

RIVERSIDE SCHOOL BUILDING COMMITTEE

Organizational Meeting

Wednesday, March 4th, 2026 | 7:30 AM ET

MEETING ATTENDANCE

Attendee	Position	Present	Absent
Officers			
Stephan Pezdek	Chair	In Person	
Luigi Ghilardi	Vice-Chair	In Person	
Bryan Finkel	Secretary	In Person	
Voting Members			
Paul Cappiali	BOE Member		Absent
Louis Contadino	Regular Member	In Person	
Doug Fenton	BET Member	In Person	
Christina Lyndon	Regular Member	In person	
Ex-Officio / Non-Voting Members			
Veronica Chiavaroli	First Selectman's Advisory Advocacy Committee for People with Disabilities	In Person	
Christina Downey	RTM Representative	In Person	
Nicholas Macri	P&Z Representative	Zoom	
Jason Martin	Riverside School Principal		Absent
Lauren Rabin	BOS Representative		Absent
Sheel Spina	DPW Representative	Zoom	
Guests			
Andy Duus		In Person	
Chris Sikley		Zoom	

MEETING MINUTES

Item	Topic	Description
1.00	Call to Order	<ul style="list-style-type: none"> Meeting called to order at 7:33 AM ET
2.00	Attendance	<ul style="list-style-type: none"> As noted above
3.00	Housekeeping	<ul style="list-style-type: none"> Mr. Pezdek noted the results of the poll taken by the committee members during the course of the week which indicated, while not a perfect fit for everyone, that the current time (7:30 AM ET on Wednesdays) remains the most agreeable option for committee members Depending on progress made on the Architect RFP process, the meeting scheduled for Wednesday, April 8th, may be canceled given Greenwich Public Schools are closed that week
4.00	Approval of Minutes	<ul style="list-style-type: none"> Motion to approve prior meeting minutes approved by unanimous consent
5.00	Matters Raised at Prior Meeting	<ul style="list-style-type: none"> Brief recap of the discussion held with Mr. Watts in the February 25th, 2026 meeting
6.00	Executive Session to Discuss RFP	<ul style="list-style-type: none"> 7:41 AM ET motion to enter Executive Session and to invite Mr. Duus to attend approved by unanimous consent Scope for Architect RFP discussed. No votes taken 8:09 AM ET motion to exit Executive Session approved by unanimous consent
7.00	New Matters	<ul style="list-style-type: none"> Mr. Contadino raised the topic of the selection of contractors and the criteria that dictate the process <ul style="list-style-type: none"> Ms. Lyndon questioned whether past performance on other Town of Greenwich projects can be factored into the evaluation Ms. Chiavaroli noted the rubric that is dictated to determine whether RFP respondents are deemed to be qualified, and the experiences faced by the Julian Curtiss School Building Committee during each phase of its process Mr. Pezdek noted, in response to a question by Mr. Fenton, that the RFP process for the Owner's Representative will take place after that of the Architect, rather than running them in parallel At the next meeting, Mr. Pezdek has invited James Watters, Chair of the Old Greenwich School Building Committee, to attend and
8.00	Adjournment	<ul style="list-style-type: none"> Motion to adjourn approved by unanimous consent at 8:19 AM ET