

**HAMILTON UNIFIED SCHOOL DISTRICT
REGULAR & ORGANIZATIONAL MEETING MINUTES
Hamilton High School Library
620 Canal Street, Hamilton City, CA 95951
Wednesday, December 10, 2025
www.husdschools.org**

5:30 p.m. Public session for purposes of opening the meeting only
 5:30 p.m. Closed session to discuss closed session items listed below (For Board Only)
 6:00 p.m. Reconvene to open session no later than 6:30 p.m.

Hamilton Unified School District Board Meetings are open to the public.

1.0 OPENING BUSINESS:

- a. Call to order and roll call at 5:36pm.

<p>✓ Hubert "Wendell" Lower, President ✓ Vanessa Ortiz ✓ Gabriel Leal</p>	<p>✓ Ray Odom ✓ Rod Boone, Clerk</p>
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2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item. [None](#).

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

- a. Government Code Section 54956.8, Conference with Real Property Negotiators
 Property: 325 Capay Avenue (adjacent to Hamilton Elementary School)
 Agency Negotiators: Dr. Jeremy Powell, Superintendent; Kristen Hamman, Chief Business Official
 Negotiating Parties: Olivarez Family and Hamilton Unified School District
 Under Negotiation: Price and Terms of Payment
- b. Government Code Section 54957, Personnel Issue. To consider public employee, evaluation, reassignment, resignation, release, dismissal, or discipline of a classified and/or certificated employee.
- c. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.

Report out action taken in closed session. [No action taken.](#)

5.0 PUBLIC SESSION/FLAG SALUTE: [Lead by Vanessa Ortiz.](#)

6.0 ADOPT THE AGENDA: (M)

[Motion to adopt the agenda by Mr. Leal 2nd by Mrs. Ortiz.](#)

[Motion Carried 5-0](#)

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

7.0 AJOURN TO ORGANIZATIONAL MEETING: [at 6:24pm](#)

- a. Seating of board members:
 i. Elect 2026 Board President

[Motion to nominate Mr. Lower for 2026 Board President by Mr. Leal 2nd by Mr. Boone.](#)

[Motion Carried 5-0](#)

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

ii. Elect 2026 Board Clerk

Motion to nominate Mr. Boone for 2026 Board Clerk by Mr. Odom 2nd by Mr. Leal,

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

b. Set 2026 Board Meeting Dates

Motion to approve 2026 Board Meeting Dates by Mr. Boone 2nd by Mr. Leal.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

8.0 CLOSE ORGANIZATIONAL MEETING AND RE-OPEN REGULAR MEETING at 6:18pm

9.0 COMMUNICATIONS/REPORTS:

- a. Board Member Comments/Reports
- b. ASB President and Student Council President Reports
 - i. Hamilton High School – Selina Villegas
 - 1. Ms. Villegas presented.
 - ii. Hamilton Elementary School – Ariana Chavez
 - 1. Ms. Chavez presented.
- c. District Reports (written)
 - i. Technology Report by Frank James
 - ii. Nutrition Services Report by Erendida Moreno
 - iii. Operations Report by Alan Joksch
 - iv. Community Schools and Family Engagement by Rachel Sanchez
 - v. Human Resources & State and Federal Programs by Jolene Towne
- d. Principal and Dean of Student Reports (written)
 - i. Ulises Tellechea, Hamilton Elementary School Principal
 - ii. Maria Reyes, District Dean of Students
 - 1. Ms. Reyes presented.
 - iii. Cris Oseguera, Hamilton High School Principal
 - 1. Mr. Oseguera presented.
 - iv. Silvia Robles, Adult School
 - 1. Mrs. Robles and members of the Adult School presented.
- e. Chief Business Official Report by Kristen Hamman (First Interim)
- f. Superintendent Report by Jeremy Powell (written)
 - 1. Dr. Powell presented.

10.0 PRESENTATIONS:

- a. 2024-25 HUSD CAASPP Results
 - i. Dr. Powell reviewed.

11.0 CORRESPONDENCE:

- a. None

12.0 INFORMATION ITEMS:

- a. HUSD Enrollment History for 6 years
 - i. Dr. Powell reviewed.
- b. Bond Status: Fund 21 Update
 - i. Dr. Powell reviewed.
- c. 24-25 Audit - 45 day extension to the filing date for year ending 6/30/25
 - i. Dr. Powell reviewed.
- d. New Staff Bios
 - i. Dr. Powell reviewed.

13.0 DISCUSSION ITEMS:

- a. None

14.0 PUBLIC COMMENT: Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.
None.

15.0 ACTION ITEMS:

- a. Approve HUSD Board Governance Handbook (Handout)

Motion to approve by Mr. Boone 2nd by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

- b. Approve 2025-26 First Interim Report

Motion to approve by Mr. Leal 2nd by Mrs. Ortiz

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

- c. Approve the 2024-25 Developer Fee Report

Motion to approve by Mr. Leal 2nd by Mr. Odom

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

- d. Approve Adult Education Teacher/Director Job Description

Motion to approve by Mr. Boone 2nd by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

- e. Approve HUSD’s intention to negotiate with CSEA and fulfill “Sunshine” requirements for the 2026–27 school year, consistent with Government Code Section 3547.

Motion to approve by Mr. Boone 2nd by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

- f. Approve HUSD’s intention to negotiate with HTA and fulfill “Sunshine” requirements for the 2026–27 school year, consistent with Government Code Section 3547.

Motion to approve by Mr. Boone 2nd by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

16.0 CONSENT AGENDA: Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- a. Minutes from Regular Board Meeting on October 22, 2025
- b. Williams Quarterly Report for October 2025
- c. Winter Break 2025-26 Office Hours
- d. Warrants and Expenditures
- e. Interdistrict Transfers (new only; elementary students reapply annually).
- i. Out

- 1. Hamilton Elementary School
 - a. None
 - 2. Hamilton High School
 - a. None
- ii. In
- 1. Hamilton Elementary School
 - a. None
 - 2. Hamilton High School
 - a. None

- f. Personnel Actions as Presented:
- | | | |
|------------------------|---------------------------------|-----------|
| New Hires: Lionor Vera | Paraeducator/Library Media Tech | HES |
| Emonyne Jones | JV Basketball Coach | HHS |
| Erika Marin | Preschool Assistant | Preschool |

Resignations/Retirement: None


Motion to approve consent agenda by Mr. Odom 2nd by Mr. Leal Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Ortiz: AYE
Odom: AYE	

17.0 ADJOURNMENT:

X 

Rod Boone
HUSD Board Clerk

X 

Jeremy Powell
HUSD Superintendent