



Cheyenne Site Council Minutes

March 9, 2026

Cheyenne's Mission: To guide and challenge learning for all students through a learning environment that gives priority to basic traditional skills and values.

Cheyenne's Vision: To create a culture of shared and active leadership so that each member brings their own areas of expertise and works collaboratively to sustain improvements in teaching, in learning, and throughout the community.

Cheyenne's Cornerstones:

1. **School of Choice**
2. **Focus on Academics**
3. **Linear Sequential Curriculum**
4. **Teacher-Directed, Textbook-Based Instruction**
5. **Elevated Grading Scale**
6. **Maximum Use of Academic Time**
7. **Parent Commitment, Involvement, Support**
8. **High Expectations for All**
9. **School Uniforms**

Cheyenne Site Council Purpose: The purpose of the Cheyenne Site Council is to ensure that individuals are provided the opportunity to share in the decision-making process. The Site Council supports the vision and develops and monitors the Campus Improvement Plan (CIP) with a focus on student achievement and school climate.

Members:

- Principal/Administrator - Shawnee Baca
- Assistant Principal - Jill Frey
- Classified Staff Member – Kathleen Baldus
- Teacher Rep. K-5 - Natalie Kearns
- Teacher Rep. Middle School - **Gina Morgan**
- Parent Representative- **Sara Solem**
- Parent Representative- Lisa Sagstad
- PTO Representative - Karinna Holland
- Community Representative – Sarah Lombardi

AGENDA:

- **Principal Baca call the meeting to order:**
 - Date/Time: **3/9/26 2:31 pm**
- **Principal Baca: Approve Minutes**
 - Motion: **Gina M**
 - 2nd: **Sara S.**
 - Vote: **All in favor- yes votes for all**
- **STUGO: Updates**
 - **Request for 8th grade to have “Free Sit” during lunch and if people act up- maybe they can sit at one table together. 8th grade year coming to and end.**
 - **Principal Baca and 8th grade team audited the 8th grade lunch and decided to reward the 8th grade and return to “Free Sit” at lunch time. 6/7 are still a work in progress and will continue to sit by homeroom.**

- **Site Council 26-27:**

Thank you to Gina Morgan for serving on the Site Council for so many years and providing her expertise on all things Cheyenne Traditional as our Middle School Teacher Representative. Like parent reps, teacher reps are also a two-year commitment. Gina will be rotating off the Site Council for the 26-27 School year. Thank you again, Gina!

Thank you to Sara Solem for serving as a Parent Rep for the past two school years. Sara's position will be open, and an election will take place in September to fill the open Parent Rep position. Thank you, Sara, for all you do and have done to support Cheyenne Traditional.

Enrollment Recap: Principal Baca

This year as of 3/9/26: Students & Last Year 946 Students (capacity 1040). Wait lists: Kdg: 45 students, 5th: 8 students, 7th: 4 students

- 26-27: 992 Total students- Waitlists KDG-21, 1st-12
- Recap of Student Enrollment- boundaries/school district

Staffing Updates: Principal Baca

- Dean of Students: **Terminating Contract - hard to fill at this point?**
- Noon Aide- if you have leads, please let us know
- Crossing Guards- if you have leads, please let us know
- 6th Computers, Specials Offerings in Middle School, Spanish, 7th/8th Spanish- **Any questions I can answer?**
- **Band/String - afterschool program support for students who need RFS or MFS- Principal Baca will follow up with Band/Strings teachers.**
- **Art- same scoop- adding and after school Art Club- allowing students to have art and participate in district festivals. - will send an email vote to Site Council once Principal Baca talks with the Art teachers.**

State Testing Updates:

- Parent Volunteers in the cafe- Dad's Club/Mom's Club during April: **Cheyenne PTO Karinna Holland**
- Testing Calendar sent to the parent community in last week's March 2026 Roadrunner Times.

- AP Frey communicated with the MS and will remind all teachers in Principal Baca's weekly newsletter.

CTS Way- Character Counts: Principal Baca

March: Caring

A definition of the trait will continue to be shared on the CTS News.

Homeroom positive acknowledgement - Grade levels will be assigned a week on the news. Each teacher will have a day M-Th to acknowledge a student that exemplifies the trait with a certificate and coming to Principal Baca's office to select a prize! **Ongoing and very well received!**

Middle School Incentives - "Clear Comm Card" ice cream social. - Friday 3/6

Random Selection- Ask Students about Character Counts Trait of the month (past months too) raffle ticket and drawing at the end of the year. **Jar and raffle tickets will be displayed in the front office! End of year prizes ordered- K-5 & MS!**

W.I.G's: For Ongoing Reference: Principal Baca

Posters in Front Office and Cafe up and tracking WIG 1!

- WIG 1 : By the end of the 2025-2026 school year, Cheyenne Traditional School will increase the percentage of students performing above grade level in MATH from 25% (May 2025) to 28% (May 2026) as evidenced by the end-of-year Math IXL benchmark assessment.
- **IXL Update: Principal Baca- 24,000 - College Day happened two weeks ago!**
- WIG 2 : By the end of the 2025-2026 school year, Cheyenne Traditional School will decrease the percentage of students nearly chronically absent/chronically absent students from 19.16% (May 2025) to 16.16% (May 2026) as evidenced by attendance records.
- **Attendance focus on going!**

Final Aztec Park parking lot update - Lisa Sagstad

- Removal of two clothing donation bins- no kick back to CTS \$\$- no need to have bins on campus.

Votes Needed:

1-Vote to have Site Council pay for all field trips out of Tax Credit Extracurricular dollars for the 26-27 school year.

- One Field Trip per grade- K-8
- One Gifted Field Trip- Gifted Funds and Tax Credit Extra Funds
- Two Field Trips Band/Strings, One Field Trip NJHS/STUGO
- Charter Buses when needed 7th Rim etc.

Motion: Sara S. **2nd:** Gina M. **Vote:** All in favor - yes

2-Buddy Reader Club Sponsor for 26- 27: Madison Zumstein

o Stipend Paid from Tax Credit Extra Curricular Funds \$1688

o Motion: Karinna H. **2nd:** Sarah L **All in favor:** All in favor - yes

3-Ambassadors Club Sponsor for 26- 27: Victoria Markowicz

o Stipend Paid from Tax Credit Extra Curricular Funds \$1688

o Motion: Gina M. 2nd: Karinna H. All in favor: All in favor - yes

4-Theater Club Sponsor for 26- 27: Molly Gluzinski

o Stipend Paid from Tax Credit Extra Curricular Funds \$1688

o Motion: Natalie K. 2nd: Sara S. All in favor: All in favor - yes

5-NJHS Tutoring Sponsors for 26- 27: Christina Najera/Renee Wilson

o Stipend Paid from Tax Credit Extra Curricular Funds Not to Exceed \$2500

o Motion: Sara S. 2nd: Natalie K. All in favor: All in favor - yes

6-Additional Coaching Positions for 26- 27: (Tack and Field 25-26 Q4 too)

o **Tier 1 Volleyball Coach:** Position created in 2022 and paid with Tax Credit Extra \$ each year.

o Stipend Paid from Tax Credit Extra Curricular Funds- set at district rates and not to exceed district coaching guidelines.

o Motion: Gina M. 2nd: Lisa S. All in favor: All in favor - yes

o **JV Girls Basketball Coach:** District may be consolidating Girls Basketball into one team for 26-27, and Rowan Macleod -AD feels it is still important to have two coaches. We have a very large number of girls participating each year. If the district provides the coaching stipend for the second team, we won't need to Site Council Funds.

o Stipend Paid from Tax Credit Extra Curricular Funds- set at district rates and not to exceed district coaching guidelines.

o Motion: Sara S. 2nd: Lisa S. All in favor: All in favor - yes

o **Additional Boys & Girls Track & Field Coach:**

Most Middle Schools have 3-4 coaches. We have two, and it would be helpful with student coverage and managing the track meets and parent interactions- if we had three coaches to support the program. Rowan Macloed-AD is asking for a position for this year Q4, and to have the position approved for 26-27 school year as well.

Q4 25-26 Motion: Gina M. 2nd: Natalie K. All in favor: All in favor - yes

26-27 Motion: Gina M. 2nd: Natalie K. All in favor: All in favor - yes

7-Elementary Grades participating in Field Days will be allowed to wear a plain colored shirt and socks for their corresponding class. Cheyenne PTO Karinna Holland

KDG, 1st, 2nd, 3rd, 4th & 5th!

Color choices would be: Red, Blue, Yellow, Green

These items would be worn on their specified field day:

o Motion: 2nd: All in favor:

Karinna will follow up with PTO- regarding shirts, logos, pennys, small & large sizes - stay tuned. Will email out details for Site Council vote and review.

Meeting Closed:

Time: 3:43 pm

Next Meeting: 4/13/26 (Last Meeting of the School Year)

Tax Credit Balance and Planned Expenditures 25-26

- **General Extracurricular - \$129,576.88**
- **Tax Credit Field Trips -\$3,576.58**
- **Tax Credit Fine Arts - \$9,319.98**
- **Tax Credit Gifted - \$36,953.94**

Emailed vote: March 11, 2026:

Hi All,

Please vote on both requests. Thank you so much!

1-After School Art Club- Trina Quandt/Lauryl Sponsors

After School Art Club- Students to participate if they qualify in the District Art Festival.

Vote to use Tax Credit Extra Curr \$ to fund this after-school program. Funds not to exceed \$1688 for each Sponsor.

Motion: Kathleen Second: Jill

Votes needed: All in favor- Yes

Kathleen - Yes

Karina H- Yes

Natalie K- Yes

Gina M- Yes

Sarah L- Yes

Sara S-Yes

Jill F- Yes

2-Confirming verbal conversation at Site Council:

After School Theater Program - ongoing financial support from PTO & Site Council:

Site Council Tax Credit Extra \$\$- Not to exceed \$2500 (This is the same budget we have approved for the past two years)

Motion: Kathleen Second: Jill

Votes needed: All in Favor- Yes

Kathleen- Yes

Karina H- Yes

Natalie K- Yes

Gina M- Yes

Sarah L- Yes

Sara S-Yes

Jill F- Yes

2-After School PE Club- Sponsor for S1 & S2

One day am 7-7:45

One day pm 2:20-3:15

2days a week!

Vote to use Tax Credit Extra Curr \$ to fund this after-school program. Funds not to exceed \$1688 for each Sponsor each Semester - 26-27 School Year. Middle School Club to support students and the Middle School Elective process. This club will allow those students choosing Band/Strings/Math for Success/Reading for Success to participate in PE two days a week. This club will also be open to Middle School students who love PE and just need extra time weekly to move and participate.

Motion: Kathleen Second: Jill

Votes needed: All in favor- Yes

Kathleen - Yes

Karina H- Yes

Natalie K- Yes

Gina M- Yes

Sarah L- Yes

Sara S-Yes

Jill F- Yes