

*NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion and action. Details of this meeting may be viewed by accessing the online Vimeo at: <https://vimeo.com/228379057>
Materials presented at the board meeting may be viewed at:
<https://public.timberlane.net/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrsb%2fShared%20Documents%2fSCH%20OOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2017%2d18%2f07%2020%202017&FolderCTID=&View=%7b8B0F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>*

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Board Meeting
July 20, 2017
7:30PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order (00:00:15)

Chairman Boyle opened this July 20, 2017 Timberlane Regional School Board meeting at 7:37pm with the Pledge of Allegiance followed by the roll call.

Board Members Present

Brian Boyle, Stefanie Dube, Kimberly Farah, Donna Green, Susan Sherman, Gregory Spero. Absent: Peter Bealo, Dan Guide, and Kelly Ward.

Seated at the Board Table

Dr. Earl Metzler, Superintendent of Schools
Dr. Roxanne Wilson, Assistant Superintendent

Administrators Present (con't)

Christi Michaud, Director of Data, Assessment and
Accountability
Mary Widman, TRHS Assistant Principal of
Academics

Administrators Present

Ken Henderson, Director of Technology

Delegates and Individuals

Donna Green informed the board she was filing a complaint relative to Ed 204, the SAU Board, and SAU salaries and employment contracts.

CURRENT BUSINESS

STRATEGIC PLANNING CONSULTANT PRESENTATION (00:05:05)

Jay Vogt (www.peoplesworth.com) presented on his qualifications for assisting in writing a strategic plan, ascertained individual board member's perspectives of planning for district facilities' needs, provided an overview of the engagement process, the mapping out of an initial plan process (Plan-to-Plan), and his daily rate (\$2500). Discussion ensued on the level of involvement options of the consultant in the process, his rate, and allowing the Assistant Superintendent to negotiate a cost.

MOTION: Dr. Farah motioned to authorize the expense of \$2,500 to engage the consultant for a Plan-to-Plan meeting with the Strategic Planning Committee; seconded by Mrs. Sherman.

Discussion ensued on the expectations of the meeting.

VOTE: The motion passed 5-1-0 (Mrs. Green opposed).

APPROVAL OF MINUTES (01:02:57)

Board members reviewed the June 15, 2017 public and the June 29, 2017 public and nonpublic meeting minutes.

MOTION: Mrs. Sherman motioned to approve the June 15th meeting minutes; seconded by Dr. Farah. Corrections were noted. The motion passed 5-1-0 (Mrs. Green opposed).

MOTION: Mrs. Sherman motioned to approve the June 29th public meeting minutes; seconded by Mrs. Dube. A clarification was made. The motion passed 6-0-0.

MOTION: Dr. Farah motioned to approve the June 29th nonpublic meeting minutes; seconded by Mrs. Dube.

MOTION TO AMEND: Mrs. Green motioned to amend by inserting the words “elected officials and others” to item #3; seconded by Mrs. Dube. The motion failed 2-3-1 (Mrs. Green and Mrs. Dube in favor and Mr. Spero abstained).

VOTE: The motion to approve the June 29th nonpublic meeting minutes passed 4-2-0 (Mrs. Green and Mrs. Dube opposed).

SUMMER HOMEWORK CLARIFICATION (01:15:05)

Christi Michaud spoke on the merits of assigning summer homework and on the data to support it as well as the district’s philosophy to provide rigorous learning experiences for students. Summer homework, as indicated in policy IHCA is expected for all students; however, for students in grades 9 and up, summer homework is required. Discussion ensued on the semantics of summer homework credit for middle and high school students, needed clarification to the policy and to middle school parents relative to expectations, credit and penalties, and the autonomy of teachers to encourage students to engage in extra work.

MOTION: Mrs. Green motioned the board instruct a message be sent via School Messenger to middle school parents regarding summer homework expectations by July 25th; seconded by Mrs. Dube.

Discussion ensued on the availability of the middle school principal and the rollover of 5th grade PowerSchool data.

MOTION TO AMEND: Mrs. Dube motioned to amend the motion by asking the Chair to ask the Superintendent to find out when Mr. Flynn will be back to send out the message; seconded by Mrs. Green.

Discussion: Clarification was made on the intent of the motion which was to send out a message to parents when the middle school principal returns from vacation. Mrs. Dube withdrew her motion to amend. Mrs. Green did not withdraw her motion; however, no vote was taken.

STAFFING UPDATE (01:51:50)

Mrs. Michaud presented an updated enrollment report noting the district experiences new student enrollments right up to the start of school. She noted areas of classroom size pressure points and spoke on staff vacancies, the hiring process, and the expectation that administration should have a good understanding of any unmet staffing and enrollment needs by mid-August. Discussion ensued on staffing needs for unified arts, full day kindergarten enrollments, and NESDEC projections.

CURRICULUM (FIRST READ) (02:01:31)

Mary Widman presented Engineering curriculum for first read noting the academic deans presented it earlier in the year; however, the actual curriculum was erroneously omitted from school board packets. The curriculum has been written to meet the Vocational Education guidelines and is broken out into two units: architecture and AutoCAD.

MOTION: Mrs. Sherman motioned to accept for first read the engineering curriculum as presented; seconded by Mr. Spero.

Discussion ensued on the rationale of offering engineering courses at the high school level as was the need to promote high-level math courses as a basis for engineering studies.

VOTE: The motion passed 6-0-0.

SCHEDULE FUTURE MEETINGS (02:10:01)

Discussion ensued on the board's preference in meeting twice a month during the summer months, extending meetings to weekly in August, meeting with the Budget Committee in August to go over budget development process and goals, and polling Budget Committee members for meeting availability. It was noted that the board room may not be available during portions of August due to the audit.

ADMINISTRATOR'S REPORT

None

PERSONNEL REPORT (02:26:08)

Dr. Wilson presented the personnel report noting both resignations and nominations.

MOTION: Mrs. Green motioned the board go into nonpublic session under RSA 91-A:3, paragraph (c), matters which, if discussed in public, would likely affect adversely the reputation of any person; seconded by Mrs. Dube.

The board was polled: Boyle – yes Green – yes
 Dube – yes Sherman – yes
 Farah – yes Spero – yes

The board entered nonpublic session at 10:08pm.

MOTION: Mrs. Sherman motioned the board exit nonpublic session; seconded by Mr. Spero.

The board was polled: Boyle – yes Green – yes
 Dube – yes Sherman – yes
 Farah – yes Spero – yes

The board entered public session at 10:22pm.

No action was taken in nonpublic session.

MOTION: Mrs. Green motioned to accept the resignations as presented; seconded by Mr. Spero. The motion passed 6-0-0.

MOTION: Mrs. Sherman motioned to approve the 2017-18 nominations as presented; seconded by Mr. Spero.

Discussion ensued on adding notations to each nomination indicating replacement or new position to assist the board in tracking vacant positions.

VOTE: The motion passed 6-0-0.

COMMITTEE REPORTS (02:36:38)

Mrs. Green expressed concern about lack of administrator availability in July for Policy Committee meetings. She motioned the board eliminate administrators from board/SLT committees; however, the motion failed for lack of a second. Chairman Boyle will look into this.

SCHOOL BOARD REPORTS (02:46:46)

Mrs. Green announced a legal seminar event in August for public officials.

CORRESPONDENCE FOLDER

Discussion began on conference reimbursement of a consultant; however, the matter would be discussed in nonpublic session.

OTHER BUSINESS (02:49:33)

Items brought up under other business included an incident that occurred on middle school property which could not be discussed at this time, and holding a special SAU Board meeting.

MOTION: Mrs. Green motioned the board call for a special SAU board meeting to discuss a certified letter to another elected official; seconded by Mrs. Dube. No discussion was allowed. The motion failed 2-4-0 (Mrs. Green and Mrs. Dube in favor).

Other items noted were a legal opinion regarding an SAU hire, Sandown schools budget options due August 1st, a Sandown bus stop meeting, fund balance retention, claims AP scores were provided to some, but not all board members, and the Town of Sandown’s possible purchase of COPsync.

MOTION: Dr. Farah motioned the board go into nonpublic session under RSA 91-A:3, paragraph (c), matters which, if discussed in public, would likely affect adversely the reputation of any person; seconded by Mrs. Dube.

The board was polled: Boyle – yes Green – yes
Dube – yes Sherman – no
Farah – yes Spero – yes

The board entered nonpublic session at 10:55pm.

MOTION: Mrs. Sherman motioned the board exit nonpublic session; seconded by Mr. Spero.

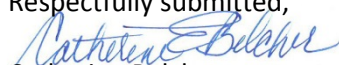
The board was polled: Boyle – yes Green – yes
Dube – yes Sherman – yes
Farah – yes Spero – yes

The board entered public session at 11:15pm.

No action was taken in nonpublic session.

MOTION: Mrs. Green motioned to adjourn; seconded by Mr. Spero.

The meeting adjourned at 11:15pm.

Respectfully submitted,

Catherine Belcher
Recording Secretary

Approved by the Board on August 10, 2017.