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Materials presented at the board meeting may be viewed at:
<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrs%2fShared%20Documents%2fSCH%20OOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2017%2d18%2f11%2016%202017&FolderCTID=&View=%7b8B0F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>*

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Board Meeting
November 16, 2017
7:00PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order (00:00:22)

Chairman Boyle opened this November 16, 2017 Timberlane Regional School Board meeting at 7:02pm with the roll call followed by the Pledge of Allegiance.

Board Members Present

Peter Bealo, Brian Boyle, Stefanie Dube (7:27pm), Kimberly Farah, Donna Green (7:31pm), Dan Guide, Susan Sherman, Gregory Spero (7:36pm) and Kelly Ward.

Seated at the Board Table

Dr. Roxanne Wilson, Assistant Superintendent
Bryan Lavoie, Student Representative (8:08pm)

Administrators Present

Michelle Auger, Pollard School Principal
Nancy Barcelos, Danville Elementary Principal

Administrators Present (Con't)

Geoffrey Dowd, CFO/Business Administrator
Michael Flynn, TRMS Principal
Tom Geary III, Business Operations Coordinator
Christi Michaud, Dir. of Data, Assessment and
Accountability
Don Woodworth, TRHS Principal

Others Present

Jennifer Toth, Timberlane Teachers' Association Vice President

ESSAY CONTEST WINNERS (00:01:39)

Dr. Wilson announced the winners of the 2017 American Education Week essay contest as Gabriellia Rera, grade 2 Danville Elementary; Armaan Anthony, grade 5 Pollard School; Riley McGrath, grade 7 TRMS; and Grace Hurni, grade 10 TRHS. Each student read their essay aloud and received a framed certificate and gift card.

Michael Flynn presented a proclamation from NH Governor John Sununu as a result of TRMS student Mikayla Cole's initiative to bring about drug awareness to her hometown of Sandown.

The board recessed from 7:24-7:30pm.

CURRENT BUSINESS

SANDOWN SCHOOL RECOMMENDATION (00:24:25)

Christi Michaud and Tom Geary presented administration's recommendation to address anticipated increased enrollment and spacing issues in the Sandown schools. The recommendations included maintaining the current grade 1-5 configuration at Sandown North, waiving class size in grade one in the next three years, and moving unified arts classes in year 2020-2021 if needed. They reviewed enrollment projections and classroom space data noting that an annual analysis would need to be conducted to ensure the spacing needs are continually met.

Discussion ensued on NESDEC projections, parent concerns relative to class size, unanticipated growth in the town of Sandown, cancelling the community forums on the matter, the process that led up to these recommendations, the need to still look at long-term solutions, equity in maintaining a grade 1-5 elementary school throughout the district, and administration's philosophy of putting children first and making decisions based on impact on students. No action from the board was necessary on this matter as the Sandown schools

will continue to operate in current manner.

BUDGET UPDATE/CIP PROJECT SCHEDULE (00:57:15)

Atty. Geoff Dowd presented an updated CIP worksheet depicting a running tally of 2018-19 projects and their status as approved by both the budget committee and school board. He noted the budget committee has reviewed department reports and will look at staffing at their November 21st meeting.

Discussion ensued on the timeline of the budget development process as compared to previous years, when the first draft would be available, the process being different this year, developing the default budget and getting legal opinions on what items constitute one-time expenditures, including eliminated positions, and understanding how the SAU budget is affected and incorporated into the default budget.

MOTION: Mr. Bealo motioned to authorize the school board chair to seek legal counsel (two opinions) of his choosing (inclusive of district counsel) to gain perspective of the default budget; seconded by Mrs. Sherman.

Discussion ensued on the need to obtain two separate legal opinions, and the new position in the SAU budget.

VOTE: The motion passed 9-0-0.

Discussion ensued on individual board member’s understanding of one-time expenditure, and the retirement calculation.

Mr. Geary informed the board the PAC sound study work bid came in at \$63k which is under the estimated quote of \$75k-\$85k. The bid went out at the directive of the school board as a result of a sound study of the music rooms in the PAC. The study indicated the decibel levels in rooms 107, 116 and 119 were at unhealthy levels making for unsafe conditions for students and staff. Atty. Dowd noted the monies were not encumbered in the 2017-18 budget thus board approval is needed to move ahead with the project. No action taken by the board although there was some discussion on drafting a warrant article for this project.

STUDENT REPRESENTATIVE (01:54:07)

Student representative Bryan Lavoie reported on the middle school’s robotics competition, Spirit Week at the high school that includes a variety show and carnival, Milkman Improve show, STEMspiration Day, Field Hockey state championship, and Veterans Day activities.

TREASURER APPOINTMENT (00:00:00)

Chairman Boyle reported he, Mrs. Sherman and Dr. Farah interviewed three excellent candidates for the vacant treasurer position resultant of their recommendation to nominate Martha Sumner of Plaistow. He noted Ms. Sumner’s credentials (banker, former selectman and budget committee member).

MOTION: Mrs. Sherman motioned to appoint Martha Sumner to the position of district treasurer; seconded by Mr. Bealo.

Discussion ensued on the remaining candidates, and the possibility of having a different treasurer than that of the SAU.

VOTE: The motion passed 9-0-0.

The board recessed from 9:03-9:13pm.

WARRANT ARTICLES (01:58:15)

Discussion ensued on drafting a warrant article to make the SAU budget a stand-alone budget allowing for

voters to have the option of a default budget. It was noted the voters weighed in on this just two years ago by voting to allocate the SAU budget back into the two district budgets.

POLICIES (02:05:50)

Board members reviewed policies EBBB Accident/Injury/Incident Reports, BEDB Agenda Preparation and Dissemination, GCCGA Rate of Pay for Substitutes, GCI Professional Development Opportunities for second read, and GCIC Professional Staff Visitation and Conferences, and GCID Professional Activities of Teachers/Administrators for first read.

MOTION: Mr. Guide motioned to accept policy EBBB ACCIDENTS/INJURY/INCIDENT REPORTS for second read; seconded by Mrs. Sherman.

Discussion ensued on parental notification.

VOTE: The motion passed 8-1-0 (Mrs. Green opposed).

MOTION: Mr. Bealo motioned to accept policy BEDB AGENDA PREPARATION AND DISSEMINATION for second read; seconded by Mr. Guide.

Discussion ensued on the other business agenda item, following current practice and providing a means for board members to request items under other business.

MOTION: Dr. Farah motioned to amend policy BEDB AGENDA PREPARATION AND DISSEMINATION by replacing the term "meeting" with "board" in paragraph two; seconded by Mr. Bealo. The motion passed 8-0-1 (Mrs. Sherman abstained).

VOTE: The motion as newly amended passed 8-1-0 (Mrs. Green opposed).

MOTION: Mr. Bealo motioned to accept policy GCGA RATE OF PAY FOR SUBSTITUTES for second read; seconded by Mr. Guide.

Discussion ensued on the process for setting the rate for long-term substitutes and oversight of the superintendent.

VOTE: The motion passed 6-2-1 (Mrs. Green and Mr. Spero opposed and Mrs. Dube abstained).

MOTION: Mr. Bealo motioned to accept policy GCI PROFESSIONAL STAFF DEVELOPMENT OPPORTUNITIES for second read; seconded by Mr. Guide.

Lengthy discussion ensued on staff development, and scenarios of consultants utilizing district professional development.

VOTE: The motion failed 4-5-0 (Mr. Guide, Mr. Bealo, Mr. Ward and Mrs. Sherman in favor).

The policy was remanded back to the Policy Committee.

MOTION: Mr. Bealo motioned to accept policy GCIC PROFESSIONAL STAFF VISITATIONS AND CONFERENCES for first read; seconded by Dr. Farah. The motion passed 9-0-0.

MOTION: Mr. Bealo motioned to accept policy GCID PROFESSIONAL ACTIVITIES OF TEACHER/ADMINISTRATORS for second read; seconded by Mr. Spero. The motion passed 8-1-0 (Mrs. Green opposed).

ADMINISTRATOR’S REPORT

None

PERSONNEL REPORT

None

COMMITTEE REPORTS (02:31:58)

Updates were provided on the Strategic Planning, CIP, Wellness, Curriculum, Safety, and Policy committees. CIP updates from the Budget Committee were noted and discussion ensued on curbing and the fiber optic connection project with potential grant monies.

CORRESPONDENCE

Correspondence referencing emergency operation plans was discussed.

REPORTS OF THE SCHOOL BOARD (02:53:30)

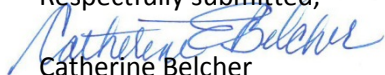
Board members reported on district events they have attended or will attend.

VENDOR AND PAYROLL REGISTERS

Board members were reminded to review and sign the registers.

Chairman Boyle adjourned the meeting at 10:14pm.

Respectfully submitted,



Catherine Belcher

Recording Secretary

Approved by the Board on December 21, 2017.