

*NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/402925994>
Materials presented at the board meeting may be viewed at:
<https://public.timberlane.net/sau/trsb/Shared%20Documents/SCHOOL%20BOARD%20MEETING%20AGENDA%20MATERIALS/2019-20/03%2031%202020%20Meeting/Agenda%20Packet%2003%2031%2020.pdf>*

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Re-organizational Board Meeting
March 31, 2020
7:00PM

Teleconference via Zoom
Meeting ID# 651 867 044
Public Call in Lines: 888-475-4499/877-853-5257

Call to Order (00:00:01)

Chairman O'Neil called the March 31, 2020 meeting of the Timberlane Regional School Board to order at 7:02pm with a statement regarding the Covid-19 pandemic and the Governor's emergency order that allow the board to meet electronically. He also went over the rules for meeting as well as contact information numbers for the public to use. He requested a poll of all members relative to their privacy while they were in the meeting, pursuant to 91A regulations.

Board Members Present via Videoconference

Mr. O'Neil was present in a room by himself. Other family members were in the residence.
Ms. Lowes was present and alone in the residence.
Mrs. Savage was present and alone in the room. Other family members were in the residence.
Mr. Boyle was present and alone in the room. Other family members were in the residence.
Mrs. Machermer was present and alone in the room. Other family members were in the residence.
Mr. Dube was present and alone in the room. Other family members were in the residence.
Mrs. Silva was present and alone in the room. Other family members were in the residence.
Dr. Farah was present and alone in the room. Other family members were in the residence.
Mrs. Kiszka was present and alone in the residence but expected family to arrive during the meeting.

Others Present via Videoconference

Superintendent of Schools Dr. Earl Metzler was present.
Student Representative Kyle Duffy was present and alone in the room. Other family members were in the residence.
Recording Secretary Kat Lancaster was alone in the room. Other family members were in the residence.

After roll call, Mr. O'Neil led the assembled in the Pledge of Allegiance.

ELECTION OF OFFICERS (00:06:00)

MOTION: Mr. O'Neil motioned to nominate Dr. Farah as Chair. The motion was seconded by Ms. Lowes. The motion passed 9-0-0.

Dr. Farah then took over the meeting as Chair. (7:12)

VICE CHAIR (00:07:24): Dr. Farah then requested nominations for Vice Chair.

MOTION: Mrs. Kiszka motioned to nominate Mrs. Savage as Vice Chair, seconded by Mr. O'Neil. The motion passed 8-0-1 (Mrs. Savage abstained).

SCHOOL DISTRICT CLERK (00:08:30): Dr. Farah then requested nominations for School District Clerk.

MOTION: Mr. Dubé motioned to nominate Ms. Kaitlyn Hilbert for School District Clerk; seconded by Ms. Lowes. The motion passed 8-0-1 (Mr. Boyle abstained).

SCHOOL BOARD RECORDING SECRETARY (00:09:49): Dr. Farah then requested nominations for School Board Recording Secretary. Two persons expressed interest in the position: Kayla Gonville (letter of interest dated 3/13/2020) and Kat Lancaster.

MOTION: Mr. O'Neil motioned to nominate Ms. Kat Lancaster for School Board Recording Secretary; seconded by Ms. Lowes. The motion passed 6-1-2 (Mrs. Machemer opposed, Mrs. Kiszka and Mrs. Silva abstaining.)

TREASURER (00:12:50): Dr. Farah then requested nominations for Treasurer.

MOTION: Mr. O'Neil motioned to reappoint Kathleen Beattie as the Treasurer; seconded by Mrs. Savage. The motion passed 9-0-0.

ASSISTANT TREASURER (00:13:41): Dr. Farah then requested nominations for Assistant Treasurer.

MOTION: Mr. O'Neil motioned to reappoint Gloria Dodge as the Assistant Treasurer; seconded by Mrs. Kiszka. The motion passed 9-0-0.

SCHOOL COUNSEL (00:14:36): Dr. Farah then requested nominations for School Counsel.

MOTION: Mr. O'Neil motioned to reappoint Drummond Woodsum as District Legal Counsel; seconded by Mr. Boyle. The motion passed 9-0-0.

BONDING & BANK DEPOSITORY (00:15:15): Dr. Farah then sought a recommendation to bond the Treasurer and Asst. Treasurer as required by statute and Department of Revenue Administration (policy DH) as well as to appoint TD Bank as the District bank.

MOTION: Ms. Lowes motioned to bond the Treasurer and Asst. Treasurer as required by statute and the Department of Revenue Administration and to appoint TD Bank as the District bank; seconded by Mr. O'Neil. The motion passed 9-0-0.

POLICIES DFA & EI (16:17): Dr. Farah sought a motion to renew and adopt policies DFA (regarding investment) and EI (risk management) with no changes.

MOTION: Mr. Dubé motioned to renew and adopt policies DFA (regarding Investment) and EI (Risk Management) with no changes, seconded by Mr. O'Neil. The motion passed 9-0-0.

SCHOOL BOARD ETHICS STATEMENT (00:18:01): Dr. Farah requested that all members review and sign the School Board Ethics Statement as required by policy BCA and return to the SAU office for filing. Further discussion determined that electronic signature was sufficient.

MEETING DATES AND TIMES (21:19)

April 2nd, 2020 meeting date was rescheduled to April 9th, 2020.

Dr. Farah requested that Mrs. Belcher send out the current list of committees and memberships so that board members can respond to her as to which committees they would like to be on. To Do lists should be sent to Mrs. Belcher and Dr. Metzler following each School Board meetings.

With no other business before the board, Chairman Farah adjourned the meeting at 7:29pm.

Respectfully submitted,

Kat Lancaster
Recording Secretary

Approved by the Board on April 9, 2020.