Palm Elementary Parent and Family Engagement Policy
School Year 2025-26
Revision Date: August 19, 2025

In support of strengthening student academic achievement, Palm receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement several specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The Palm agrees to implement the following requirements as outlined by Section 1116:

- Involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school improvement plan under Section 1114(b) of Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of families and the school, distribute it to the families of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language families understand.
- If the school improvement plan under Section 1114(b) of the ESSA is not satisfactory to the families of participating children, submit any family comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

  Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

A. families play an integral role in assisting their child's learning.
A. families are encouraged to be actively involved in their child's education at school.
A. families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
A. other activities are carried out, such as those described in Section 1116 of the ESSA.

Description of how the school will implement required school parent and family engagement policy components:

JOINTLY DEVELOPED

Palmwill take the following actions to involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Parents are invited to participate in the development of the School Parent and Family Engagement Policy and family engagement programs. Parents can provide feedback using the Federal Programs Parents Feedback Form which is available during family events and on the website.

ANNUAL TITLE I MEETING

Palm will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all families of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the families' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

Our Title I meeting will be held during the annual open house. The information is also posted on our Class Dojo school story for all families to view. If parents are unable to attend the presentation will be available on the website.

COMMUNICATIONS

Palm will take the following actions to provide families of participating children the following:

- Timely information about the Title I programs

- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the families of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the families can understand:

Information about family events will be posted on our school's website, newsletters, and social media outlets.

SCHOOL-PARENT COMPACT

Palm will take the following actions to jointly develop with families of participating children a school-parent compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and how the school and families will build and develop a partnership to help children achieve the state's high standards.

The School-Parent Compact or Parent Promise was developed at the district level using input from district wide parent focus groups. The Parent Promise was available during the Open House and on the website.

RESERVATION OF FUNDS

If applicable, Palm will take the following actions to involve the families of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

Title I funds support parent and family engagement by student planner communication and the purchase of materials for family literacy programs. The budget will be shared at our Title I meeting and available on the website.

COORDINATION OF SERVICES

Palm will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support families in more fully participating in the education of their children by:

Counseling through the Beech Brook is offered with parental consent. The connection between our students and the Beech Brook r is facilitated by our School Counselor. We have a relationship with the Boys and Girls club, which is an after-school program that supports our students. We will continue to reach out to our community in order to build and foster additional community outreach and support for our families

BUILDING CAPACITY OF SCHOOL STAFF

Palm will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of families, in the value and utility of contributions of families, and in how to reach out to, communicate with, and work with families as equal partners, implement and coordinate parent programs, and build ties between families and the school by:

Staff professional development is conducted throughout the school year both district wide and at the building level. Teachers participate in weekly C3 Team meetings to analyze data and discuss best instructional practices. We hold staff meetings to maintain an understanding of all of our building practices. Family Engagement Coordinators will engage school staff to build their capacity to work with families.

Palm will provide other reasonable support for parent and family engagement activities under Section 1116 as families may request by:

- Selecting a representative to serve on the district's Parent Council (Titan FAM).
- Maximizing parent and family engagement and participation in their child's education by arranging meetings at a variety of times or conducting in-home conferences with teachers or other educators who work directly with participating children and families who are unable to attend conferences at school.
- Provide necessary literacy training for families to assist parents with supporting the academic success of their children.

DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENT

The school parent and family engagement policy may include additional paragraphs listing and describing other discretionary activities that the school, in meaningful consultation with its families, chooses to undertake to build families' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESSA. Please indicate which of the following discretionary (optional) school parent and family engagement policy components the school will implement to improve family-school partnerships:

We at Palm also do the following:

- To maximize parent and family engagement and participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and families who are unable to attend conferences at school.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.