

## Parent Guide to Create a Myschoolbucks account and Register in MSBactivities

1-Go to [myschoolbucks.com](https://myschoolbucks.com) and Register Now

MY SCHOOL BUCKS

Email Address

Password  [Forgot your password?](#)

[Log In](#)

Don't have an account? [Register Now](#)

2-Create your account

Create Account

Enter your email address and press Get Started to sign up today.

Email Address

[GET STARTED](#)

By selecting Get Started, I accept the [Privacy Notice](#).

3-Log into [myschoolbucks.com](https://myschoolbucks.com) with your account information

MY SCHOOL BUCKS

English v

Email Address

Password  [Forgot your password?](#)

[Log In](#)

Don't have an account? [Register Now](#)

4-Select Myschoolbucks

Select an application:

[MSB Tickets](#)

[MSB Tickets - Cert](#)

[MSB Tickets - Sales](#)

[MySchoolBucks](#)

5-Get Started (add student)

Welcome to MySchoolBucks  
Ready to Get Started?

Add your student(s) to MySchoolBucks to pay for school meals and much more.

[Get Started](#)

Add District

Search for your district by state or province

[Cancel](#) [Add District](#)

6-Secure Your Account

Make Your MySchoolBucks Account More Secure

We've recently added features to improve your MySchoolBucks experience and make it even more secure. Please take a minute to complete your User Profile.

Security Question #1

A security answer is required

Security Question #2

[Update Profile](#)

7-Add Your Student

No students on file. Select 'Add Student' to add a new student to your account.

[+ Add Student](#)

Add Student

The only student to your account please enter their name and identifying information.

Don't have your child's student ID?

[Cancel](#) [Add Student](#)

8-Add another student or Finish

The student you selected has been successfully added to your household.

[Add Another Student](#)

[Finish](#)

Incoming Kindergarteners or new students will need to select EDEP Registration as the school.  
\*Do not use a student number.

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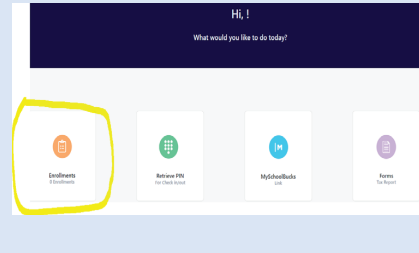
9-Scroll down and Select Register for EDEP



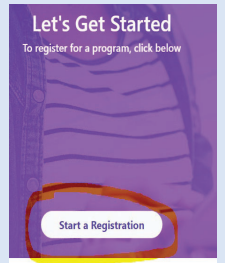
10-Log into Msbactivities (with myschoolbucks username and password)



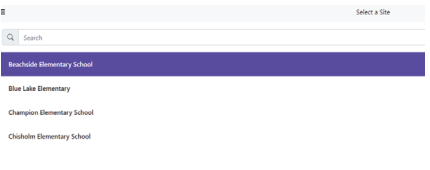
11-Select Enrollments (returning parents start here)



12-Start Registration



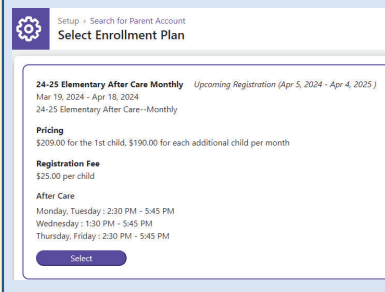
13-Select Site



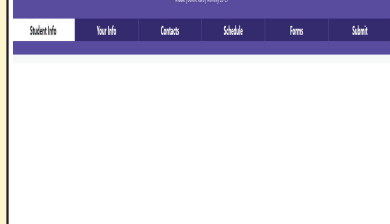
14-Select 26-27 Enrollment plan Weekly or Monthly

- 26-27 BTB Middle School Monthly
- 26-27 BTB Middle School Weekly
- 26-27 Elementary After Care Monthly
- 26-27 Elementary After Care Weekly
- 26-27 Elementary Before & After Care Monthly
- 26-27 Elementary Before & After Care Weekly
- 26-27 Elementary Before Care Monthly
- 26-27 Elementary Before Care Weekly

15-Select Register



16-Complete Student Info, Parent Info & 3 Contacts



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## 17-Add Contacts

The screenshot shows a progress bar at the top with steps: Register, Primary Contact, Other Contact, Schedule, Fees, and Submit. The 'Other Contact' step is currently active. Below the progress bar, there is a section titled 'Other Contacts' with the instruction: 'Please add any additional contacts. Click of buttons to add the contacts. Click of X button to remove the contacts.' There is a text input field containing 'G.G. - (DRAFT)' and a 'Continue' button below it. A yellow circle highlights an 'Add Contact' button in the top right corner.

## 18-Upload ID, Download Parent Guide, Upload Consent for General Care, Download Code of Civility, Download Fee Schedule

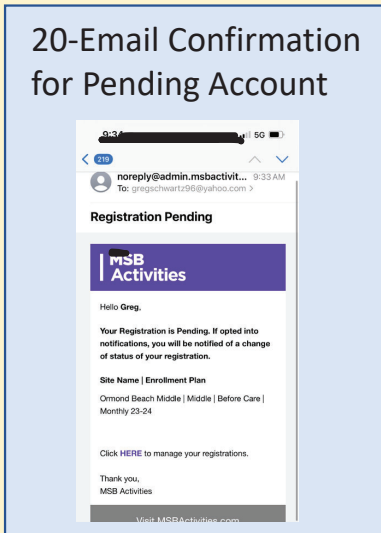
This section contains five document management items, each with a title, a brief instruction, and a button:

- Photo ID - Primary Contact**: Please upload a file of the requested document. Includes a 'Upload File' button.
- Parent and Guardian Code of Civility**: Please download and review this document. Includes a 'Download File' button.
- Consent for General Care 2023-2024**: Please upload a file of the requested document. Includes 'Upload File' and 'Download File' buttons.
- 23-24 EDPF Fee Schedule**: Please download and review this document. Includes a 'Download File' button.
- 23-24 EDPF 878 Parent Guide**: Please download and review this document. Includes a 'Download File' button.

## 19-Sign and Submit

The screenshot shows a 'Sign and Submit' form. At the top, it says 'By signing your name below, you affirm that the above information is accurate and truthful and you agree to all of the terms of service.' Below this is a large text area for a signature. There is a 'Clear Signature' button on the left and a 'Submit' button on the right. A checkbox is checked, with the text: 'I would like to receive email updates about the status of my registration. (Optional)'. Below the checkbox is a 'First Name' field with a redacted name and a 'Last Name' field with a redacted name.

## 20-Email Confirmation for Pending Account



## 21-E-mail confirmation once account is approved

