

ATTENDANCE POLICY: All students are expected to be in person and completing their class during their scheduled time. Students are required to work each day in-person during the designated time on the class. The student is welcome to reach out to their teacher of record of the class with questions if needed. ****ATTENDANCE / COMPLETION OF THE COURSE IS MANDATORY NO EXCEPTIONS—PLEASE PLAN ACCORDINGLY****

The following CR school attendance rules will be enforced: *Students will still be responsible for payment and will not be reimbursed if failure to complete the class.

*Payment is required to be made in full by June 26, 2026 in guidance in order to receive credit for the class for graduation. Any Non-Payment will be recorded on a student's permanent record under fines and fees, and must be paid for complete transcript. *You must complete the work for each night. Work that is not completed or just randomly filled in will be marked as a 0 and will not count for your final grade. Work must be completed 100% fully with a passing grade by June 26, 2026 for credit. Any student found using AI for completion against CR rules will receive a 0% and will not be refunded.

*You must report to the designated classroom at the district in-person during each class period if scheduled for CR. Work is required to be completed by the deadline of June 26, 2026 for a final grade. **Students are required to complete the class during class time in person in full as directed. All required hours and a passing grade are required and classes must show 100% COMPLETE in order to receive full credit. Students will not receive credit with a non-passing and non-completion 100% of the course.** *Students will be considered for disciplinary action and or in school code violation if they leave the designated classroom at any time before being dismissed for CR.

STUDENT DISCIPLINE CODE -Discipline problems will not be tolerated during CR school. Students are expected to follow the instructions of their teachers and school administrators. If a student violates the student discipline code, a school policy code, in violation of the student handbook, or responses are deemed to violate school code, the following consequences may result: Payment will still be required if any occur resulting in Withdraw from the course: No exceptions:

1. The student may be withdrawn from the CR school session and not receive credit. The payment will still be required.
2. All School policies and disciplinary infractions will be enforced. If disciplinary actions result in withdraw, payment will still be required. Acceptable use and answers for classes will be reviewed. If violation of the policies for computer usage, discipline process will be discussed and discussion of W/D. All responses and answers are required to

Checklist for Enrollment to Credit-Recovery:



Speak to the teacher of record for any additional information for assistance in the class. If determined between the student and teacher of record the student is in need of credit recovery or for graduation, the following steps are to be completed: **Registration Required by June 12, 2026**



Complete Credit Recovery Cyber Application: Completed on-line for enrollment by June 12, 2026 at:
www.ambridge.k12.pa.us—Schools—Cyber Academy—Credit Recovery



SUMMER HOURS: CALL HIGH SCHOOL GUIDANCE OFFICE TO REGISTER: 724-266-2833, ext. 2377—Please call to register by June 12, 2026



STUDENT MUST HAVE SIGNED BROCHURE TURNED INTO THE HIGH SCHOOL GUIDANCE OFFICE ON FIRST DAY TO START—STUDENT WILL NOT BE PERMITTED TO ATTEND WITHOUT SIGNED BROCHURE TURNED INTO THE GUIDANCE OFFICE ON OR PRIOR TO THE FIRST DAY



Payment Sent in to Guidance:

- **\$130.00 for 1.00 Credit**
- **\$65.00 for 0.5 Credit & PE IV**
- **\$30.00 for Health I, II, III**
- **\$35.00 for PE I, II, III**

Payment must be received by June 26, 2026. Any Non-Payment will be recorded on the student's permanent record of fines and fees.

AMBRIDGE AREA SCHOOL DISTRICT

Ambridge Area High School SUMMER

Credit Recovery

**Monday, June 15, 2026 -
Friday, June 26, 2026**

8:00 AM—3:00 PM As Per Below:

AAHS High School:

Report to Classrooms 112, 114 or 115

Session 1: 8:00—11:00 AM

Science: Room 112

Social Studies: Room 114

Session 2: 12:00—3:00 PM

Math: Room 112

English: Room 114

Session 3: 11:00—12:00 PM

Health: T, R: Room 115

Registration:

\$130.00 = 1.0 Credit Class

\$65.00 = 0.5 Credit Class & PE IV

\$30.00 = Health I, II, III

\$35.00 = PE I, II, III,

**Payment
Due to Guidance by:
June 26, 2026**

GENERAL INFORMATION:

Location of All Classes: Ambridge Area High School designated Classrooms during the period of the class they need credit recovery. All students are required to attend in person to their directed Classroom to complete the class as per deadline and school graduation requirements. Students may also be assigned work outside of school as homework.

Course Type: Credit Recovery—Only Ambridge students who have previously failed a course and are seeking credit as a recovery for class may register for the class they need to recover.

Credit: Each course taken and successfully 100% completed with a passing grade will earn 1.00 credit. or if indicated 0.5 , 0.3 (PE I, II, III) 0.2 (Health I, II, III) for Credit Recovery. Courses must be FULLY COMPLETED and successfully passed with a passing grade in order to earn the credit.

Enrollment: Open to all enrolled AAHS students who reside within the District for Credit Recover Purposes only.

Transportation: Student will be arriving to school during their scheduled credit recovery class hours and are responsible for their transportation to and from the program. Students are required to be present in the building and completing work each day as per the academic teacher of record. It is required to attend daily for completion of work as required.

Non-Refunds: Students who withdraw, do not meet the attendance policy, have disciplinary measures enforced or are not successful or who are dismissed during or after registration of the recovery class will not be eligible for a refund. This also includes any student dismissed for disciplinary and or school policy violations, or non-completion of the course. Payment is required for all circumstances. Non-Payment will be recorded on the student fines and fee list and be required prior to graduation.

Questions: Please call the Cyber Coordinator's Office at 724. 266 2833 ext. 2203 or e-mail: Davide Sciulli—Cyber Coordinator ext. 2320 or via e-mail: DSCIULLI@ambridge.k12.pa.us

Additional Questions: Please call the Guidance office at 724-266-2833, ext. 2377

Name _____

Grade _____ Date _____

Please check the class/classes you will be taking:

Social Studies (1.0 Credit) _____

Social Studies (0.5 Credit) _____

English (1.0 Credit) _____

Math (1.0 Credit) _____

Science (1.0 Credit) _____

PE IV (0.5 Credit) _____

*H I, II, III (0.2 Credit each) _____

*PE I, II, III (0.3 Credit each) _____

\$130 per 1.0 credit course / \$65.00 per 0.5 credit course

Health I, II, III \$30.00 / PE I, II, III \$35.00

Total Due for all CR Courses TOTAL \$ _____

Payment is required in full for credit. Any Non-Payment will be recorded to the students permanent record of fines and fees. By signing the form, you are acknowledging the information and in full agreement. All students must complete 30 hours (1.00 Credit) or 15 hours (.5 credit) with a passing grade for each class credit, or the required hours for H I, II, III / PE I, II, III, or PE IV - no exceptions.

Student Signature _____

Parent Signature _____

*Classes are required to be completed in full by the student on or prior to the deadline of June 26, 2026. Payment is required in full even with non-completion by June 26, 2026. Failure to do so will result in the student NOT receiving credit and/or NOT receiving credit for a high school diploma.

Complete Cyber Application and Return Registration Brochure and Payment to: High School Guidance Office: Guidance Secretary Valerie Misencik

COURSES: Some students may/can recover more than one (1) credit in a semester. ***If taking more than one credit, students are responsible for completing the work fully by the deadline for passing and credit in cyber.**

Registration/Payment: Sign-ups are required on-line via the cyber application at: www.ambridge.k12.pa.us—Schools—Cyber Academy—Credit Recovery Cyber Application.

Additional brochures are available in the High School Guidance office. Brochure must be signed and turned into the High School Guidance Office.

Dates of Registration: March 2, 2026—June 12, 2026. Please note, All classes are required to be completed by 6/26/26 regardless of enrollment date. **No extensions will be granted.**

Dates of Classes: Students are required to report in-person to the designated classroom at AAHS during their credit recovery class. Students cannot work virtually. Please contact Janice Zupsic at 724 -266-2833, ext. 2296 for questions on attendance.

Cost: All courses are \$130 per 1.00 credit.
All courses are \$65.00 for 0.5 credit
Health I, II, III (0.2 \$30.00) PE I, II, III (0.3 \$35.00)
Payment due: June 26, 2026

Registration/Payment Options; Return registration brochure and payment to: Guidance Office: Guidance Secretary: Valerie Misencik 909 Duss Avenue Ambridge, PA 15003

Checks or money orders should be made payable to: Ambridge Area High School—Credit Recovery

Payments are required to be made in full prior to deadline. Non-Payment will be recorded on student's permanent record of fines and fees.

Payment: Due by June 26, 2026