
COQUILLE SCHOOL DISTRICT #8
Board of Directors Regular Meeting Minutes
February 11, 2026
Coquille School District Board Room
970 N Central Blvd., Coquille, OR

1.0 Meeting Business

The regular meeting of the **Coquille School District Board of Directors** was called to order on **February 11, 2026** at 6:00 p.m by Board Chair Melinda Millet

Flag Salute

Roll Call

Board Members Present:

Melinda Millet - Present
Marsha Frost - Present
Heather Echavarria - Present
Steve Britton - Present
Sharon Nelson - Present
Kayla Pritchett - Present

Board Members Absent:

Lucas Taylor – Absent

Administration Present:

Wayne Gallagher, Superintendent
Denise Hale, Business Manager
Julie Simpson, Executive Secretary / Board Secretary

Motion by Steve Britton to approve tonight's Agenda and the Regular Board Meeting Minutes from February 11, 2026, and Marsha Frost seconded the motion; it passed unanimously with the following vote:

- Melinda Millet - Aye
- Marsha Frost – Aye
- Kayla Pritchett – Aye
- Steve Britton – Aye
- Heather Echavarria – Aye
- Sharon Nelson - Aye

1.2 Future Meetings

The Board reviewed the upcoming meeting schedule:

- Regular Board Meeting – March 11, 2026
- Regular Board Meeting – April 8, 2026
- First Budget Committee Meeting – May 13, 2026 @ 5:00 PM
- Regular Board Meeting – May 13, 2026
- Second Budget Committee Meeting – May 27, 2026 @ 6:00 PM
- Regular Board Meeting – June 10, 2026

Board members discussed a conflict between the **June 10 board meeting and 8th Grade Graduation**. The Board reached consensus to begin the meeting earlier at **5:00 PM** so members could attend the graduation ceremony. Because the meeting time differs from the regular schedule, it will be posted as a **Special Board Meeting**.

2.0 School Spotlight

Winter Lakes High School – Tiffany Clapper

Principal **Tiffany Clapper** presented the Winter Lakes High School spotlight.

Student **Evette** shared her experience at Winter Lakes High School, describing how the supportive environment helped her regain motivation, recover credits, and pursue a future career in cosmetology.

Academic Advisor **Ms. Snively** presented information regarding college and career readiness opportunities supported through programs such as **TRIO, ASPIRE, and Oregon Goes to College**.

Students participated in several activities including:

- Southern Oregon Trade Careers Expo
- College visits to **Klamath Community College** and **Lane Community College**
- Career Fair at **Ko-Kwel Casino**
- Visits to **Wolf Creek Job Corps** and **Umpqua Community College**
- Guest speakers and scholarship presentations
- Trade school presentations including **Wyotech**

Winter Lakes will host **College and Career Week March 9–12**, including resume workshops and mock interviews with community volunteers.

Principal Clapper reported that **10 students have earned diplomas this year and one student completed a GED as a five-year completer**.

She also highlighted the **Cosmetology CTE program**, including hands-on training and a student-run nail business project.

The Board thanked Winter Lakes staff and students for their presentation.

3.0 Presentation

Senate Bill 141 – Education Accountability Act

Superintendent **Wayne Gallagher** presented an update on the district's work related to **Senate Bill 141**.

More than **60 district staff members** participated in committees reviewing six accountability areas:

- K–2 Attendance
- Third Grade Reading
- Eighth Grade Math
- Ninth Grade On Track
- Four-Year Graduation Rate
- Five-Year Completer

Committees reviewed district data and developed recommendations including improving attendance supports, strengthening instructional alignment, expanding credit recovery options, and maintaining GED/NCRC testing opportunities.

Committee implementation plans will be presented to the Board in **May**, with final approval expected during **June budget adoption**.

4.0 School / Program Written Reports

The Board reviewed written reports from district departments.

4.1 Winter Lakes High School

Board members commented positively on the number of student learning opportunities and field trips.

4.2 WLE / Curriculum Director

Discussion occurred regarding **social studies curriculum review**, with geography identified as a priority area.

4.3 Coquille Jr High School

The **Junior High Showcase** will take place in **March**.

4.4 Coquille Sr High School

Principal **A.G. Shumate** discussed the **Rural Pathways partnership initiative** connecting high school, community college, and university programs.

4.5 CVE

Upcoming activities include **Dr. Seuss Night**.

4.6 LSEL

Board members referenced classroom activities mentioned in the report.

4.7 Athletic Director

Athletic Director **Chris Jones** was unable to attend due to transporting students. His report included the upcoming athletics schedule. Staff confirmed the district expects to field a **baseball team this season**.

4.8 Technology Supervisor

The Board reviewed the technology department report.

4.9 Food Service Supervisor

Staff explained that local food purchases are supported through the **Farm to School grant program**.

4.10 Transportation Supervisor

The transportation department is upgrading communication equipment to **cellular-based radio systems** for improved communication coverage.

4.11 School Resource Deputy

The Board reviewed the report from **Deputy John Owens**.

4.12 Assistant Superintendent

Assistant Superintendent **Jeff Phillis** discussed ongoing repairs to the **Coquille High School boiler**, which were scheduled to be completed the following day.

5.0 Business Manager's Report

Business Manager **Denise** presented the financial report.

Due to a printing error in the packet, corrected copies were provided to board members. The district currently projects an **ending fund balance of approximately \$1,031,000** for the fiscal year.

6.0 Superintendent's Report

Superintendent **Wayne Gallagher** reviewed the district's **population report** and enrollment trends.

Current enrollment is **1,181 students**, which is below the district's projected enrollment. Enrollment is projected to decline to approximately **1,130 students next year**, representing a decrease of approximately **145 students over three years**.

Mr. Gallagher noted that declining enrollment will require the district to evaluate **future staffing levels and operational costs.**

Board members also asked about transportation schedule changes and student access to breakfast. Staff confirmed that **students are able to receive breakfast upon arrival at school.**

7.0 Discussion / Action

7.1 Direct Superintendent to Make \$1.8 Million Budget Reduction

Motion by Steve Britton to table the agenda item directing the superintendent to prepare a **\$1.8 million reduction in next year's budget** pending additional information. Second by Marcia Frost, Motion passed unanimously with the following vote:

- Melinda Millet - Aye
- Marsha Frost – Aye
- Kayla Pritchett – Aye
- Steve Britton – Aye
- Heather Echavarria – Aye
- Sharon Nelson - Aye

8.0 Consent Agenda

Motion by **Heather** Echavaria to approve **Consent Agenda items 8.1 through 8.5:**

- Cash Donations
- Resignation – Tyana Anderson – EA – LSEL
- Resignation – Sonia Amlin – Counselor – CVE
- Resignation – Phillip Johnson – Counselor – LSEL/WLE/WLH
- Resignation – Mike Wallis – Teacher – CJSHS

Second by Marsha Frost, Motion passed unanimously with the following vote:

- Melinda Millet - Aye
- Marsha Frost – Aye
- Kayla Pritchett – Aye
- Steve Britton – Aye
- Heather Echavarria – Aye
- Sharon Nelson - Aye

9.0 Staff / Public Comments

No staff or public comments were received.

10.0 Executive Session

At 6:46 pm the Board met in Executive Session pursuant to:

- **ORS 192.660(2)(f)** – To consider information exempt from disclosure by law, including written advice from your attorney
- **ORS 192.660(2)(i)** – To review and evaluate the performance of an officer, employee, or staff member if the person does not request an open meeting. The reason for executive session may not be used to do a general evaluation of any agency goal, objective or operation or any directive to personnel concerning those subjects.

Following the Executive Session, the Board returned to open session at 7:57 pm

Motion by Heather Echavarria to **direct the Superintendent to prepare a \$1.8 million reduction in the district's budget for the upcoming school year.**

Second by Sharon Nelson, Motion passed unanimously with the following vote:

- Melinda Millet - Aye
- Marsha Frost – Aye
- Kayla Pritchett – Aye
- Steve Britton – Aye
- Heather Echavarria – Aye
- Sharon Nelson - Aye

11.0 Adjournment

Board Chair adjourned the meeting at 7:59 pm.

Melinda Millet