



Purchasing Department
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ADDENDUM 3

Project: School Based Mental and Behavioral Health

Date: March 23, 2026

Invitation for Bid No.: 26-00-21

Owner: Medford School District 549C

Instructions to Prospective Bidders:

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents and prior Addenda as noted below. All conditions, requirements, materials and workmanship are to be as described in the Contract Documents unless specifically stated otherwise. This Addendum consists of two pages.

General Notes:

None.

Bid Questions Summary:

- Q1: What are the school hours when the staff are expected to work?
A1: 7:30 a.m. - 3:30 p.m. for elementary schools, 8:00 a.m. – 4:00 p.m. for secondary schools.
- Q2: What level of on-site vs. virtual (telehealth) services is acceptable?
A2: MSD is looking for on-site only.
- Q3: Can the District clarify the requirement stated on page 4: “The ability to bill Oregon Health Plans when appropriate for program sustainability, but not limiting student’s ability to access their care or service”? Is the contractor expected to be a direct OHP billing provider?
A3: Yes
- Q4: Will the District provide any billing support?
A4: No, the agency will need the capability to bill for direct services

Q5: Will the mental and behavioral health services be funded from the District's \$250,000 or billed to OHP?

A5: Both.

Q6: Is there an incumbent provider currently delivering these services? If yes, what is the contract value (annual and total) for these services?

A6: N/A. Current partner bills for all services and receives no other funding.

Q7: Can the District clarify the expected staffing model, including required positions and the number of staff per school site?

A7: MSD will need up to 12 therapists for K-12 services of Licensed Providers, interns and Skills Trainers.

Q8: Are staff expected to be full-time on-site at each school, or can resources be shared across locations?

A8: Can be shared depending on caseload numbers.

Q9: Will the District provide dedicated space for counseling services at each site?

A9: Yes.

Q10: Does the District have a pricing template?

A10: No.

Q11: What are "start-up costs" under the District's \$250,000 budget? Is this an annual amount or for the life of the contract?

A11: \$250,000 is the amount the district provides annually for start up costs and services for students that are unable to bill for.