Services shall be provided by competent personnel in accordance with applicable professional standards. ALL PRODUCTS PROVIDED BY Woods Communications, Inc. ARE PROVIDED "AS IS", WITH ALL FAULTS. Woods Communications, Inc. MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. ANY AND ALL ORIGINAL EQUIPMENT MANUFACTURER (OEM) WARRANTIES, CERTIFICATIONS AND GUARANTEES, IF ANY, ARE PASSED THROUGH TO CUSTOMER.

11. **Intellectual Property.** CUSTOMER acknowledges that Woods Communications, Inc., its vendors, and/or its licensors retain all patents and/or copyrights in and to all proprietary data, processes and programs, if any, provided in connection with Services performed hereunder; any Woods Communications, Inc. software provided to CUSTOMER as part of the Services provided shall be subject to the vendor's, licensor's or OEM's copyright and licensing policy. To the extent such software is prepared by Woods Communications, Inc., it is provided by nontransferable, nonexclusive license for CUSTOMER's internal use only, subject strictly to the terms and conditions of this Agreement, and shall terminate upon termination or expiration of this Agreement. CUSTOMER shall not duplicate, use or disclose for the benefit of third parties, reverse engineer or decompile any such software.

12. **Confidential Information.** The parties agree that Confidential Information means any information disclosed by the disclosing party to the receiving party, either directly or indirectly, in writing, orally or by inspection of tangible objects (including without limitation documents, prototypes, samples, plant and equipment, "CUSTOMER" lists or other "CUSTOMER" information not known to the public), which is designated as "Confidential," "Proprietary" or some similar designation, or is the type of information which should reasonably be recognized as Confidential or Proprietary. The receiving party shall not use any Confidential Information of the disclosing party for any purpose except to evaluate and engage in discussions concerning this Proposal. Each party agrees to protect the other party's Proprietary and Confidential Information to the same extent that it protects its own Proprietary and Confidential Information but with no less than a reasonable degree of care.

13. **Limitation of Liability.** IN NO EVENT SHALL Woods Communications, Inc. BE LIABLE TO CUSTOMER FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, EXEMPLARY, OR PUNITIVE DAMAGES OF ANY KIND WHATSOEVER, ARISING IN CONTRACT, TORT OR OTHERWISE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. Woods Communications, Inc.'s ENTIRE LIABILITY AND CUSTOMER'S EXCLUSIVE REMEDY FOR DAMAGES FROM ANY CAUSE WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, NONPERFORMANCE OR MISREPRESENTATION, AND REGARDLESS OF THE FORM OF ACTIONS, SHALL BE LIMITED TO THE AMOUNT WHICH HAS BEEN ACTUALLY PAID TO Woods Communications, Inc. BY CUSTOMER FOR SERVICES AND/OR PERFORMANCE HEREUNDER. Without limiting the foregoing, Woods Communications, Inc. will have no responsibility for the adequacy or performance of (i) any third party hardware provided to Woods Communications, Inc. under this agreement; (ii) any software, and (iii) any services provided by any third party.

14. **Non-Solicitation Provision.** During the term of this QUOTE/PROPOSAL and for twelve (12) months thereafter, neither party will solicit for a permanent or other position any employee or subcontractor of the other party to whom that party was introduced as a result of this QUOTE/PROPOSAL. Should a party solicit and/or hire an employee or contractor from the other party, the soliciting and/or hiring party shall pay to the other party an administrative fee equal to 1 year's salary of the employee's new salary at the soliciting and/or hiring party's new company.

15. **Equal Opportunity/Affirmative Action Employer.** Woods Communications, Inc. is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, age, color, religion, gender, national origin, disability, sexual orientation, or veteran status.

16. **Export Law Compliance.** CUSTOMER has been advised that all Products purchased hereunder and Woods Communications, Inc. Confidential Information are subject to the U.S. Export Administration Regulations. CUSTOMER

agrees to comply with all applicable United States export control laws, and regulations, as from time to time amended, including without limitation, the laws and regulations administered by the United States Department of Commerce and the United States Department of State.

17. **Force Majeure.** Neither party shall be liable for any failure or delay in performance of its obligations hereunder where such performance is prevented or delayed by causes beyond its reasonable control, including without limitation, flood, war, embargo, strike or other labor dispute, riot, acts of God or the intervention of any government authority.
18. **Choice of Law and Venue.** The parties will attempt to settle any claim or controversy arising under this QUOTE/PROPOSAL through consultation and negotiation in good faith and a spirit of mutual cooperation. This QUOTE/PROPOSAL and all matters relating thereto shall be governed exclusively by the substantive law of the State of Texas. Any dispute relating directly or indirectly to this QUOTE/PROPOSAL or any other contract or agreement between the parties which cannot be resolved through the process of consultation and negotiation shall be brought in a court of competent jurisdiction in Dallas County, Texas, that being the exclusive venue for any dispute between or any claims held by any of the parties to this QUOTE/PROPOSAL.
19. **Financing.** In the event CUSTOMER finances the Products and/or Services on the QUOTE/PROPOSAL via a lease, CUSTOMER shall remain ultimately responsible for all payments to Woods Communications, Inc. and for providing all requisite information and documentation to the third party financing/leasing company.
20. **Miscellaneous.** This QUOTE/PROPOSAL constitutes the entire agreement of the parties and supersedes all prior written or oral agreements, representations and understandings relating to the subject matter hereof, with the exception of a valid Master Services and Product Agreement between the parties under the terms of which this QUOTE/PROPOSAL shall be incorporated. This QUOTE/PROPOSAL shall not be amended or modified except by written instrument signed by the parties. Should additional work beyond the scope of the Services detailed herein by Woods Communications, Inc. be requested by CUSTOMER, fees for such additional Services will be negotiated with CUSTOMER prior to performing such work and will be memorialized in writing between the Parties by utilizing a Project Change Request form ("PCR") or an additional QUOTE/PROPOSAL, as appropriate. Woods Communications, Inc. will invoice CUSTOMER for any additional work performed and expenses incurred which are not described in this QUOTE/PROPOSAL. The Parties agree that neither may assign its rights or duties under this contract without the prior written consent of the other Party, which consent shall not be unreasonably withheld. Each party has had an opportunity to consult with advisors of its own choosing, including legal counsel and/or accountants and has been advised regarding the legal and/or tax effects of this document.
21. **Severability.** The provisions of this Agreement are severable. If any provision of this Agreement or its application to any person or circumstance is ever held by any court of competent jurisdiction to be invalid for any reason, the remainder of this Agreement and the application of such provision or part of this Agreement to other persons or circumstances shall not be affected.
22. **Governing Law**
This agreement shall be governed by and interpreted under the laws of the **State of Oregon**. Any legal disputes arising from this agreement shall be resolved in **Lane County, Oregon** courts.

Customer Signature

Date

Customer Title



Cognille

School District #8

Section 8 Consent Agenda

Coquille School District 8**Donation Acceptance**

Donor Name	United Christian Women
Donor Address	180 N. Baxter St. Coquille
Donor Phone	541-396-4645
Item or Amount Donated	\$200.00 CK # 221
Date of Donation	2/28/26
Purpose of Donation	Student Support
Conditions of Donation	CK # 221
Date Check to Business Office	
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	
Date Purchase Made:	
What was Purchased:	
PO#:	
Closure	
Submitted By	Nellei Neillman

Coquille Valley Elementary School
1116 N Baxter St
Coquille, OR 97423

United Christian Women
180 N. Baxter St.
Coquille, OR 97423

United Christian Women,

Thank you so much for your
generous donation of \$200.
to our School. Your
support each year means
so much. Your money will
go towards supporting our
students.

Thank you,
CVE Staff

Coguille School District 8 **Donation Acceptance**

Donor Name	United Christian Women
Donor Address	180 N Baxter St
Donor Phone	
Item or Amount Donated	\$ 200
Date of Donation	2/17/20
Purpose of Donation	
Conditions of Donation	Cheek # 220
Accounting	
Expression of Thanks (Copy to DO)	Sending art card - will be in deposit -
Date Donation Accepted by Board	
Follow-up	
Closure	
Submitted By	Chelser Johnson

**Donation
Acceptance**

Donor Name	Patrick A. Florez
Donor Address	376 E. 8 th Street Coquille, OR 97423
Donor Phone	541-551-0145
Item or Amount Donated	Check #1023
Date of Donation	Instrument dated 2/20/26
Purpose of Donation	To support Robotics
Conditions of Donation	None
Date Check to Business Office	2/24/26
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	See Attached
Date Purchase Made	
What was Purchased	
PO#	
Closure	
Submitted By	Becky Sproul

makenzemelody is
Abbygail O
Thank you

Thank you!! Thank you!!
-Kari Keng 47

Thank you

-mayte

Thank you for the
support! - Peyton Clark

Thank you

Thank you
so much!

-Jacob Kingery

Thank you
-Riley

Thank
you

Thank you!
-Tyler LePore

Thank you!

-Kenneth Johnson

Frizers,
love the
Dounuts!
Cecilia

Thank K's
-Asher W.

Thank you
so much
-Guillermo

Thank you
-Traden

Thank you
-Kara's
Silver

Thank you
guys!

-Tanner
Keller

Thank you for your generous
donation to support our robotics
program! It is thanks to community
members like you that we are
able to continue grow and develop
our programs.

Sincerely,
John Likud

Coquille School District 8

Donation Acceptance

Donor Name	Foursquare Church of Coquille
Donor Address	1546 N Hemlock Street Coquille, OR 97423
Donor Phone	541-396-5548
Item or Amount Donated	Check #5319 - \$250.00
Date of Donation	2/11/26 – Received in mail 2/17/26
Purpose of Donation	To support Robotics Club; Team Sponsor
Conditions of Donation	None
Date Check to Business Office	2/18/25
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	See Attached
Date Purchase Made	
What was Purchased	
PO#	
Closure	
Submitted By	Becky Sproul

Thank you.

- Riley

Thanks!

Thank you!
- Asher W.

- Xave A.

Thank you
- Guillermo

Thank you

Ethan

- thank you

Oliver K.A.

Thank you
- Jack

Thank you
- Abbygail

Thank you
so much!
- Jacob Kingery

Thanks

Thank you - D. Sanders

Thank you guys, we
are very grateful!
- Tanner Kehr

Thank you!
- Tyler LeBlond

Thank you! Thank you so much

- Kensington S. for your generous donation!

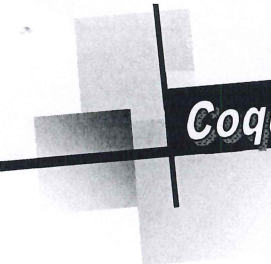
Sincerely,
John Ward
Coach of
Cognille
Robotics

It is donations like yours that
allows our program to continue
to grow and improve. Each year,
I think that we've outdone ourselves,
and each year the students prove that
they are capable of even more. All of
this is possible because of the support
we get from our community.

Coquille School District 8**Donation
Acceptance**

Donor Name	Coquille Indian Tribe – Tribal Government
Donor Address	1340 N. Bayshore Dr. Coos Bay, OR 97420
Donor Phone	Unknown
Item or Amount Donated	Check #169566 - \$5,950.00
Date of Donation	Dated 1/28/26, Received 2/6/26
Purpose of Donation	2025 2026 Grant Agreement; funding of Metals Fabrication & Technology.
Conditions of Donation	None
Date Check to Business Office	2/10/2026
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	Attached
Date Purchase Made	
What was Purchased	Sheet Metal
PO#	PO: Pending, Req 1350
Closure	
Submitted By	Becky Sproul

On behalf of Coquille Jr. Sr. High School, thank you to the Coquille Tribal Community Fund for your generous grant supporting our Metals Fabrication & Technology program. We are truly grateful for your commitment to education and to strengthening opportunities for students in our community. We look forward to sharing the progress and successes made possible through your funding.



Coquille School District 8

Donation Acceptance

Donor Name	Coos Plumbing, LLC
Donor Address	1056 Central Ave Coos Bay, OR 97420
Donor Phone	Unknown
Item or Amount Donated	Check #1296 \$150.00
Date of Donation	Instrument dated 2/27/26, Received in mail 3/3/26
Purpose of Donation	To support Robotics
Conditions of Donation	None
Date Check to Business Office	3/4/26
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	See Attached
Date Purchase Made	
What was Purchased	
PO#	
Closure	
Submitted By	Becky Sproul

Thank you so much -!! Thank you Oliver
- Abby
Thank you - maybe Thank you!

Thank you so much John and every one at Coos
Plumbing - Payton Thank you Thank you Asher W
- Trade - Kaden Smith Thanks!

Thank you!

- Kenneth Johnson

Ethan H. Thank you Jack

thanks

Thank
you

- Keysy

Thank

you
- Guillermo

Thank you

- De Santis

Thank you guys
so much!

- Tanner Belter

Thank you

- Jacob King

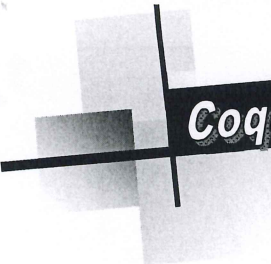
Thank you for your generous donation,
sponsoring our Robotics program.

It is thanks to supports like you that
we are able to grow our program and
prepare our students for future careers.

Sincerely

John Ward

Red Devil Robotics



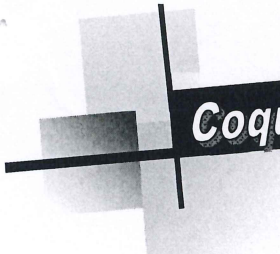
Coquille School District 8

Donation Acceptance

Donor Name	Coquille Valley Booster Club
Donor Address	499 W Central Blvd Coquille, OR 97423
Donor Phone	N/A
Item or Amount Donated	Check #168 - \$2,000.00 \$1000.00 to 7/8 Softball - \$1000.00 to 7/8 Baseball
Date of Donation	Instrument Dated 3/2/26, Delivered to High School 3/9/26
Purpose of Donation	To support Junior High Softball and Junior High Baseball clubs
Conditions of Donation	None
Date Check to Business Office	3/9/26
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	See Attached
Date Purchase Made	
What will be Purchased	
PO#	
Closure	
Submitted By	Becky Sproul

• Coquille Valley Booster Club •

Thank you so much for
Supporting our Jr. High Baseball
and Jr. High Softball programs.
We are incredibly excited to be
able to offer these club sports
opportunities to our students!
• Go Wildcats •



Coquille School District 8

Donation Acceptance

Donor Name	United Christian Women
Donor Address	180 N Baxter St Coquille, OR 97423
Donor Phone	Unknown
Item or Amount Donated	Check #222 - \$200.00
Date of Donation	Instrument dated 2/17/26
Purpose of Donation	To support Coquille Junior High School
Conditions of Donation	None
Date Check to Business Office	3/4/26
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	See Attached
Date Purchase Made	
What was Purchased	
PO#	
Closure	
Submitted By	Becky Sproul

Evay.
Jaidyn Miller
Adrian. R Thank you! <sup>Very
conan</sup>

Jaden Ballant. Thank
you
Athena Gonzalez
Thank you! girl

David thank you for
thank \$200 bands - Kaleb
you DeClan

Emalee S.
Paola. I
Addisyn H.
Abby F.

Chloe Baker
-thank you

Dear United Christian
Women,

Thank you for your
generous donation to our
students and school at
Coquille Junior High School.

Coquille School District 8

Donation Acceptance

Donor Name	United Christian Women
Donor Address	180 N Baxter St Coquille, OR 97423
Donor Phone	Unknown
Item or Amount Donated	Check #223 - \$200.00
Date of Donation	Instrument dated 2/17/26
Purpose of Donation	To support Coquille High School
Conditions of Donation	None
Date Check to Business Office	3/4/26
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	See Attached
Date Purchase Made	
What was Purchased	
PO#	
Closure	
Submitted By	Becky Sproul

Deegan Brody Smith

mariah mayfield

Kyleigh Mead
Travis Hillis

Midas
Wierbaugh

Clyde Davis

William Smiley

Brody Skeritt

James Mullins

P

Bailly

A D Celi

Alexi Lucatero

~~Alvan~~

~~Travis Freeman~~

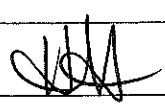
Travis Freeman

Dear United Christian
Women,

Thank you for your
generous donation to
our school and students
at Coquille High School!

Coquille School District 8

Donation Acceptance

Donor Name	Stephanie Miller
Donor Address	1994 View St. Myrtle Point OR 97458
Donor Phone	541-290-6355
Item or Amount Donated	Cookies
Date of Donation	2/28/26
Purpose of Donation	Dr. Seuss Night
Conditions of Donation	New in package
Date Check to Business Office	
Date Donation Accepted by Board	
Expression of Thanks (Copy to DO)	
Date Purchase Made:	
What was Purchased:	
PO#:	
Closure	
Submitted By	

Stephanie & Chloe,

Thank you so much for
donating Girl Scout Cookies
for our Dr. Seuss Night. It
made the event extra
enjoyable for students and
their families.

Thank
you!

- CVE Staff

Drug-Free Workplace *

The district shall provide a drug-free workplace.

The purpose of this policy is to promote safety, health and efficiency by prohibiting the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance or alcohol in the workplace.

This policy applies to all employees, including but not limited to, those exempt, unclassified, management service, classified and temporary employees who are paid directly or indirectly from funds received under a federal grant or contract.

The district shall provide to each employee a copy of this policy.

An employee shall not unlawfully manufacture, distribute, dispense, possess or use a controlled substance or alcohol in the workplace.

No district employee shall knowingly sell, market or distribute steroid or performance enhancing substances to kindergarten through grade 12 students with whom the employee has contact as part of employee's district duties; or knowingly endorse or suggest the use of such substances.

An employee shall, as a condition of employment, abide by the provisions of this policy.¹

Definitions

1. "Controlled substance" shall include any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or other drug as classified under the federal Controlled Substances Act, as modified under Oregon Revised Statute (ORS) 475.035.
2. "Alcohol" shall include any form of alcohol for consumption, including beer, wine, wine coolers or liquor.
3. "Conviction" means a finding of guilt (including a plea of no contest) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or state criminal drug statutes.
4. "Criminal drug statute" means a Federal or State criminal statute involving the manufacture, distribution, dispensation, possession or use of any controlled substance or alcohol.

¹ Districts directly receiving grants or contracts from the federal government are required to meet this obligation.

5. “Drug-free workplace” means a site for the performance of work at which employees are prohibited from engaging in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance or alcohol.

Sanctions and Remedies²

The district, upon determining that an employee has engaged in the unlawful manufacture, distribution, dispensation or possession of a controlled substance or alcohol, or upon having reasonable suspicion (under the section below) of an employee’s unlawful use of a controlled substance or alcohol in the workplace, shall, pending any criminal drug statute conviction for a violation occurring in the workplace, take appropriate action, which may include transfer, granting of leave with or without pay or suspension with or without pay.

Within 30 calendar days of learning of an employee’s criminal drug statute conviction for a violation occurring in the workplace, the district shall:

1. Take appropriate action, which may include discipline up to and including termination; and/or
2. Require satisfactory participation by the employee in a drug abuse assistance or rehabilitation program approved for such purpose by a federal, state or local health, law enforcement or other appropriate agency.

Basis for Reasonable Suspicion of Employee Use of Controlled Substance/Alcohol

Reasonable suspicion of employee use of an unlawful controlled substance or alcohol shall be based upon any of the following:

1. Observed abnormal behavior or impairment in mental or physical performance (e.g., slurred speech, difficulty walking);
2. Direct observation of use in the workplace;
3. The opinion of a medical professional;
4. Reliable information concerning use in the workplace, the reliability of any such information shall be determined by employer;
5. A work-related accident in conjunction with a basis for reasonable suspicion as listed above.

Employee Assistance Program

An employee having a drug or alcohol problem is encouraged to seek assistance, on a confidential basis, under the Employee Assistance Program if such program is provided by the employer.

The district shall, upon employee request, grant leave with or without pay to permit an employee to participate in a drug abuse assistance or rehabilitation program.

² Ibid. p. 1

Establishment of Drug-Free Awareness Program

The district shall establish a drug-free awareness program to inform employees of the:

1. Dangers of drug abuse in the workplace;
2. Existence of and content of this policy for maintaining a drug-free workplace;
3. Availability of drug-counseling, rehabilitation and employee assistance programs; and
4. Penalties that may be imposed for drug abuse violations occurring in the workplace.

Notification by Employee of Conviction³

An employee shall, as a condition of employment, notify the district in writing of any criminal drug statute conviction for a violation occurring in the workplace no later than five calendar days after such conviction.

Notification by the District of an Employee Conviction

The district shall notify the appropriate federal granting or contracting agency, in writing, of an employee's criminal drug statute conviction, for a violation occurring in the workplace, no later than 10 calendar days after learning of such conviction.

END OF POLICY

Legal Reference(s):

[ORS 243.650](#)
[ORS 336.222](#)
[ORS 342.721](#)
[ORS 342.723](#)

[ORS 342.726](#)
[ORS Chapter 475](#)
[ORS 657.176](#)
[ORS 659A.127](#)

[OAR 581-022-2045](#)
[OAR 581-022-2210](#)
[OAR 584-020-0040\(5\)\(e\)](#)

Drug-Free Workplace Act of 1988, 41 U.S.C. §§ 8101-8106 (2012); General Principles Relating to Suspension and Debarment Actions, 34 C.F.R. §§ 84.100-84.670 (2016).

Controlled Substances Act, 21 U.S.C. § 812; Schedules of Controlled Substances, 21 C.F.R. §§ 1308.11-1308.15 (2016).

Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101-7117 (2012).

³ Ibid. p. 1

Coquille School District 8

Code: **IGD-AR**
Adopted/Re-Adopted: 4/14/2008, 5/17/17,

Policy and Rules for Student Participation in All Extracurricular Activities

It is the philosophy of Coquille School District #8 that participation in extracurricular activities is an integral part of a student's total educational experience. Our extracurricular program will teach our students an understanding of sportsmanship, leadership, self-discipline, emotional control, physical well-being and teamwork. We believe it is a privilege to be a member of an extracurricular activity and acceptance of this privilege obligates the individual to a high standard of citizenship.

Each student participating in athletics is expected to uphold the philosophy of competitive athletics which must deal with the concept of winning, for by definition, competition implies winning. Competitive athletics by their very nature require that winning be a prime goal, for without all contestants striving to win and placing great effort on doing so, competition would not exist. Therefore, we feel that winning must be emphasized to give validity to the concept of competitive athletics. Each student-athlete will be subject to district extracurricular guidelines.

The following rules and regulations are set down to be followed by all students of Coquille schools who may try out for or become a member of any extracurricular activity or sport. This policy applies to all students at any time during the school year or when the season officially begins under the Oregon School Activities Association (OSAA) guidelines.

Extracurricular activities regulated by the following guidelines include, but are not limited to:

AFS	Dance Team	Golf	Student Council Officers
Baseball	Model UN	Band	Softball
Basketball	Equestrian	Key Club	Track
Cheerleaders	Soccer	NHS	Volleyball
Cross Country	Football	Rally	Wrestling

1. Students shall meet all OSAA and Coquille School District requirements for participation.
2. Students shall not:
 - a. Illegally partake of, possess or sell any alcoholic beverages, marijuana or any form of narcotics or drugs not prescribed by a licensed physician;
 - b. Have in their possession on school grounds or at a school-sponsored activity any illegal drug paraphernalia, such as bong, pot pipes or other items that are drug related or for drug use;
 - c. Be in attendance at any activity where the illegal use of any alcoholic beverages, marijuana or any other form of narcotics or drugs not prescribed by a licensed physician takes place;
 - d. Smoke, chew or possess tobacco;
 - e. Commit an offense which, if an adult, would be deemed a crime;
 - f. Shoplift.

3. Information on any of the above infractions will result in an investigation. The investigation will be conducted by the chief disciplinary officer of the school or his/her designee. Duration of the investigation will be limited to 10 school attendance days from the time the school officials first learned of the infraction. In case of criminal offenses, the chief disciplinary officer may, at his/her discretion, wait until after a legal decision is rendered to proceed with steps 4. and 5. below.
4. If the chief disciplinary officer determines reasonable cause exists that the student has violated any of these provisions, he/she will be temporarily suspended from all extracurricular activities. The chief disciplinary officer will give written notification to the student and parents of a date and time to appear before him/her and show cause, if any, why the student should not be disciplined, as provided herein. The student may present evidence at such hearing or be represented by counsel. The officer shall make known his/her findings, but need not divulge student sources or call witnesses unless he/she chooses to do so.
5. If the chief disciplinary officer determines reasonable cause exists that an offense has been committed, the student will be suspended for a period of nine weeks from the date of the decision. Based on a recommendation from the coach or adviser of the activity, the individual may be permitted to practice with the squad or organization after the end of the second week of suspension. After the fifth week of suspension, the case may be reopened for review by written request from the student. This chief disciplinary officer will conduct this review. Based on conduct of the student during the first five weeks, he/she may be reinstated on probation for the remainder of the grading period.

When the offense involves the use, possession or distribution of illegal drugs, alcohol or tobacco, the student may be reinstated after five weeks provided he/she agrees to:

- a. Complete a drug/alcohol assessment and subsequent follow up or be subject to suspension for the remainder of the school year;
- b. Sign a release of information allowing the assessor and the school official to exchange information regarding student behavior;
- c. Work in cooperation with the school to follow through with the recommendations of the assessment;
- d. Enroll in an educational class on substance use and abuse.

The cost of the assessment, counseling class and any follow up is the responsibility of the student and the parent.

A second infraction of the code of conduct during the school year will result in the student losing all extracurricular participation privileges for the remainder of the school year.

6. In case of suspension for any of the above reasons, the student and parents retain the right to appeal to the superintendent in writing for a review of the case, stating why the lower decision was erroneous. This appeal shall be limited to the written record of the case.
7. Three unexcused absences from meetings or practices are cause for dismissal. One unexcused

absence from a scheduled game, meet, contest or special activity is cause for dismissal from the squad or team for the remainder of the season.

8. A student suspended from riding the school bus will not be allowed to travel or participate in any activities which require busing during the length of the suspension:
 - Three bus violations may result in a one-week suspension;
 - Four bus violations may result in a two-week suspension;
 - Further bus violations may result in a five-week expulsion.
9. Coaches and advisers have permission to formulate reasonable, additional rules for their particular sport or activity with prior approval from the administration.
10. Transportation to and from activities and games:
 - a. All members of activities including athletic players and managers must ride to events in transportation provided for or arranged by the school and will return home by the same means. A student may be permitted to ride home with his/her parents or guardians provided that the parents or guardians accept responsibility in person for their child as soon as the activity or athletic event is over;
 - b. If a member of an activity, player or manager wishes to stay overnight, proceed to a different destination or return home by means other than school-arranged transportation, the parents or guardians must write a note and/or see the coach or adviser personally in advance of the event. The note should specify that the parents are accepting responsibility for their child as soon as the activity or athletic event is over.
11. No student shall participate in any athletic event, practice or other activity unless he/she has been in school for the full day immediately preceding that event. This excludes a dental or doctor appointment (providing the student is pronounced physically fit to participate) and certain extenuating circumstances approved by the principal or vice principal. A violation of this rule will result in suspension of the student in the next scheduled practice, contest or activity following discovery of the violation.
12. Areas of specific conduct and/or personal appearance and grooming unique to each organization will be determined by those organizations and presented to their membership. Generally speaking, any behavior that is deemed unacceptable by the coach, sponsor and/or chaperon may result in disciplinary action.
13. Each student participating in interscholastic activities will be required to have on file a statement from a doctor specifying his/her physical fitness.
14. Insurance will be made available at the school. This insurance is voluntary. Students participating in sports must carry insurance or the school must receive a statement from the parents/guardians that the participants are otherwise covered and the parents/guardians assume full responsibility.

15. The above policy is to be read to each organization annually at the beginning of the activity and will be conspicuously posted in areas frequented by students in these activities. It shall be the responsibility of each student who participates in any extracurricular activity to be familiar with the policy.
16. When any student is disciplined for violations of this policy, section 2, the student will be excluded from the following list of activities during the period of suspension:

Athletics

1. Participation in any extracurricular activities;
2. Wearing of the team uniform;
3. Sitting on the bench with the team;
4. Travel with the team;
5. Keeping stats, records, etc.;
6. Eligibility for end of the season honors including:
 - a. Public recognition on Senior Night;
 - b. Selection to special team honors or awards;
 - c. Nomination to league all-star awards;
 - d. Granting of athletic letters.
7. Practice with team for first two weeks of suspension.

Other Student Body Activities

1. Performance of duties of any office the student may hold;
2. Participation in any special group activity;
3. Recognition for any singular recognition or honor;
4. Other specific sanctions that any organization identifies in their rules.

Athletic Academic Eligibility Requirements

It is the intent of the Coquille School District that each of its students earns and receives a high school diploma. While our District does provide an athletic program, our foremost mission is to educate our students. Academics must come before athletics. After all, the participants are “student athletes”.

Therefore, to be eligible to participate in the athletic program of the Coquille School District, each student shall meet the following requirements:

1. To graduate, each student must have 24 credits. On the semester schedule, to stay on track for graduation, each student must pass six classes. A “D” is a passing grade. To be eligible for athletics, each student must pass a minimum of six classes each trimester. For those students who have earned more credits than necessary to graduate and are taking six or less classes a trimester, the student may participate if the student meets OSAA standards.
2. If the student does not meet standards for paragraph 1, the student may be allowed to participate under conditional eligibility.

To obtain conditional eligibility the student must apply each week of the following semester for such eligibility. Eligibility will be granted for a seven-day period (Wednesday to Wednesday). On each Wednesday at or before 4 PM, the student may apply for another seven day period of eligibility. If the student fails to timely apply, the student will be denied eligibility for the next seven-day period. Upon application, the athletic director will review the student’s grades and verified study hours to determine eligibility for the following seven day period. The process will continue for the semester in question.

In order to remain eligible, the student must meet the following conditions during each seven day period the student is seeking conditional eligibility.

1. The students current grades meet the District’s standards set forth above in # 1; and
2. The student has spent three verified hours in study time during the seven-day period immediately prior to the application being submitted.

In order to remain eligible during winter or spring breaks, the student athletes must meet the District’s requirements on the Wednesday prior to the break.

The application for eligibility will include submission of current progress/PASS report and verification of study hours.

3. As OSAA standards do not apply to middle school sports, each middle school student athlete will be required to pass all classes each semester. The student may seek conditional eligibility if the middle school student fails one or more classes.
4. Successfully completed summer classes or recognized correspondence courses (as set forth in the Correspondence Course Policy of the District) may be used for reinstatement.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
ORS 339.240
ORS.339.250
[OAR 581-021](#)-0050 to 0075
[OAR 581-022](#)-1680

Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988).
Bethel School District No. 403 v Fraser, 478 U.S. 675 (1986).
Havercamp v. Unified School District No. 380, 689 F Supp. 1055 (D. Kan. 1986); aff'd _F.2d_(10th Cir. 1987).
Westside Community Board of Education v. Mergens, 496 U.S. 226 (1990).
Equal Access Act, 20 U.S.C. Sections 4071-4074.
Title IX of the Education Amendments of 1972, 20 U.S.C. Sections 1681-1683; 34 CFR Par 106 (2000).

Graduation Requirements**

The Board establishes graduation requirements for awarding of a high school diploma, a modified diploma, an extended diploma and a certificate of attendance which meet or exceed state requirements.

A student may satisfy graduation requirements in less than four years. The district will award a diploma to a student fulfilling graduation requirements in less than four years if consent is given by the student's parent or guardian or by the student if the student is 18 years of age or older or emancipated.

If the district requires diploma requirements beyond the state requirements, the district shall grant a waiver for those requirements to any student who, at any time from grade 9 to 12, was:

1. In foster care¹;
2. Experiencing houselessness²;
3. A runaway;
4. A child in a military family covered by the Interstate Compact on Educational Opportunity for Military Children;
5. A child of a migrant worker;
6. Enrolled in the Youth Corrections Education Program or the Juvenile Detention Education Program;
or
7. ³Enrolled in an approved recovery school under ORS 336.680.

For any student identified above, the district shall accept any credits earned by the student in an educational program⁴ in this state, applying those credits toward the state requirements for a diploma if the credits satisfied those requirements in that educational program in this state.

Diploma

¹ "Foster child" is defined in ORS 30.297.

² {ORS 329.451(2) and OAR 581-022-use the term "homeless."} See OAR 581-022-2000 for additional information.

³ Applies to high school diplomas awarded on or after January 1, 2026.

⁴ "Educational program in this state" means an educational program that is provided by a school district, a public charter school, an approved recovery school (applies to diplomas awarded on or after January 1, 2026), the Youth Corrections Education Program or the Juvenile Detention Program, or funded as provided by ORS 343.243 for students in a long-term care or treatment facility described in ORS 343.961 or a hospital identified in ORS 343.261.

A high school diploma will be awarded to students in grades 9 through 12 who complete a minimum of {⁵}24 credits which include at least:

1. Three credits in mathematics (shall include one unit at the Algebra I level and two units that are at a level higher than Algebra I);
2. Four credits in language arts⁶ (shall include the equivalent of one unit in written composition);
3. Three credits in science;
4. Three credits in social sciences (shall include 0.5 unit of US civics⁷ credit in addition to at least 2.5 units of credit aligned to the Oregon State Board adopted standards for US and world history, geography, economics and ⁸financial literacy);
5. ⁹One-half credit of higher education and career path skills;
6. ¹⁰One-half credit of personal financial education;
7. One credit in health education;
8. One credit in physical education; and
9. Three credits in career and technical education, the arts or world languages¹¹ (units shall be earned in any one or a combination).

The district shall offer students credit options provided the method for obtaining such credits is described in the student's personal education plan and the credit is earned by meeting requirements described in Oregon Administrative Rule (OAR) 581-022-2025.

[¹²] A student completing the International Baccalaureate Organization's (IB) Diploma Programme curriculum or the IB Career-related Programme curriculum will be considered to have completed the credit requirements listed above. The district shall ensure students in the IB programs complete .5 credit of

⁵ {If the district has additional credit or graduation requirements beyond the state minimum of 24, the district is required to include those additional credits and graduation requirements in the following list.}

⁶ "Language arts" includes reading, writing and other communications in any language, including English.

⁷ Civics becomes a half-credit requirement beginning on January 1, 2026 (ORS 329.451).

⁸ This requirement is replaced with a one-half credit of personal financial education requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year.

⁹ Higher education and career path skills becomes a one-half credit graduation requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year (a requirement for a high school diploma awarded on or after January 1, 2027; a district may request a one-year waiver in accordance with law).

¹⁰ Personal finance education becomes a one-half credit graduation requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year (a requirement for a high school diploma awarded on or after January 1, 2027; a district may request a one-year waiver in accordance with law).

¹¹ "World languages" includes sign language, heritage languages and languages other than a student's primary language.

¹² {Adopt this language only if the district offers an International Baccalaureate program for high school students. Waivers for the Personal Finance and Higher Education and Career-path Skills can be requested by the district.}

Personal Finance Education and .5 credit of Higher Education and Career-path Skills as stand-alone courses. The district shall develop a curriculum plan that ensures students in an IB program receive inclusive instruction aligned to the adopted standards in Civics and Health.]

To receive a diploma, in addition to credit requirements outlined above, a student must:

1. ¹³Demonstrate proficiency in the Essential Skills of reading, writing and apply mathematics in a variety of settings;
2. Develop an education plan and build an education profile;
3. Demonstrate extended application of standards through a collection of evidence (or include evidence in existing collection(s)); and
4. Participate in career-related learning experiences.

Modified Diploma

A modified diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards adopted by the State Board of Education for a high school diploma while receiving reasonable modifications and accommodations. A modified diploma may only be awarded to a student who meets the eligibility criteria below and other criteria, if applicable, outlined in OAR 581-022-2010 (3):

1. The student has a documented history of an inability to maintain grade level achievement due to significant learning and instructional barriers; or
2. The student has a documented history of a medical condition that creates a barrier to achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students who, while in grade nine through completion of high school, complete 24 credits with at least 13 of those credits to include:

1. Three credits in language arts;
2. Two credits in mathematics;
3. Two credits in science;
4. Two credits in social sciences (which may include history, civics, geography and economics (including personal finance));
5. ¹⁴One-half credit in personal financial education;

¹³ The State Board of Education has waived this requirement in Essential Skills for students graduating through the 2027-2028 school year.

¹⁴ This unit of credit applies to all students who are awarded a modified diploma on or after January 1, 2027.

6. ¹⁵One-half credit in higher education and career path skills;
7. One credit in health education;
8. One credit in physical education; and
9. One credit in career technical education, the arts or world languages (units may be earned in any one or a combination).

Students may earn additional credits to earn a modified diploma pursuant to OAR 581-022-2010.

In addition to credit requirements as outlined in OAR 581-022-2010, a student must:

1. ¹⁶Demonstrate proficiency in the Essential Skills of reading, writing and apply mathematics in a variety of settings;
2. Develop an education plan and build an education profile; and
3. Demonstrate extended application of standards through a collection of evidence (or include evidence in existing collection(s)).

Districts may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:

1. For a student on an individualized education program (IEP) or Section 504 plan, any modifications to work samples must be consistent with the requirements established in the IEP or 504 plan. Modifications include practices and procedures that compromise the intent of the assessment through a change in the achievement level, construct, or measured outcome of the assessment. This means that IEP or 504 school teams responsible for approving modifications for a student's assessment may adjust the administration of the assessment and/or the assessment's achievement standard. The IEP or 504 team must inform the student's parent that the use of a modification on an assessment will result in an invalid assessment;
2. For a student not on an IEP or 504 plan, any modifications to work samples must have been provided to the student during their instruction in the content area to be assessed and in the year in which the student is being assessed, and modifications must be approved by the school team that is responsible for monitoring the student's progress toward the modified diploma.

Students not on an IEP or a Section 504 Plan may not receive a modified statewide assessment.

A student's school team (which must include an adult student, parent/guardian of the student) shall decide if a student will work toward a modified diploma no earlier than the end of grade six and no later than two years before the student's anticipated exit from high school.

A student's school team may decide to revise a modified diploma decision.

¹⁵ This unit of credit applies to all students who are awarded a modified diploma on or after January 1, 2027.

¹⁶ The State Board of Education has waived this requirement in Essential Skills for students graduating through the 2027-2028 school year.

A student's school team may decide that a student who was not previously working toward a modified diploma should work toward one when the student is less than two years from anticipated exit from high school if the documented history has changed.

For students with a documented history as described above, the district shall annually provide the parents or guardians of students, beginning in grade five or after such documented history has been established, the following:

1. Information about the availability of high school diplomas, modified diplomas, **extended diplomas** and the requirements for such diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any reporting for the State or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

[¹⁷] Essential Skills

The district [will] [will not] allow English Language Learner (ELL) students to demonstrate proficiency in Essential Skills in the student's language of origin for a high school diploma or a modified diploma.

The district will develop procedures to provide local performance assessment options as described in the *Local Performance Assessment Manual*, in the ELL student's language of origin, and will develop procedures to ensure that locally scored assessment options administered in an ELL student's language of origin are scored by a qualified rater.

Essential Skills Appeal

The district will [establish an appeal process] [follow Board policy KL - Public Complaints] in the event of an appeal for the denial of a diploma based on the Essential Skills graduation requirement. The district will retain student work samples and student performance data to ensure that sufficient evidence is available in the event of an appeal.]

Extended Diploma

An extended diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards adopted by the State Board of Education for a high school diploma while receiving reasonable modifications and accommodations.

To be eligible for an extended diploma, a student must:

1. While in grade nine through completion of high school, complete 12 credits, which may not include more than 6 credits in a self-contained special education classroom, and will include:
 - a. Two credits in mathematics;
 - b. Two credits in language arts;

¹⁷ {[OAR 581-022-2120(2) requires districts to have "policy whether to allow ELL students to demonstrate proficiency in all required Essential Skills in the students' language of origin." OAR 581-022-2120(4) waives this requirement through the 2027-28 school year.] Therefore, these two sections, i.e., Essential Skills and Essential Skills Appeal, are not required to be in policy at this time. The district could elect to keep the language and the bracketed portion of this footnote.}

- c. Two credits in science;
 - d. Three credits in history, geography, economics or civics;
 - e. One credit in health;
 - f. One credit in physical education; and
 - g. One credit in the arts or a world language; and
2. Have a documented history of:
- a. An inability to maintain grade level achievement due to significant learning and instructional barriers;
 - b. A medical condition that creates a barrier to achievement; or
 - c. A change in the student's ability to participate in grade level activities as a result of a serious illness or injury that occurred after grade eight.

For students with a documented history, the district shall annually provide the parents or guardians of such students, beginning in grade five or after such documented history has been established, the following:

- 1. Information about the availability of high school diplomas, modified diplomas, extended diplomas and the requirements for such diplomas; and
- 2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any reporting for the state or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

Certificate of Attendance

A {¹⁸} certificate of attendance¹⁹ will be awarded to students who:

- 1. [Have maintained regular full-time attendance²⁰ for at least four years beginning in grade nine;
- 2. Do not satisfy requirements for a high school diploma, modified diploma or extended diploma; and

¹⁸ {The Board shall define criteria for a certificate of attendance. OAR 581-022-2200 (3). See the Oregon Department of Education's [Certificates for School Completion: Questions and Answers Related to the Implementation of SB 992](#).}

¹⁹ A student who began grade 9 before July 1, 2020, may be awarded an alternative certificate if the student satisfies the requirements for an alternative certificate which are in effect on the day before July 1, 2024.

²⁰ {There is no established definition of "regular full-time attendance. The district should review any existing attendance definitions, consider the needs of students in the district and establish clear criteria. This should include how excused and unexcused absences are counted. A few options are provided.}

["Regular full-time attendance" means not being absent for more than 10 percent of school days that the student is enrolled in a school year. See OAR 581-020-0631 for definition of chronic absenteeism. Excused absences [are considered absences for this purpose] [will not be counted against a student.]]

["Regular full-time attendance" means not having eight or more unexcused absences in any four-week period during which school is in session. See ORS 339.065 for definition of irregular attendance. This will be calculated on an annual basis and equates to having unexcused absences for less than 20 percent of the days or class periods during which school is in session.]

3. Have a documented history²¹.]

For students with a documented history²², the district shall annually provide the parents or guardians of such students, beginning in grade five or after such a documented history has been established, the following:

1. Information about the availability of high school diplomas, modified diplomas, **extended diplomas** and the requirements for the diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any required reporting for the State or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

Other District Responsibilities

The district will ensure that all students have onsite access to the appropriate resources and courses to achieve high school diplomas, modified diplomas, and extended diplomas at each high school in the district. The district will provide [age-appropriate and developmentally appropriate] literacy instruction to all students until graduation.

The district may not deny a student who has the documented history listed under the modified diploma or extended diploma requirements outlined above the opportunity to pursue a diploma with more stringent requirements, for the sole reason the student has the document history.

The district may award a modified diploma or an extended diploma to a student only upon the written consent of a student who is an emancipated minor or who has reached the age of 18 (adult student) at the time the modified or extended diploma is awarded, or the student's parent or guardian. The district must receive the written consent during the school year in which the modified diploma or the extended diploma is awarded.

A student shall have the opportunity to satisfy the requirements for a modified diploma, an extended diploma or a certificate of attendance in the later of 4 years after starting grade 9, or until the student reaches the age of 21 years if the student is entitled to a public education until the age of 21 under state or federal law.

A student may complete the requirements for a modified diploma, an extended diploma or a certificate of attendance in less than four years but not less than three years. To satisfy the requirements for a modified diploma, an extended diploma or a certificate of attendance in less than 4 years, the student's parent or guardian or a student who is emancipated or has reached the age of 18 must provide written consent which clearly states the parent, guardian or student is waiving the fourth year and/or years until the student reaches the age of 21. A copy of the consent will be forwarded to the district superintendent who will annually report to the Superintendent of Public Instruction the number of such consents.

²¹ "Documented history" means evidence in the cumulative record and education plans of a student that demonstrates the inability over time to maintain grade level achievement even with appropriate modifications and accommodations.

²² "Documented history" means evidence in the cumulative record and education plans of a student that demonstrates the inability over time to maintain grade level achievement even with appropriate modifications and accommodations.

A student who qualifies to receive or receives a modified diploma, an extended diploma, or a certificate of attendance shall have the option of participating in a high school graduation ceremony with the student's class.

A student who receives a modified diploma, an extended diploma, or a certificate of attendance shall have access to instructional hours, hours of transition services and hours of other services that are designed to meet the unique needs of the student. When added together, the district will provide a total number of hours of instruction and services to the student that equals at least the total number of instructional hours that is required to be provided to students who are attending a public high school. The district may not unilaterally decrease the total number of hours of instruction and services to which the student has access regardless of the age of the student.

The district will award to students with disabilities a document certifying successful completion of program requirements. No document issued to students with disabilities educated in full or in part in a special education program shall indicate that the document is issued by such a program. When a student who has an IEP completes high school, the district will give the student an individualized summary of performance.

Eligible students with disabilities are entitled to a free appropriate public education (FAPE) until the age of 21, even if they have earned a modified diploma, an extended diploma, a certificate of attendance or completion of a General Education Development document. The continuance of services for students with disabilities for a modified diploma, extended diploma or certificate of attendance is contingent on the IEP team determining the student's continued eligibility and special education services are needed.

Students and their parents will be notified of graduation and diploma requirements.

The district may not deny a diploma to a student who has opted out of statewide assessments if the student is able to satisfy all other requirements for the diploma. Students may opt-out of the Oregon statewide assessments in language arts and/or mathematics by completing the Oregon Department of Education's Opt-out Form²³ and submitting the form to the district.

The district will issue a high school diploma to a veteran if the veteran resides within the boundaries of the district or is an Oregon resident and attended a high school of the district, or to a deceased veteran, upon request from a representative of the veteran, if the deceased veteran resided within the boundaries of the district at the time of death or was an Oregon resident at the time of death and attended a high school of the district.

The act of student-initiated test impropriety is prohibited. A student that participates in an act of student-initiated test impropriety will be subject to discipline. "Student-initiated test impropriety" means student conduct that is inconsistent with the *Test Administration Manual* or accompanying guidance; or results in a score that is invalid.

END OF POLICY

Legal Reference(s):

[ORS 329.007](#)

[ORS 329.045](#)

[ORS 329.451](#)

²³ Oregon Department of Education page for: [30-day notice and opt-out form](#)

[ORS 329.479](#)
[ORS 332.107](#)
[ORS 332.114](#)
[ORS 336.585](#)
[ORS 336.590](#)
[ORS 339.115](#)
[ORS 339.505](#)

[ORS 343.295](#)

[OAR 581-021-0009](#)
[OAR 581-022-0102](#)
[OAR 581-022-2000](#)
[OAR 581-022-2005](#)
[OAR 581-022-2010](#)

[OAR 581-022-2015](#)
[OAR 581-022-2020](#)
[OAR 581-022-2025](#)
[OAR 581-022-2030](#)
[OAR 581-022-2115](#)
[OAR 581-022-2120](#)
[OAR 581-022-2505](#)

Test Administration Manual, published by the OREGON DEPARTMENT OF EDUCATION.

Certificates for School Completion: Questions and Answers Related to the Implementation of SB 992, published by the OREGON DEPARTMENT OF EDUCATION.

Education Records/Records of Students with Disabilities Management

1. Student Education Record

Student education records are those records that are directly related to a student and maintained by the district, or by a party acting for the district; however, this does not include the following:

- a. Records of instructional, supervisory and administrative personnel and educational personnel ancillary to those persons that are kept in the sole possession of the maker of the record, used only as a personal memory aid, and are not accessible or revealed to any other person except a temporary substitute for the maker of the record;
- b. Records of the law enforcement unit of the district subject to the provisions of Oregon Administrative Rule (OAR) 581-021-0225;
- c. Records relating to an individual who is employed by the district that are made and maintained in the normal course of business, which relate exclusively to the individual in that individual's capacity as an employee and that are not available for use for any other purpose. Records relating to an individual in attendance at the district who is employed as a result of status as a student, are education records and are not excepted under this section;
- d. Records on a student who is 18 years of age or older, or is attending an institution of postsecondary education, that are:
 - (1) Made or maintained by a physician, psychiatrist, psychologist or other recognized professional or paraprofessional acting in a professional capacity or assisting in a paraprofessional capacity;
 - (2) Made, maintained or used only in connection with treatment of the student; and
 - (3) Disclosed only to individuals providing the treatment. For purposes of this definition, "treatment" does not include remedial educational activities or activities that are part of the program of instruction at the district.
- e. Records that only contain information relating to activities in which an individual engaged after the individual is no longer a student at the district;
- f. Medical or nursing records which are made or maintained separately and solely by a licensed health-care professional who is not employed by the district, and which are not used for education purposes or planning.

The district shall keep and maintain a permanent record on each student which includes the:

- a. Name and address of educational agency or institution;
- b. Full legal name of the student;

- c. Student's birth date;
- d. Name of parents/guardians;
- e. Date of entry into the school;
- f. Name of school previously attended;
- g. Courses of study and marks received;
- h. Data documenting a student's progress toward achievement of state standards and must include a student's Oregon State Assessment results;
- i. Credits earned;
- j. Attendance;
- k. Date of withdrawal from school.

The district may request the social security number of the student. The request shall include notification to the eligible student or the student's parent(s) that the provision of the social security number is voluntary and notification of the purpose for which the social security number will be used.

The district shall retain permanent records in a minimum one-hour fire-safe place in the district, or keep a duplicate copy of the permanent records in a safe depository in another district location.

2. Confidentiality of Student Records

- a. The district shall keep confidential any record maintained on a student in accordance with OAR 581-021-0220 through 581-021-0430.
- b. Each district shall protect the confidentiality of personally identifiable information at collection, storage, disclosure and destruction stages.
- c. Each district shall identify one official to assume responsibility for ensuring the confidentiality of any personally identifiable information.
- d. All persons collecting or using personally identifiable information shall receive training or instruction on state policies and procedures.

3. Rights of Parents and Eligible Students

The district shall annually notify parents and eligible students through the district student/parent handbook or any other means that are reasonably likely to inform the parents or eligible students of their rights. This notification shall state that the parent(s) or an eligible student has a right to:

- a. Inspect and review the student's education records;
- b. Request the amendment of the student's education records to ensure that they are not inaccurate, misleading or otherwise in violation of the student's privacy or other rights;
- c. Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the applicable state or federal law authorizes disclosure without consent;
- d. Pursuant to OAR 581-021-0410, file with the Family Policy Compliance Office, United States Department of Education a complaint under 34 C.F.R. § 99.64 concerning alleged failures by the district to comply with the requirements of federal law; and
- e. Obtain a copy of the district policy with regard to student education records.

The notification shall also inform parents or eligible students that the district forwards education records requested under OAR 581-021-0255. The notification shall also indicate where copies of the district policy are located and how copies may be obtained.

If the eligible student or the student's parent(s) has a primary or home language other than English, or has a disability, the district shall provide effective notice.

These rights shall be given to either parent unless the district has been provided with specific written evidence there is a court order, state statute or legally binding document relating to such matters as divorce, separation or custody that specifically revokes these rights.

When a student becomes an eligible student, which is defined as a student who has reached 18 years of age or is attending only an institution of postsecondary education and is not enrolled in a secondary school, the rights accorded to, and the consent required of, the parents transfer from the parents to the student. Nothing prevents the district from giving students rights in addition to those given to parents.

4. Parent's or Eligible Student's Right to Inspect and Review

The district shall permit an eligible student or student's parent(s) or a representative of a parent or eligible student, if authorized in writing by the eligible student or student's parent(s), to inspect and review the education records of the student, unless the education records of a student contain information on more than one student. In that case the eligible student or student's parent(s) may inspect, review or be informed of only the specific information about the student.

The district shall comply with a request for access to records:

- a. Within a reasonable period of time and without unnecessary delay;
- b. For children with disabilities before any meeting regarding an individualized education program (IEP), or any due process hearing, or any resolution session related to a due process hearing¹;
- c. In no case more than 45 days after it has received the request.

The district shall respond to reasonable requests for explanations and interpretations of the student's education record.

The parent(s) or an eligible student shall comply with the following procedure to inspect and review a student's education record:

- a. Provide a written, dated request to inspect a student's education record; and
- b. State the specific reason for requesting the inspection.

The written request will be permanently added to the student's education record.

¹ Records must be provided without undue delay, which may not exceed 10 business days from the date of the request for the records. Records may be redacted only to the extent necessary to protect personally identifiable information of other children unless disclosure is authorized by law or court order.

The district shall not destroy any education record if there is an outstanding request to inspect and review the education record.

While the district is not required to give an eligible student or student's parent(s) access to treatment records under the definition of "education records" in OAR 581-021-0220(6)(b)(D), the eligible student or student's parent(s) may, at their expense, choose a physician or other appropriate professional and have those records reviewed.

If an eligible student or student's parent(s) so requests, the district shall give the eligible student or student's parent(s) a copy of the student's education record. The district may recover a fee for providing a copy of the record, but only for the actual costs of reproducing the record unless the imposition of a fee effectively prevents a parent or eligible student from exercising the right to inspect and review the student's educational records. The district may not charge a fee to search for or to retrieve the education records of a student.

The district shall not provide the eligible student or student's parent(s) with a copy of test protocols, test questions and answers and other documents described in Oregon Revised Statutes (ORS) 192.345(4) unless authorized by federal law.

The district will maintain a list of the types and locations of education records maintained by the district and the titles and addresses of officials responsible for the records.

Student education records will be maintained at the school building at which the student is in attendance except for special education records which may be located at another designated location within the district. The [administrator/principal or designee] shall be the person responsible for maintaining and releasing the education records.

5. Release of Personally Identifiable Information

Personally identifiable information shall not be released without prior written consent of the eligible student or student's parent(s) except in the following cases:

- a. The disclosure is to other school officials, including teachers, within the district who have a legitimate educational interest.

As used in this section, "legitimate educational interest" means a district official employed by the district as an administrator, supervisor, instructor or staff support member; a person serving on a school board who needs to review an educational record in order to fulfill their professional responsibilities, as delineated by their job description, contract or conditions of employment. Contractors, consultants, volunteers or other parties to whom an agency or institution has outsourced institutional services or functions may be considered a school official provided that party performs an institutional service or function for which the district would otherwise use employees, is under the direct control of the district with respect to the use and maintenance of education records, and is subject to district policies concerning the redisclosure of personally identifiable information.

The district shall maintain, for public inspection, a listing of the names and positions of individuals within the district who have access to personally identifiable information with respect to students with disabilities.

- b. The disclosure is to officials of another school within the district;
- c. The disclosure is to authorized representatives of:

In connection with an audit or evaluation of federal or state-supported education programs, or the enforcement of or compliance with federal or state-supported education programs, or the enforcement of or compliance with federal or state regulations.

- d. The disclosure is in connection with financial aid for which the student has applied or which the student has received, if the information is necessary for such purposes as to:
 - (1) Determine eligibility for the aid;
 - (2) Determine the amount of the aid;
 - (3) Determine the conditions for the aid; or
 - (4) Enforce the terms and conditions of the aid.

As used in this section “financial aid” means any payment of funds provided to an individual that is conditioned on the individual’s attendance at an educational agency or institution.

- e. The disclosure is to organizations conducting studies for, or on behalf of, the district to:
 - (1) Develop, validate or administer predictive tests;
 - (2) Administer student aid programs; or
 - (3) Improve instruction.

The district may disclose information under this section only if disclosure is to an official listed in paragraph (c) above and who enters into a written agreement with the district that:

- (1) Specifies the purpose, scope and duration of the study and the information to be disclosed;
- (2) Limits the organization to using the personally identifiable information only for the purpose of the study;
- (3) The study is conducted in a manner that does not permit personal identification of parents or students by individuals other than representatives of the organization; and
- (4) The information is destroyed when no longer needed for the purposes for which the study was conducted.

For purposes of this section, the term “organization” includes, but is not limited to, federal, state and local agencies, and independent organizations.

- f. The district may disclose information under this section only if the disclosure is to an official listed in paragraph (c) above who is conducting an audit related to the enforcement of or compliance with federal or state legal requirements and who enters into a written agreement with the district that:
 - (1) Designates the individual or entity as an authorized representative;
 - (2) Specifies the personally identifiable information being disclosed;
 - (3) Specifies the personally identifiable information being disclosed in the furtherance of an audit, evaluation or enforcement or compliance activity of the federal or state-supported education programs;

- (4) Describes the activity with sufficient specificity to make clear it falls within the audit or evaluation exception; this must include a description of how the personally identifiable information will be used;
 - (5) Requires information to be destroyed when no longer needed for the purpose for which the study was conducted;
 - (6) Identifies the time period in which the personally identifiable information must be destroyed; and
 - (7) Establishes policies and procedures which are consistent with Family Education Rights and Privacy Act (FERPA) and other federal and state confidentiality and privacy provisions to insure the protection of the personally identifiable information from further disclosure and unauthorized use.
- g. The disclosure is to accrediting organizations to carry out their accrediting functions;
 - h. The disclosure is to comply with a judicial order or lawfully issued subpoena. The district may disclose information under this section only if the district makes a reasonable effort to notify the eligible student or student's parent(s) of the order or subpoena in advance of compliance, unless an order or subpoena of a federal court or agency prohibits notification to the parent(s) or student;
 - i. The disclosure is to comply with a judicial order or lawfully issued subpoena when the parent is a party to a court proceeding involving child abuse and neglect or dependency matters;
 - j. The disclosure is to the parent(s) of a dependent student, as defined in Section 152 of the Internal Revenue Code of 1986;
 - k. The disclosure is in connection with a health or safety emergency. The district shall disclose personally identifiable information from an education record to law enforcement, child protective services and health care professionals, and other appropriate parties in connection with a health and safety emergency if knowledge of the information is necessary to protect the health and safety of the student or other individuals. If the district determines that there is an articulable and significant threat, the district will document the information available at that time of determination and the rationale basis for the determination for the disclosure of the information from the educational records.

In making a determination whether a disclosure may be made under the health or safety emergency, the district may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. As used in this section a "health or safety emergency" includes, but is not limited to, law enforcement efforts to locate a child who may be a victim of kidnap, abduction or custodial interference and law enforcement or child protective services efforts to respond to a report of child abuse or neglect pursuant to applicable state law, or other such reasons that the district may in good faith determine a health or safety emergency;

- l. The disclosure is information the district has designated as "directory information" (See Board policy JOA – Directory Information);
- m. The disclosure is to the parent(s) of a student who is not an eligible student or to an eligible student;
- n. The disclosure is to officials of another school, school system, institution of postsecondary education, an education service district (ESD), state regional program or other educational agency that has requested the records and in which the student seeks or intends to enroll or is enrolled or in which the student receives services. The term "receives services" includes, but is

not limited to, an evaluation or reevaluation for purposes of determining whether a student has a disability;

- o. The disclosure is to the Board during an executive session pursuant to ORS 332.061;
- p. The disclosure is to a caseworker or other representative, who has the right to access the student's case plan, of a state or local child welfare agency or tribal organization that are legally responsible for the care and protection of the student, provided the personally identifiable information will not be disclosed unless allowed by law.

The district will use reasonable methods to identify and authenticate the identity of the parents, students, school officials, and any other parties to whom the district discloses personally identifiable information from educational records.

6. Record-Keeping Requirements

The district shall maintain a record of each request for access to and each disclosure of personally identifiable information from the education records of each student. Exceptions to the record-keeping requirements shall include the parent, eligible student, school official or assistant responsible for custody of the records and parties authorized by state and federal law for auditing purposes. The district shall maintain the record with the education records of the student as long as the records are maintained. For each request or disclosure the record must include:

- a. The party or parties who have requested or received personally identifiable information from the education records; and
- b. The legitimate interests the parties had in requesting or obtaining the information.

The following parties may inspect the record of request for access and disclosure to a student's personally identifiable information:

- a. The parent(s) or an eligible student;
- b. The school official or assistants who are responsible for the custody of the records;
- c. Those parties authorized by state or federal law for purposes of auditing the record-keeping procedures of the district.

7. Request for Amendment of Student's Education Record

If an eligible student or student's parent(s) believes the education records relating to the student contain information that is inaccurate, misleading or in violation of the student's rights of privacy or other rights, the student or parent(s) may ask the building level principal where the record is maintained to amend the record.

The principal shall decide, after consulting with the necessary staff, whether to amend the record as requested within a reasonable time after the request to amend has been made.

The request to amend the student's education record shall become a permanent part of the student's education record.

If the principal decides not to amend the record as requested, the eligible student or the student's parent(s) shall be informed of the decision and of a right to appeal the decision by requesting a hearing.

8. Hearing Rights of Parents or Eligible Students

If the building level principal decides not to amend the education record of a student as requested by the eligible student or the student's parent(s), the eligible student or student's parent(s) may request a formal hearing for the purpose of challenging information in the education record as inaccurate, misleading or in violation of the privacy or other rights of the student. The district shall appoint a hearings officer to conduct the formal hearing requested by the eligible student or student's parent. The hearing may be conducted by any individual, including an official of the district, who does not have a direct interest in the outcome of the hearing. The hearings officer will establish a date, time and location for the hearing, and give the student's parent or eligible student notice of date, time and location reasonably in advance of the hearing. The hearing will be held within 10 working days of receiving the written or verbal request for the hearing.

The hearings officer will convene and preside over a hearing panel consisting of:

- a. The principal or designee;
- b. A member chosen by the eligible student or student's parent(s); and
- c. A disinterested, qualified third party appointed by the superintendent.

The parent or eligible student may, at own expense, choose one or more individuals to assist or represent them, including an attorney. The hearing shall be private. Persons other than the student, parent, witnesses and counsel shall not be admitted. The hearings officer shall preside over the panel. The panel will hear evidence from the school staff and the eligible student or student's parent(s) to determine the point(s) of disagreement concerning the records. Confidential conversations between a licensed employee or district counselor and a student shall not be part of the records hearing procedure. The eligible student or student's parent(s) has the right to insert written comments or explanations into the record regarding the disputed material. Such inserts shall remain in the education record as long as the education record or a contested portion is maintained and exists. The panel shall make a determination after hearing the evidence and make its recommendation in writing within [10] working days following the close of the hearing. The panel will make a determination based solely on the evidence presented at the hearing and will include a summary of the evidence and the reason for the decision. The findings of the panel shall be rendered in writing not more than [10] working days following the close of the hearing and submitted to all parties.

If, as a result of the hearing, the panel decides that the information in the education record is not inaccurate, misleading or otherwise in violation of the privacy or other rights of the student, it shall inform the eligible student or the student's parent(s) of the right to place a statement in the record commenting on the contested information in the record or stating why there is disagreement with the decision of the panel. If a statement is placed in an education record, the district will ensure that the statement:

- a. Is maintained as part of the student's records as long as the record or a contested portion is maintained by the district; and
- b. Is disclosed by the district to any party to whom the student's records or the contested portion are disclosed.

If, as a result of the hearing, the panel decides that the information is inaccurate, misleading or otherwise in violation of the privacy or other rights of the student, it shall:

- a. Amend the record accordingly; and
- b. Inform the eligible student or the student's parent(s) of the amendment in writing.

9. Duties and Responsibilities When Requesting Education Records

The district shall, within 10 days of a student seeking initial enrollment in or services from the district, notify the public or private school, ESD, institution, agency or detention facility or youth care center in which the student was formerly enrolled, and shall request the student's education records.

10. Duties and Responsibilities When Transferring Education Records

The district shall transfer originals of all requested student education records, including any ESD records, relating to the particular student to the new educational agency when a request to transfer the education records is made to the district. The transfer shall be made no later than 10 days after receipt of the request. For students in substitute care programs, the transfer must take place within five days of a request. Readable copies of the following documents shall be retained:

- a. The student's permanent records, for one year;
- b. Such special education records as are necessary to document compliance with state and federal audits, for five years after the end of the school year in which the original was created. In the case of records documenting speech pathology and physical therapy services, until the student reaches age 21 or 5 years after last seen, whichever is longer.

Note: Education records shall not be withheld for student fees, fines and charges if requested in circumstances described in ORS 326.575 and applicable rules of the State Board of Education or such records are requested for use in the appropriate placement of a student.

Disclosure Statement

Required for use in collecting personally identifiable information
related to social security numbers.

On any form that requests the social security number (SSN), the following statement shall appear just above the space for the SSN:

“Providing your social security number (SSN) is voluntary. If you provide it, the district will use your SSN for record-keeping, research, and reporting purposes only. The district will not use your SSN to make any decision directly affecting you or any other person. Your SSN will not be given to the general public. If you choose not to provide your SSN, you will not be denied any rights as a student. Please read the statement on the back of this form that describes how your SSN will be used. Providing your SSN means that you consent to the use of your SSN in the manner described.”

On the back of the same form, or attached to it, the following statement shall appear:

“OAR 581-021-0250 (1)(j) authorizes districts to ask you to provide your social security number (SSN). The SSN will be used by the district for reporting, research and record keeping. Your SSN will also be provided to the Oregon Department of Education. The Oregon Department of Education gathers information about students and programs to meet state and federal statistical reporting requirements. It also helps districts and the state research, plan and develop educational programs. This information supports the evaluation of educational programs and student success in the workplace.”

The district and Oregon Department of Education may also match your SSN with records from other agencies as follows:

The Oregon Department of Education uses information gathered from the Oregon Employment Division to learn about education, training and job market trends. The information is also used for planning, research and program improvement.

State and private universities, colleges, community colleges and vocational schools use the information to find out how many students go on with their education and their level of success.

Other state agencies use the information to help state and local agencies plan educational and training services to help Oregon citizens get the best jobs available.

Your SSN will be used only for statistical purposes as listed above. State and federal law protects the privacy of your records.